

LODGING CHECKLIST

This checklist highlights major key areas of the lodging code requirements. Use as a checklist between guest to ensure your lodging facility stays code compliant. *This does not provide specific details of ATCP 72 (lodging code).*



KITCHEN & DINING AREA

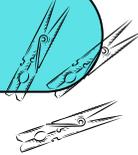
- Appliance and surfaces—Cleaned and in good condition
- Dispose of food left between guest
- Dispose of remaining ice. Clean & sanitize bin or trays
- Sanitizing procedures sign present for guest to read
- Bleach is present and non-scented
- Dishes/utensils are clean and free of cracks or chips
- Chemicals or cleaning products are labeled and kept in safe location.

BATHROOM



- All surfaces are clean and in good condition
- Shower curtain clean and intact
- Shower or tub has a slip resistant flooring or provide mat
- Soap and towel available at sink
- Jetted tubs— Jets submerged for cleaning & sanitizing

LAUNDRY



- Surface clean and in good condition
- Shower curtain clean and intact
- Shower or tub has a slip resistant flooring or provide mat
- Soap and drying towel available at sink
- Jetted tubs— Jets submerged for cleaning & sanitizing

BEDROOM

- All beds have waterproof mattress pad or cover
- Linen storage— free of insects and dry area
- Dirty linens are kept separate from clean linens
- Bunkbed have secured railings on top bunk
- Beds arranged for 2 feet of clearance for emergency exit

MISCELLANEOUS

- Employee Health**— Must not report to duty if vomiting or diarrhea or been diagnosed with communicable disease
- Written vomiting and diarrhea protocol**—posted in facility, followed for cleaning up any event from guest left or known
- Garbage: container clean & removed between guest
- Grill must be kept 10 feet from dwelling (*Marquette Co. facilities may not have them on the deck even if more than 10 feet*)
- All windows that open must have an intact screen (no holes)
- Septic covers secured if above ground
- REHA License is posted in public view

FIRE PROTECTION



- Smoke and Carbon Monoxide detectors are present and in working condition— **Check between each guest stay**
- Fire Extinguisher(if present) readily accessible and pressurized
- Building Evacuation diagram— 2 exits for each sleeping room



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