

Marquette County Department of Human Services Board Minutes

May 9, 2022 – In-Person and Virtual

Board Members Present: *Dave Benson (in person), Judi Nigbor (in person), Mary Walters (in person), Al Gibeaut (in person), Jeffrey Frazer (in person), Dave Matijevich (virtual), Damaris Thome (in person)*

Board Members Absent: *Brittany Marshall-Zoellner, Barbara Sheldon*

Others Present: *Mandy Stanley, Kris Bergh, Jessie Cody, Ron Barger, Jan Krueger, Jennifer Vote, Annett Mooney, Kiley Lloyd*

1. Call to Order-County Clerk	Kiley Lloyd called the meeting to order at 10:02 am.
2. Review and Approve Agenda	Motion to approve the agenda by Dave Benson, seconded by Judi Nigbor. Motion carried.
3. Election of Chairperson/Executive & Finance Representative	Al Gibeaut nominated Mary Walters as Chairperson. No other nominations were made. Motion to nominate Mary Walters as Chairperson, seconded by Al Gibeaut. Motion carried.
4. Review and Approve Minutes of April 11, 2022	Motion by Dave Benson to approve the minutes, seconded by Al Gibeaut. Motion carried.
5. Citizen Inquiries and Concerns, Introductions-New County Board Member Jeffrey Frazer	Mary Walters welcomed Jeffrey Frazer to the Board.
6. Business – Veteran’s Services	
A. Review & Approve Change of Part-Time Assistant CVSO to Full-Time	Kris Bergh shared additional information supporting his request. Discussion among the group. Motion by Dave Benson to approve changing the part-time Assistant CVSO to a full-time Assistant CVSO and forward to Executive & Finance, seconded by Dave Matijevich. Motion carried.
7. Veteran’s Services Officer Report	Kris Bergh shared information about his Department’s activities over the last month.
A. Review Vouchers	No questions or discussion
B. Review of 2021 Veteran’s Services Annual Report	Kris Bergh presented the 2021 Veteran’s Services Annual Report.
8. Business – Human Services	
9. Human Services Reports	
A. Director’s Report	
1. Review Vouchers	No questions or discussion
2. Volunteer Appreciation Event	Mandy Stanley provided an overview of the first event held and Richell Kufahl put together a PowerPoint presentation of all the pictures taken and volunteers awarded. Discussion among the group.
3. Review of 2021 Human Services Annual Report	Mandy Stanley presented the 2021 Human Services Annual Report. Discussion among the group.
4. Discussion on Recruitment, Retention, and Remote Work	Mandy Stanley shared that the Therapist position is still vacant. Mandy shared challenges the Department has with recruitment and retention. Ron presented information on various recruitment and retention options the county has and how this county compares to other counties. Mandy shared information on additional positions that could be eligible for occasional work-from-home schedules.

	Discussion among the group. Consensus among the group that Mandy and Ron bring a draft policy to the June meeting for discussion.
B. Aging and Disability Services Unit	Jan Krueger shared information on her unit's activities in the past month. Jan shared there have been some changes in the home-delivered meal routes going into effect this month. Jan shared there have also been some changes to the congregate dining sites' schedule and coming soon the Neshkoro dining site will be opening back up in a new location.
1. Transportation Coordinating Committee	The next meeting is on June 2 nd at 9 am.
2. ADRC Advisory Committee	Mary Walters shared the committee met last week and discussed various outreach opportunities and progress on the 3-year Aging Plan. The next meeting is on August 4 th at 9 am.
C. Children and Family Services Unit	Jessie Cody shared several staff will be running a summer program for various youth already being served by the unit. Jessie shared that there is officially a waitlist for the Youth Mentor program within the unit.
1. CST Committee	The next meeting is on October 19 th at 9 am.
D. Clinical Services Unit	Mandy shared information Dawn prepared on the unit's activities in the past month. Mandy shared that a permanent policy would need to be created for telehealth services.
1. CCS Committee	Mary Walters shared that the next meeting is May 19 th at 3 pm.
E. Economic Support/Child Support Unit	Annett Mooney shared information on her unit's activities in the past month. Annett shared that May 15 th is the last day to apply for energy assistance benefits for the 2021-2022 benefit season.
F. Financial Unit	Jennifer Vote shared that the financial reports had been uploaded to SharePoint. There were no questions or concerns brought.
1. Food Bank	Jennifer Vote shared that the grant for a new refrigerated truck will need to be applied instead towards a slightly used refrigerated truck because a new one wouldn't be available in time for the grant deadlines.
10. Upcoming events/issues (discussion only)	None
11. Set next meeting date, time, topics	The next meeting will be June 13 th at 10 am.
12. Adjourn	Mary Walters adjourned the meeting at 12:17 pm having completed the agenda.

Minutes Submitted by
Jennifer Vote
(drafted 5/11/22)