

Employee Illness Decision Guide

Reportable Employee Symptom	Person in Charge Take These Actions	When to Return to Work or Normal Work Duties*
Vomiting	Exclude: Send employee home.	After 24 hours without symptoms.
Diarrhea	Exclude: Send employee home.	After 24 hours without symptoms.
Jaundice (yellow skin or eyes)	Exclude and report: <ul style="list-style-type: none"> - Send employee home. - Report to the local health department/regulatory authority. 	Medical documentation that employee is free of Hepatitis A virus. Approved by local health department/regulatory authority.
Sore throat with fever (strep throat)	Restrict employee from food preparation areas of the retail establishment.	Medical documentation of antibiotic therapy for more than 24 hours, <u>or</u> one negative throat culture, <u>or</u> is free from infection as determined by a health practitioner.
Infected wound or boil	Restrict employee from food preparation areas of the retail establishment.	Wound is effectively covered or healed.
Reportable Employee Diagnosis	Person in Charge Take These Actions	When to Return to Work or Normal Work Duties*
<ul style="list-style-type: none"> • Norovirus* • Hepatitis A • Salmonella Typhi • Shigella* • Shiga toxin-producing E. coli * 	Exclude and report: <ul style="list-style-type: none"> - Send employee home. - Report to local health department/regulatory authority. 	Approval by the local health department/regulatory authority.
Exposed Employee Working with a Highly Susceptible Population	Person in Charge Take These Actions	When to Return to Work or Normal Work Duties*
Hepatitis A	Restrict employee from food preparation areas of the retail establishment.	30 days after last exposure.
Typhoid fever (Salmonella Typhi)	Restrict employee from food preparation areas of the retail establishment.	14 days after last exposure.
E. coli O157: H7 or other EHEC/STEC		3 days after last exposure.
Norovirus		48 hours after last exposure.
Shigella		3 days after last exposure.

*Restriction options are available. Visit [Wisconsin Legislature: Chapter ATCP 75 Appendix](#) for more information. Additional information and information for employees working with a highly susceptible population is found here: [FDA Health and Personal Hygiene Handbook](#)



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