

**WINNEFOX LIBRARY SYSTEM  
BOARD MEETING MINUTES  
May 26, 2021**

The regular meeting of the Winnefox Library System Board of Trustees was called to order at 4:31 p.m. on Wednesday, May 26, 2021 via Zoom by President Katherine Freund. Present Trustees were: Bill Bracken; Elizabeth Eisen; Randy Fieldhack; Katherine Freund; Vicki Huffman; Elizabeth Irish, Donna Kalata; Dusty Krikau; Melissa Kolstad; Kathleen McGwin; Jim Miller; Patty Pieper; Andrew Prellwitz, Charlotte Rebelein, Di-Anne Rengstorf, David Rucker and Michael Will. Absent Trustees were: Ken Bates and Jerry Letcher. Also present were: Jeff Gilderson-Duwe, Director; Clairellyn Sommersmith, Assistant Director; Julie Schmude, Business Manager; Marcy Cannon, Administrative Specialist II; Karla Smith, ILS Manager and Jay Harland, Web Developer Specialist/Network Manager.

**Public comments:** None

**Minutes**

Motion to approve the March 31, 2021 regular Winnefox Board Meeting minutes. **Motion:** Fieldhack; **Second:** Pieper; **Vote:** Unanimous.

**Classifications**

Motion to approve the March - April 2021 Classification of Invoices Previously Paid. **Motion:** Rebelein; **Second:** Eisen; **Vote:** Unanimous.

Kalata arrived at the meeting.

Gilderson-Duwe gave the Report of the Director.

Will arrived at the meeting.

**Bylaws Revision - Meetings**

Motion to approve the revised Bylaws of the Winnefox Library System as presented in Exhibit B. **Motion:** Bracken; **Second:** Kalata; **Vote:** Unanimous.

Motion to adjourn at 5:16 pm. **Motion:** Kolstad; **Second:** Rebelein; **Vote:** Unanimous.

Respectfully submitted,

Melissa Kolstad, Secretary  
Marcy Cannon, Recorder



## Marquette County Youth Organization Association

### OFFICERS

PRESIDENT – Dave Timme  
VICE-PRESIDENT – April Proeber  
SECRETARY – Bette Krueger  
TREASURER – Susanne Kufahl

### COUNTY OFFICE

480 Underwood Avenue  
P.O. Box 338  
Montello, WI 53949  
Phone: 608-297-3141

### FAIRGROUNDS

757 South Main Street  
Westfield, WI 53964  
website:  
[marquettecountyfairwi.org](http://marquettecountyfairwi.org)

## Marquette County Youth Organization Association, Inc.

June 24, 2021, 6:30 p.m.

## Marquette County Fairgrounds, Westfield

**Members Present:** David Timme, April Proeber (via phone), Susanne Kufahl, Richell Kufahl, John Kampen, Brenna Bays, Victoria Wachholz, Joanne Dalton, John Bennett, Matt Groskreutz, Mark Groskreutz, Char Laney, Bette Krueger

**Members Excused:**

**Extension staff:** Jackie Stoneman, Administrative Assistant, Christa Van Treeck, 4-H Youth Dev. Educator

**Guests:** Char Bennett, Tori Timme, Tonya Timme, Cal Dalton, Addie Williams, Halie Maier, Susie Maier

President called the meeting to order at 6:40 p.m., followed by Pledge of Allegiance.

Motion to approve the agenda made by Bennett, second by Matt Groskreutz; motion carried.

Motion to approve minutes of May 27, 2021 meeting made by Laney with the following correction: Timme (not Kampen) gave the information on the cost of the rain insurance; second by Kampen; motion carried.

S. Kufahl passed out the treasurer's report; discussion followed. Motion to accept treasurer's report made by Bennett, second by Krueger; motion carried.

**Citizen input:** None.

This is a public meeting. As such, all members or a majority of the members of the County Board may be in attendance. While a majority of the County Board members or the majority of any given County Board Committee may be present, only the above Marquette County Fair Board will take official actions based on the above agenda."

An EEO/AA employer, University of Wisconsin-Madison Division of Extension provides equal opportunities in employment and programming, including Title VI, Title IX, the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act requirements...

**Action items:**

**Fairest of the Fair:** Halie Maier is our Fairest of the Fair; she gave a brief presentation.

**Setup date – June 26:** Went over items that still needed to be completed.

**Set office schedule for coverage:** Stoneman passed a schedule around for sign up.

**Garbage pickup:** Krueger will find an organization to pick up garbage for a \$500 donation to the organization.

**Schedule and prices for Escape Room:** After discussion, it was decided the charges for the Escape Room would be 2:00 – 8:00 p.m. Friday and Saturday and 10:00 – 4:00 Sunday. A total of six (6) can go through at one time; tickets will be \$20/ticket for 20-minute time slot.

S. Kufahl will provide oversight for the schedule with assistance from Stoneman. Motion by Bennett and second by Matt Groskruetz to approve the above prices. Motion carried.

**Other items:** Pre-sale of wristbands for the carnival (sold at It's Poppin') will be \$25/day or \$50 for unlimited access to the rides. Once the fair begins, prices will be \$30/day and \$60 for unlimited access.

There will be a pedal pull on Sunday with registration at 10:00am and the pull to start at 11:00am; Laney will communicate with Derrick Mike who is in charge of the pull.

Danielle Ollendorf cannot show her 2 heifers due to working at Kolpin Farms. Motion by Mark Groskreutz and second by Krueger to allow either Kemnitz or one of Dawn & Greg Hockerman's kids to step in for a Jr. Exhibitor as long as the Superintendent is aware of it ahead of time. Stoneman will contact Superintendent.

The Endeavor Lions will be holding Bingo on Sunday from noon until 3:00 p.m.

An intern has not been hired for this year; it was suggested that perhaps a donation could be made instead of a scholarship. Laney suggested this matter be put on next month's agenda for further discussion.

**Committee Reports:**

**Executive and Finance:** S. Kufahl indicated that \$3,200 - \$3,500 has been spent of the Tourism money; \$500 each to the Billboard and Berlin papers, Adams area and Portage area papers, as well as rack cards from Vista print. Additionally, Luke Showen was working on signs for a total of \$200 (10 signs @ \$20/each).

**Entertainment:** Proeber signed a contract with Best Practice for Friday evening from 5-8 p.m.; Thursday evening from 6-10 p.m. there will be karaoke contest with DJ Express and the first

prize being a trip to Las Vegas. Saturday from 3-5 p.m. the Alley Cats will be performing which is a young group of students from the Briggsville/WI Dells area.

Cost of the bull riding tickets will be: children 5 and under: Free; 6-12: \$12 and 13 and up: \$15.

**Volunteers:** Proeber and Laney are working on volunteers with assistance from Tori Timme. Dalton will make up name tags for all superintendents. A suggestion box will be set up. Proeber reminded everyone, of a volunteer meeting on Saturday, June 26 at 1:00 p.m.

**Buildings and Grounds:** Timme reported on the work being done and going to be done on the fairgrounds; the highway department removed the remaining grandstands.

**Promotions and Technology:** Rack cards are in and available.

**Meat Animal Auction:** All processors are lined up for Sunday pick up.

**Informational/Discussion only:** Proeber also indicated that rack cards are ordered.

Dog judging is June 26 at 1:00 p.m.; a clerk is needed to assist.

**Next meeting** will be Wednesday, July 28 at 7:00 p.m. at the Service Center in Montello.

Motion to adjourn at 8:05 p.m. made by Matt Groskreutz; second by Kampen; motion carried.

Respectfully submitted,  
Bette Krueger, Secretary

# MARQUETTE COUNTY TRAFFIC SAFETY COMMITTEE MINUTES

July 7, 2021

Marquette County Sheriff's Office  
Public Safety Room – Montello, WI

Members present: Les Crandall, Aaron Williams, Joe Konrath, Mike Kowalski, Trace Frost, Bob Miller, Mike Raddatz, Brian Trebiatowski, Steve Klump, Michael Kohnke, Jarrad Jungenberg, Rob Lulling, Gary Sorensen, Ron Barger, Jason Stauffacher, Karen Wampler, Stephanie Warren and via teleconference: Cara Abts, Anna Schenk, and Matt Strickland. Citizen – Joel Burbach.

The Traffic Safety Committee meeting was called to order at 9:00 a.m. by Captain Les Crandall.

Moved by Bob Miller and seconded by Mike Raddatz to approve the agenda as presented. **Motion carried.**

Moved by Karen Wampler and seconded by Brian Trebiatowski to approve the minutes of the January 6, 2021, meeting. **Motion carried.**

## Citizen Concerns:

Joel Burbach spoke on speed and noise concerns on CTH F near John Muir Park. He stated he would like trucks re-routed onto state roadways or signs posted for no jake braking. Currently there are no state laws for jake braking and no means of enforcement. There are no weight restrictions on CTH O and CTH F to bar truck traffic. The speed trailer was utilized on CTH F and seemed to help with speed. Mr. Burbach would like to see more law enforcement in the area.

## Old Business

There have been no new updates from the WisDOT on the request for a speed reduction on STH 82 west of the Village of Oxford.

## New Business

Karen Wampler from the Town of Douglas would like to have a curve ahead sign replaced on STH 23 west of CTH X that was damaged due to a crash. A letter from the Town of Douglas and supported by the Marquette County Traffic Safety Committee will need to be sent to the WisDOT for this request. There have been a reported 14 crashes at this location from 2017 to 2020. The committee unanimously voted to support the Town of Douglas in having the curve ahead sign replaced on STH 23 west of CTH X.

Brian Trebiatowski reported on three locations where speed reduction to 45 mph signs will be placed. These are on CTH F near Forest Lane, CTH C near 8<sup>th</sup> Drive, and CTH CH between 5<sup>th</sup> Road and Becker Road.

Jarrad Jungenberg advised STH 82 to CTH B is now open. He also advised there is a new Amish community on 3<sup>rd</sup> Road in Adams County that consists of one home but will most likely expand. They do travel into the Village of Oxford.

Bob Miller praised the work done on STH 22 as being excellent.

Gary Sorensen advised the Amish coming into Oxford to shop at Dent & Bent do not have lights on their buggies.

Mike Raddatz also praised the STH 22 work and advised that the Dalton Amish had lights on their buggies and were easy to see.

Moved by Michael Kohnke and seconded by Mike Raddatz to adjourn.  
**Motion carried.** With the agenda completed and no other discussions, the meeting was adjourned at 10:19 a.m. by Captain Les Crandall.

The next meeting was set for October 6, 2021, at 9:00 a.m.

Submitted by Stephanie Warren

Trace Frost gave a review of the updated county profile on Community Maps.

#### Crash Review

Les Crandall advised there have been 163 crashes with 41 injuries and 1 fatality so far in 2021.

#### Transportation Safety Report and Highway Safety Input

Trace Frost gave a power point presentation for Marquette County. He noted the Drive Sober Mobilizations will be August 20 to September 6 and again from December 17 to January 1, 2022.

#### Highway Construction Update

STH 22 south to the Columbia County line project has been completed. STH 73 north of Princeton and I39 northbound are projected for 2022. STH 23 from 8<sup>th</sup> to Morningside Ct. is projected for 2023.

Brian Trebiatowski advised CTH C from STH 23 to Fox Ct is two weeks behind schedule. CTH D from CTH F to Freedom Rd and CTH D/CTH C from I39 to 8<sup>th</sup> Dr, and CTH N from STH 23 to CTH J projects will all be completed in 2021.

#### Other Business - Round Table

Aaron Williams visited the Dalton Amish community who are very pleased with the STH 22 shoulder expansion. Still educating the Westfield Amish regarding the use of lights on their buggies. They are resistant and Aaron is monitoring a Clark County case for guidance as to any future enforcement.

Michael Kohnke advised the WisDOT did not support the addition of a crosswalk on STH 22/Church Street at Park Street.

Joe Konrath acknowledged the Wisconsin State Patrol for their efforts in enforcing speed limits in Briggsville.

Matt Strickland advised the Wisconsin State Patrol is taking an educational approach to when and where speeding is taking place for increased patrol to be more effective.

Mike Kowalski would like discussion on STH 82 speed east of the Village of Oxford to be on the agenda for the next meeting.



# MARQUETTE COUNTY LAND & WATER CONSERVATION DEPARTMENT



438 Industrial Drive ♦ Suite 1 ♦ Westfield, WI 53964 ♦ Phone (608) 296-2815

## Land & Water Conservation Committee

July 14<sup>th</sup>, 2021 4:30 PM

In Person at Services Center-Demo Room 480 Underwood Ave. Montello WI.  
Or Virtual/Online via WebEx (meeting was recorded)

### Meeting Minutes

Present: LCC Members: Dennis Fenner Bob Miller, Al Rosenthal, John Bennett, David Benson, Mike Jacobi. Others Present: Pat Kilbey, Ron Barger

Chairman Fenner called Meeting to Order stating meeting would be ran in person/virtually & recorded.

Motion Bennett, 2<sup>nd</sup> Benson to approve Agenda as presented. **Motion Carried.**

Motion Miller, 2<sup>nd</sup> Rosenthal to approve May 2021 Minutes. **Motion Carried.**

Introductions were given of Mike Jacobi and Ron Barger.

LWCD Report: Kilbey reported on new Wildlife Damage contact will be Maddie Pfaff. Healthy Lakes program is going well, with 10 properties enrolled in 2021. Construction projects are ongoing at Weishaar Farm, Hell Farm and Wood Lake. Issues with the 5-Towns Recycling location was discussed.

FSA Report: Fenner reported that CFAB 2 applications are rolling in and that 60% of Crop Reporting is done. Green Lake office moving here is underway.

Golden Sands RC&D: Rosenthal reported there is a July 22<sup>nd</sup> meeting. The AIS Coordinator had left.

Lakes: Jacobi reported that the June Annual meeting went well, with good attendance.

Motion Bennett, 2<sup>nd</sup> Benson to approve Monthly Reports as presented. **Motion Carried.**

Kilbey updated progress of the Kraemer/Pockrandt (Dunnett) Quarry reclamation. County is close to certifying reclamation as complete. Committee will need to officially release bond at a future meeting. Packwaukee Township proposed nonmetallic mine was discussed. Kilbey has received the reclamation plan/application and it is currently being reviewed. Discussion followed.

Kilbey reported Tree Sale profit from the 2021 sale was approximately \$8,500, for a total of \$34,500 in the Tree Sale account. Discussion followed on tree sale and history of tree account.

Kilbey presented information on purchasing new Farmland Preservation (FPP) Tracking Software. Software will enable real time updates of land sales/purchases for Landowners enrolled in FPP and will enable staff to be more efficient with program sign up, certifications and State reconciliation. Packages are an estimated \$9,000 and require annual \$2,000 maintenance fee. Discussion followed with instructions for Kilbey to get firmer price and to also see where Land Information purchases their new land records software from.

Motion Rosenthal, 2<sup>nd</sup> Miller to approve May & June 2021 expenses as presented. **Motion Carried.**  
Chairman Fenner adjourned the meeting.

# MARQUETTE COUNTY HIGHWAY COMMITTEE

Highway Department Office Building

Webex Remote Access Meeting

June 15<sup>th</sup>, 2021 – Meeting Minutes

Chairman Al Gibeaut called the meeting to order at 9:00 a.m. Members of the committee present.

Present: Al Gibeaut, Al Rosenthal, Ken Borzick, John Bennett and David Krentz. Other county officials present Brian Trebiatowski, Gary Sorenson, Ron Barger and Brenda Petersen.

Moved by Al Rosenthal and seconded by John Bennett to approve the agenda. Motion carried.

Moved by Dave Krentz and seconded by John Bennett to approve the minutes from the May 18<sup>th</sup>, 2021 meeting. Motion carried.

Citizens Input- A few individuals spoke regarding the potential of a walking path on CTH CH from Becker Road to 5<sup>th</sup> Drive for the residents of Wood Lake. Brian read a few letters received also. Brian had land and water assist with developing a profile of the area and the topography is not conducive for a separate walking path, other alternatives will be necessary. Discussion regarding lower speed limit through the area, signage, traffic count, and looking into grant funding for widening the shoulder through Economic Development.

Township Questions/Comments/Concerns: Al Rosenthal reported there will be an information meeting at the end of June for the possible gravel pit on CTH D. Stop sign request for 8<sup>th</sup> Drive (Dump Road) and reduced speed from ZZ through the curve. Brian will get traffic count and speed trailer and go from there. Request for reduced speed on CTH F just south of the Town Hall through the residential which will be on Public Safety's agenda.

Brian presented his Annual Report for the Committee.

State Report Review- RMA costs for May were \$34,550 which is 5.18% under budget for the month. The bulk of the costs were to patrol superintendent and bridge work. Remaining budget is \$513,564 for 2021.

County Report Review- May costs were \$185,754 with \$130,795.56 in County Maintenance with the majority of the costs going to crackfilling, spraying and drainage. There was \$50 in Winter Maintenance and \$5,974 for CTH N's pulverization and lift. Overlay Maintenance was \$49,194 with the majority going to TREDC- CLOSE project. Remaining budget for 2021 is \$1,712,564

Town Report Review – Townships did a total of \$101,295 in work for May with \$35,344 being labor costs. Villages and City had \$1,005 in material purchases. The 20% GTA this year has already been met by three Townships. The current year comparison vs the 5-year average of labor cost is up 5.69%.

Interdepartmental Report Review- Brian reported we sold 4,664.05 gallons of fuel to other departments in May. Average cost is \$2.5006 for unleaded and \$2.3952 for diesel which includes the state tax of .309 per gallon.

Labor Percentage by Job Type Report- Brian reported year to date Labor Percentage for worked performed- County work is 61.24%, State is 18.62%, Townships are 18.18% and Interdepartmental is 1.13%.

State Project Review- MPM Approvals: RMA and TMA invoices for May were approved in the MPM system by Brian and forwarded to the region for approval and payment.

County Project Review-

TREDC-CLOSE project- Milling and paving is nearly complete, there was significant base failure which may delay other county paving into next year. The overages will be absorbed by the road maintenance budget but will likely affect other smaller scheduled projects.

MLS project update- Phase one is complete and it identified a 15 foot deep peat layer under 15 feet of overburden. In order to remove the peat layer there would need to be approximately 30 feet of excavation the length of the causeway. Phase two of the testing will include sampling from the 3 most concerning areas and

perform multiple tests including compression and shear testing. Brian is hopeful that the phase two report will be completed for the August committee meeting.

Ordinance 60 Updates requested by Corp Council- Brian reviewed the changes Appendix A: regarding ATV/UTV routes. Moved by Dave Krentz and seconded by Al Rosenthal to not reference map in our ordinance and to accept Appendix A as read. Motion carried.

CTH D Drainage- Gas Line relocation is in progress but was delayed 2 weeks, cold in place will happen next week. Due to delay drainage work will be completed after the cold in place process.

CTH E Brushing Claim- Has been turned over to insurance.

Town Project Review- Town paving has been delayed due to CTH C base repairs. Once CTH C is completed we will begin town paving. Weather pending we'll have 3-4 weeks of town paving.

Local Bridge Project Update- No movement in the last 5+ months for Town of Montello.

Interdepartmental Operations- Some concrete and steel removal remaining for grandstand demo project, the grandstands were in very bad condition. Waiting for DNR approval for walking trail in Montello Park.

Surplus Auction and Fleet Maintenance Database Progress- 2<sup>nd</sup> auction is complete and we were able to dispose of most of the obsolete parts. Those not sold will be relisted in a future auction.

Positions and Staffing Update- Brian reported he has filled the 2 General Laborer positions with those employees starting June 21<sup>st</sup>. Currently taking applications for mechanic, they are due by Thursday at 3pm.

WCHA Update- No updates.

Upcoming Events/Issues/Correspondence- None

Moved by Al Rosenthal and seconded by Ken Borzick to approve the vouchers. Motion carried.

Al Gibeaut the Highway Committee Chair declared the meeting adjourned at 10:20 a.m.

Brenda Petersen, Accounting Manager

bt

# MARQUETTE COUNTY HIGHWAY COMMITTEE

Highway Department Office Building

Webex Remote Access Meeting

July 20<sup>th</sup>, 2021 – Meeting Minutes

Chairman Al Gibeaut called the meeting to order at 9:00 a.m. Members of the committee present.

Present: Al Gibeaut, Al Rosenthal (by phone), Ken Borzick, John Bennett and David Krentz. Other county officials present Brian Trebiatowski, Ron Barger and Brenda Petersen.

Moved by John Bennett and seconded by Ken Borzick to approve the agenda. Motion carried.

Moved by John Bennett and seconded by Dave Krentz to approve the minutes from the June 15<sup>th</sup>, 2021 meeting. Motion carried.

Citizens Input- None

Township Questions/Comments/Concerns: Draft Town Agreement Review for 2022-2024- Brian explained that the signed Town Agreements expire at the end of this calendar year. Brian went over the changes he is proposing, mostly to incorporate the 4 different addendums from the current agreements. With his proposed changes there would be no more addendums, just the General Agreement and the mailbox policy. Moved by John Bennett and seconded by Dave Krentz for Brian to go ahead with the revisions and present at the August 2021 Highway Committee meeting. Motion carried.

State Report Review- RMA costs for June were \$34,550 which is 3.20% under budget for the month. The bulk of the costs were to bridge work and mowing. Remaining budget is \$513,564 for 2021.

County Report Review- June costs were \$924,318.20 with \$77,076.13 in County Maintenance with the majority of the costs going to paving. There was \$50 in Winter Maintenance and \$74,070.10 for CTH N's pulverization and lift. Overlay Maintenance was \$773,171.97 with the majority going to TREDC- CLOSE project. Remaining budget for 2021 is \$788,245.62. Brian did state that we still have 2 reimbursements coming to us for our projects in the overlay account. He also mentioned that the cost to get CTH C ready to pave came in at around \$120,000.00 that was not in the original estimate, due to significant base failure.

Town Report Review – Townships did a total of \$84,889.30 in work for June with \$22,879 being labor costs. Villages and City had \$1,005 in material purchases. The 20% GTA this year has already been met by four Townships. The current year comparison vs the 5-year average of labor cost is up 5.69%.

Interdepartmental Report Review- Brian reported we sold 4,536.59 gallons of fuel to other departments in June. Average cost is \$2.5006 for unleaded and \$2.4599 for diesel which includes the state tax of .309 per gallon. Year to date fuel sold is 23,884 gallons.

Labor Percentage by Job Type Report- Brian reported year to date Labor Percentage for worked performed- County work is 61.24%, State is 18.62%, Townships are 18.18% and Interdepartmental is 1.13%.

State Project Review- MPM Approvals: RMA Invoice and the 2<sup>nd</sup> quarter Fuel Survey were approved in the MPM system by Brian and forwarded to the region for approval and payment.

TREDC-CLOSE project- Paving finished last week, working on shouldering as labor and equipment allow. There were several scheduling windows we needed to meet on other jobs that pulled the crews off of the CTH C project.

MLS project update- Brian has a telephone meeting later this week with the design firm and geotechnical group. They plan on discussing the potential of heavy trucks with the proposed gravel pit location close to the causeway.

CTH D Drainage- Brian reported the department is out working on the drainage but also stated there has been significant issues with locates from Diggers Hotline. Traditionally the projects are marked within the 3 day window as allowed by diggers hotline. Vanguard has been good with meeting the 3 day window, when they can't they let us know and we work it out. USIC has been problematic, we receive no communication

from them. Crews are arriving on site to find incomplete locates. When we call them we receive a call center and are told they will get in touch with the locator. Its taken up to 3 calls at times to receive any action.

Under Water Bridge Inspection- Nothing structural found wrong. CTH N, D and E bridges need some fill work done. CTH N around the center pile, CTH D and E need work on the approaches to the abutments.

Federal Bridge Inspection Audit- Brian reported the Audit was done on June 22<sup>nd</sup> and the bridges and documentation met compliance requirements.

Ordinance 60 Updates requested by Corp Council- Brian reviewed the Speed Limit Reduction Requests:

- a. CTH F from CTH XX to Montello City Limits- Brian shared the results from the trailer being placed there and is recommending a 45mph speed limit. Les was also on board with this.
- b. CTH C from CTH ZZ to existing 25mph zone. Brian also shared results from the trailer and 99.96% of vehicles were under the speed limit and the average speed was 21mph, so he sees no benefit in putting the reduced speed that far out of town. Brian will talk with state sign representative about possible signage recommendations for that corner.
- c. CTH CH from Becker Rd to Waushara County Line- The trailer is currently out in this location. Brian also let the committee know that this is the area from the previous meeting with the petition for the walking trail, in doing research 32 people that signed the petition did not have property around Wood Lake. Also, there were 60% of the addresses represented on the petition. Some addresses were listed as many as 10 times on multiple pages. Brian also reported that the estimated cost to pave a 5 ft shoulder for residents to walk would cost between \$15,000 to \$20,000.

Brian will bring this back to the committee next month after the gets the report from CTH CH.

Town Project Review- Mekan paving is done, working in Town of Buffalo this with Packwaukee next week. Town of Montello finally got an agreement from the railroad but it is not what was agreed upon in the contract. The contract has been resent to UPR since June with no word.

Inter-Departmental Operations- Grandstand removal and gravel brought in for the fair. Brian said the midway is in very bad shape and he and Paul agreed there should be a long-term plan for the fairgrounds complex to be sure we are maximizing our work at the site. Brian read highlights of the Final Draft proposal on the Law Enforcement use of Richards Pit to the committee. Moved by John Bennett and seconded by Dave Krentz to approve the Proposal of Law Enforcement use of Richards Pit. Motion carried. Brian noted that if the gun range gets final approval there is material that highway can still use out of that area and level it off.

Brian said that the hoop shed is in the permitting process with the city, the vendor is planning construction for November.

Brian reported that we have parts that did not sell on the last surplus auction that he would like to do another auction in the near future and sell the old paver, old pickups, and 2 or 3 more sickle mowers. Committee agreed.

Positions and staffing update- Mechanic to start on August 2<sup>nd</sup>, 2021.

WCHA Updates- Brian attended DOT Brine Advisory meeting remotely. Marquette County was 3<sup>rd</sup> in the state for salt reduction and 1<sup>st</sup> in the state for most brine used. The state reported a \$13 million dollar savings with using salt brine, just in salt reduction. Salt price for 2021/2022 is \$95.47 over \$3.00 more a ton. There was also a discussion regarding the use of clean salt in the brine maker.

Upcoming Events/Issues/Correspondence- Brian reported 2 letters have been sent out to property owners, W2373 CTH E has filled in the ditch with gravel and is using unpermitted access to the property and W2834 CTH C has posts and lumber around the mailbox. Brian gave them a deadline to remove and if they do not comply the Highway Department will do the work and send the landowner a bill.

Moved by Ken Borzick and seconded by John Bennett to approve the vouchers. Motion carried.

Al Gibeaut the Highway Committee Chair declared the meeting adjourned at 9:52 a.m.

Brenda Petersen, Accounting Manager

bt

## Executive and Finance

### Meeting Minutes

August 9, 2021

Virtual and in-person at County Board Room-Services Center- 480 Underwood Ave, Montello, WI 53949

1. Chairperson Bob Miller called the meeting to order at 1:42 p.m.  
Members present: Bob Miller-Chairperson, Judi Nigbor, Gayle Mack, Mary Walters, Ken Borzick, Al Gibeaut, and Al Rosenthal.  
Others present: Administrator Ron Barger, Corp Counsel Natalie Bussan, HR Manager Melanie Zuehls, Treasurer Jody Myers, Accounting Manager Liza Fritz, Highway Commissioner Brian Trebatiowski, B&G Superintendent Paul Van Treeck, and Baird Presenter Kevin Mullen
2. Motion by Al Rosenthal and seconded by Ken Borzick to approve the agenda as printed. Motion carried.
3. Motion by Mary Walters and seconded by Gayle Mack to approve the minutes of the July 12, 2021 meeting. Motion carried.
4. Citizen Concerns and Comments-None
5. Report of Committee Members, Officials-Meetings held in previous month-  
Chairperson of the Ad-Hoc Reapportionment Committee Al Rosenthal shared that there will be a redistricting meeting August 17<sup>th</sup> at 6pm.
6. Upcoming Events/Issues-None
7. Motion by Ken Borzick and seconded by Gayle Mack to approve the vouchers as presented by the departments/offices. Motion carried.
8. Corporation Counsel Natalie Bussan presented Report for July 2021.
9. Treasurer Jody Myers reported July reconciliation and July sales tax of \$114,171.22. Motion by Ken Borzick and seconded by Al Gibeaut to place the County Treasurer's report on file for July 2021. Motion carried.
10. Administrator Barger let the committee know he and Liza Fritz have been working on budgets and they have been sent out to Department Heads with a due date for completion. He also brought up a possible work from home policy to be for case-by-case occasions when certain criteria can be met. Policy will be brought back to E&F committee when drafted. Administrator Barger will get input from Melanie, Department Heads, and Corp Counsel for the policy draft. Corp Counsel stated policy will need to have objective criteria and fairness across the board.  
Administrator Barger and MIS Director Dan Buchholz updated the committee with the A/V upgrade quote of \$104,071.47, which would cover the Public Safety Room upgrade, as well as making all other meeting rooms capable of using all platforms for virtual meetings, not just WebEx. The ARPA funds may cover the upgrade. Al Gibeaut made a motion to send approval of use of ARPA funds for A/V quote to County Board. Mary Walters seconded. Discussion followed. Motion carried.  
Administrator Barger gave financial updates, reported there are no out of state travel request updates, and no HR exception updates. Ken Borzick made a motion to add Ron Barger's name to affidavit of signature authority forms. Al Rosenthal seconded. Motion carried.
11. Motion by Gayle Mack and seconded by Ken Borzick to proceed to closed session under state statute 19.85 (1) (c) and agenda item 11 regarding personnel matters. Motion carried on a roll call vote with all members present voting yes. Closed session began at 2:26 p.m.
12. Moved by Mary Walters and seconded by Gayle Mack to reconvene in open session under state statute 19.85 (2) and agenda item 12. Motion carried on a roll call vote with all members present voting yes. Open session began at 2:51 p.m.
13. Kevin Mullen from Baird gave a presentation titled Debt Discussion. Committee was

in consensus to save questions for Kevin until after the full County Board presentation.

14. Next Executive and Finance Committee meeting is scheduled for September 13<sup>th</sup>, 2021 at 1:30 p.m. The agenda having been completed Chairperson Bob Miller declared the meeting adjourned at 3:10 p.m.

Kiley Lloyd, County Clerk

# Marquette County

Debt Discussion

August 9, 2021

BAIRD

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Baird Public Finance

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## Financing Goals

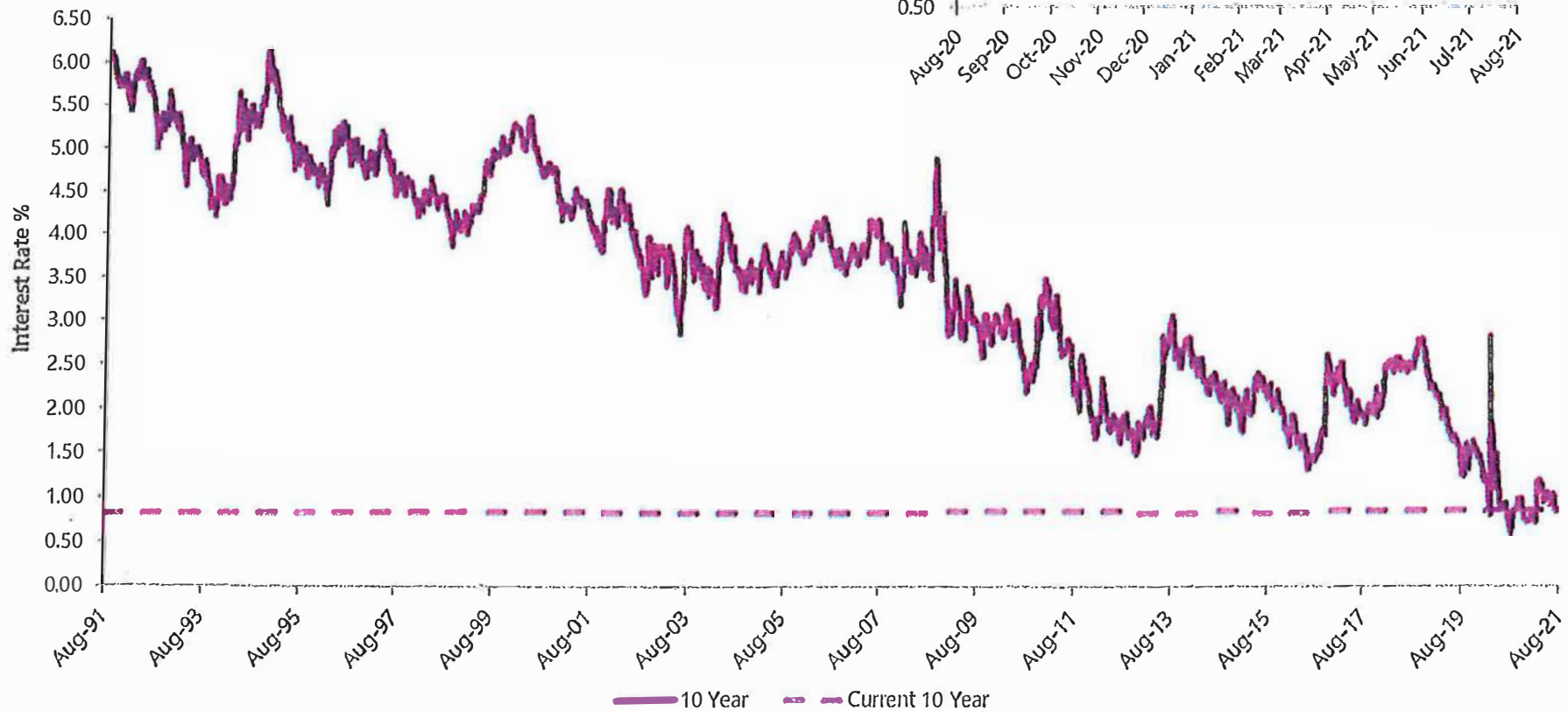
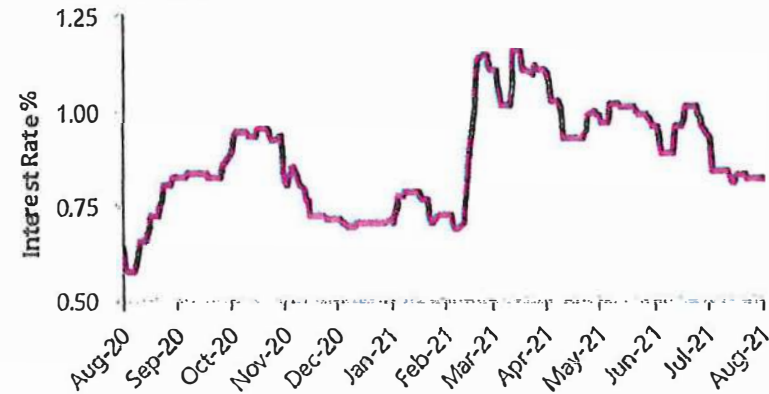
- \* Fund Current Capital Projects
- \* Borrow Efficiently
  - Take advantage of low interest rate environment
  - Review & Refinance current debt for savings
  - Evaluate the benefit of a municipal bond rating (S&P - "AA-")
- \* Maintain Tax Rate for Debt Service
- \* Plan for Future Capital Needs

# Tax-Exempt Interest Rates

## Past 30 years of 10-year maturity (AAA MIMD)

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ONE YEAR SNAPSHOT



# Refinancing Summary

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## Marquette County Illustration of Hypothetical Refinancing <sup>(1)</sup>

| Calendar<br>Year | BEFORE REFINANCING                                            |        |                          |                                                               |        |                            |                          | AFTER REFINANCING                                             |                          |                                                               |                            |                                                                                            |                                           |                              | POTENTIAL<br>DEBT SERVICE<br>SAVINGS |
|------------------|---------------------------------------------------------------|--------|--------------------------|---------------------------------------------------------------|--------|----------------------------|--------------------------|---------------------------------------------------------------|--------------------------|---------------------------------------------------------------|----------------------------|--------------------------------------------------------------------------------------------|-------------------------------------------|------------------------------|--------------------------------------|
|                  | \$3,520,000<br>G.O. Promissory Notes<br>Dated October 8, 2013 |        |                          | \$2,000,000<br>G.O. Promissory Note<br>Dated October 12, 2016 |        |                            | TOTAL<br>DEBT<br>SERVICE | \$3,520,000<br>G.O. Promissory Notes<br>Dated October 8, 2013 |                          | \$2,000,000<br>G.O. Promissory Note<br>Dated October 12, 2016 |                            | \$1,785,000<br>G.O. Promissory Notes (CR Portion)<br>Dated November 9, 2021 <sup>(1)</sup> |                                           | TOTAL<br>NEW DEBT<br>SERVICE |                                      |
|                  | PRINCIPAL<br>(4/1)                                            | RATE   | INTEREST<br>(4/1 & 10/1) | PRINCIPAL<br>(10/12)                                          | RATE   | INTEREST<br>(4/12 & 10/12) |                          | PRINCIPAL<br>(4/1)                                            | INTEREST<br>(4/1 & 10/1) | PRINCIPAL<br>(10/12)                                          | INTEREST<br>(4/12 & 10/12) | PRINCIPAL<br>(4/1)                                                                         | INTEREST<br>(4/1 & 10/1)<br>TIC=<br>1.24% |                              |                                      |
|                  |                                                               |        |                          |                                                               |        |                            |                          |                                                               |                          |                                                               |                            |                                                                                            |                                           |                              |                                      |
| 2021             | \$375,000                                                     | 3.000% | \$31,000                 | \$200,000                                                     | 2.850% | \$34,200                   | \$640,200                | \$375,000                                                     | \$31,000                 | \$200,000                                                     | \$34,200                   |                                                                                            | \$640,200                                 | \$0                          |                                      |
| 2022             | \$385,000                                                     | 3.000% | \$19,600                 | \$200,000                                                     | 2.850% | \$28,500                   | \$633,100                | ***                                                           |                          | ***                                                           |                            | \$600,000                                                                                  | \$25,932                                  | \$625,932                    | \$7,168                              |
| 2023             | \$395,000                                                     | 3.500% | \$6,913                  | \$200,000                                                     | 2.850% | \$22,000                   | \$624,713                | ***                                                           |                          | ***                                                           |                            | \$595,000                                                                                  | \$17,750                                  | \$612,750                    | \$11,963                             |
| 2024             |                                                               |        |                          | \$200,000                                                     | 2.850% | \$17,100                   | \$217,100                |                                                               |                          | ***                                                           |                            | \$200,000                                                                                  | \$9,800                                   | \$209,800                    | \$7,300                              |
| 2025             |                                                               |        |                          | \$200,000                                                     | 2.850% | \$11,400                   | \$211,400                |                                                               |                          | ***                                                           |                            | \$195,000                                                                                  | \$5,850                                   | \$200,850                    | \$10,550                             |
| 2026             |                                                               |        |                          | \$200,000                                                     | 2.850% | \$5,700                    | \$205,700                |                                                               |                          | ***                                                           |                            | \$195,000                                                                                  | \$1,950                                   | \$196,950                    | \$0,750                              |
|                  | \$1,155,000                                                   |        | \$57,513                 | \$1,200,000                                                   |        | \$119,700                  | \$2,532,213              | \$375,000                                                     | \$31,000                 | \$200,000                                                     | \$34,200                   | \$1,785,000                                                                                | \$61,282                                  | \$2,486,482                  | \$45,731                             |

Maturities callable 4/1/2021  
or any date thereafter.

Maturities callable 10/12/20  
or any date thereafter. <sup>(2)</sup>

\*\*\* CALLABLE MATURITIES

\*\*\* REFINANCED WITH 2021 ISSUE.

(1) This illustration represents a mathematical calculation of potential interest cost savings (cost), assuming hypothetical rates based on current rates +30bps for municipal bonds as of 7/29/21. Actual rates may vary. If actual rates are higher than those assumed, the interest cost savings would be lower. This illustration provides information and is not intended to be a recommendation, proposal or suggestion for a refinancing or otherwise to be considered as advice.

(2) Present value calculated using the All Inclusive Cost (AIC) of 1.87% as the discount rate.

(3) Assumes 2016 Note is callable any time. Will require lender approval.

| Interest Rate Sensitivity |                   |                    |
|---------------------------|-------------------|--------------------|
| Change In Rates           | Est. PV % Savings | Est. PV \$ Savings |
| -0.30%                    | 2.670%            | \$47,666           |
| -0.20%                    | 2.508%            | \$44,639           |
| -0.10%                    | 2.337%            | \$41,600           |
| +0.10%                    | 1.997%            | \$35,541           |
| +0.20%                    | 1.826%            | \$32,512           |
| +0.30%                    | 1.656%            | \$29,484           |

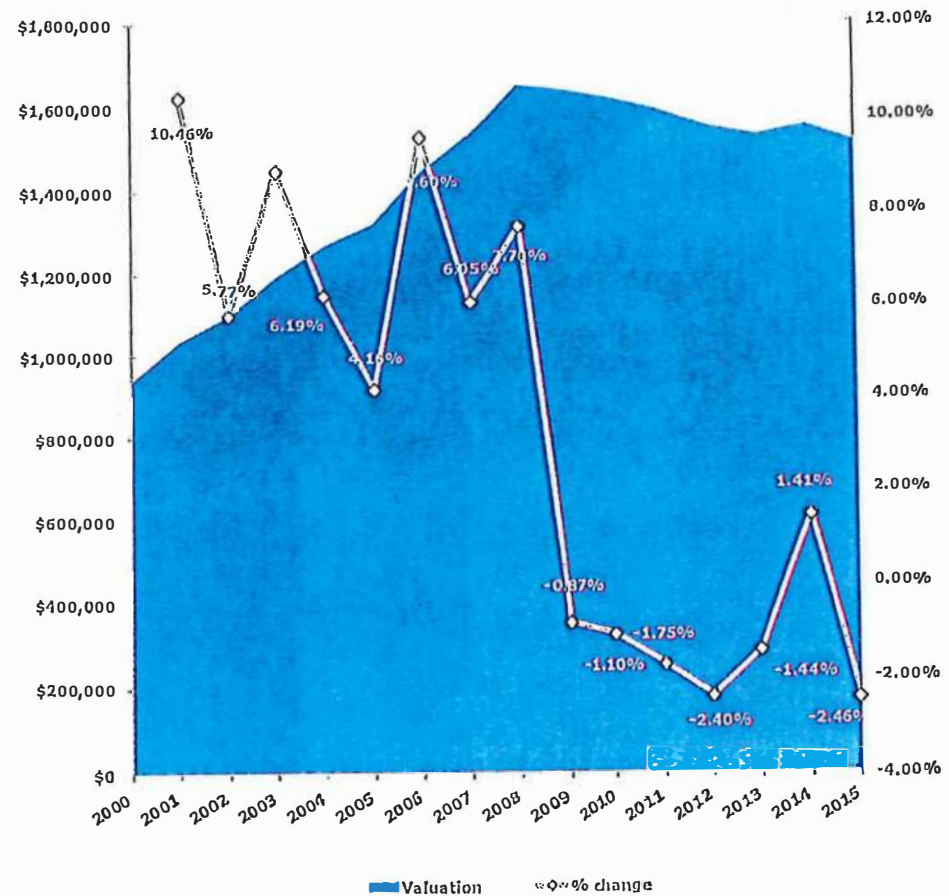
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|                                             |          |
|---------------------------------------------|----------|
| ROUNDING AMOUNT.....                        | \$3,334  |
| POTENTIAL GROSS SAVINGS.....                | \$49,065 |
| (1) POTENTIAL PRESENT VALUE SAVINGS \$..... | \$38,572 |
| POTENTIAL PRESENT VALUE SAVINGS %.....      | 2.167%   |

# Equalized Valuation (Historical)

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| <u>Year</u> | <u>Valuation</u> | <u>% change</u> |
|-------------|------------------|-----------------|
| 2000        | \$937,840,600    |                 |
| 2001        | \$1,035,963,200  | 10.46%          |
| 2002        | \$1,095,785,700  | 5.77%           |
| 2003        | \$1,193,080,700  | 8.88%           |
| 2004        | \$1,266,981,600  | 6.19%           |
| 2005        | \$1,319,725,100  | 4.16%           |
| 2006        | \$1,446,450,400  | 9.60%           |
| 2007        | \$1,533,891,900  | 6.05%           |
| 2008        | \$1,651,935,600  | 7.70%           |
| 2009        | \$1,637,492,000  | -0.87%          |
| 2010        | \$1,619,481,200  | -1.10%          |
| 2011        | \$1,591,144,600  | -1.75%          |
| 2012        | \$1,552,934,500  | -2.40%          |
| 2013        | \$1,530,558,500  | -1.44%          |
| 2014        | \$1,552,166,400  | 1.41%           |
| 2015        | \$1,514,043,700  | -2.46%          |
| 2016        | \$1,536,655,900  | 1.49%           |
| 2017        | \$1,588,664,000  | 3.38%           |
| 2018        | \$1,612,931,400  | 1.53%           |
| 2019        | \$1,669,513,800  | 3.51%           |
| 2020        | \$1,727,794,600  | 3.49%           |



Twenty Year Average Annual Growth Rate..... 3.10%

### Summary of New Projects

|                                             |                     |
|---------------------------------------------|---------------------|
| Three Years - Highway Projects              | \$ 2,400,000        |
| Sally Port                                  | \$ 2,750,000        |
| Cold Storage                                | \$ 230,000          |
| Total New Projects                          | <u>\$ 5,380,000</u> |
| Every other year borrowing (beginning 2024) | \$ 2,500,000        |

# New Money Portion of Borrowing

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## Marquette County HYPOTHETICAL CAPITAL IMPROVEMENT FINANCING PLAN

| LEVY<br>YEAR | YEAR<br>DUE | EXISTING<br>DEBT<br>SERVICE<br>(Levy Supported)<br>(A) | 2021-23 CIP<br><b>\$5,435,000</b><br>G.O. PROMISSORY NOTES - PRELIMINARY<br>Dated November 9, 2021<br>(First interest 4/1/22) |                                           |                                      |                    | HYPOTHETICAL<br>FUTURE ISSUES<br>(B) (C) | COMBINED<br>DEBT<br>SERVICE<br>(Levy Supported) | COMBINED<br>MILL RATE<br>(D) | YEAR<br>DUE |
|--------------|-------------|--------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------|--------------------------------------|--------------------|------------------------------------------|-------------------------------------------------|------------------------------|-------------|
|              |             |                                                        | PRINCIPAL<br>(4/1)                                                                                                            | INTEREST<br>(4/1 & 10/1)<br>TIC=<br>1.47% | LESS:<br>HYPOTHETICAL<br>BID PREMIUM | TOTAL              |                                          |                                                 |                              |             |
| 2020         | 2021        | \$2,101,659                                            |                                                                                                                               |                                           |                                      |                    | \$0                                      | \$2,101,659                                     | \$1.23                       | 2021        |
| 2021         | 2022        | \$1,805,380                                            | \$360,000                                                                                                                     | \$97,383                                  | (\$97,383)                           | \$360,000          | \$0                                      | \$2,165,380                                     | \$1.23                       | 2022        |
| 2022         | 2023        | \$1,656,245                                            | \$550,000                                                                                                                     | \$100,200                                 | (\$69,407)                           | \$580,793          | \$0                                      | \$2,237,038                                     | \$1.23                       | 2023        |
| 2023         | 2024        | \$976,950                                              | \$1,050,000                                                                                                                   | \$84,200                                  |                                      | \$1,134,200        | \$0                                      | \$2,111,150                                     | \$1.13                       | 2024        |
| 2024         | 2025        | \$973,125                                              | \$465,000                                                                                                                     | \$69,050                                  |                                      | \$534,050          | \$600,075                                | \$2,107,250                                     | \$1.09                       | 2025        |
| 2025         | 2026        | \$968,675                                              | \$475,000                                                                                                                     | \$59,650                                  |                                      | \$534,650          | \$340,875                                | \$1,844,200                                     | \$0.93                       | 2026        |
| 2026         | 2027        | \$770,575                                              | \$485,000                                                                                                                     | \$50,050                                  |                                      | \$535,050          | \$538,400                                | \$1,844,025                                     | \$0.90                       | 2027        |
| 2027         | 2028        | \$773,750                                              | \$495,000                                                                                                                     | \$40,250                                  |                                      | \$535,250          | \$538,750                                | \$1,847,750                                     | \$0.88                       | 2028        |
| 2028         | 2029        | \$766,325                                              | \$505,000                                                                                                                     | \$30,250                                  |                                      | \$535,250          | \$357,625                                | \$1,659,200                                     | \$0.77                       | 2029        |
| 2029         | 2030        |                                                        | \$520,000                                                                                                                     | \$18,960                                  |                                      | \$538,960          | \$1,118,550                              | \$1,657,510                                     | \$0.74                       | 2030        |
| 2030         | 2031        |                                                        | \$530,000                                                                                                                     | \$6,360                                   |                                      | \$536,360          | \$1,123,450                              | \$1,659,810                                     | \$0.72                       | 2031        |
|              |             | <u>\$10,792,684</u>                                    | <u>\$5,435,000</u>                                                                                                            | <u>\$556,353</u>                          | <u>(\$166,790)</u>                   | <u>\$5,824,563</u> | <u>\$4,617,725</u>                       | <u>\$21,234,972</u>                             |                              |             |

(A) Net of hypothetical current refunding of the 2013 & 2016 Notes.

(B) This information is provided for information purposes only. It does not recommend any future issuances and is not intended to be, and should not be regarded as, advice.

(C) Assumes \$2.5 million future borrowings every other year beginning in 2024. Future borrowings amortized over 10 years at an average interest rate of 3.00%.

(D) Mill rate based on 2020 Equalized Valuation (TID-OUT) of \$1,711,902,200 with annual growth of 3.00%.

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# Proposed Timeline

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| August 2021 |    |    |    |    |    |    | September 2021 |    |    |    |    |    |    | October 2021 |    |    |    |    |    |    |
|-------------|----|----|----|----|----|----|----------------|----|----|----|----|----|----|--------------|----|----|----|----|----|----|
| S           | M  | T  | W  | T  | F  | S  | S              | M  | T  | W  | T  | F  | S  | S            | M  | T  | W  | T  | F  | S  |
| 1           | 2  | 3  | 4  | 5  | 6  | 7  |                |    |    | 1  | 2  | 3  | 4  |              |    |    |    |    | 1  | 2  |
| 8           | 9  | 10 | 11 | 12 | 13 | 14 | 5              | 6  | 7  | 8  | 9  | 10 | 11 | 3            | 4  | 5  | 6  | 7  | 8  | 9  |
| 15          | 16 | 17 | 18 | 19 | 20 | 21 | 12             | 13 | 14 | 15 | 16 | 17 | 18 | 10           | 11 | 12 | 13 | 14 | 15 | 16 |
| 22          | 23 | 24 | 25 | 26 | 27 | 28 | 19             | 20 | 21 | 22 | 23 | 24 | 25 | 17           | 18 | 19 | 20 | 21 | 22 | 23 |
| 29          | 30 | 31 |    |    |    |    | 26             | 27 | 28 | 29 | 30 |    |    | 24           | 25 | 26 | 27 | 28 | 29 | 30 |
|             |    |    |    |    |    |    |                |    |    |    |    |    |    | 31           |    |    |    |    |    |    |

|                                                                    |                                                                                                                                                                    |
|--------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Tuesday, August 3, 2021 .....                                      | Baird e-mails Official Statement Disclosure Questionnaire to the County for the preparation of the Preliminary Official Statement ("POS").                         |
| Monday, August 9, 2021 .....                                       | "Special County Board meeting" to review borrowing option for funding the Capital Projects Budget.                                                                 |
| Tuesday, August 17, 2021 .....                                     | County Board considers Initial Resolutions to approve financing and Parameters Resolution. Requested information returned to Baird for the preparation of the POS. |
| Wednesday, August 18, 2021 .....                                   | Draft POS to Support Banker and Banker for review. Draft POS to S&P Global to request rating.                                                                      |
| Monday, August 23, 2021 .....                                      | Comments received from Support Banker and Banker. Updated draft POS e-mailed to County, Bond Counsel and S&P Global.                                               |
| Monday, August 30, 2021 .....                                      | Comments received from the County. Comments and legal documents received from Bond Counsel.                                                                        |
| Between Wednesday, September 1 and Friday, September 3, 2021 ..... | S&P Global conference call scheduled.                                                                                                                              |
| Monday, September 13, 2021 .....                                   | Baird due diligence call. S&P Global rating report received.                                                                                                       |
| Tuesday, September 14, 2021 .....                                  | Preliminary Official Statement distributed.                                                                                                                        |
| Week of September 21, 2021 .....                                   | Competitive sale at 10:00am CT. Authorized Officer to sign Approving Certificate.                                                                                  |
| Tuesday, October 12, 2021 .....                                    | Settlement Date.                                                                                                                                                   |



# MARQUETTE COUNTY LAND & WATER CONSERVATION DEPARTMENT



438 Industrial Drive ♦ Suite 1 ♦ Westfield, WI 53964 ♦ Phone (608) 296-2815

## PARKS AND RURAL PLANNING COMMITTEE

### Meeting Minutes

August 9<sup>th</sup>, 2021 12:30pm

Virtual/WebEx or in Person at Services Center-Demo Room 480 Underwood Ave. Montello WI.

Chairman Miller called the meeting to order at 12:30pm.

Committee Members: Robert Miller, Al Gibeaut, Kathy Jo Locke, Karen Wampler, Gary Doudna, Kathleen McGwin & Karen Christensen. Others: Patrick Kilbey, Keri Solis, Mary Walters, Natalie Bussan & Ron Barger.

Gibeaut, 2<sup>nd</sup> by Christensen, motion to approve Agenda as mailed. **Motion Carried.**

Wampler, 2<sup>nd</sup> by Locke, motion to approve the July 2021 Meeting Minutes. **Motion Carried.**

Kilbey gave Monthly Report. Lower Locks Road Closure gate is complete after Kilbey and Daryl Christensen put in support poles to lock gate open. Bowbenders shoot at Muir Park is scheduled for Aug. 14-15. Bowbenders donated and with Kilbey supervising, mowed south service entrance with tractor to keep the Locust and Prickly Ash from taking over trail. The remaining portions of trail will be mowed with regular lawn mower. Kilbey also did walk thru (as required) before the targets were placed. Discussion followed on the upcoming shoot.

Solis updated on the Outdoor Recreation Survey results. 330 people responded to survey with a third being non-residents. Hiking trails were the overall most popular activity/service. Drinking water, improved boat landings also ranked high. Discussion was had on how these results will help guide the updating of the County Outdoor Recreation Plan.

Following up to last meeting, Kilbey presented estimates to install a drinking well system at Muir Park. Total project estimate is \$17,940 breakdown: well \$5,940, pump \$4,000, Fountain/filling station \$5,000 and support structure \$3,000. Ron Barger stated that ARPA Funds could be used for this project and would be a good project to fund. Discussion was had on ARPA Funds and County Board approval. Consensus of Committee was to recommend this project/expenditure to County Board using ARPA Funds.

Kilbey updated Committee on DNR Grant for Puckaway Access parking expansion and water supply. Committee reviewed a map of proposed parking expansion using gravel. Water well was inspected by Kilbey and Van Treeck found DNR tag applied stating not for public consumption. Kilbey reached out to DNR awaiting confirmation of why well was not for public. Assumption is (due to lack of use) the well built up bacteria. Plans to add a boat washing station for AIS would increase well/water use stopping build-up of bacteria.

McGwin, 2<sup>nd</sup> by Wampler approve parking expansion & water supply at Apuckawa Landing with DNR grant of \$4,408 at 50/50 County Match as funds are available in 2021 or 2022. **Motion Carried.**

Kilbey updated on expansion of Lower Locks Road parking area using DNR road aid funding. Plans were reviewed along with estimate of \$12-\$14,000 from Highway Dept. to complete project was discussed.

Wampler, 2<sup>nd</sup> by Gibeaut, motion to approve County expanding Lower Locks Road for parking lane and accept up to \$14,000 road aid funds from Wisconsin DNR to complete project. **Motion Carried.**



# MARQUETTE COUNTY LAND & WATER CONSERVATION DEPARTMENT



*438 Industrial Drive ♦ Suite 1 ♦ Westfield, WI 53964 ♦ Phone (608) 296-2815*

Neenah Lake Boat Landing ownership was discussed. Natalie Bussan was present and explained there were no major legal issues or liabilities the County would assume taking ownership. Environmental and other possibilities were discussed but agreed they shouldn't be an issue. Mary Walters was present for Town of Oxford and stated the Town offered to pay any legal expenses with ownership/title transfers. Discussion followed.

Rosenthal, 2<sup>nd</sup> by Christensen to recommend to County Board the County take ownership of the Neenah Lake Public Access from the Town of Oxford with Oxford paying all transfer/title expenses.

**Motion Carried.**

Kilbey gave update on the Marquette Park on Mont'Leau River. Cultural Resource evaluations for Burial Grounds have been cleared and project can be completed. Discussion followed on highway performing work this fall and other timelines.

McGwin gave update on Muir App. With 486 visits and 715 views last month. Of those users, 71% of them were new visitors.

Rosenthal, 2<sup>nd</sup> by Locke, motion to approve July 2021 Expenses. **Motion Carried.**

Meeting adjourned by the Chairman at 1:40 p.m.

## PROPERTY COMMITTEE MEETING MINUTES

August 3, 2021

Remote Meeting using Webex/phone and in person at Services Center-County Board Room-  
480 Underwood Ave. Montello, WI.

1. The Marquette County Property Committee meeting was called to order at 4:00 p.m. by Chairperson Al Gibeaut.  
Members present- Alan Gibeaut, Gayle Mack, Jon Sheller, Mike Raddatz, and Bart O'Brien.  
Others present- Administrator Ron Barger, Corp Counsel Natalie Bussan, MIS Director Dan Buchholz, B&G Superintendent Paul Van Treeck.
2. Motion by Mike Raddatz and seconded by Bart O'Brien to approve the agenda as presented. Motion carried.
3. Motion by Jon Sheller and seconded by Mike Raddatz to approve the minutes of the July 6, 2021 meeting as printed. Motion carried.
4. Reports of official meetings held in the prior month-None
5. A motion was made by Gayle Mack to approve the MIS and Buildings and Grounds vouchers and was seconded by Bart O'Brien. Motion carried.
6. Upcoming Events/Issues- MIS Director Dan Buchholz reported there are some A/V issues in both courtrooms. Will update further.
7. Buildings and Grounds-  
-Superintendent Paul Van Treeck gave an update on what the fairgrounds steering committee identified as immediate needs, future needs, and what the community wants. Main needs are storm runoff control, round barn roof, horse barn, bathrooms, showers, and storm shelter. Survey had been sent out in April to see needs and wants for fairgrounds. People want more live music, rodeo, carnival, tractor pulls, etc. Discussion followed. Mike Raddatz made a motion to authorize Paul to move forward with RFP for long-term master plan for site and cost-estimate for different buildings. Drainage and roof are not to be included in RFP. Jon Sheller seconded. Motion carried. Paul then gave an update on back parking lot storm drain. He shared photos from the sinkhole and what Hooper found throughout the project. Several breaks were located. Project is now complete. Administrator Barger will go to County Board to authorize use of ARPA funds to cover the project.
8. Director Dan Buchholz reported that he needed to increase the number of firewall intalls being more departments are using laptops. Increasing around \$200/mo. for security pricing. Dan also shared that the quote for the Public Safety room and additional things for A/V upgrade is \$104,071.47. Administrator Barger will go to County Board to authorize use of ARPA funds to cover the project.
9. Administrator Ron Barger reported that the discussion on law enforcement's use of Richard's Pit would be postponed until the September meeting per the Judicial and Public Safety committee. He also discussed the possibility of a policy for staff use and modification of office spaces. The committee directed Superintendent Paul Van Treeck to speak with department heads. The consensus was that the policy may need to be tightened up for safety issues. Issue to come back in the future.
10. Corp Counsel Natalie Bussan went over the drafted lease agreement for the Marquette County Historical Society. Natalie went over the main points of the agreement and spoke to the changes that have been made. Discussion followed. The agreement will come back to the committee once the lawyer representing the Historical Society has reviewed and agreed to agreement. Natalie reported that she got approval from Administrator Barger and drafted an amendment to the lease with Oxford Fire District and the county will cover half of the generator load bank test for Oxford radio tower. This will currently come out of communication towers maintenance budget and will need to be budgeted for in the future. Natalie gave an update on Phase II agreement for the tax deed property. DNR will be notified as

soon as Phase II begins. As soon as Properties, LLC signs, Paul will notify the consultant to begin the study.

11. The agenda having been completed Committee Chairperson Alan Gibeaut declared the meeting adjourned at 5:25 p.m.

Kiley Lloyd, County Clerk

## JUDICIAL & PUBLIC SAFETY COMMITTEE MINUTES

August 3, 2021

Remote Meeting using WebEx/phone and in-person at Services Center- County Board  
Room- 480 Underwood Ave– Montello, Wisconsin

1. Chairperson Ken Borzick called the Public Safety Committee meeting to order at 2:01 p.m.

Members present: Ken Borzick, Bob Miller, Alan Gibeaut and Judi Nigbor

Members absent: Mary Walters

Others present: Administrator Ron Barger, Corp Counsel Natalie Bussan, Sheriff Joe Konrath, EMS Director Jarrad Jungenberg, and 3 citizens

2. Motion by Bob Miller and seconded by Judi Nigbor to approve the agenda as presented. Motion carried.
3. Motion to approve July 6th, 2021 minutes by Al Gibeaut and seconded by Judi Nigbor. Motion carried.
4. Reports of official meetings held in the prior month-None
5. Upcoming Events/Issues-None
6. Motion by Bob Miller and seconded by Al Gibeaut to approve the vouchers submitted by the departments/offices. Motion carried.
7. Administrator Ron Barger and Sheriff Konrath spoke to the committee regarding the possible use of Richard's Pit as a shooting range for Marquette County Sheriff's Office. A proposal was prepared by Captain Crandall and was shared with the committee. The proposal had been passed by Highway committee. Discussion followed. Judi Nigbor raised questions regarding liability insurance, future maintenance, reclamation plan, etc. Three citizens were present, and each shared their concerns. Corp Counsel Natalie Bussan reminded everyone that because this is in the Town of Shields there is no zoning and there was nothing legally preventing the County from moving forward. After much discussion, Administrator Barger, and Sheriff Konrath agreed that the requests by the citizens were reasonable and that moving forward would be contingent on producing a certificate of insurance, designating, and marking the land boundary, and that the Sheriff's Office would alert the landowners through the RAVE system prior to use of the property. The issue will be brought back for the September meeting for finalization. Sheriff Konrath reported that he would be offering wellness visits to the Sheriff's Office and that each deputy is scheduled for a 1-hour wellness visit with a therapist in September. He spoke to the importance of mental health awareness in law enforcement and that so far, the programs that have been added have been very successful, such as chaplain, exercise room, and peer support. He reported wanting an emphasis placed on training, education, and wellness for all deputies. Sheriff Konrath also gave an update on grant opportunities he is working towards in hopes to secure 30 body cameras.

8. Circuit Court, District Attorney, Emergency Management, and Coroner had no update.
9. EMS Director Jarrad Jungenberg reported that call volume is up 197 calls ahead of this time in 2020. Revenue has increased due to call volume increase. He also shared that the new Assistant EMS Director Rob Lulling is doing great, billing company is working well, and shift training is back to being operational. Jarrad is currently working on policy updates and service contracts. There is an upcoming training on Aug 25<sup>th</sup> with med-flight for hot load training, which all Fire Depts were invited to. There has been an increase of involvement with the public due to increase of events. Administrator Barger reported that they had a successful meeting with Oxford Fire District leadership and had drafted a new contract for Hazmat protocols. The Fire District voted on the contract and agreed to all bullet points. Corp Counsel will look at legal side of contract for the county. More information to follow. Jarrad reported that the ambulance remount has been completed and will be flying down to drive the ambulance back Aug 17<sup>th</sup>. The final cost for the remount will be under budget. Discussion followed regarding ambulance safety and electrical updates.
10. Sheriff Konrath reported that they have 2 new deputies starting in August. He requested approval for out of state travel for Chief Deputy Scott Johnston to attend MOCIC conference in South Dakota, which would be covered in the current Sheriff's Office budget. Sheriff Konrath explained it's a group of 9 states that work together to share resources to local law enforcement. Bob Miller made a motion to approve the out of state travel to South Dakota for Chief Deputy Scott Johnston to attend the MOCIC conference. Al Gibeaut seconded. Motion carried.
11. Next meeting is September 7th at 2:30pm.  
The agenda having been completed Committee Chairperson Ken Borzick declared the meeting adjourned at 3:52 p.m.

Kiley Lloyd, County Clerk



## MARQUETTE COUNTY SHERIFF'S OFFICE SHOOTING RANGE PROPOSAL

### EXECUTIVE SUMMARY

Marquette County currently owns a parcel of land (known as Richards Pit) in the Town of Shields, east of the intersection of STH 22 and Evergreen Lane. A portion of the gravel pit is still active and being utilized by the Marquette County Highway Department. The southern half of the gravel pit is not active and there are no plans by the Highway Department to use this part of the gravel pit. It was agreed upon that the southeast corner would be best suited for a shooting range (see attached aerial photo). The gravel pit is bordered by STH 22 on the west and agricultural fields on the north, east, and south.

The Sheriff's Office does not have its own shooting range. In the past it has relied on private ranges, such as a shooting area on the Dagner property, Westfield Rod and Gun Club, and most recently Montello Rod and Gun Club. Change of ownership, scheduling conflicts, and change of board members has forced the Sheriff's Office to look for alternate range site options.

Currently the Sheriff's Office uses the Federal Correctional Institute shooting range in Adams County. The use of this range is very difficult, bordering on the impossible to schedule. Our office competes with several Federal agencies along with other local law enforcement agencies. Federal agencies have priority and can bump local law enforcement agencies off the range schedule. Because of these difficulties our office has only two scheduled shoots for 2021. On an average our office schedules four to six shoots during the year.

### MEETING WITH CONCERNED LANDOWNERS

A couple landowners came forward with safety and shoot time concerns. They own parcels of property east of the proposed shooting range site. They utilize the land for hunting and other recreational activities. Members of the Sheriff's Office scheduled a meeting with the concerned landowners, attempting to ease their concerns. Historically the Sheriff's Office has less than six department shoots a year and the shoots are scheduled during the week, not on weekends. One shoot is during low light/inclement weather conditions and the Sheriff's Office has the flexibility when this and the other shoots are scheduled. During the meeting a concern was brought up that the gravel pit was possibly encroaching their property, so it was decided to do a site visit.

## SITE VISIT

During the visit, safety and property line concerns were addressed. During the site inspection survey markers were located and it was found that the gravel pit did not encroach on their property. From the southeastern berm of the gravel pit to the survey marker it was a minimum of 50 yards. The concerned landowners may have not been aware of where the property lines were because a food plot that they had planted was on county owned property.



Ariel view of Richards Pit (Google Earth)



Aerial view of Richards Pit (Google Earth)

## ADVANTAGES TO HAVING A DEPARTMENT SHOOTING RANGE

1. Currently the Marquette County Sheriff's Office uses the Federal Correctional Institutes shooting range located in Adams County. Travel time from the Sheriff's Office to the range is approximately 40 minutes. Range officers come to the office, pick up all supplies i.e. targets, ammunition, and take them to the range. A range within a few minutes of the office would cut down travel time. This would also benefit the department armorer when weapons need to be test fired after repair. Currently he travels to his property to test fire weapons because there is no other place available.
2. Tires that the Highway Department picks up along the road would be utilized as a wall around the perimeter of the range. The current cost to dispose of tires is approximately \$300 dollars a ton. Any additional tires that are picked up can be added to the side walls, which would be a continued cost savings into the near future.
3. The range would be for law enforcement use only and would not be available to the public.

## PROJECT COST ESTIMATE

With the minimum amount of material needed and the use of tires that would otherwise be disposed of at a cost, the project cost would be minimal if any. Also, broken 4 x4 posts from damaged highway signs can be reused for the target board framework. Other needed lumber would come from a dismantling project in the Sheriff's Office garage. Ten 4 x 8 sheets of fiber board (\$12 to \$15 a sheet) would need to be purchased. In the future if on-site storage is needed, a lockable shipping container can be purchased. Shipping containers are a cheaper storage option and the size needed could be purchased under \$2,000.00.

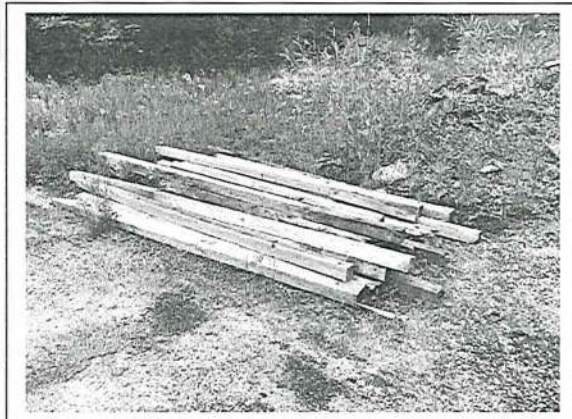
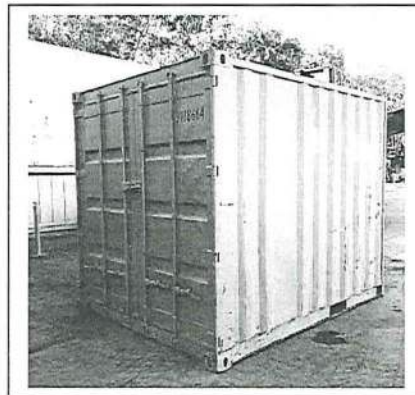
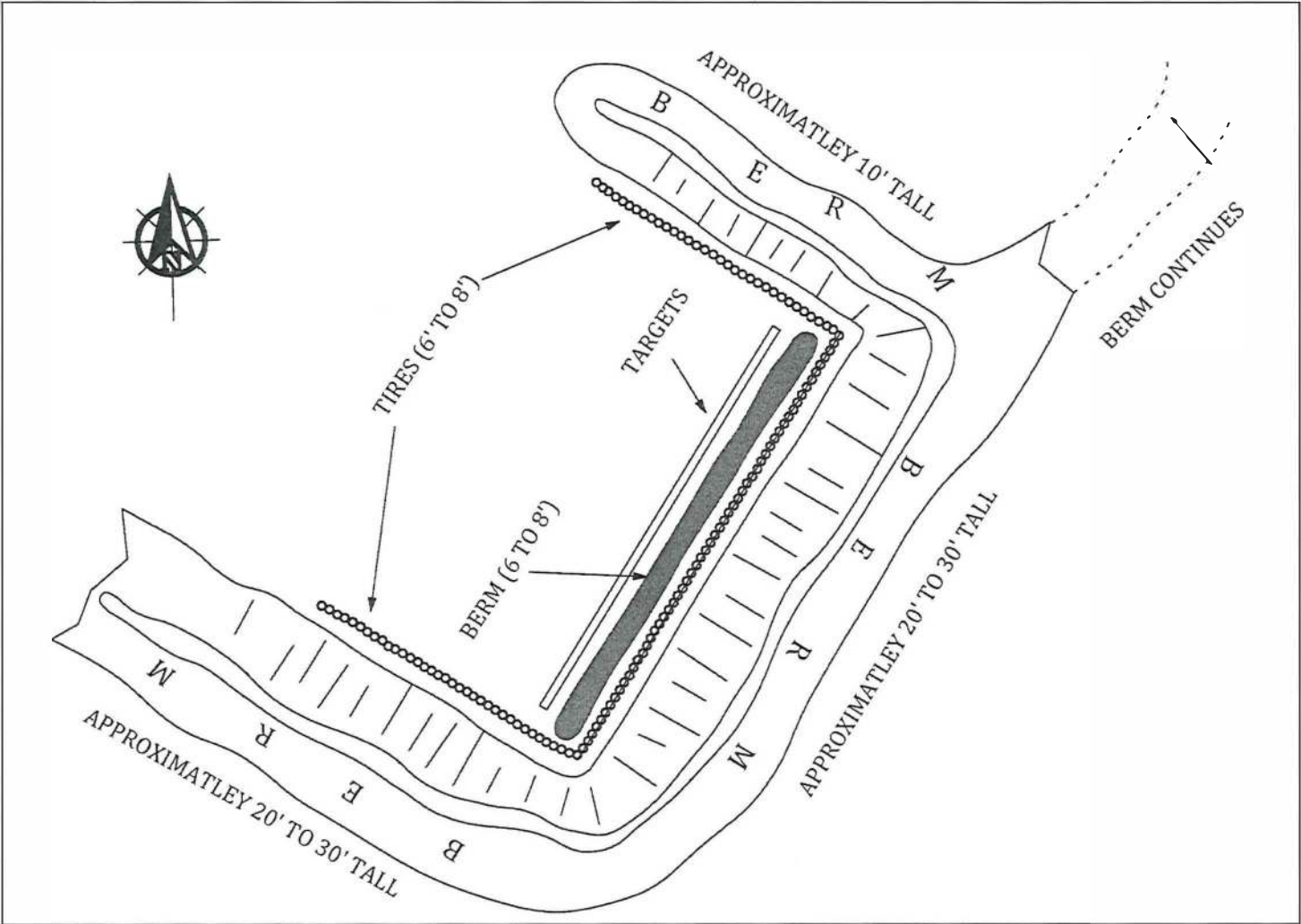


DIAGRAM OF PROPOSED DEPARTMENT SHOOTING RANGE



Above facing southeast



Above facing northwest



Ground level facing southeast



Ground level facing south

# MARQUETTE COUNTY PLANNING AND ZONING COMMITTEE

August 4, 2021@ 4:00 p.m.

In Person and Virtual Meeting

Services Center Demonstration Room

**Members present:** Chair: Ken Borzick; Kathleen McGwin; David Krentz; Gayle Mack; Dennis Fenner

**Others present (in person):** Tom Onofrey, Jean Potter, Gary Burkhardt, Jerry and Elaine Powell

**Virtual:** Paul Bogacz, Ray and Deanna Smith

**Chair called the meeting to order** and asked for a motion to approve the agenda; motion by McGwin, second by Mack to approve the agenda; motion carried. Chair asked for motion to approve the minutes; motion by Fenner, second by McGwin; motion carried.

**Chair opened item 3:** Citizens comments or concerns. Gary Burkhardt a resident in the Village of Packwaukee expressed his concerns about the zoning regulation that prohibits chickens and ducks in Residential zoning and on smaller parcels. Onofrey summarized the past discussions the Committee has had and the input from the Towns. Onofrey noted no final decision has ever been made on the issue. After discussion Committee members asked that the item be on the next agenda. Jerry and Elaine Powell explained their frustration with their neighbor's barking dogs. Onofrey explained that it is not something covered under the zoning ordinance and advised them to talk to the Town Board about potentially adopting a noise ordinance.

**Chair opened item 4:** A public hearing on an application by Ray and Deanna Smith, 2749 Lissa Ln, Stoughton, WI 53589 for a rezoning of the SE1/4-SE1/4, Section 29, Town of Newton containing 40 acres more or less from Prime Agriculture (AG-1) with 2 acres rezoned to Agriculture Residential (AG-3(2)) and the remaining 38 acres to the Farmland Preservation Overlay (FPO) District. Onofrey reviewed the application explaining that the applicants intend on building a house on the 2 acres. Onofrey noted that the Town of Newton has approved the request. Chair asked for any comments on the application. None given. Chair closed the public hearing and asked for a motion on the application. Motion by Fenner to approve the request and send it to the County Board with a recommendation that it be approved, second by Krentz. Motion carried.

**Chair opened item 5:** Discussion and decision on Tourist Rooming House license for Bela Rentals LLC, 3858 N Pittsburgh Ave, Chicago, IL 60634. Property address: W591 Fox Ct. Potter explained that the application/inspections are in order, no comments received. Occupancy is for 12. Chair asked if there were any questions from the committee; there were none. Motion by McGwin to approve the application; second Mack. Motion carried.

**Chair opened item 6:** No Register of Deeds report.

**Chair opened item 7:** Director report: Onofrey reviewed permit and revenue numbers. Onofrey informed the committee that after looking into new software for the Land Information departments the decision was made to continue with the same company that provides our current software. No changes

will occur with that software until 2023 and at the time there will be some costs for transitioning to their new online platform. Onofrey updated the Committee on the proposed sand and gravel pit in the Town of Packwaukee. Onofrey updated the Committee on resolved and ongoing violations.

**Chair opened item 8** Zoning Technician report: Potter shared some statistics she compiled for Keri Solis on the residency of property owners using septic system files. Potter discussed violations she has been working on, which includes a few tourist rooming houses operating without licenses. Potter discussed septic maintenance notices.

**Chair opened item 9:** Review and approval of Planning, Zoning and Land Information Department bills; motion by Fenner, second by Krentz to approve the same; motion carried.

The next meeting will be September 1, 2021.

Chair adjourned meeting at 4:59 p.m.

## Marquette County Department of Human Services Board Minutes

*July 12, 2021 – In-Person and Virtual*

Board Members Present: *Dave Benson (in person), Judi Nigbor (in person), Mary Walters (in person), Bob Miller (in person), Brittany Marshall-Zoellner, Dave Matijevich (in person)*

Board Members Absent: *Diane Zellmer, Barb Sheldon, Abby Swan*

Others Present: *Annett Mooney, Mandy Stanley, Jennifer Vote, Dawn Woodard, Kris Bergh, Jan Krueger, Ron Barger*

|                                                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. Call to Order                                     | Mary Walters called the meeting to order at 10:02 am.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 2. Review and Approve Agenda                         | Motion by Judi Nigbor to approve the agenda, seconded by Bob Miller. Motion carried.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| 3. Citizen Input                                     | None                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| 4. Review and Approve Minutes of June 14, 2021       | Motion by Dave Benson to approve the minutes, seconded by Judi Nigbor. Motion carried.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| 5. Business - Veterans Services                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| A. Review and Approval of Veterans Services Vouchers | Motion by Dave Benson to approve the vouchers, seconded by Bob Miller. Motion carried.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| 6. Veterans Service Officer Report                   | Kris Bergh shared information on the previous month's activities assisting veterans in the county. Kris shared that his office has seen an increase in the number of homeless veterans seeking assistance.                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| 7. Business – Human Services                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| A. Review and Approval of Human Services Vouchers    | Motion by Dave Benson to approve the vouchers, seconded by Dave Matijevich. Motion carried.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| 8. Reports                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| A. Director's Report                                 | Mandy Stanley shared that the deadline for applications for citizen board members is the 15 <sup>th</sup> of July and has received 3 applications so far. Mandy shared that the budget survey closed and will be bringing the survey results to the August meeting. Mandy shared that one question on the survey was about how people prefer to receive information about the programs and services. The results indicated that electronic media and social media were the preferred methods. Mandy shared that a case manager has resigned, and she is working on updating the job description and will begin recruitment as soon as possible. |
| B. Financial Unit                                    | Jennifer Vote provided brief explanations on how to read two different revenue account lines and what each means. Discussion among the group.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 1. Food Bank                                         | Jennifer Vote shared that there are 300 registered households and the new hours are effective.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| C. Aging and Disability Services Unit                | Jan Krueger shared that the July/August newsletter is available. Jan shared that the Walk with Ease classes have started and to contact the ADRC to get signed up. Jan shared that she is working on the 3-year Aging Plan and the 53.10 DOT grant application for the next transportation program vehicle. Jan shared that the 53.10 grant application will be for a bariatric lift-equipped van.                                                                                                                                                                                                                                              |

|                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|-----------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. Transportation Coordinating Committee      | The next meeting is September 23 <sup>rd</sup> at 9 am. Dave Benson shared his observations from being able to inspect the transportation vehicles and was pleased.                                                                                                                                                                                                                                                                                  |
| 2. ADRC Advisory Committee                    | The next meeting is July 15 <sup>th</sup> at 9 am.                                                                                                                                                                                                                                                                                                                                                                                                   |
| D. Children and Family Services Unit          | Jessie Cody shared information on reviewing a residential placement for one youth.                                                                                                                                                                                                                                                                                                                                                                   |
| 1. CST Committee                              | The next meeting is October 20 <sup>th</sup> at 9 am.                                                                                                                                                                                                                                                                                                                                                                                                |
| E. Clinical Services Unit                     | Dawn Woodard shared information on crisis program services this year and compared to last year. Dawn shared information on several projects including implementing a survey process with clients served in the crisis program; increasing harm reduction activities; implementing a peer review process of services provided; and looking into how to decrease the unit's no-shows for appointments. Discussion among the group on access to Narcan. |
| 1. CCS Committee                              | Mary Walters shared information discussed at the previous meeting and anticipates appointing a new citizen committee member. The next meeting is July 15 <sup>th</sup> at 4:30 pm.                                                                                                                                                                                                                                                                   |
| F. Economic Support/Child Support Unit        | Annett Mooney shared that several online retailers are now accepting FoodShare cards.                                                                                                                                                                                                                                                                                                                                                                |
| 9. Upcoming events / issues (discussion only) | None                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| 10. Set next meeting date, time, topics       | The next meeting is August 9 <sup>th</sup> at 10 am. Dave Benson shared his appreciation with the quality displays our Department had at the county fair. Dave Benson inquired as to the progress of the dining site program returning. Jan Krueger shared information on the progress.                                                                                                                                                              |
| 11. Adjourn                                   | Mary Walters adjourned the meeting at 10:57 a.m. having completed the agenda.                                                                                                                                                                                                                                                                                                                                                                        |

Minutes Submitted by  
Jennifer Vote  
(drafted 7/13/21)



## **County Veterans Service Office Notes for August 2021**

### **A few things we accomplished this month:**

We completed 16 cases this past month and are working 66 others with the VA since our last report. We currently have 5 claims at the Board of Veterans Appeals.

### **TAPS**

4 veterans have passed away since our last report.

### **Outreach:**

Gave a VA Mental Health benefits presentation to the Clinical Staff and answered questions. We will continue to share changes and notices for VA Mental Health in the future.

We met with the executive for Habitat for Humanity of Green Lake, Marquette and Waushara county. Habitat offers assistance to become a Habitat homeowner. We stressed a need within our county for Veterans and others to get grants for home repairs such as wells, septic and roof. We were told the Habitat Board would need to approve a program like this. They prefer not to get involved with repairing an old home that may have multiple issues and is less cost effective to repair rather than rebuild.

### **Congressional Assistance**

With the assistance of Congressman Grothman's office we able to get a Veteran reimbursed \$1350 for healthcare expenses the VA should have paid in 2018. The VA Healthcare system originally denied paying the bill due to it being charged to his Medicare. Wolfe vs Wilke decision changed the policy, so we worked to get him a reimbursement. Once again we were denied so we enlisted the assistance of Chad Herbert of Congressman Grothmans office.

### **VA announced new options to help Veterans avoid foreclosure**

The Department of Veterans Affairs is offering a new COVID-19 Refund Modification option to assist Veterans who require a significant reduction in their monthly mortgage payments because of the COVID-19 pandemic. In some cases, Veterans can receive a 20% payment reduction in others, the reduction can be even larger. This new option is an effort to help homeowners retain their homes as they weather the economic challenges resulting from the pandemic. Under the COVID-19 Refund Modification, VA can purchase a Veteran's past due payments and amounts of unpaid principal, depending on how much assistance is necessary, subject to certain limits. Loan servicers also modify the loan. These efforts help ensure that the Veteran can afford future mortgage payments. Like with VA's COVID-19 partial claim option, the Veteran's deferred indebtedness from a COVID-19 Refund Modification will be established as a junior lien. The junior lien will not accrue interest; will not require monthly payments; and will only become due when the property is sold, the guaranteed loan is paid off, or the guaranteed loan is refinanced. Veterans can get a COVID-related forbearance through Sept. 30, 2021. So far, we have not used this option within our county.

**Marquette County  
Health  
Department**

P.O. Box 181  
428 Underwood Ave.  
Montello, WI 53949  
Telephone: (608) 297-3135  
FAX: (608) 297-8923

**BOARD OF HEALTH****August 3, 2021**

Board chairperson, Judi Nigbor called the Board of Health meeting to order at 11:00 A.M. The following members were present. Judi Nigbor, Kathy Jo Locke, Mike Raddatz, Jon Sheller, Suzanne McCartney, Abby Swan and Nick Coenen, through WEBEX. Also, present were Jayme Sopha, Health Officer/Director, Dawn Eskau, Public Health Nurse, Matthew O'Connell, GIS Specialists/Desktop Support, Ron Barger, County Administrator and Mary Oakes, Public Health Technician.

Members Absent: Dr. William Franks

Motion by Jon Sheller, seconded by Mike Raddatz to approve the amended agenda as posted and handed out. Motion carried.

Motion by Mike Raddatz, seconded by Kathy Jo Locke to approve the minutes of the May 27, 2021, Board of Health meeting. Motion carried.

INTRODUCTION OF NEW BOARD MEMBER – Our new board member is Abby Swan. Abby is a retired Registered Nurse and now runs a Dairy farm with her family.

**ENVIRONMENTAL HEALTH**

COUNTY CONCERNS – Written reports for the months of May, June and July were presented by Jayme Sopha for Jessica Jungenberg. The month of May included the following contacts: 1 contact-rabies program, 1 quarantine order and 1 released from quarantine through the rabies program, 1 well water test or radon testing kits, 14 housing contacts, regarding various complaints of garbage and animals, 1 other contact regarding open record requests for a dog bite. The month of June included 12 contact-rabies programs, 7 quarantine orders and 7 releases from quarantine through the rabies program, one radon test kit, 12 housing contacts with various complaints and abatements, 5 contacts regarding an abandoned building and 11 other contacts with concerns with animals and blue green algae. The month of July included 15 contact-rabies programs, 4 quarantine orders and 4 releases from quarantine through the rabies program, 20 housing contacts with various concerns and complaints, 1 contact regarding an abandoned building and 3 other contacts with concerns of accessibility.

AGENT STATUS PROGRAM UPDATE – The month of May included 5 contacts including new ownership of existing businesses. There were 11 Marquette County inspections and 1 re-inspection. There were 12 Waushara County inspections and 2 pre-inspections. The month of June included 14 contacts with new owners and citations. There were 4 Marquette County inspections and 1 pre-inspection and 4 Waushara County inspections. Jessica also attended a radon measurement course and a well water webinar on nitrates. The month of July included 17 contacts with concerns of conditional license permit and citations. There were 8 Marquette County inspections, 1 re-inspection and 2 pre-inspections. There were 6 Waushara County inspections and 2 pre-inspections. Jessica also attended the Lead Risk Assessor Course and Pool inspection refresher training with DATCP inspector.

**OLD BUSINESS**

COVID 19 VACCINATION UPDATE – Jayme provided an update on numbers and the increase in cases. Stats that Jayme provided were vaccination rates for State of Wisconsin are at 49.3% and Marquette County is 42.4%. For the age group 65+, state level is 81.8% and Marquette County 73.8%. Under age 65 the rate is 23.9%. The Health Department is offering daily clinics and trying to be as accessible as possible. The state wants everyone to not miss an opportunity to vaccinate and not be concerned about waste. The State of Wisconsin website has the most current information. Board of Health had some questions regarding the vaccines and antibodies after having the COVID 19 illness.

## **NEW BUSINESS**

INTRODUCTION OF DAWN ESKAU/UPDATE ON PHEP PROGRAM – Dawn gave a brief update about herself. Dawn explained her roles with the Health Department. She is the PHEP (Marquette County Public Health Emergency Preparedness) Coordinator. She has completed many trainings and is now working on updating Emergency Plans with other coalitions and local partners. Dawn will also be providing home visits to the Amish community and working at the schools with our “Ask a Nurse” school program.

COVID 19 BACK TO SCHOOL PLANNING – The Health Department will be working with the schools again this fall with a sliding scale of recommendations. These will be higher, moderate, and lower risks and what is recommended for each risk category. CDC has also released guidance recommending that all staff, teachers and students wear masks. Discussion at the state and federal levels regarding testing for COVID 19 in the schools. Discussion followed.

DELTA VARIANT AND BREAKTHROUGH ILLNESS – Jayme explained that this new variant is primarily impacting younger people and individuals that have not been vaccinated. Discussion on how variant testing is done and what percentage of tests receive genomic sequencing to determine variant.

APPROVAL MEDICAL OVERSIGHT PHYSICIAN – Dr. Karen Hulbert has agreed to be our new medical oversight physician, she is employed thru Theda Care and works at the Princeton and Markesan Clinics.

Motion by Jon Sheller, seconded by Mike Raddatz for approval of Dr. Karen Hulbert for the medical oversight physician for Marquette County Health Department. Motion carried.

## **BUDGET**

BUDGET REPORT FROM ADMINISTRATION – Budget Report from Administration through the month of June was presented to the Board of Health members to review. No concerns.

AUDIT REVIEW / APPROVE DEPARTMENT BILLS – A voucher of expenses for the month of July 2021 was provided for the Board of Health members to review.

Motion by Mike Raddatz, seconded by Kathy Jo Locke to approve the bills for the month of July 31, 2021. Motion carried.

## **UPCOMING EVENTS / ISSUES (FOR DISCUSSION ONLY)**

Nick stated that he was very happy and pleased how the health department (Environmental) works with groups needing inspections.

## **ADJOURN**

Meeting adjourned by chairperson, Judi Nigbor at 12:45PM

Next Board of Health Meeting: Tuesday, September 7, 2021 @ 11:00AM

Minutes submitted by Mary Oakes

## Marquette County Department of Human Services Board Minutes

*August 9, 2021 – In-Person and Virtual*

Board Members Present: *Dave Benson (in person), Judi Nigbor (in person), Mary Walters (in person), Bob Miller (in person), Dave Matijevich (in person), Barbara Sheldon (in person), Damaris Thome (in person), Brittany Marshall-Zoellner (virtual@ 10:04)*

Board Members Absent: *Abby Swan*

Others Present: *Mandy Stanley, Jennifer Vote, Dawn Woodard, Kris Bergh, Ron Barger, Jessie Cody*

|                                                                                                   |                                                                                                                                                                                                                                                                                                                                                       |
|---------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. Call to Order                                                                                  | Mary Walters called the meeting to order at 10 am. Mary Walters took roll call.                                                                                                                                                                                                                                                                       |
| 2. Review and Approve Agenda                                                                      | Motion by Dave Benson to approve the agenda, seconded by Bob Miller. Motion carried.                                                                                                                                                                                                                                                                  |
| 3. Citizen Input                                                                                  | None                                                                                                                                                                                                                                                                                                                                                  |
| 4. Introduction of new board member<br>Damaris Thome                                              | Damaris Thome introduced herself to those in attendance.                                                                                                                                                                                                                                                                                              |
| 5. Review and Approve Minutes of July 12, 2021                                                    | Motion by Bob Miller to approve the minutes, seconded by Dave Benson. Motion carried.                                                                                                                                                                                                                                                                 |
| 6. Business - Veterans Services                                                                   |                                                                                                                                                                                                                                                                                                                                                       |
| A. Review and Approval of Veterans Services Vouchers                                              | Motion by Dave Benson to approve the vouchers, seconded by Dave Matijevich. Motion carried. Brittany Marshall-Zoellner joined the meeting by phone at 10:04 am.                                                                                                                                                                                       |
| 7. Veterans Service Officer Report                                                                | Kris Bergh shared information on the number of cases open. Kris shared that he met with the Clinical Services Unit on the services that are available to veterans. Kris shared that he met with Habitat for Humanity on needs in the community. Kris shared information on other activities that took place in the last month.                        |
| 8. Business – Human Services                                                                      |                                                                                                                                                                                                                                                                                                                                                       |
| A. Review and Approval of Human Services Vouchers                                                 | Motion by Dave Benson to approve the vouchers, seconded by Bob Miller. Motion carried.                                                                                                                                                                                                                                                                |
| B. Resolution to Approve Change of Administration of Alzheimer's Family Caregiver Support Program | Motion by Bob Miller to approve moving program administration of the Alzheimer's Family Caregiver Support Program effective 1/1/22 from the Marquette County Department of Human Services to the Marquette County Department of Human Services-Aging & Disability Services Unit, seconded by Dave Benson. Discussion among the group. Motion carried. |
| 9. Reports                                                                                        |                                                                                                                                                                                                                                                                                                                                                       |
| A. Director's Report                                                                              | Mandy Stanley shared that interviews for the open Case Manager position are scheduled for next week. Mandy shared that she held an all-staff meeting and will be working on redoing the Department's mission, vision, and values statement.                                                                                                           |
| 1. 2022 Budget Survey Results & Discussion                                                        | Mandy Stanley shared the results of the electronic survey tool for the 2022 budget. Discussion among the group.                                                                                                                                                                                                                                       |
| B. Financial Unit                                                                                 |                                                                                                                                                                                                                                                                                                                                                       |
| 1. 2020 Surplus                                                                                   | Jennifer Vote distributed a report that explains the Department's 2020 surplus. Discussion among the group.                                                                                                                                                                                                                                           |
| 2. Food Bank                                                                                      | Jennifer Vote shared that we were awarded a TEFAP grant for \$9,533 for equipment purchases made this year. Jennifer shared                                                                                                                                                                                                                           |

|                                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                                | that 3 applications for grants were submitted to offset additional food costs this year.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| C. Aging and Disability Services Unit          | Mandy Stanley shared that Jan is unexpectedly absent today so there is no report.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| 1. Transportation Coordinating Committee       | Dave Benson shared information from the last meeting. The next meeting is September 23, 2021 at 9 am.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| 2. ADRC Advisory Committee                     | The next meeting is November 4, 2021 at 9 am.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| D. Children and Family Services Unit           | Jessie Cody shared that they are getting prepared for school to start and the anticipated truancy referrals. Discussion among the group regarding out-of-home care placements.                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| 1. CST Committee                               | The next meeting is October 20, 2021 at 9 am.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| E. Clinical Services Unit                      | Dawn Woodard shared that their Medical Director is retiring and will be working with Dr. Moreau going forward. Dawn shared that an application was submitted for the MAT program for 10/1/21-9/30/22. Dawn shared that a lot of their clients are having issues with MTM for their medical appointments. Dawn shared that the number of crisis calls have steadily increased this year and anticipates 100 more calls than in 2020. Dawn shared her concern about transportation services in the county, specifically around persons in crisis who want to voluntarily admit to the hospital. Discussion among the group. |
| 1. CCS Committee                               | Mary Walters shared information from the last meeting including case counts. The next meeting is August 19, 2021 at 3 pm.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| F. Economic Support/Child Support Unit         | Mandy Stanley shared that Annett wasn't available but had information from her. Mandy shared that a Child Support Specialist will be on a workgroup for the KIDS system which is the state's software program that manages the child support program. Mandy shared that the unit is working on the upcoming WHEAP application season that starts 10/1.                                                                                                                                                                                                                                                                    |
| 10. Upcoming events / issues (discussion only) | None.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| 11. Set next meeting date, time, topics        | The next meeting is September 13, 2021 at 10 am.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| 12. Adjourn                                    | Mary Walters adjourned the meeting at 11:15 am having completed the agenda.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |

Minutes Submitted by  
Jennifer Vote  
(drafted 8/9/21)