

# **PARKS & RURAL PLANNING COMMITTEE AGENDA**

**February 10<sup>th</sup>, 2025 – 11:30 a.m.**

Virtual/Remote Online via Webex and in person

<https://marquettecounty.my.webex.com/marquettecounty.my/j.php?MTID=mef2426be8d6b77dcad56d9b2a51ddc0e>

County Board Room – Services Center – 480 Underwood Avenue, Montello, Wisconsin

Meeting Number (access): 2556 730 8235 Pass: 5xwHbAh3K7f

Join By Phone: 1-408-418-9388 Pass: 59942243

**Note:** A citizen wishing to address the Committee/Board and attending the in-person meeting shall place his or her name on a sign-in sheet before the meeting is called to order and indicate in which town, city, or village the citizen resides or owns property prior to making a citizen comment. Those citizens attending remotely will ask to be recognized under the citizen comment portion of the meeting and will adhere to the same reporting process as those attending on-site. Civil discourse will be observed at all times.

Committee: Ken Borzick, Mike Raddatz, Gary Doudna, Karen Wampler, Kathleen McGwin, Jeff Frazer, Karen Christensen

## **All Agenda Items Below Involve Potential for Discussion and Action.**

### **Agenda**

1. Call to Order
2. Review/Approve Agenda
3. Review/Approve Minutes of Prior Meeting
4. Citizen Comments/Concerns
5. Monthly Report & Updates
6. Ice Age Trail Alliance Update
7. Muir Park Property Prescribed Burn and Associated Grant
8. Muir Park Shelter & Parking Expansion Discussion
9. The committee may go to Closed Session under state statute 19.85(1) (g) “Conferring with Legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved”.  
(Timber Cutting)
10. The Committee will reconvene in Open Session under section 19.85 (2) if a vote is needed on items discussed in Closed Session.
11. John Muir History Route Update
12. Review November/December 2024 and January 2025 Monthly Expenses
13. Adjourn

This is a public meeting. As such, all members, or a majority of the members of the County Board may be in attendance. While a majority of the County Board members or the majority of any given County Board Committee may be present, only the Parks & Rural Planning Committee will take official actions based on the above agenda. Anyone requiring special accommodation because of disability please contact the County Conservationist’s office, (608) 296-2815, 24 hours before scheduled meeting time so appropriate arrangements can be made.



# MARQUETTE COUNTY LAND & WATER CONSERVATION DEPARTMENT



438 Industrial Drive ♦ Suite 1 ♦ Westfield, WI 53964 ♦ Phone (608) 296-2815

## PARKS AND RURAL PLANNING COMMITTEE

### Meeting Minutes

November 4<sup>th</sup>, 2024, 11:30am

Virtual/WebEx or in Person at Services Center-Demo Room 480 Underwood Ave. Montello WI.

Chairman Borzick called the meeting to order at 11:30am.

Members: Ken Borzick, Kathleen McGwin, Karen Christensen, Mike Raddatz, Jeff Frazer & Gary Doudna. Others: Patrick Kilbey, Ron Barger, Keri Solis

Frazer, 2<sup>nd</sup> by Raddatz, motion to approve Agenda. **Motion Carried.**

Raddatz, 2<sup>nd</sup> by Doudna, motion to approve the September 2024 Meeting Minutes **Motion Carried.**

Kilbey gave Monthly Report.

Two memorial benches have been donated/delivered and placed at Muir Park.

Fall work has been underway: Kiosk staining, brushing and removal of invasives at Muir have been priority. Docks have been removed and bathrooms are scheduled to be pumped in 2-3 weeks.

Frazer gave update on recent IATA workdays held on Muir Preserve. 800' of Boardwalk and additional trail was installed by 122 Volunteers. Over the 5 days of work, IATA purchased food/refreshments and supplies from Marquette County Businesses when possible.

Kilbey reminded the Committee they IATA was given permission to camp and use Muir as "base camp". He reported on his inspection after the event there was no damage and hardly a trace the large group was there. Discussion followed on other trail developments that are in the works.

Kilbey summarized the Muir Park/Bowbenders guidelines that were established in 2012. He noted there has not been an issue with the Bowbenders, but the rules needed to be updated. Notably, #3 regarding mowing width limitations. The current rule lists 4' of a maximum trail width to be mowed. Kilbey explained this works fine for the trails leading to the targets but doesn't address the main trail. Since the main trail was only mowed 4' wide it quickly became overgrown. This main trail is only vehicle/emergency access on southside of park, so staff started mowing it wider to maintain access. Discussion followed on trail history and safety.

Frazer, 2<sup>nd</sup> by McGwin, motion to amend Bowbenders guidelines adding #3a to allow mowing main south trail (gate to old campground) up to 12' wide and maintain vehicle access. **Motion Carried.**

Chairman announced protocol for going to closed session.

Raddatz, 2<sup>nd</sup> by Frazer motion to move into Closed Session under Agenda Item 8. **Motion Carried** on roll call vote, with all members present voting yes to proceed to Closed Session.

Meeting moved to Closed Session.

Frazer, 2<sup>nd</sup> by Christensen motion to return to Open Session under Agenda Item 9. **Motion Carried** on roll call vote, with all members present voting yes to proceed to Open Session.

McGwin gave Muir Historical Route App. update. Last 30 days 170 new visitors. Discussion carried. Committee reviewed September/October 2024 Expenses.

Meeting was adjourned.

SCHEDULE OF VOUCHERS  
Parks & R. Planning- November

Vendor	Invoice #	Invoice Date	Invoice Amt.	Description
VISA			\$44.00	Invasive chemical treatment
Virchs True Value			\$43.04	Park Supplies
Dog Waste Depot			\$129.98	Park dog bags
Oxford Lumber Co.			\$29.90	Sign Lumber
Country Plumber			\$971.00	Bathroom Pumping
		Total:	\$1,217.92	

This is to attest that the vouchers listed above have been examined and the expenditure approved.

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SCHEDULE OF VOUCHERS  
Parks & R. Planning-December

Vendor	Invoice #	Invoice Date	Invoice Amt.	Description
VISA			\$70.88	Saw Blade, Truck Fuel
Marq. Cty. Highway Dept.			\$2,261.77	Puckaway Parking Lot Work
Kenneth White			\$175.00	Trapping
Staples			\$431.57	ink cartridges
Marq. Cty. Highway Dept.			\$177.90	Wayside winter closing
VISA			\$36.05	truck fuel
		Total:	\$3,153.17	

This is to attest that the vouchers listed above have been examined and the expenditure approved.

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SCHEDULE OF VOUCHERS  
Parks & Rural Planning January

Vendor	Invoice #	Invoice Date	Invoice Amt.	Description
3 Hebbe's LLC			\$429.75	2025 Building Lease
ProLine Printing and Signs			\$286.00	2025 Annual Boat Launch Stickers
		Total:	\$715.75	

This is to attest that the vouchers listed above have been examined and the expenditure approved.

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