

MARQUETTE COUNTY PLANNING AND ZONING COMMITTEE
February 5, 2026
County Board Room – Marquette County Service Center; In person and virtual

Members present: Dave Benson – Chair fill-in, John Bennett, Kathy Jo Locke, Dave Krentz, Judy Nigbor – Chair by virtual

Members absent: None

Others present: Jean Potter, Zach Hughes, Nicole Ziebell, Megan Stalker, Ron Barger, Darryl Krassman

Benson called the meeting to order at 9:00am and asked for approval of the agenda; motion to approve agenda by Bennett, second by Locke; motion carried 5-0.

Benson asked for approval of minutes from January 6, 2026, meeting; motion by Locke, second by Krentz; motion carried 5-0.

Citizens' comments or concerns: None.

Benson opened item 4: A public hearing for Darryl Krassman, N7709 8th Rd, Westfield, WI 53964, on the proposed amendment to the Marquette County Code of Ordinances, Chapter 62-Comprehensive Zoning.

- a. **The applicant is requesting a rezoning from Prime Agriculture (AG-1) District to General Agriculture (AG-2) for the following lands, all in Section 29, T17N R9E, Town of Newton, Marquette County, WI. Rezone 41 acres to AG-2, being described as the following: Beginning at the center of Sec. 29, T17N R9E, thence W 812 feet; thence 2200 N feet; thence E 812 feet; thence S 2200 feet to the point of beginning for tax parcels 018-00825-0000 and 018-00821-0000.**

Potter summarized rezone request from AG-1 to AG-2 stated he is following what the zoning is on the East and West side of him. Town board approved request. Krassman stated facts about his property and how he wants to split into 3 parcels and sell 2 and keep living in his home. Motion to approve the rezone and move onto County Board by Bennett; Second by Krentz; discussion; motion carried 5-0.

Benson opened item 5: A public hearing on an amendment to the Marquette County Code of Ordinances Chapter 63-Shoreland Protection

- a. **Revisions to the enacted ordinance language.**

Potter summarized page by page the changes that are being updated. Potter sent a copy to the DNR for review and the DNR gave Potter the go ahead to get the approval from the committee and County board. Motion to approve the amendment of the Marquette County Code of Ordinances Chapter 63-Shoreland Protection and move onto County Board by Nigbor; Second by Bennett; discussion; motion carried 5-0.

Benson opened item 6: Comprehensive Plan Update

- a. **Proposal, Timeline, and Deliverables.**

Barger stated that Potter reached out to 6 consultants with Place Foundry PLLC being under budget and able to provide the required deliverables within the required timeline. Place Foundry PLLC was recommended by Allyson Brunette. Brunette will be sharing data collected from strategic planning for use in the plan update. Barger has signed the contract, and the payment comes from the \$30,000 grant that we have set aside for this project. Potter summarized what they are wanting to happen and going to have completed by the end of the year.

Benson opened item 7: Department Reports.

- a. *Register of Deeds* – Ziebell reported that the missing number on the spreadsheet for Tapestry revenue was \$1,172.71. Still waiting for the invoice check from Zillow for \$1,000 and if not

received soon will do a follow up. Being working with Fidler to get the plat maps all cleaned up and be more user friendly in Laredo and Tapestry for the abstractors/searchers.

- b. *Land Information Director* – Stalker Reported this is their busy time of year. The new imagery was uploaded to the GIS portal for the public to view. Multiple yearly submittals are in the works and have different deadlines. Splits are almost completed and have 2 more out of all 19 municipalities left to do. Hoping to get the rollover completed and the assessor's books to them by Monday of next week. Updated the tax view map online. Also, working on a grant application for the NG911. Helped zoning with their map needs. 7 hours total for calls.
- c. *Planning & Zoning Administrator* – Potter reported annual Farmland Preservation rezone report was submitted to DATCP. 2 new house permit applications have come through already. GEC fees comparison from 2020 to 2025 were discussed and it was a substantial increase in price. New contract will go into effect in 2027; might see increases there but that will also be an increase in the 10% revenue that zoning earns from this contract. Catalis' initial 3-year contract ends this year and will be more than the current \$7500 annually; a percentage increase is anticipated, but no solid numbers have been provided yet or estimate for length of contract term. Limited options for permitting software to handle the scope of work done by department. There will be 2 rezone hearings in April.
- d. *Zoning Technician* – Hughes reported slow month for in the field work. Had 3 sanitary inspections. Been completing sanitary inspection reports and linking pictures with the permits in the software system. That has been a challenge and got a solution to take pictures and link to permit in software immediately with the field tablet. Kari has been streamlining spreadsheets and processes to make this more seamless. Hughes completed the annual DSPS septic audit report. There was a total of 124 sanitary permits for 2025 with 57 being new systems, 63 being replacement systems and 4 being revisions. There are a total of 8,161 active septics in the entire county. Kari mailed out 438 septic maintenance reminders that did not comply with the 11/15/2025 deadline totaling 17% not compliant and now have until 4/1 to comply before receiving a citation. The annual septic maintenance reminder will be going out in April. Have 12 fire signs to install once it warms up outside. 176 calls in December and 229 calls in January being a 30% increase in calls across the department.

Benson opened item 8: Review of Department Vouchers. None

Benson opened item 9: Any Other Business. March is the month that the meeting moves back to the Public Safety room in the Courthouse. Nigbor said no March meeting if there are no action items.

Benson adjourned the meeting at 9:59 a.m.

Respectfully submitted, Nicole Ziebell