

**BOARD OF HEALTH  
August 5<sup>th</sup>, 2025**

Board chairperson, Judi Nigbor called the Board of Health meeting to order at 9am. The following members were present. Judi Nigbor, Dave Benson, Dr. William Franks, Gary Sorenson, Mike Raddatz, Kathleen McGwin, Barb Jordan, and Jan Mink. Also, present were Jayme Sopha, Health Officer/Director, Jessica Jungenberg, Environmental Specialists, Jessica DeRosier, Public Health Nurse, Ron Barger, County Administrator, Jacob Hansen, IT Specialist, and Melissa Hodges, Public Health Technician.

Members Absent:

Motion by Mike Raddatz, seconded by Dave Ben to approve the amended agenda. Motion carried.

No additions or corrections to the minutes of June 3rd, 2025, Board of Health meeting. The minutes will be filed.

**CITIZEN COMMENTS**

None.

**ENVIRONMENTAL HEALTH****COUNTY CONCERNS**

A written report for the month of June was presented by Jessica Jungenberg. The month of June included the following contacts: 12 contacts-rabies program, 4 quarantine orders, 4 released from quarantine. 3 well water tests. 16 lead contacts, 2 radon testing kits and 2 kennel contacts. 8 housing contacts regarding concerns of mold and moisture, information on condemned property, and a property in poor conditions.

A written report for the month of July was presented by Jessica Jungenberg. The month of July included the following contacts: 10 contacts-rabies program, 3 quarantine orders, 2 released from quarantine. 1 well water test. 1 lead contact, 0 radon testing kits, and 3 kennel contacts. 1 housing contact regarding a failed septic and needing assistance with funding.

**AGENT STATUS PROGRAM UPDATE**

The month of June included 4 Marquette County inspections and 5 pre inspections. There were 0 Green Lake County inspections. Seven trainings & meetings were attended.

The month of July included 39 Marquette County inspections, 1 re-inspection, and 3 pre inspections. There were 5 Green Lake County inspections. Three trainings & meetings were attended.

## **OLD BUSINESS**

### **DISCUSSION/UPDATE ON ENVIRONMENTAL HEALTH BUDGET**

Jayne presented a brief update about some modifications that were added to the environmental health budget. These include added revenue from the RIC and TNC Program and 'actuals' from the two, recently onboarded staff. Discussed how the salary breakdown now accounts for changes that occur between two calendar years, and the potential start date of the third environmental health employee. Discussion followed regarding the updates.

## **NEW BUSINESS**

### **BABY 101 REPORT-JESSICA DEROSIER, PHN**

Jessica presented a PowerPoint regarding Baby 101, this event is an educational resource event that is paired with our baby/toddler item giveaway, so we like to think of it as a Community Baby Shower. It is geared towards people thinking of becoming parents, that are pregnant or care for a child under the age of one. There were 18 vendors that donated their time and resources to attend this event. There were 53 adults and 23 children attending from three different counties, the number of attendees has doubled from 2024. Every family gets a door prize, and after filling out a survey, each adult receive a chance to win one of the event's raffle baskets. This event wouldn't be possible without the Pregnancy Outreach Grant and donations from local churches and community members.

### **APPROVAL OF HEP B VACCINE FEE INCREASE**

Jayne discussed that we purchase our own Hepatitis B Vaccine, and it is not State Funded. When the price goes up, we need to increase our prices for giving the vaccine. We were charging \$210 for the 3 dose series, but are asking to increase it to \$255 to cover the new price. This also includes a small buffer to cover syringes, alcohol swabs, and to help absorb future cost increases.

Motion by Mike Raddatz, seconded by Kathleen McGwin to approve the Hepatitis B Vaccine fee increase from \$210 to \$255. Motion carried.

### **PRESENTATION AND APPROVAL OF 2026 HEALTH DEPARTMENT BUDGET**

Jayne presented the proposed 2026 Health Department. Explained the differences between 2025's budget to the proposed 2026 budget and the reasoning of them. Discussion followed regarding the budget.

Motion by Gary Sorenson, seconded by Dave Benson to approve the 2026 Health Department Budget as presented by Jayme to be forwarded to Ron for review and then to Executive and Finance for approval. Motion carried.

## **BUDGET**

BUDGET REPORT FROM ADMINISTRATION – No Budget Report.

REVIEW DEPARTMENT BILLS – A voucher of expenses for the month of July 2025, was provided for the Board of Health members to review.

## **UPCOMING EVENTS / ISSUES (FOR DISCUSSION ONLY)**

## **ADJOURN**

Meeting adjourned by chairperson, Judi Nigbor at 10:23am

Next Board of Health Meeting:  
Tuesday September 2<sup>nd</sup>, 2025 @ 9:00am

Minutes submitted by Melissa Hodges