

MARQUETTE COUNTY PLANNING AND ZONING COMMITTEE

December 4, 2019 @ 4:00 p.m.; Public Safety Room

Members present: Chair: Ken Borzick; Al Gibeaut, David Krentz; Kathleen McGwin; Glenn Kemnitz

Others present: Tom Onofrey, Jean Potter, Bette Krueger, Michael McMurray.

Chair called the meeting to order and asked for a motion to approve the agenda; motion by Gibeaut and second by Kemnitz to approve the agenda; motion carried. Chair asked for motion to approve the minutes; motion by Gibeaut second by Kemnitz; motion carried.

Chair opened item 3: A public hearing on an application by Michael McMurray, N122 Co Rd CX, Portage, WI 53901 for a rezoning from Prime Agriculture (AG-1) of part of the SE1/4-SE1/4 including CSM 1346, Section 31 and part of the SW1/4-SW1/4, Section 32, all in T14N R9E, Town of Moundville containing 40 acres more or less with 4 acres rezoned to Agriculture Residential (AG-3(4)) and the remaining 36 acres to the Farmland Preservation Overlay (FPO) District. Onofrey explained that Mr. McMurray would like to build a home on the four acres; the Town of Moundville has approved the same. Motion by Gibeaut and second by McGwin to approve the rezone and send onto the County Board for approval; motion carried.

Chair opened item 4: A public hearing on proposed amendments to the Marquette County Code of Ordinances Chapter 70 Articles II and V. Onofrey reviewed the proposed amendments. Discussion followed. Chair asked for further comments. None given. Chair closed the public hearing. Motion by Kemnitz to approve and send to County Board, second by Gibeaut. Motion carried.

Chair opened item 5: Register of Deeds report: Krueger reviewed monthly numbers for November.

Chair opened item 6: Director's report: Onofrey reviewed permit and revenue numbers, as well as discussed ongoing violations. Onofrey updated the Committee on the status of cell tower applications.

Chair opened item 7: Zoning Technician report: Potter reviewed and discussed resolved/unresolved violations.

Chair opened item 8: Citizen comments and concerns: none.

Chair opened item 9: Review and approval of Planning, Zoning and Land Information Department and Register of Deeds bills; motion by Gibeaut, second by Kemnitz to approve the same; motion carried.

The next meeting will be Wednesday, January 8, 2020. Chair adjourned meeting at 4:40 p.m.

Bette Krueger, Acting Secretary

MARQUETTE COUNTY PLANNING AND ZONING COMMITTEE

November 6, 2019 @ 4:00 p.m.; Public Safety Room

Members present: Chair: Ken Borzick; Al Gibeaut, David Krentz; Kathleen McGwin; Glenn Kemnitz

Others present: Tom Onofrey, Jean Potter, Bette Krueger

Chair called the meeting to order and asked for a motion to approve the agenda; motion by Gibeaut and second by Kemnitz to approve the agenda; motion carried. Chair asked for motion to approve the minutes; motion by McGwin second by Gibeaut; motion carried.

Chair opened item 3: Discussion and decision on contracting for independent RF analysis for Town of Neshkoro cell tower application and future applications. Onofrey discussed the Bug Tussel application for a tower in the Town of Neshkoro. Onofrey explained that they are currently on the Village tower but are applying for a new tower because they indicate the Village tower does not provide the coverage they would need for their client AT&T and FirstNet. Onofrey noted there is at least one other tower in the area and without having the analysis done it is unknown whether that is a potential collocation site. Discussion followed.

Motion by McGwin to approve the hiring of the consultant at a cost of \$3500 and second by Kemnitz. Motion carried.

Chair opened item 4: Review and discuss proposed amendments to Article V – Mobile Service Support Structures and Wireless Communication Facilities ordinance. Onofrey reviewed proposed changes to the ordinance which include requiring that the application go through the Special Exception process and that the applicant be responsible for paying the hiring of an independent contractor to review the application. Discussion followed. Onofrey explained the public hearing will be in December.

Chair opened item 5: Review and decision on proposed fee amendments:

General Engineering building permit fee schedule. Onofrey reviewed changes. Discussion followed.

Motion by Kemnitz and second by Gibeaut to approve the General Engineering building permit fee schedule going into effect 01/01/20, send onto Executive and Finance Committee and to the County Board for approval; motion carried.

Building plan copies.

Motion by McGwin, second by Gibeaut to charge \$10/sheet for any building plan copy over 18 x 24 in size; motion carried.

Chair opened item 6: Register of Deeds report: Krueger reviewed monthly numbers for September and October. An article was put in the Tribune regarding what is required to get the Real ID which is going into effect 10/01/20.

Chair opened item 7: Director's report: Onofrey reviewed permit and revenue numbers, as well as discussed ongoing violations. Onofrey updated the Committee on the new mapping website project and some of its capabilities. Onofrey informed the Committee that the LiDAR data has been received and a part of the new website project is to make that data available for viewing. Discussion followed.

Chair opened item 8: Zoning Technician report: Potter reviewed and discussed resolved/unresolved violations. Potter discussed a tourist rooming house violation in the Town of Shields.

Chair opened item 9: Citizen comments and concerns: none.

Chair opened item 10: Review and approval of Planning, Zoning and Land Information Department and Register of Deeds bills; motion by Gibeaut, second by Kemnitz to approve the same; motion carried.

The next meeting will be Wednesday, December 4, 2019. Chair adjourned meeting at 5:13 p.m.

Bette Krueger, Acting Secretary

MARQUETTE COUNTY PLANNING AND ZONING COMMITTEE

October 15, 2019 @ 6:30 p.m.; Public Safety Room

Members present: Chair: Ken Borzick; Al Gibeaut, David Krentz; Kathleen McGwin

Others present: Tom Onofrey, Robert Miller, Natalie Bussan, Gary Thalacker, Mary Walters, Gary Sorenson

Chair called the meeting to order and asked for a motion to approve the agenda; motion by Gibeaut and second by Krentz to approve the agenda; motion carried. Chair asked for motion to approve the minutes; motion by McGwin second by Krentz; motion carried.

Chair opened item 3: Review and decision on independent RF analysis for a cell tower application in the Town of Oxford. Onofrey explained that Bug Tussel has reapplied for the Oxford tower and that the application is for a self support tower, which meets the ordinance requirement. Onofrey stated that he is looking for decision by the Committee on whether to hire the independent consultant at a cost of \$3500. Discussion followed. Onofrey explained that because there is a tower less than 1.5 miles from the site and generally new towers are not popular with neighboring land owners that hiring the consult would be part of due diligence in considering the tower request. Discussion followed. Motion by McGwin to approve hiring the consultant, second by Gibeaut. Motion carried.

Chair opened item 4: Citizen comments and concerns: none.

Chair adjourned meeting at 6:40p.m.

MARQUETTE COUNTY PLANNING AND ZONING COMMITTEE

October 2, 2019 @ 4:00 p.m.; Public Safety Room

Members present: Chair: Ken Borzick; Al Gibeaut, David Krentz; Kathleen McGwin; Glenn Kemnitz

Others present: Tom Onofrey, Jean Potter, Bonnie Hoffman, Justin Fechtmeyer, Judy and Jeff Mateske, Don Palm, Gary Thalacker

Chair called the meeting to order and asked for a motion to approve the agenda; motion by Gibeaut and second by McGwin to approve the agenda; motion carried. Chair asked for motion to approve the minutes; motion by Kemnitz second by Krentz; motion carried.

Chair opened item 3: A public hearing on a proposed amendment to the Marquette County Comprehensive Plan to change from Rural Lands to a Farmland Preservation Area lands owned by Anthony and Bonita Hoffman described as NW-SE, SW-SE, SE-SE including CSM 2971 and Outlot 1 of CSM 2264, less CSM 2287 & Lot 2 CSM 2264 all in Section 31, T15N R10E and SW-SE lying W of the railroad; and the S1/2 of the SW1/4, less 5 +/- acre parcel located in the NW corner of the SW-SW all in Section 32, T15N R10E and containing 181.5 acres more or less. Onofrey explained that items 3 and 4 go together as 3 is to change the designation on the Planned Land Use map which would then allow for rezoning to Prime Agriculture. Onofrey explained the applicant is requesting the change so they can be eligible for farmland preservation tax credits. Kemnitz asked if approved can it be changed again. Onofrey stated the property owner would need to go through the rezoning process again. Discussion followed. Chair asked for comments from those in attendance. None give. Onofrey noted that the Town Board has approved the request. Chair closed the public hearing and asked for a motion on the request. Motion by Gibeaut to approve the request, second by Kemnitz. Amendment approved; 5-0.

Chair opened item 4: A public hearing on an application by Anthony and Bonita Hoffman, N2535 14th Rd, Montello, WI 53949 for a rezoning from Agriculture Residential (AG-3(2)) and Resource Protection (RP) to Prime Agriculture (AG-1) the NW-SE, SW-SE, SE-SE including CSM 2971 and Outlot 1 of CSM 2264, less CSM 2287 & Lot 2 CSM 2264 all in Section 31, T15N R10E and SW-SE lying W of the railroad; and the S1/2 of the SW1/4, less 5 +/- acre parcel located in the NW corner of the SW-SW all in Section 32, T15N R10E and containing 181.5 acres more or less. Chair asked for comments from those in attendance. None given. Chair closed the public hearing and asked for a motion on the application. Motion by Kemnitz to approve the application and to forward it to the County Board with the recommendation that it be approved, second by Gibeaut. Motion carried; 5-0.

Chair opened item 5: Review and decision on a Tourist Room House license application by Justin Fechtmeyer, 594W14580 Groveway Lane, Muskego, WI 53150. Property address: W5590

Fawn Ct, Town of Packwaukee. Potter reviewed the application and noted that it is complete. Applicant explained his request and that he is 4th generation to own the property. He stated that the income is needed for him to keep the property in the family. He will not allow hunting and it will not be rented during winter months. He has also put up no trespassing signs facing in to his property. Onofrey noted the occupancy would be for 8 people. Chair asked for comments from those in attendance. Jeff Mateske stated his concern about occupants complaining about his farming activities. Gary Thalacker stated his concerns and that the applicant needs to take into consideration his neighbors. Don Palm stated he does not want a hotel in his backyard. Discussion followed concerning bonfires/campfires. Chair asked for further comments. None given. Gibeaut stated he feels the Committee has heard the concerns and if there are problems, which he did not feel would happen, the neighbors can contact the Zoning Department. Chair asked for a motion on the application. Motion by McGwin to approve the license, second by Gibeaut. Motion carried; 5-0.

Chair opened item 6: Register of Deeds report: Not present.

Chair opened item 7: Director's report: Onofrey reviewed permit and revenue numbers, as well as discussed ongoing and resolved violations he is working on. Onofrey discussed the 2019 budget and thoughts for providing more information to the Committee. Discussion followed. Onofrey updated the Committee on the Sandy Lake property clean up. Onofrey discussed the LiDAR and ArcGIS online projects.

Chair opened item 8: Zoning Technician report: Potter reviewed and discussed resolved/unresolved violations.

Chair opened item 9: Citizen comments and concerns: none.

Chair opened item 10: Review and approval of Planning, Zoning and Land Information Department and Register of Deeds bills; motion by Gibeaut and second by Kemnitz to approve the same; motion carried.

The next meeting will be Wednesday, November 6, 2019. Chair adjourned meeting at 5:10p.m.

MARQUETTE COUNTY PLANNING AND ZONING COMMITTEE

September 4, 2019 @ 4:00 p.m.; Public Safety Room

Members present: Chair: Ken Borzick; Al Gibeaut, David Krentz; Kathleen McGwin

Member excused: Glenn Kemnitz

Others present: Tom Onofrey, Jean Potter, Bette Krueger, Natalie Bussan, Mr. and Mrs. Stanley Nelson.

Chair called the meeting to order and asked for a motion to approve the amended agenda; motion by Gibeaut and second by McGwin to approve the agenda as revised; motion carried. Chair asked for motion to approve the minutes; motion by Gibeaut second by Krentz; motion carried.

Chair opened item 3: A public hearing on an application by Adam Grimm, 4125 N. Bernard St., Chicago, IL 60618 for a rezoning from Prime Agriculture (AG-1) for a part of the NE1/4– NW1/4 and part of the SE1/4 – NW1/4, Section 1, T14N, R8E, Town of Moundville, containing 40 acres, more or less, with five (5) acres rezoned to AG-3(4) and the remaining 35 acres to the FPO District. Onofrey explained that Mr. Grimm would like to build a cabin on the five acres; the Town of Moundville board has approved the rezoning. Chair asked if there were any questions from the committee; there were none. Chair opened the public hearing; chair closed the public hearing. Motion by Gibeaut to approve the application and move onto the County Board for approval; second by Krentz; motion carried.

Chair opened item 4: Review and decision on independent RF analysis for cell tower applications in the Towns of Oxford and Neshkoro. Corp Counsel Bussan reviewed Statute and ordinance requirements for regulating cell towers and discussed proposed site in the Town of Oxford. Bussan discussed County options for determining whether colocation is possible on existing towers, which includes hiring an independent contractor to review RF analysis maps. Discussion followed. Matter will be brought back to the Committee if action is needed.

Chair opened item 5: Review 202 Department budgets: Planning and Zoning: After discussion, motion made by Gibeaut and seconded by McGwin to approve the proposed budget and move onto Executive and Finance Committee for approval; motion carried.

Register of Deeds: After discussion, motion made by McGwin and seconded by Gibeaut to approve the proposed budget and move onto Executive and Finance Committee for approval; motion carried.

Chair opened item 6: Register of Deeds report: Krueger passed around monthly report and reviewed the same.

Chair opened item 7: Director's report: Onofrey reviewed permit and revenue numbers, as well as discussed ongoing violations he is working on. Onofrey updated Committee on Town of Crystal Lake property clean up.

Chair opened item 8: Zoning Technician report: Potter reviewed and discussed resolved/unresolved violations. Septic maintenance program discussed.

Chair opened item 9: Citizen comments and concerns: none.

Chair opened item 10: Review and approval of Planning, Zoning and Land Information Department and Register of Deeds bills; motion by Gibeaut and second by Krentz to approve the same; motion carried.

The next meeting will be Wednesday, October 2, 2019. Chair adjourned meeting at 5:19 p.m.

Bette Krueger

Acting Secretary

MARQUETTE COUNTY PLANNING AND ZONING COMMITTEE

August 7, 2019 @ 4:00 p.m.; Public Safety Room

Members present: Chair: Ken Borzick; Al Gibeaut, David Krentz; Kathleen McGwin

Member excused: Glenn Kemnitz

Others present: Tom Onofrey, Jean Potter, Bette Krueger, Victoria Trimble and Kyle Trimble

Chair called the meeting to order and asked for a motion to approve the agenda; motion by Gibeaut and second by Krentz to approve the agenda; motion carried. Chair asked for motion to approve the minutes; motion by McGwin, second by Gibeaut; motion carried.

Chair opened item 3: A public hearing on an application by Victor and Victoria Trimble, P O Box 707, Packwaukee, WI 53953 for a rezoning from Prime Agriculture (AG-1) for a part of the NE 1/4- SE 1/4, part of the NW 1/4 – SE 1/4 and part of the SE 1/4-SE 1/4, Section 30, T15N, R9E, Town of Packwaukee and containing 40 acres, more or less, with two (2) acres rezoned to AG-3(2) and the remaining 38 acres to the FPO District. Onofrey explained that Trimble's son and daughter-in-law wish to build a home; the Town of Packwaukee Board has approved the rezoning. Chair asked if there were any questions from the committee; there were none. Chair opened the public hearing; Chair closed the public hearing. Motion by Gibeaut to approve the application and move onto the County Board with a recommendation that it be approved; second by Krentz; motion carried.

Chair opened item 4: Register of Deeds report passed out and reviewed by Krueger.

Chair opened item 5: Director's report: Onofrey reviewed permit and revenue numbers, as well as discussed ongoing violations and resolved violations. Onofrey updated the Committee on the Sandy Lake property project and discussed a cell tower application he has received for the Town of Oxford. Email from Troy Bartz discussed and the Corp Counsel ordinance review recommendation. Committee members agreed that a review of the ordinance should not be on the September agenda.

Chair opened item 6: Zoning Technician report: Potter reviewed and discussed unresolved violations. Potter updated Committee members on status of septic maintenance mailings.

Chair opened item 7: Citizen comments and concerns: none.

Chair opened item 8: Review and approval of Planning, Zoning and Land Information Department and Register of Deeds bills; motion by Gibeaut and second by Krentz to approve the same; motion carried.

The next meeting will be Wednesday, September 4, 2019. Chair adjourned meeting at 4:42 p.m.

Bette Krueger

Acting Secretary

MARQUETTE COUNTY PLANNING AND ZONING COMMITTEE

July 3, 2019 @ 4:00 p.m.; Public Safety Room

Members present: Chair: Ken Borzick; Al Gibeaut, David Krentz; Kathleen McGwin, Glenn Kemnitz

Others present: Tom Onofrey, Dawson Vogelsang, Karla Vogelsang

Chair called the meeting to order and asked for a motion to approve the agenda; motion by Gibeaut, second by Krentz to approve the agenda; motion carried. Chair asked for a motion to approve the minutes; motion by McGwin second by Kemnitz; motion carried.

Chair opened item 3: A public hearing on an application by Daniel and Karla Vogelsang, W6965 Fern Rd, Oxford, WI 53952 for a rezoning of a part of the W1/2 of the NE1/4-SE1/4 less West 33ft, Section 11, T15N R8E, Town of Oxford containing 3 acres more or less from an Agriculture Open Space (AO) to a Commercial Business (CM-B) Zoning District. Onofrey asked the applicant to explain request. Dawson Vogelsang stated that his intention is to get a dealer's license, so he can buy vehicles at auction, repair them and sell them through the Internet. He explained that it would not be a business that had people coming and going and that there would be no vehicles displayed by the road. Onofrey explained that the Town Board has not taken action but that the Plan Commission has heard the request. Discussion followed. Motion by Kemnitz to table the request until August second by McGwin. Motion carried: 5-0.

Chair opened item 4: Director's report: Onofrey reviewed permit and revenue numbers and noted that there have been 25 new home permits issued to date compared with 8 at the same time last year. Discussion followed. Onofrey discussed the current violations and resolved violations being worked on. Onofrey updated the Committee on office staffing and that Nicole Kleist has been hired to fill the Administrative Assistant position.

Chair opened item 5: Citizen comments or concerns: none.

Chair opened item 6: Review and approval of Planning, Zoning and Land Information Department and Register of Deeds bills; motion by Gibeaut and second by Krentz to approve the same; motion carried.

Chair adjourned meeting at 4:25p.m.

Tom Onofrey

Director

MARQUETTE COUNTY PLANNING AND ZONING COMMITTEE

June 5, 2019 @ 4:00 p.m.; Public Safety Room

Members present: Chair: Ken Borzick; Al Gibeaut, David Krentz; Kathleen McGwin

Others present: Tom Onofrey, Brian Borgrud, Jennifer Ruck, Brad and Toni Bahrs, Adlai Herschberger

Chair called the meeting to order and asked for a motion to approve the agenda; motion by Gibeaut, second by Krentz to approve the agenda; motion carried. Chair asked for a motion to approve the minutes; motion by Gibeaut second by Krentz; motion carried.

Chair opened item 3: A public hearing on an application by Adlai and Rosanna Herschberger, N934 11th Rd, Wautoma, WI 54982 for a rezoning of part of Lot 1, CSM 3542 being the SW1/4-NE1/4, Section 11, T17N R9E, Town of Newton containing 40 acres more or less from Prime Agriculture (AG-1) with 5 acres rezoned to AG-3(4) and the remaining 35 acres to the FPO District. Onofrey reviewed the request and noted that the Town of Newton Board has approved the rezoning. Chair asked if there were any questions from the committee; there were none. Chair opened the public hearing and asked for comments from those in attendance; none given. Chair closed the public hearing. Motion by Gibeaut to approve the application and move onto the County Board for approval; second by McGwin; motion carried.

Chair opened item 4: A public hearing on an application by Ryan and Jennifer Ruck, W4728 S.T.H. 23, Montello, WI 53949 for a rezoning of the S1/2 of the SE1/4-NW1/4 and the E part of the NE1/4-SW1/4 and the SE1/4-SW1/4 lying north of S.T.H. 2 and Lot 1 CSM 3154, Section 11, T15N R9E, Town of Packwaukee containing 51.53 acres more or less from Prime Agriculture (AG-1) with 5 acres rezoned to AG-3(4) and the remaining 46.53 acres to the FPO District. Onofrey explained the request and noted that the Town of Packwaukee Board has approved the rezoning. Chair asked if there were any questions from the committee; there were none. Chair opened the public hearing for comments from those in attendance; none given. Chair closed the public hearing. Motion by McGwin to approve the application and move onto the County Board for approval; second by Gibeaut; motion carried.

Chair opened item 5: A public hearing on an application by Brian Borgrud, W4810 Duck Creek Lane, Westfield, WI 53964 for a rezoning of part of the NW1/4-SW1/4 and part of the west 30 acres of the NE1/4-SW1/4, Section 26, T17N R9E, Town of Newton containing 40 acres more or less from Prime Agriculture (AG-1) with 3.25 acres rezoned to AG-3(4) and the remaining 36.75 to the FPO District. Onofrey explained the request and noted that the Town of Newton Board has approved the rezoning. Chair asked if there were any questions from the committee; there were none. Chair opened the public hearing to comments from those in attendance; none given. Chair closed the public hearing. Motion by Gibeaut to approve the application and move onto the County Board for approval; second by Krentz; motion carried.

Chair opened item 6: A public hearing on an application by Bradley Bahrs, N6187 Co Rd A, Oxford, WI 53952 for a rezoning of the N1/2 of the N1/2 of the SE1/4-SW1/4, Section 16, T16N R8E, Town of Westfield containing 10 acres, more or less, from Prime Agriculture (AG-1) to an AG-2 District. Onofrey reviewed the application and noted that the Town of Westfield Board has approved the rezoning. Chair asked if there were any questions from the committee; there were none. Chair opened the public hearing to comments from those in attendance; none given. Chair closed the public hearing. Motion by Gibeaut to approve the application and move onto the County Board for approval; second by Krentz; motion carried.

Chair opened item 7: No Register of Deeds report.

Chair opened item 8: Director's report: Onofrey reviewed permit and revenue numbers which show an increase in permits overall from 2018 including new homes. Onofrey discussed the current violations being worked on. A letter from a property owner concerning shipping containers was discussed. Filling of Department positions was discussed.

Chair opened item 9: Citizen comments or concerns: none.

Chair opened item 10: Review and approval of Planning, Zoning and Land Information Department and Register of Deeds bills; motion by Gibeaut and second by Krentz to approve the same; motion carried.

The next meeting will be Wednesday, July 3, 2019. Chair adjourned meeting at 4:35p.m.

Tom Onofrey

Director

MARQUETTE COUNTY PLANNING AND ZONING COMMITTEE

May 1, 2019 @ 4:00 p.m.; Public Safety Room

Members present: Chair: Ken Borzick; Al Gibeaut, David Krentz; Kathleen McGwin

Member excused: Robert Goldsmith

Others present: Tom Onofrey, Dusty Grant, Bette Krueger, David Janssen; Nick Janssen

Chair called the meeting to order and asked for a motion to approve the agenda; motion by Gibeaut and second by Krentz to approve the agenda as revised; motion carried. Chair asked for motion to approve the minutes; motion by McGwin; second by Gibeaut; motion carried.

Chair opened item 3: A public hearing on an application by David and Cheryl Janssen, W1082 Fish Avenue, Montello, WI 53949 for a rezoning of part of the NE1/4-SW/14 and part of the SE1/4-NW1/4 lying South of Fern Dr, Section 8, T15N R11E, Town of Mekan containing 2 acres more or less from a General Agriculture (AG-2) to an Agriculture Residential (AG-3(2)) District. Onofrey explained that Janssen's son resides in the home and would like to survey off two acres with the home. The Town of Mekan board has approved the rezoning. Chair asked if there were any questions from the committee; there were none. Chair opened the public hearing; no public present to comment. Chair closed the public hearing. Motion by Gibeaut to approve the application and move onto the County Board with the recommendation that it be approved, second by Krentz; motion carried.

Chair opened item 4: Review Zoning Technician job description. Grant began the discussion by informing the Committee that he has received a job offer to be the Director of the Adams County Planning and Zoning Department, which he has tentatively accepted. Onofrey explained that with Grant's pending resignation that his intention is to promote Jean Potter and the new job description is for that position. Onofrey stated that he would leave the Assistant Zoning Administrator position vacant and promote Jean to the Zoning Technician position at a lower classification because of experience. Discussion followed.

Motion by Gibeaut to accept the job description and move onto Executive and Finance Committee for approval; second by McGwin; motion carried.

Chair opened item 5: Board of Adjustment appointment recommendations to the County Board Chairman for current members Mary Walters and Lance Achterberg. Onofrey indicated that he has spoken with both Walters and Achterberg and both are willing to serve again. Motion by Gibeaut to recommend both for reappointment; second by McGwin; motion carried.

Chair opened item 6: Review and decision on Tourist Rooming House license application by Daniel and Robyn Ogden, 1805 Connors Rd, Marshall, WI 53559. Property location: W8692 Oak Drive. Grant explained that this is a new rooming house that will be able to house eight; the health department license has been approved; not expecting to hear any objections from

neighbors although a few days remain to object. Motion by McGwin and second by Gibeaut to approve; motion carried.

Chair opened item 7: Review and decision on Tourist Rooming House license application by Michael Kenney, W5154 Co Rd K, Montello, WI 53949. Property location: W5154 Co Rd K. Grant explained this rooming house can hold eight, but owner only wants six individuals; health department license has been approved; not expecting to hear any objections from neighbors although a few days remain to object. Motion by Gibeaut; second by Krentz to approve; motion carried.

Chair opened item 8: Register of Deeds report. Krueger reviewed monthly numbers.

Chair opened item 9: Director's report: Onofrey reviewed permit and revenue numbers, which show a nice increase in permit activity from last year including new homes. Onofrey informed the Committee about a property clean up that is going to be done in the near future as a result of a successful court action. Onofrey updated the Committee on a property clean up issue in the Town of Crystal Lake. Onofrey discussed a project the Department is moving forward on to update and advance the County mapping website using WLIP grant money. Discussion followed.

Chair opened item 10: Assistant Zoning Administrator report: Grant reviewed new, ongoing and resolved violations.

Chair opened item 11: Citizen comments or concerns; none.

Chair opened item 12: Review and approval of Planning, Zoning and Land Information Department and Register of Deeds bills; motion by Gibeaut and second by Krentz to approve the same; motion carried.

The next meeting will be Wednesday, June 5, 2019. Chair adjourned meeting at 5:02 p.m.

Respectfully submitted,

Bette Krueger, Acting Secretary

MARQUETTE COUNTY PLANNING AND ZONING COMMITTEE

March 6, 2019 @ 4:00 p.m.; Public Safety Room

Members present: Chair: Ken Borzick; Robert Goldsmith, Al Gibeaut, David Krentz; Kathleen McGwin

Others present: Tom Onofrey, Dusty Grant, Bette Krueger, Jim Grothman, William Wagner, Edward Wagner, Wayne LaCrosse and Gary Sorensen.

Chair called the meeting to order and asked for a motion to approve the agenda; motion by Gibeaut and second by Krentz to approve the agenda as revised; motion carried. Chair asked for motion to approve the minutes; motion by McGwin; second by Goldsmith; motion carried.

Chair opened item 3: A public hearing on an application by Robert J. Kempen, 3232 Cobblestone Dr., Milton, FL 32571 for a rezoning of that part of the SE $\frac{1}{4}$ -SW $\frac{1}{4}$ and SW $\frac{1}{4}$ -SW $\frac{1}{4}$ lying east and south of CSM 1231, the NW $\frac{1}{4}$ - SE $\frac{1}{4}$ less .65 acres and CSM 885, the SW $\frac{1}{4}$ - SE $\frac{1}{4}$ less part of CSM 1231 and the SE $\frac{1}{4}$ - SE $\frac{1}{4}$, all in Section 21, T17N, R9E, and the NW $\frac{1}{4}$ - NE $\frac{1}{4}$, less one acre and including Lot 1 CSM 2359, less CSM 2691 and the NE $\frac{1}{4}$ - NW $\frac{1}{4}$, all in Section 28, T17N, R9E, Town of Newton, containing 209.625 acres, more or less, with 74.13 acres being rezoned to AO, 18 acres being rezoned to AG-2 and the remaining 117.495 acres to the Farmland Preservation Overlay District. Onofrey went over the map with the committee and indicated that the Town of Newton board has approved the rezoning. Chair asked if there were any questions from the committee; there were none. Chair opened the public hearing; Chair closed the public hearing. Motion by Goldsmith to approve the application and move on to the County Board for approval; second by Gibeaut; motion carried.

Chair opened item 4: A public hearing on an application by William Wagner, 259 8th Court, Hartford, WI 53027 for a rezoning of the south part of the NW $\frac{1}{4}$ - SE $\frac{1}{4}$ including RR ROW, the south 100 feet of the RR ROW in the SW $\frac{1}{4}$ - NE $\frac{1}{4}$ and the SW $\frac{1}{4}$ - SE $\frac{1}{4}$ all in Section 15, T17N, R11E, Town of Neshkoro, containing 74.88 acres, more or less, from a Prime Agriculture (AG-1) to an Agriculture Open Space (AO) District. Onofrey explained to Mr. Wagner that the parcels cannot be small than 20-acre parcels. The Town of Neshkoro board has approved the rezoning. Chair asked if there were any questions from the committee; there were none. Chair opened the public hearing; Onofrey answered questions from Mr. Wagner; Chair closed the public hearing. Motion by Gibeaut to approve the application and move on to the County Board for approval; second by Goldsmith; motion carried.

Chair opened item 5: A public hearing on an application by R/S Beef Farms, LLC, W4671 Vaughn Road, Pardeeville, WI 53954 for a rezoning of the SW $\frac{1}{4}$ - SE $\frac{1}{4}$, less part of CSM 2689 and part of the SE $\frac{1}{4}$ - SW $\frac{1}{4}$, Section 33, T14N, R9E, Town of Moundville, containing 40 acres, more or less, with two acres rezoned to AG-3(2) and the remaining 38 acres to the FPO District. Onofrey explained that two acres are for the existing home and buildings and the Town of Moundville

board has approved the rezoning. Chair asked if there were any questions from the committee; there were none. Chair opened the public hearing; Chair closed the public hearing. Motion by Gibeaut to approve the application and move on to the County Board for approval; second by Goldsmith; motion carried.

Chair opened item 6: A public hearing on amendments to the Marquette County Code of Ordinances Chapter 70 – Zoning. Onofrey explained there was a change in the statutes that requires a change to the language in the ordinance for granting a Special Exception and the other amendment is to allow decks and porches to be included in new house projects that use shoreland zoning setback averaging. Motion by Gibeaut and seconded by McGwin to approve the amendment and move on to the County Board for approval; motion carried.

Chair opened item 7: A public hearing on an amendment to the Marquette County Code of Ordinances Chapter 71 – Building and Mechanical Code. Onofrey explained that commercial electrical inspections are now required on all commercial electrical projects. Onofrey stated that the State has given the option that communities can do the inspections or delegate the authority to the State. Onofrey explained that General Engineering will do the inspections and the amendment is to update the code to include those inspections. Motion by Gibeaut and seconded by Goldsmith to approve the amendment and move on to the County Board for approval; motion carried.

Chair opened item 8: Discussion and decision on update to the Planning, Zoning and Land Information fee schedule. Onofrey explained that recently the RV transfer containers for campers was approved and it requires a county permit for \$150. Additionally, the General Engineering Residential Electrical permit was \$99 and is now \$100. Finally, there will be a Commercial Electrical Permit for \$130. Motion by Gibeaut to approve the updated information and fee schedule and move on to Executive and Finance Committee and then on to the County Board for approval; seconded by Krentz; motion carried.

Chair opened item 9: Register of Deeds report. Krueger reviewed monthly numbers and reported on back indexing project/documents available online.

Chair opened item 10: Director's report: Onofrey reviewed permit and revenue numbers, as well as discussed ongoing violations he is working on.

Chair opened item 11: Assistant Zoning Administrator report: Grant reviewed new, ongoing and resolved violations.

Chair opened item 12: Citizen comments or concerns; none.

Chair opened item 13: Review and approval of Planning, Zoning and Land Information Department and Register of Deeds bills; motion by Goldsmith and second by Gibeaut to approve the same; motion carried.

Chair opened item 14: Motion by Goldsmith to move in to closed session, second by Gibeaut. Roll call: Goldsmith-yes, Gibeaut-yes, McGwin-yes, Krentz-yes, Borzick-yes. Motion by McGwin to move back in to open session, second by Krentz. Roll call: Goldsmith-yes, Gibeaut-yes, McGwin-yes, Krentz-yes, Borzick-yes.

The next meeting will be Wednesday, April 3, 2019 at 4pm. Chair adjourned meeting at 5:05p.m.

Respectfully submitted,

Bette Krueger, Acting Secretary

MARQUETTE COUNTY PLANNING AND ZONING COMMITTEE

February 6, 2019 @ 4:00 p.m.; Public Safety Room

Members present: Chair: Ken Borzick; Robert Goldsmith, Al Gibeaut, David Krentz; Kathleen McGwin

Others present: Tom Onofrey, Dusty Grant, Bette Krueger, Natalie Bussan, Richard Bennett, Dawn Keyes, Michael Lanier, Tom Parrott, Troy Bartz, Gayle Mack

Chair called the meeting to order and asked for a motion to approve the agenda; motion by Gibeaut and second by Goldsmith to approve the agenda; motion carried. Chair asked for motion to approve the minutes; motion by Goldsmith; second by Gibeaut; motion carried.

Chair opened item 3: A public hearing on an application by Fredrick Irrevocable Trust-Owner/Allen and June Fredrick-Agent, W9840 Co Rd X, Portage, WI 53901 for a rezoning of the NE1/4-SW1/4, less Lot 1 CSM 420 and part of the SE1/4-SW1/4, Section 36, T14N, R9E, Town of Moundville, containing 41.75 acres, more or less, from a Prime Agriculture (AG-1) District with 3.25 acres rezoned to Agriculture Residential (AG-3(2)) and the remaining 38.5 acres to the Farmland Preservation Overlay (FPO) District. Onofrey explained they wish to divide off the buildings to put up a shed and a bunkhouse for relatives only. The Town of Moundville board has approved the rezoning. Chair asked if there were any questions from the committee; there were none. Chair opened the public hearing; Onofrey answered questions from individuals; chair closed the public hearing. Motion by Gibeaut to approve the application and move onto the County Board for approval; second by Goldsmith; motion carried.

Chair opened item 4: Troy Bartz zoning permit requirements and concerns. Mr. Bartz stated his concerns about the permitting requirements for horse shelters that he placed on his property, his feeling that questions he has have not being adequately answered and the overall benefits to the public by requiring a permit. Discussion followed. Gayle Mack stated she was asked to attend the meeting and suggested that maybe the Committee should have a discussion going forward on when a permit is needed. Bussan discussed ordinance requirements for a permit. Gibeaut explained his thoughts on why a permit is needed and the benefits of the permit requirements. Discussion followed. Borzick stated that in his opinion a permit is needed under the present ordinance requirements and that in the future the Committee may choose to review those requirements.

Chair opened item 5: Web portal and mapping website demonstrations. Grant did a demonstration of the County web portal features and the GIS mapping that is available on line through the County website. Following the presentation Onofrey asked the Committee for feedback on whether to do the presentation for the County Board. Committee members felt a shorter presentation would be needed and to concentrate on the mapping feature.

Chair opened item 6: Register of Deeds report; No report.

Chair opened item 7: Director's report: Onofrey reviewed permit and revenue numbers for the end of 2018 and January of 2019. Onofrey discussed potential changes to the Town of Buffalo Planned Land Use map.

Chair opened item 8: Assistant Zoning Administrator report: No report.

Chair opened item 9: Citizen comments or concerns; none.

Chair opened item 10: Review and approval of Planning, Zoning and Land Information Department and Register of Deeds bills; motion by Goldsmith and second by Gibeaut to approve the same; motion carried.

The next meeting will be Wednesday, March 6, 2019. Chair adjourned meeting at 5:32 p.m.

Respectfully submitted,

Bette Krueger, Acting Secretary