

**BOARD OF HEALTH
December 2nd, 2025**

Board chairperson, Judi Nigbor called the Board of Health meeting to order at 9am. The following members were present. Judi Nigbor, Dr. William Franks, Gary Sorenson, Mike Raddatz, Kathleen McGwin, and Jan Mink. Also, present were Jayme Sopha, Health Officer/Director, Jessica Jungenberg, REHA Manager, Amber Pelehowski, EH Specialist, Sarah Jensen, Public Health Nurse, Jenny Stelzner, Public Health Nurse, Ron Barger, County Administrator, Dan Buchholz, Director MIS, and Melissa Hodges, Public Health Technician.

Members Absent: Barb Jordan and Dave Benson

Motion by Mike Raddatz, seconded by Gary Sorenson to approve the agenda as posted and handed out. Motion carried.

No additions or corrections to the minutes of September 2nd, 2025, Board of Health meeting. The minutes will be filed.

INTRODUCTION OF AMBER PELEHOWSKI, ENVIRONMENTAL HEALTH SPECIALIST

Jayme introduced a new staff member of the REHA Program, Amber Pelehowski. She discussed where she is from and her educational background and was welcomed by the Board of Health members.

CITIZEN COMMENTS

None.

REHA UPDATE**ENVIRONMENTAL HEALTH CONCERNS**

A written report for the month of September was presented by Jessica Jungenberg. The month of September included the following contacts: 8 contacts-rabies program, 4 quarantine orders, 3 released from quarantine. 1 well water test needing resampling due to bacteria. 0 lead contacts, 0 radon testing kits, and 0 kennel contacts. 4 housing contacts regarding garbage accumulating on properties.

A written report for the month of October was presented by Jessica Jungenberg. The month of October included the following contacts: 8 contacts-rabies program, 4 quarantine orders, 2 released from quarantine. 1 well water test. 3 lead contacts, 0 radon testing kits, and 0 kennel contacts. 5 housing contacts regarding garbage, concerns of mold, and provided information to Human Services about meth substance safety clean up.

A written report for the month of November was presented by Jessica Jungenberg. The month of November included the following contacts: 6 contacts-rabies program, 2 quarantine orders, 2 released from quarantine. 3 well water tests. 38 lead contacts resulting in clearance and the case has been closed, 0 radon testing kits, and 0 kennel contacts. 2 housing contacts regarding garbage collecting on a property and attracting vermin.

FOOD SAFETY AND RECREATIONAL LICENSE PROGRAM UPDATE

The month of September included 40 Marquette County inspections. Seven trainings & meetings were attended.

The month of October included 12 Marquette County inspections, 1 re-inspection, and 5 pre inspections. Eight trainings & meetings were attended.

The month of November included 16 Marquette County inspections, and three pre inspections. There were 2 Green Lake County inspections. Eight trainings & meetings were attended.

Jayne discussed the requirement for the annual evaluation of licensing and service fees for REHA programs. She informed the board that she will be proposing an updated fee schedule in the first quarter of 2026.

WATER PROGRAM UPDATES

Jessica discussed the progress of the TNC Program, and how there are many different types of equipment and processes to the program. There is no list provided by the DNR or DATCP, to get this started we reached out to other TNC labs to see what equipment they had and what their processes were. We are filling out applications now and the only other thing we would need to order now are the reagents for processing samples. This program will only be testing Bacteria and Nitrates; it will be opened for private well water testing as well as for licensed facilities.

NEW BUSINESS

OPERATOR SURVEY RESULTS-JESSICA JUNGENBERG-REHA MANAGER

Jessica explained that she sent out about 500 emails to operators with a survey, received 142 responses, and got 15 undeliverable. We received useful feedback from the operators regarding the services offered, meetings vs classes, communication preference and frequency, and what would be useful in the future.

A newsletter will be sent out quarterly to the operators with useful and timely information.

COMMUNITY PARTNERSHIP OPPORTUNITIES

Jayne discussed that the Health Department has been collaborating with a local pediatrician offering educational information, and in the next few months we will be reevaluating our services and seeing how we can improve our offerings by working with the local pharmacist.

OLD BUSINESS

FOOT CLINIC AND LIVING WELL PROGRAM UPDATES- JENNY STELZNER, PHN

Jenny explained that foot clinic is still seeing a high number of clients, when she took over this program she was only doing 3-4 a month and now, she is doing 6-8 a month.

Then she continued discussing “Stepping On’ and ‘Living Well’ they are two classes that she collaborates putting on with Amelia from the ADRC. Stepping On is a seven-week course addressing falls, the prevention of them and exercises to build strength. As well as a Pharmacist, a Physical Therapist, an Occupational Therapist, and an ophthalmologist that come to the classes to help give educational information on how it could all affect your risks of falling. Living Well is a six-week course to empower a person with the skills to manage their health and well-being while living with any chronic health condition.

COMMUNICABLE DISEASE AND PROGRAM UPDATES-SARAH JENSEN, PHN

Sarah discussed the top ten communicable diseases in Marquette County, noting that Pertussis (Whooping Cough) ranked first this year. A total of 414 diseases were reported, with 255 requiring follow-up by a Public Health Nurse. Chlamydia cases have increased from 14 in 2024 to 21 in 2025. Reproductive Health visits have increased over last years rates as well.

The Ask a Nurse program continues to bring a nurse into the schools, where we set up an educational table and engage students on important topics such as suicide prevention, bullying, and tobacco use. Regarding the DOJ project, two of the three billboards have been installed—one along I-39 and another on Hwy 23. In addition, a newspaper article was written and should be published shortly, and social media posts were shared.

Finally, Montello and Westfield Schools are collaborating with the Sheriff’s Department to develop a unified reunification plan, ensuring consistency across both school districts.

BUDGET

BUDGET REPORT FROM ADMINISTRATION – Budget Report from Administration through the month of October was presented to the Board of Health members to review. No concerns.

REVIEW DEPARTMENT BILLS – A voucher of expenses for the month of November 2025, was provided for the Board of Health members to review.

UPCOMING EVENTS / ISSUES (FOR DISCUSSION ONLY)

ADJOURN

Meeting adjourned by chairperson, Judi Nigbor at 10:36am

Next Board of Health Meeting:
Tuesday January 6th, 2025 @ 9:00am

Minutes submitted by Melissa Hodges