



**Nicole Ziebell**  
**Marquette County Register of Deeds**

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Dear Valued Recording Partners,

In order to cut expenses and streamline duties, Marquette County, along with several other Register of Deeds offices, have or will be moving to a **tag-less recording** system. A tag-less system means that **paper** documents sent in for recording will no longer have a recording stamp placed on it and will be electronically returned with a recording stamp. ALL documents have been being processed this way since **July 19, 2023**.

**NOTE:** If you are already eRecording your documents, this process change will not affect you.

After the **paper** document is reviewed to meet statutory requirements, it is scanned into our computer system. Once the document is recorded and indexed, our recording software assigns the document number and the electronic recording stamp, as it does now, to the digital image. The document will be electronically returned to the submitter. The original document, without the recording stamp, will be on file in the Register of Deeds office for 30 days following recording. After 30 days the document will be destroyed. If you would like the original document back, you would need to send a self-addressed stamped envelope with your paper recording.

**Remember**, the paper document will no longer include the recording stamp in the upper right-hand corner.

This change will bring benefits to you as well. Some of those are as follows:

- Access to your recorded document, via email, minutes after we finish recording the document.
- These digitized documents will allow you to store them directly into your software program.
- Same day notice of rejected documents allowing you to submit a correction quickly.
- The email will include a secure link to the recorded document allowing it to be printed up to 3 times without paying additional copy fees to the county. This link is valid for 7 days.

What we need from you is simple:

- Please complete the enclosed user agreement providing us with an email address to return recorded documents or rejection letters. We suggest that you use a department email, in the event someone is on vacation another individual can retrieve that email.
- If you prefer to get set up with one of our eRecording vendors, the vendor information can be found on the back of the agreement.

Many of our partners are already enjoying their documents returned to them electronically. If you would like to start this today, simply send in your signed agreement.

Started this new process as of **July 19, 2023**, please return your completed agreement **as soon as possible**, our office will keep the document on file for you to retrieve within the 30-day window. You will not receive the electronic record until your signed agreement is received. If you have any questions regarding tag-less recording and/or the electronic return of documents, please give me a call at (608) 297-3025.

Thank you for your continued support of this office. ~ *Nicole Ziebell*