

# Marquette County Sheriff's Office

## Dispatcher / Telecommunicator (Full-Time)

**Pay Range:** \$22.37 – \$29.61 per hour

**Location:** Montello, WI

**Schedule:** 12-hour shifts (Pitman schedule, off every other weekend)

### Position Summary

This position operates the County's 911 dispatch center. The Dispatcher/Telecommunicator answers and prioritizes emergency and non-emergency calls, dispatches law enforcement, fire, EMS, and other emergency personnel, and maintains communication records. The role also monitors county building security cameras and supports jail communications when necessary.

### Key Responsibilities

- Answer and prioritize 911 and non-emergency calls
- Dispatch law enforcement, fire, EMS, and other emergency personnel
- Enter, update, and retrieve information from local, state, and national databases
- Monitor county building security systems
- Support jail communications operations when necessary

### Qualifications

- High school diploma required
- Minimum age 18
- Valid driver's license
- U.S. citizen
- No felony convictions
- Ability to multitask and react effectively in stressful situations
- Strong verbal and written communication skills
- Ability to work evenings, weekends, and holidays
- Knowledge of computer systems
- Must pass background check, drug screening, medical examination, and oral interviews

### Benefits

- 13.5 paid holidays
- Vacation (pro-rated first year; two full weeks beginning January 1 of following year)
- Sick leave
- Low-deductible health insurance with County contribution
- Dental insurance
- Life insurance equal to annual salary (County paid)
- Wisconsin Retirement System (WRS)
- Deferred compensation

- Clothing allowance

## **How to Apply**

Application Deadline: April 17, 2026 at 4:00 PM  
Submit DJ-LE-330 application form and resume to:

Scott A. Johnston, Chief Deputy  
Marquette County Sheriff's Office  
67 Park St., P.O. Box 630  
Montello, WI 53949  
Phone: (608) 297-3049  
Email: [sjohnston@marquettecountywi.gov](mailto:sjohnston@marquettecountywi.gov)