

## Executive and Finance

### Meeting Minutes

November 3, 2025

Virtual and in-person at County Board Room-Services Center-480 Underwood Ave., Montello, WI 53949

Members present: Ken Borzick-Chairperson, Judi Nigbor, Mary Walters, Dennis Fenner, Kathleen McGwin, Mike Raddatz, and Lance Achterberg

Others present: Dave Benson, Peggy Krause (virtual), Administrator Ron Barger, Corp Counsel Andrew Adams, Treasurer Jody Myers, Health Director Jayme Sopha (virtual), Stacy Kohn, HS Director Mandy Stanley (virtual), HR Manager Melanie Zuehls (virtual), Land Information Director Megan Stalker (virtual), EMS Director Rob Lulling, MIS Director Dan Buchholz, Tourism and Social Media Coordinator Brett Klawitter,

1. Chairperson Ken Borzick called the meeting to order at 10:00 a.m.
2. Moved by Mike Raddatz and seconded by Judi Nigbor to approve the agenda as printed. Motion carried.
3. Moved by Mary Walters and seconded by Dennis Fenner to approve the minutes of the October 9 and October 10, 2025, meeting. Supervisor Raddatz abstained due to being absent for both meetings. Motion carried.
4. Citizen Concerns and Comments- None
5. Report of Committee Members/Officials- None
6. Upcoming Events/Issues-None
7. Vouchers were reviewed.
8. Corporation Counsel representative Andrew Adams presented the October 2025 report. Discussion followed.
9. County Treasurer Jody Myers reported sales tax for September was \$175,271.75.
10. Tourism and Social Media Coordinator Brett Klawitter reported that the first round of grant was allocated at \$22,950 and that \$13,221 has been submitted for reimbursement. He reported Facebook stats of users being up 108%. Additional social media stats of interactions and new followers were shared. Tourism Instagram is now being utilized.
11. Land Information Director Megan Stalker reported she is requesting to add CSM review to Land Information fees due to the work she puts into viewing and approving CSM's before they can be approved and recorded. Moved by Judi Nigbor and seconded by Mike Raddatz to accept Land Information fee schedule of flat fee CSM review of \$50 for 2026 pending P&Z Committee approval and to forward to County Board. Motion carried.
12. EMS Director Rob Lulling reported American Heart Association fees increased, which will need to be reflected in his CPR fee schedule. Moved by Mary Walters and seconded by Mike Raddatz to accept EMS CPR fee schedule for 2026 pending JPS Committee approval and to forward to County Board. Motion carried.
13. Ad Hoc County Board Rules Committee forwarded salary setting to the Executive & Finance Committee with the recommendation of Chair \$4,000 and Vice Chair \$1,000 and County Board per diem to be set at \$75 and committee and citizen per diem to be set at \$50. Moved by Judi Nigbor and seconded by Dennis Fenner to set the salaries of the Chairperson at \$4,000 and Vice Chairperson at \$1,000 and the County Board per diem to be set at \$75 and committee and citizen per diem to be set at \$50. Discussion followed. Moved by Mary Walters to amend the per diem to be set at \$50 for County Board and \$75 for committee meetings. There was no second. Motion died. Roll call vote was requested. Motion failed 3:4 Noes: Borzick, Walters, McGwin, Raddatz  
Moved by Mary Walters to set Chairperson salary at \$4,000 and Vice Chairperson

salary at \$1,000 with County Board per diem at \$50 and Committee/Citizen per diem at \$75. There was no second. Motion died.

Moved by Dennis Fenner and seconded by Kathleen McGwin to leave salaries and per diems as is. Roll call vote was requested. Motion carried. 4:3 Noes- Nigbor, Fenner, Achterberg

14. Dan Buchholz reported the county has had same website domain since 2015. He discussed the issues he has had with the company and financial implications of each addition he wanted to make. The current company wanted a 3-year contract signed by mid-November. Danny tasked Jacob with building new website. Website will go live November 13<sup>th</sup>. This will help with cost savings and increased creative direction for users. Danny reported the county will increase social media platform use. He will create Tik Tok business center and then branch out from there. He noted he will begin by adding Brett Klawitter as an authorized user. This will help for tourism, job recruitment, health info, etc. Discussion regarding social media safety and county policy.
15. Engaged in ongoing negotiations with City of Montello law enforcement contract regarding an amendment they are requesting.
16. Administrator Barger reported third quarter information is complete and the county is on track with projections for revenues and expenses.
17. The agenda having been completed Chairperson Ken Borzick declared the meeting adjourned at 11:12 a.m.

Kiley Lloyd, County Clerk