

**MARQUETTE COUNTY BOARD SUPERVISOR
ORIENTATION SESSION**

Date: April 14, 2026

Time: 6:00 p.m.

Place: County Board Room/Services Center- 480 Underwood Ave., Montello, WI 53949

WebEx Option:

<https://marquettecounty.my.webex.com/marquettecounty.my/j.php?MTID=mcb9b0231f306fd8a9cff475f495d73f9>

Meeting Number (Access Code): 2558 385 5153

Meeting Password: udNS7tt3Fw2 (83677883 when dialing from a phone or video system)

Participants:

Ron Barger, County Administrator
West and Dunn, Corporation Counsel
Kiley Lloyd, County Clerk
Melanie Zuehls, Human Resources Manager
Dan Buchholz, IT Director

AGENDA

Introduction- (Ron)

- Welcome to the Marquette County Board of Supervisors
- Introductions

Corp Counsel Info- (West & Dunn)

- Corp Counsel PowerPoint

Marquette County Board Rules and Committee Structure- (Ron)

- County Board Rules- Available on SharePoint and hard copy provided
- Committee Assignment Process- **Sheet for CB Supervisors to fill out**
- Election of Chairperson and Vice-Chairperson process

Technology- (Dan)

- iPad Distribution and Training
- Navigating OneDrive
- WebEx
- RollCall Meeting Manager Program/Parliamentary Procedure (Kiley and Dan)
- Badge Photos

General information- (Kiley)

- Information regarding your first county board meeting
- Swearing in and Oath of Office
- Seating chart/County Board packets/Per diem

County Budget- (Ron)

- Broad overview of the county budget

The role of the Marquette County Human Resources Department- (Melanie)

- E-Mail Address Form- **Sheet for CB Supervisors to fill out**
- Tax Forms- **Sheet for CB Supervisors to fill out**
- Direct Deposit Information- **Sheet for CB Supervisors to fill out**
- Computer and Networking Security Policy- **Sheet for CB Supervisors to fill out**

-Dates of WCA Conference- Sept. 20-22 at the Kalahari in Wisconsin Dells

-Questions/possible answers/discussion