

Marquette County Department of Human Services Board Minutes

December 13, 2021 – In-Person and Virtual

Board Members Present: *Dave Benson (in person), Judi Nigbor (in person), Mary Walters (in person), Al Gibeaut (in person), Damaris Thome (in person), Brittany Marshall-Zoellner (virtual), Bob Miller (in person), Barbara Sheldon (virtual)*

Board Members Absent: *Dave Matijevich*

Others Present: *Susan Kohn, Mandy Stanley, Dawn Woodard, Jessie Cody, Annett Mooney, Ron Barger, Jennifer Vote, Jan Krueger*

1. Call to Order	Mary Walters called the meeting to order at 10:03 am.
2. Review and Approve Agenda	Motion by Dave Benson to approve the agenda, seconded by Al Gibeaut. Motion carried.
3. Citizen Input	None
4. Review and Approve Minutes of November 8, 2021	Motion by Bob Miller to approve the minutes, seconded by Dave Benson. Motion carried.
5. Business – Veteran’s Services	
A. Review and Approval of Veterans Services Vouchers	Motion by Dave Benson to approve the vouchers, seconded by Judi Nigbor. Motion carried.
6. Veteran’s Services Officer Report	Susan Kohn shared information on the previous month’s activities, open cases, and current veterans’ benefits information.
7. Business – Human Services	
A. Review and Approval of Human Services Vouchers	Motion by Dave Benson to approve the vouchers, seconded by Al Gibeaut. Discussion among the group on a future process change. Motion carried.
8. Human Services Reports	
A. Director’s Report	Mandy Stanley shared information on the status of filling the Department’s open positions, including the new positions approved in the 2022 budget. Mandy Stanley shared there is an ongoing impact to staff availability and providing services because of the ongoing pandemic. Discussion among the group on the open positions.
B. Financial Unit	Jennifer Vote shared that the financial reports had been uploaded to the SharePoint site; there were no questions.
1. Food Bank	Jennifer Vote shared that 575 unduplicated households have been served YTD in 2021.
C. Aging and Disability Services Unit	Jan Krueger shared various statistics on persons served through the ADRC. Jan shared that the Village of Oxford has repaired their HVAC system and the dining site was open as of last week. Jan shared that Marquette County was awarded a lift equipped van through the 5310 grant that will arrive in a year or so.
1. Transportation Coordinating Committee	Dave Benson shared statistics on persons served July – September 2021. The next meeting is March 2 at 9 am.
2. ADRC Advisory Committee	The next meeting is February 3 at 9 am.
D. Children and Family Services Unit	Jessie Cody shared that her unit has been very busy with child abuse cases and provided information on what that means. Discussion among the group on what the work is like and resources utilized to support employees.

1. CST Committee	The next meeting is December 22 nd at 9 am.
E. Clinical Services Unit	Dawn Woodard shared information on completing the annual CCS Consumer Satisfaction Surveys. Dawn shared they will soon begin working on the Outpatient Services Program Consumer Satisfaction Surveys. Dawn hopes to have data to share with the group in upcoming meetings. Dawn shared the state is updating the telehealth services rules, including making temporary rules permanent. Dawn shared statistics on overdose and substance abuse treatment historical data in the county.
1. CCS Committee	Mary Walters shared information on pending and open cases in the CCS program. Mary shared the group discussed the upcoming CCS desk review process and they learned a little more about what that looks like.
F. Economic Support/Child Support Unit	Annett Mooney shared the staff helped with the Thanksgiving Food Bank distribution and Feeding America distribution in November. Annett shared information on benefits distributed and statistics related to the Energy Assistance Program. Annett shared information on recent changes to various benefit programs.
9. Upcoming events / issues (discussion only)	None
10. Set next meeting date, time, topics	The next meeting will be January 10 th at 10 am.
11. Adjourn	Mary Walters adjourned the meeting having completed the agenda.

Minutes Submitted by
Jennifer Vote
(drafted 12/13/21)