

# MARQUETTE COUNTY HIGHWAY COMMITTEE

## Highway Department Office Building

### Virtual and In-Person Meeting

November 18<sup>th</sup>, 2025 – Meeting Minutes

**Call to order:** 9:00 a.m. by Mike Raddatz.

**Members of the committee present:** Present: Mike Raddatz, Dave Benson, John Bennett, Kathy Jo Locke and Lance Achterberg. Other county officials present Brian Trebiatowski, Brenda Petersen and Ron Barger.

**Review/Approve the Agenda:** Moved by John Bennett and seconded by Dave Benson to approve the agenda. Motion carried.

**Review/Approve the minutes from the previous meeting:** Moved by Dave Benson and seconded by Kathy Jo Locke to approve the minutes from the October 21<sup>st</sup>, 2025, meeting. Motion carried.

**Citizens Input:** None

**Township Questions/Comments/Concerns:** Brian addressed Mike's questions regarding LRIP paperwork and the small structure on Eagle Road.

### **Financial Reports:**

#### **State Financial Report Review:**

RMA costs for October totaled \$17,070 with most of the costs towards miscellaneous maintenance and patrol supervision. The remaining budget for 2025 is \$54,195. The county has used 94.08% of the 2025 budget for the state. DMA budgeted totals for 2025 were \$931,500 of which \$1,000,087 has been spent year to date.

#### **County Report Review:**

Costs for October 2025 were \$172,035 with \$168,351 in County Maintenance of which most of the costs were paving and mowing. Winter maintenance costs were \$0. Special County Maintenance costs were \$2,297. Bridge Maintenance costs were \$986. Road Construction costs were \$400, and Overlay Maintenance costs were \$0. Budget remaining for 2025 is \$129,204.

#### **Town Report Review:**

Townships had a total of \$225,494 in work in October with \$44,801 being labor costs. Villages and City had \$3,194 in work with \$0 in labor costs. The current year labor comparison vs the 5-year average is up .23%. Compared to last year, labor is down 2.47%. When looking at seasonal work, construction is up 2.18% and the Winter Maintenance is down 19.03% compared to the previous 5-year average.

#### **Interdepartmental Report Review:**

Brian reported that we sold 4,548 gallons of fuel to other departments in October. The average costs for October are \$2.8986 for unleaded and \$2.8904 for diesel, which includes the state tax of .309 per gallon. Total gallons sold so far in 2025 are 47,217 gallons. The average price for the year is \$2.7479 for unleaded and \$2.7679 for diesel. Brian also reported that we purchased 106,946 gallons year to date and we have sold 44.15% to other departments.

#### **Labor Percentage by Job Type Report:**

Brian reported as of the end of October 2025- County work is 57.56%, State is 22.55%, Townships are 18.84% and Interdepartmental is 1.05%. Brian reminded the committee that only 29.10% of the department's labor comes out of the levied County budget. The remaining percentage is encompassed in the Highway Operational Fund.

**Percentage of GTA met for 2025-** In October 2025 all but 3 townships have already met 20%. Brian does anticipate all Towns will meet the 20% labor requirement for 2025

### **State Project Review and Update:**

**2026 Routine Maintenance Agreement (RMA) Approval:** The contracted amount for 2026 is \$990,600, approximately a \$75,000 increase over 2025. Moved by Lance Achterberg and seconded by John Bennett to approve the RMA contract for 2026 in the amount of \$990,600. Motion carried.

Salt Dome Replacement Update- Brian reported the overhead doors and paving is completed. The brine tanks are being delivered today. Still waiting on service door and some punch list items.

**County Project Review and Update:**

Richards Pit Update: Line power completion will be finished this week. Plant is finished up for the year, will be working on maintenance items over the winter and spring as time allows.

CTH E – STP Rural Project: Right of way acquisition is nearly complete, working on one final parcel. Still on schedule for 2026 completion.

Local Bridge Projects: County Highway O application has been completed and submitted to the DOT for the 2026-2030 cycle.

**Town Project Review and Update:**

All paving projects have been completed and shouldered. The department will be working on some brushing projects to finish out the year.

6-20 Structures: Town structures have been inspected and will be submitted to DOT by the end of the year. Four critical structures were found that will warrant replacement sooner than later. One structure in Mecan is closed, 2 in Newton are posted with 5-ton weight limits and one in Crystal Lake is posted with a 20-ton weight limit. Replacement is covered under the ARIP program, Dec 15th deadline is approaching fast, with limited information on replacement options and the new program available.

**Inter-Departmental Operations:**

Brian stated the department has finished the small brushing projects and the Human Services driveway repair. All interdepartmental work has been completed for the year.

**Equipment/ Property Purchase and Disposal Update:**

Surplus tri-axle will be on the Integrity Auction in early December. Brian stated he is trying out a different auction company to see if results on trucks are any better.

**Personnel and Staffing Update:**

One offer accepted, another turned down. Interviewing another applicant next week.

**WCHA Updates/: Upcoming Events/Issues/Correspondence:**

Brian is attending the regional meeting in Wausau tomorrow. Winter Conference will be January 13<sup>th</sup> through the 15<sup>th</sup> in Lacrosse. Brian will attend at least one day.

**Voucher Inquiries:** 1 inquiry which Brian answered.

**Adjourn:** Mike Raddatz declared the meeting adjourned at 9:21 a.m.

Respectfully submitted-  
Brenda Petersen, Highway Accountant  
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