

# Marquette County Department of Human Services Board Minutes

*August 9, 2021 – In-Person and Virtual*

Board Members Present: *Dave Benson (in person), Judi Nigbor (in person), Mary Walters (in person), Bob Miller (in person), Dave Matijevich (in person), Barbara Sheldon (in person), Damaris Thome (in person), Brittany Marshall-Zoellner (virtual@ 10:04)*

Board Members Absent: *Abby Swan*

Others Present: *Mandy Stanley, Jennifer Vote, Dawn Woodard, Kris Bergh, Ron Barger, Jessie Cody*

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| 1. Call to Order                                                                                  | Mary Walters called the meeting to order at 10 am. Mary Walters took roll call.                                                                                                                                                                                                                                                                       |
| 2. Review and Approve Agenda                                                                      | Motion by Dave Benson to approve the agenda, seconded by Bob Miller. Motion carried.                                                                                                                                                                                                                                                                  |
| 3. Citizen Input                                                                                  | None                                                                                                                                                                                                                                                                                                                                                  |
| 4. Introduction of new board member<br>Damaris Thome                                              | Damaris Thome introduced herself to those in attendance.                                                                                                                                                                                                                                                                                              |
| 5. Review and Approve Minutes of July 12, 2021                                                    | Motion by Bob Miller to approve the minutes, seconded by Dave Benson. Motion carried.                                                                                                                                                                                                                                                                 |
| 6. Business - Veterans Services                                                                   |                                                                                                                                                                                                                                                                                                                                                       |
| A. Review and Approval of Veterans Services Vouchers                                              | Motion by Dave Benson to approve the vouchers, seconded by Dave Matijevich. Motion carried. Brittany Marshall-Zoellner joined the meeting by phone at 10:04 am.                                                                                                                                                                                       |
| 7. Veterans Service Officer Report                                                                | Kris Bergh shared information on the number of cases open. Kris shared that he met with the Clinical Services Unit on the services that are available to veterans. Kris shared that he met with Habitat for Humanity on needs in the community. Kris shared information on other activities that took place in the last month.                        |
| 8. Business – Human Services                                                                      |                                                                                                                                                                                                                                                                                                                                                       |
| A. Review and Approval of Human Services Vouchers                                                 | Motion by Dave Benson to approve the vouchers, seconded by Bob Miller. Motion carried.                                                                                                                                                                                                                                                                |
| B. Resolution to Approve Change of Administration of Alzheimer's Family Caregiver Support Program | Motion by Bob Miller to approve moving program administration of the Alzheimer's Family Caregiver Support Program effective 1/1/22 from the Marquette County Department of Human Services to the Marquette County Department of Human Services-Aging & Disability Services Unit, seconded by Dave Benson. Discussion among the group. Motion carried. |
| 9. Reports                                                                                        |                                                                                                                                                                                                                                                                                                                                                       |
| A. Director's Report                                                                              | Mandy Stanley shared that interviews for the open Case Manager position are scheduled for next week. Mandy shared that she held an all-staff meeting and will be working on redoing the Department's mission, vision, and values statement.                                                                                                           |
| 1. 2022 Budget Survey Results & Discussion                                                        | Mandy Stanley shared the results of the electronic survey tool for the 2022 budget. Discussion among the group.                                                                                                                                                                                                                                       |
| B. Financial Unit                                                                                 |                                                                                                                                                                                                                                                                                                                                                       |
| 1. 2020 Surplus                                                                                   | Jennifer Vote distributed a report that explains the Department's 2020 surplus. Discussion among the group.                                                                                                                                                                                                                                           |
| 2. Food Bank                                                                                      | Jennifer Vote shared that we were awarded a TEFAP grant for \$9,533 for equipment purchases made this year. Jennifer shared                                                                                                                                                                                                                           |

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|                                                | that 3 applications for grants were submitted to offset additional food costs this year.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| C. Aging and Disability Services Unit          | Mandy Stanley shared that Jan is unexpectedly absent today so there is no report.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| 1. Transportation Coordinating Committee       | Dave Benson shared information from the last meeting. The next meeting is September 23, 2021 at 9 am.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| 2. ADRC Advisory Committee                     | The next meeting is November 4, 2021 at 9 am.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| D. Children and Family Services Unit           | Jessie Cody shared that they are getting prepared for school to start and the anticipated truancy referrals. Discussion among the group regarding out-of-home care placements.                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| 1. CST Committee                               | The next meeting is October 20, 2021 at 9 am.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| E. Clinical Services Unit                      | Dawn Woodard shared that their Medical Director is retiring and will be working with Dr. Moreau going forward. Dawn shared that an application was submitted for the MAT program for 10/1/21-9/30/22. Dawn shared that a lot of their clients are having issues with MTM for their medical appointments. Dawn shared that the number of crisis calls have steadily increased this year and anticipates 100 more calls than in 2020. Dawn shared her concern about transportation services in the county, specifically around persons in crisis who want to voluntarily admit to the hospital. Discussion among the group. |
| 1. CCS Committee                               | Mary Walters shared information from the last meeting including case counts. The next meeting is August 19, 2021 at 3 pm.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| F. Economic Support/Child Support Unit         | Mandy Stanley shared that Annett wasn't available but had information from her. Mandy shared that a Child Support Specialist will be on a workgroup for the KIDS system which is the state's software program that manages the child support program. Mandy shared that the unit is working on the upcoming WHEAP application season that starts 10/1.                                                                                                                                                                                                                                                                    |
| 10. Upcoming events / issues (discussion only) | None.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| 11. Set next meeting date, time, topics        | The next meeting is September 13, 2021 at 10 am.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| 12. Adjourn                                    | Mary Walters adjourned the meeting at 11:15 am having completed the agenda.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |

Minutes Submitted by  
Jennifer Vote  
(drafted 8/9/21)