

## Marquette County Department of Human Services Board Minutes

*July 12, 2021 – In-Person and Virtual*

Board Members Present: *Dave Benson (in person), Judi Nigbor (in person), Mary Walters (in person), Bob Miller (in person), Brittany Marshall-Zoellner, Dave Matijevich (in person)*

Board Members Absent: *Diane Zellmer, Barb Sheldon, Abby Swan*

Others Present: *Annett Mooney, Mandy Stanley, Jennifer Vote, Dawn Woodard, Kris Bergh, Jan Krueger, Ron Barger*

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| 1. Call to Order                                     | Mary Walters called the meeting to order at 10:02 am.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 2. Review and Approve Agenda                         | Motion by Judi Nigbor to approve the agenda, seconded by Bob Miller. Motion carried.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| 3. Citizen Input                                     | None                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| 4. Review and Approve Minutes of June 14, 2021       | Motion by Dave Benson to approve the minutes, seconded by Judi Nigbor. Motion carried.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| 5. Business - Veterans Services                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| A. Review and Approval of Veterans Services Vouchers | Motion by Dave Benson to approve the vouchers, seconded by Bob Miller. Motion carried.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| 6. Veterans Service Officer Report                   | Kris Bergh shared information on the previous month's activities assisting veterans in the county. Kris shared that his office has seen an increase in the number of homeless veterans seeking assistance.                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| 7. Business – Human Services                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| A. Review and Approval of Human Services Vouchers    | Motion by Dave Benson to approve the vouchers, seconded by Dave Matijevich. Motion carried.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| 8. Reports                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| A. Director's Report                                 | Mandy Stanley shared that the deadline for applications for citizen board members is the 15 <sup>th</sup> of July and has received 3 applications so far. Mandy shared that the budget survey closed and will be bringing the survey results to the August meeting. Mandy shared that one question on the survey was about how people prefer to receive information about the programs and services. The results indicated that electronic media and social media were the preferred methods. Mandy shared that a case manager has resigned, and she is working on updating the job description and will begin recruitment as soon as possible. |
| B. Financial Unit                                    | Jennifer Vote provided brief explanations on how to read two different revenue account lines and what each means. Discussion among the group.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 1. Food Bank                                         | Jennifer Vote shared that there are 300 registered households and the new hours are effective.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| C. Aging and Disability Services Unit                | Jan Krueger shared that the July/August newsletter is available. Jan shared that the Walk with Ease classes have started and to contact the ADRC to get signed up. Jan shared that she is working on the 3-year Aging Plan and the 53.10 DOT grant application for the next transportation program vehicle. Jan shared that the 53.10 grant application will be for a bariatric lift-equipped van.                                                                                                                                                                                                                                              |

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| 1. Transportation Coordinating Committee      | The next meeting is September 23 <sup>rd</sup> at 9 am. Dave Benson shared his observations from being able to inspect the transportation vehicles and was pleased.                                                                                                                                                                                                                                                                                  |
| 2. ADRC Advisory Committee                    | The next meeting is July 15 <sup>th</sup> at 9 am.                                                                                                                                                                                                                                                                                                                                                                                                   |
| D. Children and Family Services Unit          | Jessie Cody shared information on reviewing a residential placement for one youth.                                                                                                                                                                                                                                                                                                                                                                   |
| 1. CST Committee                              | The next meeting is October 20 <sup>th</sup> at 9 am.                                                                                                                                                                                                                                                                                                                                                                                                |
| E. Clinical Services Unit                     | Dawn Woodard shared information on crisis program services this year and compared to last year. Dawn shared information on several projects including implementing a survey process with clients served in the crisis program; increasing harm reduction activities; implementing a peer review process of services provided; and looking into how to decrease the unit's no-shows for appointments. Discussion among the group on access to Narcan. |
| 1. CCS Committee                              | Mary Walters shared information discussed at the previous meeting and anticipates appointing a new citizen committee member. The next meeting is July 15 <sup>th</sup> at 4:30 pm.                                                                                                                                                                                                                                                                   |
| F. Economic Support/Child Support Unit        | Annett Mooney shared that several online retailers are now accepting FoodShare cards.                                                                                                                                                                                                                                                                                                                                                                |
| 9. Upcoming events / issues (discussion only) | None                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| 10. Set next meeting date, time, topics       | The next meeting is August 9 <sup>th</sup> at 10 am. Dave Benson shared his appreciation with the quality displays our Department had at the county fair. Dave Benson inquired as to the progress of the dining site program returning. Jan Krueger shared information on the progress.                                                                                                                                                              |
| 11. Adjourn                                   | Mary Walters adjourned the meeting at 10:57 a.m. having completed the agenda.                                                                                                                                                                                                                                                                                                                                                                        |

Minutes Submitted by  
Jennifer Vote  
(drafted 7/13/21)