

01. LICENSING

- Now there are multiple types of each different license type.
 - The REHA inspectors will be assessing each facility to ensure it is properly licensed for 2026-2027 license year. *Your inspector may need to reach out for details of your facility.*
- New fee schedule will not be confirmed and approved until April 2026
- Registration of guests must include:** Name, phone number, address or email and number of guest
- Registration records of guests must be kept for **at least 3 years**

02. HEALTH & SAFETY

***Handout available for each of these**

- Employee health agreements:** Employees must inform employer if diagnosis of a waterborne or food borne communicable disease or if they are experiencing vomiting or diarrhea
 - Employees must be excluded from work with symptoms or diagnosis
- Vomiting and diarrhea written protocol:** procedures for responding to vomiting or diarrhea events.
- Death, Injury, or Illness reports:** Operator or designee must complete a report on form provided by department after an incident occurs where an emergency medical service response is initiated by the operator within 2 business days. [ATCP 72.25]

03. SEWAGE DISPOSAL

- Private Onsite Waste Treatment System(POWTS):** cover must be secured
- Failed POWTS:** Discontinue use, brought into compliance or replaced

04. WATER SUPPLY

- Annual Private Well Testing:** Every 12 months all lodging facilities will be required to provide test results for Bacteria and Nitrates. [ATCP72.16 (2)(e-g)]
- Confirmed waterborne disease outbreak:** If facility has confirmed waterborne or legionella outbreak. notification to guest, remediation plan, and testing must be conducted [ATCP 72.16 (3)]

05. BUILDING AND STRUCTURE

- Ceiling Height in sleeping rooms:** Minimum requirement of 7 feet for 50% of the room.
- Door Locks:** All units be provided with Key or electronical locking mechanism from outside and non-key locking mechanism from the inside.
 - Sliding Exterior Doors:** Not required to provide outside locking mechanism, but **MUST** provide non-key locking mechanism from the inside.
- All windows** that open must have a intact screen using 16 mesh or finer material.

06. FIRE SAFETY & EVACUATION

- Bed Egress :** Beds must be arranged to allow two feet on one side of each bed to exit room.
- Egress exiting requirements:** each level of building has a min. requirement based on the floor level.
- Evacuation Diagram:** A building evacuation diagram is required for all lodging facilities. Posted in each room or provided on check in. Must provide two routes of escape on diagram.
- Smoke Alarms:** Smoke detectors are required in each separate sleeping room and outside each sleeping room within 21 feet distance.
- Carbon Monoxide Alarms:** On level of Fuel Burning Appliance(FBA), In sleeping room if FBA is present in room, and 21 feet of any door to sleeping room along traveled path.
- Extinguisher:** Not required in TRH's, however if present must be readily accessible and maintained [ATCP72.18(9)(b)]
- Fire Rated Doors:** Must be self closing unless interconnected with fire alarm system.

07. CLOSING CRITERIA

Facility must close the applicable individually keyed unit, lodging facility or affected area where an imminent health hazard is present, including:

- Potable Water:** Unsafe water supply as defined [ATCP72.16(2)(h)]
- Waterborne Disease Outbreak:** Confirmed disease outbreak as defined [ATCP 72.16(3)(c)]
- Sewage Disposal System:** System that is determined to be unusable [ATCP 72.17(4)]
- Fire Alarm Systems:** Nonoperational fire alarm system as defined [ATCP 72.18(9)(a)]
- Smoke & Carbon Monoxide Alarms:** Absence as required [ATCP 72.18(11)(a) & 72.18(12)(a)]
- Pest control:** Evidence of infestation of bed bugs or of numerous live pests
- Other Hazards:** Existence of any condition creating immediate danger to health or safety

REMOVED FROM CODE

- 12" foldback on linens
- Room Size: 400cubic ft=over 12 yrs old & 200cubic ft-12yrs and under

