

**BOARD OF HEALTH  
May 6<sup>th</sup>, 2025**

Board chairperson, Judi Nigbor called the Board of Health meeting to order at 9am. The following members were present. Judi Nigbor, Dave Benson, Dr. William Franks, Gary Sorenson, Mike Raddatz, Kathleen McGwin, Barb Jordan, and Jan Mink. Also, present were Jayme Sopha, Health Officer/Director, Jessica Jungenberg, Environmental Specialists, Ron Barger, County Administrator, Dan Buchholz, Director MIS, Jacob Hansen, IT Specialist, and Melissa Hodges, Public Health Technician.

Members Absent:

Motion by Dave Benson, seconded by Barb Jordan to approve the agenda as posted and handed out.  
Motion carried.

No additions or corrections to the minutes of March 4<sup>th</sup>, 2025, Board of Health meeting. The minutes will be filed.

**CITIZEN COMMENTS**

None.

**OLD BUSINESS****COMMUNITY CALENDAR UPDATE- DANIEL BUCHHOLZ, MIS DIRECTOR**

Jayne stated that we have been working on this for about a year, our intern had started building this in SharePoint from the ground up but updates in the County's security required us to change directions. Daniel stated that the calendar did get put on hold for a bit due to staffing changes and then discussed the back end of the issues with the licensing and SharePoint pages being open to the public. He looked into another website platform. Jacob then started setting up the calendar website; it is close to being ready to share with the public. Jayme presented the website as it looked at the moment and discussed how we can add flyers to it for events which is something we couldn't on the previous one. We are still testing the functions and there could be changes that arise. The hope is to be able to have it open to the public within the next few weeks to a month.

**FAMILY ADVENTURE DAY REPORT-MEL HODGES, PUBLIC HEALTH TECHNICIAN**

Mel discussed that Family Adventure Day was on April 12<sup>th</sup>, 2025, and it was a successful event. It had about 300 people attending. We had 33 booths that were outside and inside, they included hands-on activities and giveaways. We had the highest number of donations/sponsors since restarting the event back up after Covid; which included six Gold, four Silver, and seven Bronze Sponsors. Because of this we can make this event completely free, which includes all the food, prizes, and getting music, face painting, and a balloon artist.

We have gotten some great feedback from organizations and attendees and cannot wait to make the event even better next year!

**NEW BUSINESS**

STATE/FEDERAL GRANT FUNDING-DISCUSSION

Jayme discussed the cuts happening at the federal level, and that we're beginning to see them trickle down to the local level. There have been five Public Health Grants that were cut, a lawsuit filed by several states, including WI, has temporarily allowed to use these grants. It has affected our ELC grant, Covid/Flu test funding, and the immunization supplement grant. It does not mean we have to pay back the money we have gotten from these grants but rather stop spending it on the date they say.

#### PRESENTATION AND APPROVAL OF 2024 ANNUAL REPORT

Jayme presented the draft of the 2024 Annual Report that she has made up. Jayme went through the entire report and answered questions that the board members had.

Motion by Mike Raddatz, seconded by Dave Benson to approve the 2024 Annual Report and send to the County Board. Motion carried.

#### ENVIRONMENTAL HEALTH

##### COUNTY CONCERNS

A written report for the month of March was presented by Jayme Sopha. The month of March included the following contacts: 7 contacts-rabies program, 4 quarantine orders, 5 released from quarantine. 1 well water tests, 8 kennel contacts, 0 lead contacts. 21 housing contacts regarding garbage/trash on a property, mold, and without running water.

A written report for the month of April was presented by Jayme Sopha. The month of April included the following contacts: 7 contacts-rabies program, 2 quarantine orders, 2 released from quarantine. 0 well water tests, 4 kennel contacts, and 0 lead contacts. 3 housing contacts regarding debris throughout a property.

##### AGENT STATUS PROGRAM UPDATE

The month of March included 5 Marquette County inspections, 1 re-inspection, and 5 pre inspections. There were 3 Waushara County inspections, and 3 Green Lake County inspections, and 5 pre inspections. Five trainings were attended.

The month of April included 7 Marquette County inspections, 1 re-inspection, and 4 pre inspections. There was 1 Waushara County pre inspection, and 0 Green Lake County inspections. Two trainings were attended.

##### REHA PROGRAM TRANSITION UPDATE

Jayme stated as of April Jessica has accepted the position as REHA's Program Manager, her start date will be June 2<sup>nd</sup>. We are in the process of recruiting for the new position that will start in July. License renewal is starting now and through July 1<sup>st</sup>, once the license fees are in, we will be able to evaluate the Transient Non-Community Well Testing Program revenues. Based on the results of those audits we will hire our third inspector this fall. We are working on the Environmental Health Ordinance, but it's a lower priority since the authority lies on the Health Officer of each County, not on the EH program. We are working on the Agent MOU, that has gone through our Administration, through our Legal, and it has been sent to Green Lake County so they could evaluate if they are in agreement. With the TNC Program, the DNR has given us information regarding the mandates for the program, anticipated revenue and/or fees that we should be setting. Which we would bring to our board to approve it before we can enact them. Once that is completed, we will start purchasing equipment and do a soft roll out of the testing program.

#### BUDGET

BUDGET REPORT FROM ADMINISTRATION – No budget report from Administration.

REVIEW DEPARTMENT BILLS – A voucher of expenses for the month of April 2025, was provided for the Board of Health members to review.

#### UPCOMING EVENTS / ISSUES (FOR DISCUSSION ONLY)

Jayne stated our new AHEC Intern starts June 2<sup>nd</sup>, and that our nurse Jenny has successfully applied for the 'Libraries with Heart Grant', that will allow us to put Blood Pressure Monitoring equipment in the libraries to check out. We also hope to have a station in select libraries where residents could check their Blood Pressure on site.

## **ADJOURN**

Meeting adjourned by chairperson, Judi Nigbor at 10:41am

Next Board of Health Meeting:  
Tuesday June 3<sup>rd</sup>, 2025 @ 9:00am

Minutes submitted by Melissa Hodges