

## ADRC Advisory Committee

DATE 2/3/2022

Board Members: Mary Walters, Judi Nigbor, Lynn Schwochert, Mona McTier, Barb Jordan, Cathy Kampen, Donna Brossard, Marilynn Merrill, Patty Pranke

Board Members Absent: Cathy Kamppen, Donna Brossard

Others Present: Jan Krueger, Richell Kufahl

|                                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. Call to Order                         | Lynn called meeting to order at 9:03                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| 2. Pledge of Allegiance                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| 3. Review and Approve Agenda             | Mary made the motion to approve the agenda. Judi seconded the motion. Passed                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| 4. Citizen Comments                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| 5. Review and Approve Minutes of 11/4/21 | Marilynn wanted the minutes to reflect that Fish-N-Fun is the first full weekend in May. This year it is a bit tricky because May 1 is a Sunday. The Fish-N-Fun is the weekend of May 6-8. Judi made the motion to approve the amended minutes and Marilynn Seconded the motion. Passed                                                                                                                                                                                                                             |
| 6. ADRC Advisory Committee Member        | ADRC Advisory Committee Member – Developmental Disabilities Representative. - Patty Pranke to fill the open seat. Request sent to the county board chair. Also, need to send the request to Administration. Introduction of Patty and other members.                                                                                                                                                                                                                                                                |
| 7. 2022-2024 Aging Plan                  | State approved the plan that was sent in for 2022-2024. Marilynn requested a copy of the plan and was given a hard copy. Patty also requested a copy and was emailed an electronic copy. Opened for discussion of items, nothing was presented.                                                                                                                                                                                                                                                                     |
| 8. Events/topics (discussion only)       | <ul style="list-style-type: none"><li>❖ Staffing Needs – still seeking a Meal Transporter, Client Transporter, Dining Site Facilitator. We did get a couple of fill-ins from the round of interviews. However, the advertisements are being published again.</li><li>❖ Nutrition Program – no changes until we have staff. Working on increasing staff and equipment capacity. Discussion about the dining site facilitator position.</li><li>❖ Dementia Care Specialist - discussion about the position.</li></ul> |
| 9. Schedule Next Meeting Date            | May 5 <sup>th</sup> , 2022 @ 9am.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 10. Motion to Adjourn                    | Marilynn made the motion to adjourn. Judi seconded the motion. Passed Adjourn                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|                                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |

Minutes Submitted by: Jan Krueger  
(Drafted 2/3/22)



## Marquette County Youth Organization Association

### OFFICERS

PRESIDENT – Dave Timme  
VICE-PRESIDENT – April Proeber  
SECRETARY – Bette Krueger  
TREASURER-Susanne Kufahl

### COUNTY OFFICE

480 Underwood Avenue  
P.O. Box 338  
Montello, WI 53949  
Phone: 608-297-3141

### FAIRGROUNDS

757 South Main Street  
Westfield, WI 53964  
website:  
[marquettecountyfairwi.org](http://marquettecountyfairwi.org)

## MARQUETTE COUNTY YOUTH ORGANIZATION ASSOCIATION, INC.

**MARCH 24, 2022 @ 7:00 P.M.**

### **SERVICE CENTER, MONTELLO**

Members present: Dave Timme, April Proeber, Susanne Kufahl, Char Laney, John Bennett, Hannah Wolsdorf, Bette Krueger, Addie Williams, Victoria Wachholz, Richell Kufahl and Brenna Babcock.

Members excused: JoAnne Dalton, Jamie Laing, Matt Groskruetz, Mark Groskreutz, Alex Klapoetke, Josh Capodarco.

Staff present: Jackie Stoneman, Administrative Assistant.

Guests: Char Bennett, Scott James, Josh Kuchar and Keri Solis, via zoom.

President called the meeting to order at 7:15 p.m. followed by Pledge of Allegiance.

Motion to approve the amended agenda made by Williams, second by Bennett; motion carried.

Motion by Laney to approve minutes from February 24, 2022, meeting; second by Bennett; motion carried.

S. Kufahl gave treasurer's report (\$519.65 paid out plus deposits made; balance is \$35,064.40); still checking into an updated accounting program. Motion by Krueger, second by R. Kufahl to approve the same; motion carried.

Citizen input: None.

This is a public meeting. As such, all members or a majority of the members of the County Board may be in attendance. While a majority of the County Board members or the majority of any given County Board Committee may be present, only the above Marquette County Fair Board will take official actions based on the above agenda."

An EEO/AA employer, University of Wisconsin-Madison Division of Extension provides equal opportunities in employment and programming, including Title VI, Title IX, the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act requirements..

Committee Reports: Executive and Finance: N/A

Entertainment: Proeber proposed signing the "Lumberjack Show" contract: three days with three shows/day for a total cost of \$8,000. Motion by Laney to sign the contract with admission price to be determined; second by Krueger; motion carried. Note: S. Kufahl voted against said contract. Laney, Proeber and Krueger to find financial sponsorship for said show.

Volunteer:

Buildings and Grounds: Timme indicated that boat/camper storage pick up dates will be Saturday and Sunday, April 9-10 and Saturday, April 16 from 8:00 a.m. until 2:00 p.m. John Bennett and John Kampen will assist.

Promotions and Technology: S. Kufahl indicated that we can advertise once again on tv stations in outlying counties using \$2,500 from the tourism grant, as well as other funds; perhaps this year the board can spend more money on ads.

Market Animal Auction: Next meeting will be April 14 at 6:30 p.m. at Its Poppin' in Westfield; sheep and goat weigh will be April 9. Hog ID and tag distribution went well; the committee is working on streamlining paperwork. There will be a Youth Quality Care of Animals (YQCA) in the future hosted by the committee. Waiting to hear on information from the state regarding Avian flu.

Action items:

Maintaining and updating website and Facebook posts: Keri Solis, Economic Development and Tourism Coordinator, explained that her department will be helping with the maintaining of the Fairboard web page, as well as assisting with posts to the Fairboard Facebook page. After discussion, motion by Laney to allow that department to do the same with no cost to the Fairboard; second by R. Kufahl; motion carried.

Per diem/mileage for Fairboard volunteers/members: Krueger explained that she approached Ron Barger, County Administrator, regarding whether the Fair board volunteers and members would qualify for per diem; he indicated that it would have to go before the Executive and Finance Committee. After discussion, motion by Laney, second by Williams to take the matter to E & F Committee, with Krueger representing the Fairboard; motion carried.

Fair book: Stoneman indicated that all updates need to be sent to S. Kufahl for updating and then the fair books can be printed off.

Open class premiums: Stoneman indicated that she had open class participants after the 2021 fair that requested all entries be given a premium. After discussion, motion by Krueger to table this to the September agenda; second by R. Kufahl; motion carried.

Carnival contract approval: Timme still working on trying to secure a carnival; problem is lack of employees for several carnivals.

Lumberjack show: See Entertainment.

Food vendors (4-H stand/Farm Bureau): remain open through Sunday afternoon for possible entertainment: Discussion that both stands will remain open for the afternoon; the problem with 2021 was both stands sold out of food.

Polka bank contract: Motion by Krueger to approve the "Rickie Y" polka band for Sunday, July 10 to play from noon until 3:00 p.m. at a cost of \$875; second by Wachholz; motion carried. A can for cash donations will be set out.

Confirming and ordering porta potties and dumpster: Motion by S. Kufahl, second by Laney to approve Adams County Waste for a 30-yard dumpster at the cost of \$375 and \$62/ton; motion carried. Motion by Krueger to accept Country Plumber bid of \$2,405 for porta potties, sinks, hand sanitizing stations, etc; second by R. Kufahl; motion carried.

Delete ethics rule: After a lengthy discussion between Babcock and Josh Kuchar to REMOVE from the Ethic Guidelines the following language:

"Animals can only be fitted by the exhibitor or those stated below. Fitting includes, but is not limited to, the day-to-day management practices of feeding, exercising, and show preparation. Fitting is limited to the exhibitor, his/her mother, father, sister, brother, stepbrother, stepsister, stepparent, grandparent, or legal guardian (with proof of relationship) or other junior exhibitors participating in the Marquette County Fair Junior Shows. Special consideration to the fitting rule may be granted to other family members in situations where none of the immediate family have project involvement/experience."

AND REPLACE WITH THE FOLLOWING LANGUAGE:

"An open fit show for all animal projects."

Motion by Laney, second by Williams to do the above; motion carried.

Highly pathogenic Avian influenza in WI: See Meat Animal Auction.

Sponsors: Krueger, Laney and Proeber will be sending out letters asking for donations/sponsorship for the fair.

Next meeting will be Thursday, April 28, 7:00 p.m. at the Service Center Building.

Motion by Proeber to adjourn; second by Williams; motion carried. The meeting adjourned at 10:45 p.m.

Respectfully submitted,

Bette Krueger

**Advertising Return on Investment (\$2500 grant from tourism for 2022- cannot be used for Marquette County Tribune)**

When advertising, whether for a product, service, or event, the first question to ask is what is the return on investment? There is a difference between marketing activity and a return on investment in marketing.

I have seen many times where people get excited about all of the advertising they are doing, but then when you drill down in the numbers, it turns out they are spending more on advertising than they are bringing in in NEW sales. Just because you are advertising doesn't mean you are getting new customers.

The simple rule is if something is working, do more of it. If it isn't working stop.

Up until a couple years ago the visitor's bureau would require grant recipients to track where people were coming from at events. The top ways were word of mouth, Marquette County Tribune, banners and social media.

This doesn't mean that other ways of advertising don't work, it just the top ways that respondents reported. (Note – there was more than one organization that advertised on tv, radio, other print publications, hung up flyers, etc)

For an event such as the fair, I'm assuming you are getting most of your revenue from grandstand events.

So lets say you did a \$1000 on radio ads. If you were selling tickets to a specific event for \$10 each, you would have to sell an ADDITIONAL 100 tickets than you would have sold WITHOUT the ad just to break even.

The next thing to think about is capacity. Let's say you do a really effective radio ad in an area that is really big on bull riding. As a result of that ad, 500 EXTRA people show up for the bull riding event, only to find it is sold out because you do not have enough seating for 500 extra people. You now have 500 people who had a bad experience with the fair and you did not gain any EXTRA revenue off the ad.

Another thing to think about is parking. Do you have the parking capacity for the extra people? Will they be happy if they are walking from the elementary school to the fairgrounds? If you feel you will be bringing in that many extra people, you may want to consider a shuttle and factor in the cost of a shuttle vs. the extra revenue. If it comes out as a positive....that makes sense! Do it! If it doesn't make financial sense and causes a bad experience, don't do it.

EXAMPLE (From memory based on past events of where people come from are approximate. Financial numbers are for easy math only)

All grandstand events – 1000 tickets sold at \$10 per ticket

50% from Westfield are (500 tickets)

30% from Montello/Coloma/Oxford/Endeavor/including campers and cottage owners (300 tickets)

10% from outlying areas Portage/Princeton/Adams/Pardeeville/Dells (100 tickets)

10% areas further out (100 tickets)

In this example \$800 of your revenue is coming from the immediate area. This suggests based on surveys that they know about the fair from word of mouth, Tribune, banners on road, or social media based on past survey results. (Not saying that a local person didn't hear about it on TV/radio too, but that wasn't their primary way of knowing about it.)

The other \$200 in revenue comes from further out. This might be someone who saw/heard a tv or radio ad, heard about it from a co-worker/friend/family member (word of mouth), or saw it on social media.

The question then becomes – how much did you spend on advertising outside of the area and did your ticket sales as a direct result of that advertising at a minimum bring you to break even on the advertising?

Questions to ask:

Of each type of advertising you do/or specific ad you do, who are you trying to reach? Are you looking to bring people during the day for the rides/food/exhibits? If so, when you think of the general public, how far are they willing to drive for those activities? As an example, a member of the general public (no fair connection through 4-H, FFA, etc) that lives in Neshkoro may take their kids to the Waushara County fair each year simply because it is closer. Someone who lives closer to Princeton may go to the Green Lake County fair instead of Marquette. Again, simply from a logistics stand point.

If you are trying to bring people in for a specific event (bull riding/tractor pull/etc) you are trying to reach someone with a specific interest. These people will travel further for an event. In this situation I would recommend targeted Facebook advertising (you can do paid ads to reach certain demographics).

The difference between traditional advertising and social media advertising is a broad vs targeted approach. While it might sound good that a radio or tv ad will reach 100,000 people, it all comes down to how many people came as a result of that ad, not how many overall people it reached.

Will this method of advertising bring extra people to the fair that wouldn't come anyway?

Will it be enough to cover the cost of the ad?

What happens if all the advertising works really well? Does a certain event "max out" anyway from locals? Do we have the parking capacity? The point I'm trying to make is that if you are at capacity from "locals" and "regulars" does it make sense to advertise outside the area. If not....then advertise! If you are at capacity don't.

# Advertising Worksheet

Goal of advertisement:

Audience to target (geographic):

Audience to target (interests):

Audience to target (age/sex/etc):

Message of advertisement:

Cost of ad:

Number of people reached by ad:

Expected attendance as direct result of hearing this ad:

Expected revenue to Marq. Co. Youth as direct result of this ad:

Expected revenue as direct result of this ad – cost of ad =

## Marquette County Department of Human Services Board Minutes

*April 11, 2022 – In-Person and Virtual*

Board Members Present: *Dave Benson (in person), Judi Nigbor (in person), Mary Walters (in person), Al Gibeaut (in person), Bob Miller (in person), Dave Matijevich (in person), Barbara Sheldon (in person), Damaris Thome (virtual)*

Board Members Absent: *Brittany Marshall-Zoellner*

Others Present: *Mandy Stanley, Kris Bergh, Dawn Woodard, Jessie Cody, Ron Barger, Jan Krueger*

|                                                                           |                                                                                                                                                                                                                                                                                                                                                                                                            |
|---------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. Call to Order                                                          | Mary Walters called the meeting to order at 10 am.                                                                                                                                                                                                                                                                                                                                                         |
| 2. Review and Approve Agenda                                              | Motion by Bob Miller to approve the agenda, seconded by Dave Benson. Motion carried.                                                                                                                                                                                                                                                                                                                       |
| 3. Review and Approve Minutes of March 7, 2022                            | Motion by Dave Benson to approve the minutes, seconded by Bob Miller. Motion carried.                                                                                                                                                                                                                                                                                                                      |
| 4. Citizen Inquiries and Concerns, Introductions                          | None                                                                                                                                                                                                                                                                                                                                                                                                       |
| 5. Business – Veteran’s Services                                          |                                                                                                                                                                                                                                                                                                                                                                                                            |
| A. Review & Approve Change of Part-Time Assistant CVSO to Full-Time       | Kris Bergh shared that the part-time CVSO resigned effective 4/6/22. Kris presented a letter he wrote to the Board along with a letter from the former part-time CVSO. Kris is requesting the Board to approve changing the part-time CVSO position to full-time. Discussion among the group about the request. The consensus among the group is that this item is put on the agenda for the next meeting. |
| 6. Veteran’s Services Officer Report                                      | Kris Bergh shared his written report with the group. The Youth in Government Day will be on April 26 <sup>th</sup> .                                                                                                                                                                                                                                                                                       |
| A. Review Vouchers                                                        | No concerns brought                                                                                                                                                                                                                                                                                                                                                                                        |
| 7. Business – Human Services                                              | None                                                                                                                                                                                                                                                                                                                                                                                                       |
| 8. Human Services Reports                                                 |                                                                                                                                                                                                                                                                                                                                                                                                            |
| A. Demonstration of the Aging & Disability Resource Center (ADRC) Website | Jan Krueger provided a demonstration walk-through of the ADRC website.                                                                                                                                                                                                                                                                                                                                     |
| B. Director’s Report                                                      | Mandy Stanley shared that all positions have been filled except the Therapist and part-time Client Transporter positions. Mandy will be working with the Managers to explore options to fill these positions.                                                                                                                                                                                              |
| 1. Review Vouchers                                                        | No concerns brought                                                                                                                                                                                                                                                                                                                                                                                        |
| C. Aging and Disability Services Unit                                     | Jan Krueger shared various information on the unit’s activities and upcoming events.                                                                                                                                                                                                                                                                                                                       |
| 1. Transportation Coordinating Committee                                  | Dave Benson shared the next meeting will be June 2 <sup>nd</sup> at 9 am.                                                                                                                                                                                                                                                                                                                                  |
| 2. ADRC Advisory Committee                                                | Mary Walters shared the next meeting will be May 5 <sup>th</sup> at 9 am.                                                                                                                                                                                                                                                                                                                                  |
| D. Children and Family Services Unit                                      | Jessie Cody shared referral and enrollment information on the Children’s Long Term Support Program. Jessie shared there is the potential again for an out-of-state placement of a child and will keep the board posted.                                                                                                                                                                                    |
| 1. CST Committee                                                          | The next meeting is April 20 <sup>th</sup> at 9 am.                                                                                                                                                                                                                                                                                                                                                        |
| E. Clinical Services Unit                                                 | Dawn Woodard shared that the part-time Behavioral Health Support Worker has started. Dawn shared she is                                                                                                                                                                                                                                                                                                    |

|                                               |                                                                                                                                                                                                                                                             |
|-----------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                               | working with other counties to explore a grant opportunity to establish a crisis stabilization service closer to Marquette County. Dawn shared aggregate service data from the previous month. Questions on crisis services and discussion among the group. |
| 1. CCS Committee                              | Mary Walters shared highlights from the March 17 <sup>th</sup> meeting including enrollment numbers. The next meeting is May 19 <sup>th</sup> at 3 pm.                                                                                                      |
| F. Economic Support/Child Support Unit        | Mandy Stanley shared various information on the unit's activities and upcoming events. Questions on energy assistance services and discussion among the group.                                                                                              |
| G. Financial Unit                             | Mandy Stanley shared that the Department was able to return a surplus of tax levy to the general fund for 2021.                                                                                                                                             |
| 1. Food Bank                                  | Mandy Stanley shared that the food bank program has been awarded a refrigerated truck from a grant through Feeding America.                                                                                                                                 |
| 9. Upcoming events / issues (discussion only) | None                                                                                                                                                                                                                                                        |
| 10. Set next meeting date, time, topics       | The next meeting is May 9 <sup>th</sup> at 10 am.                                                                                                                                                                                                           |
| 11. Adjourn                                   | Mary Walters adjourned the meeting at 11:31 am having completed the agenda.                                                                                                                                                                                 |

Minutes Submitted by  
Jennifer Vote  
(drafted 4/25/22)



Extension  
UNIVERSITY OF WISCONSIN-MADISON  
MARQUETTE COUNTY

Division of Extension-Marquette County  
Marquette County Service Center  
P.O. Box 338  
480 Underwood Ave  
Montello, WI 53949  
Phone 608-297-3141  
Fax 608-297-9161  
Dial 711 for Wisconsin Relay  
<https://marquette.extension.wisc.edu/>

Pat Wagner, Area Director  
Christa Van Treeck, 4-H Youth Dev. Educator  
Hannah Zellmer, HDR Educator  
Vacant, Food Wise Coordinator  
Vacant, Agriculture Agent  
Jackie Stoneman, Support Staff  
Julie Roseberry, FoodWise Educator

## Minutes of the Marquette County Extension Education Committee Monday, April 18, 2022 Marquette County Services Center, Montello

**Committee Members Present:** John Bennett, Dave Benson, Bob Miller, Dennis Fenner, and Al Rosenthal.

**Staff Present:** Christa Van Treeck, Pat Wagner, Hannah Zellmer

**Call Meeting to Order-** Meeting was called to order by Fenner at 4:35pm. Meeting is being recorded on WebEX

**Approve Agenda-** motion to approve the minutes was made by Benson, second by Bennett. Motion carried

**Approve March Minutes-** motion to approve the agenda was made by Rosenthal, second by Miller. Motion carried.

**Citizens' Input-** none

### **Educator Reports -**

**Positive Youth Development -** Christa VanTreeck reported on her Post Tenure Faculty review. After 13 years as a tenured faculty member, it was time for a Post Tenure Faculty review – scholarship, teaching, service were the emphases. Received “meets expectations” from faculty positive youth development team and is waiting for review by the Dean of Extension.

**Human Development and Relationships Educator -** Hannah Zellmer shared a written report and shared a few upcoming programs.

**FoodWise Educator –** Julie Roseberry shared a written report about her FoodWise teachings.

Motion by Rosenthal to accept reports and second by John Bennet. Motion carried.

**Area Extension Director Update -** Pat Wagner gave an update on positions listed below –

- a. **Regional Crop Educator -** Natasha Paris has accepted the position and will start June 7, 2022.
- b. **FoodWise Coordinator -** There was a failed search. The position will be posted again in the future.
- c. **4-H Associate Extension Educator –** Janet Pautzke will start in this role on April 26, 2022.
- d. **4-H Summer Intern –** Van Treeck will be interviewing a candidate soon.

Motion by Bennett and second by Benson to accept Directors update. Motion carried.

**Review vouchers – completed.**

### **Report of Extension Education Committee Members**

#### **a. Reports of official meetings held in the prior month**

- i. **Fair Committee -** Bennett gave an update – Fair Board is doing lots of planning for the 2022 fair. A carnival is contracted. April 3 was the volunteer dinner. A new roof on the round barn is likely to be completed. Sheridan Amusements of Waupaca will be the carnival for the 2022 fair. A couple of music events have been contracted with. A Lumberjack Show will be run Friday, Saturday and Sunday.
- ii. **Other meetings -** none

- b. **Upcoming Events/Issues (for discussion only)** - Board of adjustments meeting next week – concern from Dennis Fenner about Mine Reclamation plan committee – Fenner asked committee members to ask Marquette Co. Corporation Counsel for comment on procedure for the Mine Reclamation plan.

**Next Meeting Date** - May 16 with time to be determined. Future meetings may be on a different monthly day depending on the new coordination of meetings with the Land and Water Conservation Committee. New committee will set this.

**Adjourn**-Fenner declared the meeting adjourned at 5:27pm

Respectfully submitted

Pat Wagner



## **County Veterans Service Office Notes for May 2022**

### **A few things we accomplished this month:**

We've closed 11 cases this past month and continue working 69 others with the VA since our last report. We currently have 6 claims at the Board of Veterans Appeals.

### **TAPS**

3 veterans have passed away since our last report.

**Outreach:** No Veterans Outreach for this month

### **Upcoming Events**

20 May SWCVSOA Training at High Ground Neillsville

23 May Annual Report to County Board

### **April 26<sup>th</sup> Youth in Government Day**

The Youth in Government Day Program went well and the students enjoyed the days activities. They especially enjoyed the watching of 4 court hearings and questions and answers with the Judge and DA.

### **Gulf War Particulates**

The Department of Veterans Affairs added nine Respiratory cancers as presumed service-connected disabilities due to exposure to fine particulates in the air while deployed to Southwest Asia from September 2021 to present. This includes for the Gulf War and Desert Shield/Storm. If a veteran is diagnosed with one of these cancers, he/she is eligible for VA compensation. I've notified veterans within our county of this new ruling by the VA.

### **Annual Report**

Enclosed is the CVSO annual report for 2021. There was an increase in compensation received by our county's veterans of \$725,613 from the previous year. We had a small increase in the number of veterans to 1,452.

### **Numbers for Full-Time Assistant CVSO**

Also enclosed are the numbers the Human Services Board requested as additional justification for the Full-Time position. These numbers are for the time since I became the County Veterans Service Officer.

# MARQUETTE COUNTY VETERANS SERVICE OFFICE

**KRISTOPHER BERGH**  
County Veterans Service Officer  
(608) 297-3182



Assistant Veterans Service Officer  
(608) 297-3187

480 Underwood Avenue, PO Box 214, Montello, WI 53949 Fax: (608) 297-9161

---

May 2, 2022

Human Service Board Members

Reference: HS Board's Request for numbers documenting need for a full-time Asst CVSO

Greetings Everyone,

Here are some numbers available for each of you to review as supplemental documentation supporting the changing of my Asst CVSO position to Full-Time.

On the first page are numbers for actions taken for veterans during that year. As you can see, we've had an increase of workload in almost every area since I became CVSO in August 2016. Any numbers shown for 2022 are from 1/1/2022 to 4/30/2022.

On the following page is the data of Federal dollars spent by the VA on our county Veterans. Once again when you look this over most areas have increased every year since I became the County Veterans Service Officer.

The final page is the cost for 2022 for the increase of this position.

I welcome each of you to please read the original Request I submitted prior to the April Human Services Board Meeting. There are many other reasons I provided as justification to increase this position other than these numbers. I posted this document in the May Meeting in Share point

If you have any questions on this or need anything else, please call me at 608-297-3182.

Respectfully,

Kristopher Bergh  
Marquette County  
Veterans Service Officer

**All Communications by year (Phone, Email, Incoming Outgoing Mail, Fax etc.)**

|      |      |
|------|------|
| 2022 | 483  |
| 2021 | 1895 |
| 2020 | 1479 |
| 2019 | 1036 |
| 2018 | 994  |
| 2017 | 868  |

**Number of VA Forms completed (This does not include state and county Forms)**

|      |     |
|------|-----|
| 2022 | 185 |
| 2021 | 622 |
| 2020 | 589 |
| 2019 | 463 |
| 2018 | 513 |
| 2017 | 539 |

**Outgoing Mail**

|      |     |
|------|-----|
| 2022 | 29  |
| 2021 | 451 |
| 2020 | 105 |
| 2019 | 42  |
| 2018 | 14  |
| 2017 | 19  |

**Emails**

|      |     |
|------|-----|
| 2022 | 115 |
| 2021 | 247 |
| 2020 | 280 |
| 2019 | 165 |
| 2018 | 100 |
| 2017 | 68  |

**Telephone Calls**

|      |     |
|------|-----|
| 2022 | 229 |
| 2021 | 827 |
| 2020 | 772 |
| 2019 | 412 |
| 2018 | 422 |
| 2017 | 400 |

Summary of Expenditures from GDX

|      | County/<br>Congressional<br>District | Veteran<br>Population | Total VA<br>Expenditures<br>In County | Compensation<br>& Pension<br>Received in<br>County | VA Medical<br>Care<br>Expenditures<br>on County's<br>Veterans | VA Patients<br>within the<br>County | Compensation<br>per Veteran<br>(Column E<br>divided by C) | Medical Per<br>County<br>Veteran<br>(Column F<br>divided by G) |
|------|--------------------------------------|-----------------------|---------------------------------------|----------------------------------------------------|---------------------------------------------------------------|-------------------------------------|-----------------------------------------------------------|----------------------------------------------------------------|
| 2017 | MARQUETTE                            | 1722                  | \$ 12,695,000                         | \$ 6,267,000                                       | \$ 6,162,000                                                  | 593                                 | \$ 3,639                                                  | \$10,391                                                       |
| 2018 | MARQUETTE                            | 1508                  | \$13,618,011                          | \$5,936,700                                        | \$7,396,939                                                   | 609                                 | \$ 3,937                                                  | \$12,146                                                       |
| 2019 | MARQUETTE                            | 1477                  | \$ 13,561,000                         | \$ 5,637,060                                       | \$ 7,621,850                                                  | 571                                 | \$ 3,817                                                  | \$13,348                                                       |
| 2020 | MARQUETTE                            | 1445                  | \$ 16,294,402                         | \$ 6,736,056                                       | \$ 8,954,916                                                  | 592                                 | \$ 4,662                                                  | \$15,127                                                       |
| 2021 | MARQUETTE                            | 1,452                 | \$ 15,611,614                         | \$ 7,461,669                                       | \$ 8,149,945                                                  | 569                                 | \$ 5,137                                                  | \$14,323                                                       |

|                          |                     |                          |                         |                                  |                                  |                  |                                       |
|--------------------------|---------------------|--------------------------|-------------------------|----------------------------------|----------------------------------|------------------|---------------------------------------|
| <b>2022 Budget</b>       | <b>Used to date</b> | <b>Wages Jun. - Dec.</b> | <b>SS/Med Jun.-Dec.</b> | <b>WRS Jun. - Dec.</b>           | <b>Health/Dental Jul. - Dec.</b> | <b>Life Ins.</b> | <b>Additional cost to 2022 Budget</b> |
| \$24,560.00              | \$7,782.61          | \$21,070.40              | \$1,611.89              | \$1,369.58                       | \$10,541.50                      | \$20.00          | \$17,835.98                           |
|                          |                     |                          |                         |                                  |                                  |                  |                                       |
| <b>2023 Budget Total</b> |                     |                          |                         |                                  |                                  |                  |                                       |
|                          | Wages               | SS/Med                   | WRS                     | Health/Dental                    | Life                             | Total            |                                       |
|                          | \$44,896.80         | \$3,434.61               | \$3,030.53              | \$21,485.78                      | \$80.00                          | \$72,927.72      |                                       |
|                          | *2% COLA            |                          | *Projected 6.75%        | *Projected 2% increase to Health |                                  |                  |                                       |

**Ad Hoc ARPA Funds**  
**Committee Meeting Minutes**

May 2, 2022

Virtual/Remote Meeting Online/video via Webex and  
County Board Room – Services Center – 480 Underwood Avenue, Montello, Wisconsin

1. Chairperson Dave Benson called the meeting to order at 9:00 a.m.  
Members present in person: Dave Benson, Ken Borzick, Al Gibeaut, Judi Nigbor, and Mary Walters  
Others present: Administrator Barger, Keri Solis, Kathleen McGwin, Jordan Powell, Alice Schlotte (virtual), Pat Kilbey, Brian Trebiatowski, Jan Krueger (virtual), Molly Buchholz, Lloyd Moberg (virtual), Jill Steckbauer (virtual), Bob Meicher (virtual), and Greg Benz  
Motion by Judi Nigbor and seconded by Al Gibeaut to approve the agenda as printed. Motion carried.
2. Motion by Judi Nigbor and seconded by Ken Borzick to approve the April 4, 2022 minutes as presented. Motion carried.
3. Administrator Ron Barger gave ARPA project updates and reported remaining funds. The remaining total balance that has not been spent/obligated being \$1,122,774. Ron advised the committee to not obligate more than the \$482,738 that is currently in the fund balance.
4. The committee discussed the process moving forward and possible deadlines. Administrator Barger noted he would have to put certain internal items in the 2023 budget if they are not funded through ARPA committee for planning purposes. Committee discussion followed. Chairperson Benson noted the goal for today is to make external request decisions.
5. The committee reviewed external applications. Detailed list attached.

-VFW Post 8718 priority list discussed. Priority 1 was denied due to not owning the building. Consensus to advance priority 2 to County Board. Priority 3 held for future consideration due to unanswered questions. Consensus to advance priority 4 to County Board.

-Westfield PTO priority list discussed. Bob Meicher and Greg Benz spoke to materials needed and safety compliance. Molly Buchholz noted PTO is able to give \$5,000 for each school. Consensus is to hold options 1 and 2 for future consideration. Deny option 3.

-Springfield Fun Runners 4-H Club projects discussed. Molly Buchholz detailed the needs. Consensus was to advance project 1 to County Board and deny project 2.

-Historical Society project discussed. Lloyd Moberg reported he spoke with two architectural firms, UPEA and Exel Engineering. Kathleen McGwin reported that Vaughn Hall has held events that bring many people into Marquette County. Discussion followed. Consensus was to deny the presented request of engineering study and committee recommendation to resubmit the request for elevator. (Nigbor voted to hold for consideration, Walters, Gibeaut, Benson, and Borzick denied request as presented).

-Committee suggestion is for Administration to look into internal requests. Administrator Barger noted that the Treatment Court request to cover Jim Webb's position is time-sensitive and requested the committee determine whether to approve or deny the request. Alice Schlotte discussed the benefits of Jim Webb's position and noted why the grants didn't come in as expected for 2022. Discussion followed. Consensus was to approve forwarding to County Board. (Nigbor voted to

deny request as presented, Walters, Gibeaut, Borzick, and Benson voted to move forward to County Board).

Committee consensus to hold priorities 2 and 3 for future consideration for Treatment Court.

-Ron requested to hold Planning & Zoning/ROD/Treasurer software request for future consideration, noting the programs may be covered by software administration is looking into.

-Kathleen McGwin and Pat Kilbey requested that a decision be made for the natural playground request, noting it should be considered an external request. Discussion followed. Consensus to forward priority 1 to County Board and hold priorities 2 and 3 for future consideration.

-Pat Kilbey reported that the well water testing program request can go from \$30,000 to \$25,500 from working with Wood County. Consensus to approve to advance request to County Board.

-Brian Trebiatowski reported the bipartisan infrastructure law dictates an 80/20 cost share, therefore any ARPA funds allocated to Highway would free up that amount to be used towards other projects to meet the 20%, which would then get matched by BIL grants, resulting in a return to the county. Brian reported applications are due June 3<sup>rd</sup> for BIL grants. Consensus to hold for future consideration.

-Jan Krueger discussed the need for vans for the nutrition program. Consensus to hold for future consideration.

-Ron noted to hold the Sheriff's Office requests for future consideration.

Motion by Ken Borzick and seconded by Dave Benson to take all internal requests, except the ones acted upon today, to go to administration for screening, with Ron reporting data back to the committee. Motion carried.

6. Motion by Mary Walters and seconded by Al Gibeaut to approve forwarding the agreed upon items to County Board. Motion carried.
7. Next meeting date will be August 1<sup>st</sup>, 2022 at 9:00 a.m. Motion by Mary Walters and seconded by Ken Borzick to accept second round of applications to be received no later than the end of business day July 11th. Motion carried.
8. The agenda having been completed Chairperson Dave Benson adjourned at 12:09 p.m.

Kiley Lloyd, County Clerk

## **External Requests**

### **VFW Post 8718 (Westfield) Replenishment of lost revenue \$3700**

**Project** – Funds to replace lost revenue lost to no events in 2020. This is what we intend to do with the funds:

- Priority 1 - \$1000.00 donation to American Legion for roof repairs, donation to be made upon receipt of funds, full amount of donation. We believe the donation will be enough to do the repairs, the goal is to have the repairs made before winter of 2022.  
☒ Deny ☐ Hold for future consideration ☐ Approve and advance to county board
- Priority 2 - \$1200.00 to be put towards purchasing materials for new food trailer, building it ourselves to save money, expected cost of materials is \$6000.00. We currently have \$3000.00 set aside for this project. With grant and 2022 fundraisers we fully expect to purchase needed materials during summer/fall of 2022. Our goal is to have the new trailer completed prior to the 2023 fund raiser season.  
☐ Deny ☐ Hold for future consideration ☒ Approve and advance to county board
- Priority 3 \$1000.00 for benches for Veteran's Park, total cost approx. \$2000.00 (awaiting final quote), we currently have \$1000.00 set aside for this, with grant purchase would be made as soon as company provides final quote.  
☐ Deny ☒ Hold for future consideration ☐ Approve and advance to county board
- Priority 4 - \$500.00 to purchase flags for graves and main street, to be purchased May 2022, full amount of purchase.  
☐ Deny ☐ Hold for future consideration ☒ Approve and advance to county board

### **Westfield PTO**

#### **Playground Equipment for Oxford and Westfield Elementary (Equipment, installation, freight)**

##### **Option 1: \$93,306**

Large structure and climbing structure

☐ Deny ☒ Hold for future consideration ☐ Approve and advance to county board

##### **Option 2: \$91,600**

Climbing structure

☐ Deny ☒ Hold for future consideration ☐ Approve and advance to county board

##### **Option 3: \$417,006**

Large structure, climbing structure, additional climbing pieces and swings

☒ Deny ☐ Hold for future consideration ☐ Approve and advance to county board

## Springfield Fun Runners 4-H Club

### Vinyl Signs and Planters

#### Request for \$2000 (full amount)

**Project-** Funds for vinyl signs and planters for flowers at Springfield Town Hall

1. That would be 15 various sized signs to cover all the exhibits that our 4 H members will be taking to the Marquette County Fair in 2022. The estimate was \$1,500.00 for the signs. Example we will be able to hang larger signs by the dairy and beef because of the headers on the buildings would allow us to hang them and we plan to have smaller ones to be able to sit on top of the cages for poultry, rabbits, etc because the rafters are so high we wouldn't have anything to hang them from.

☐ Deny ☐ Hold for future consideration ☒ Approve and advance to county board

2. The rest of the money \$500.00 would be used to replace our existing flower bed and replace with four of the whiskey barrel planters with the post to do hanging baskets. These are a bit more costly but will be a thicker plastic to withstand the element. The cost is just to cover the new planters, the 4H family members donate the flowers each year.

☒ Deny ☐ Hold for future consideration ☐ Approve and advance to county board

## Montello Historic Preservation Society

### Elevator

**Request for \$13,500 for Engineering. Once final price of elevator is known they may come back for donation towards construction costs if funds are still available.**

**Project** – Requesting funds (\$13,500) to undertake the initial Engineering & Architectural Designs for the work. This Engineering and Architectural design study will get us to a firm number for the proposed LULA elevator and installation costs. We would use our existing elevator funds as seed money to then solicit donations from others to fully fund the project.

Following this initial work, the final total cost of the elevator and installation will be known, and we would submit an additional proposal, if any ARPA funds were still available. MHPS would use their existing \$23,921.30 as seed money to generate more funding. It shows we have a significant amount towards the construction which would encourage others that this will be a successful project with their additional donations. We continue to believe an internal LULA (Limited Use, Limited Access) elevator and installation would be close to \$100,000 (approximately half the cost of an outside installation of an OTIS elevator).

☒ Deny ☐ Hold for future consideration ☐ Approve and advance to county board

## **Internal Requests**

### **Water Conservation – Pat Kilbey**

#### **Well water testing program**

~~\$30,000~~ **\$25,500**

**Project** – County-wide well water testing program to identify unsafe drinking water due to high levels of nitrates.

☐ Deny    ☐ Hold for future consideration    ☒ Approve and advance to county board

### **Parks - Pat Kilbey and Kathleen McGwin**

#### **Natural Playgrounds**

**\$190,000** of \$250,000

**Project** – Hire a consultant for park planning and to pay for natural play equipment at John Muir County Park and Marquette Park on the Mont Leau in downtown Montello, along with a third location.

#### **Priority –**

1. \$20,000 for consultant and \$80,000 for construction at John Muir County Park  
☐ Deny    ☐ Hold for future consideration    ☒ Approve and advance to county board
2. \$ 50,000 for construction at Mont Leau Park  
☐ Deny    ☒ Hold for future consideration    ☐ Approve and advance to county board
3. \$40,000 for construction at third location TBD  
☐ Deny    ☒ Hold for future consideration    ☐ Approve and advance to county board

**Treatment Court – Alice Schlotte**

**First Priority - Jim Webb Position 2022 funding**

**\$12,894**

**Project** – Did not receive anticipated grant funds for this position to cover all of 2022. Looking to fill the gap for this year.

☐ Deny      ☐ Hold for future consideration      ☒ Approve and advance to county board

**Treatment Court – Alice Schlotte**

**Second Priority - Transitional Housing**

**\$30,000** (\$2175 - \$400 in rent in monthly costs + \$8700 start up costs for yearly total of \$30,000. Going forward ongoing cost of \$21,300 annually)

**Project** – Safe and stable housing for those in treatment court

☐ Deny      ☒ Hold for future consideration      ☐ Approve and advance to county board

**Treatment Court – Alice Schlotte**

**Third Priority - Peer Recovery Specialist**

**\$9280 (7 months) of \$15,907 (full year of salary and benefits)**

**Project** – Hire a person to work about 15 hours per week to work as a peer recovery specialist. This person will provide extra support and guidance, including rides to meetings and doctor's appointments. They will provide insights to the Treatment Court with insights to the experience of the individual.

☐ Deny      ☒ Hold for future consideration      ☐ Approve and advance to county board

## Human Services – Jan Krueger

### Senior Transportation Program and Essential Trips program

#### Request for \$132,000

Marquette County Transportation Program Request for - ARPA Funds

|                                                     |                                | <u>2022</u> | <u>2023</u> | <u>2024</u> |
|-----------------------------------------------------|--------------------------------|-------------|-------------|-------------|
| 53.10 Match for<br>Wheelchair Accessible<br>Van     | Preserve Trust Fund for Future | \$10,500    |             | \$10,500    |
| 53.10 Wheelchair<br>Accessible Upgrades             | Preserve Trust Fund for Future | \$8,000     |             | \$8,000     |
| 53.10 Van<br>Identification                         | Preserve Trust Fund for Future | \$2,500     |             | \$2,500     |
| 85.21 Ridership<br>voucher/copay                    | Support to Participants        | \$20,000    | \$20,000    | \$20,000    |
| 85.21 Rider Essential<br>Needs - (Grocery Shopping) | Expand Service                 | \$10,000    | \$10,000    | \$10,000    |
|                                                     | Subtotal by year               | \$51,000    | \$30,000    | \$51,000    |
|                                                     | Total Request                  |             |             | \$132,000   |

Priority: #1 2022 Match, Upgrades and identification totaling = 21,000

Priority: #2 2022 Match, Upgrades and Identification+ 2024 Match, Upgrades and Identification = 42,000

Priority: #3 Priority # 2 plus the expanded service of any amount.

Priority: #4 The full request

## Human Services – Jan Kruger

Marquette County Nutrition Program Request for – ARPA Funds

Ordering the van immediately to receive delivery of it by late 2022 or early 2023, as well as ordering a replacement van in fall of 2022 for delivery by the end of 2023.

Likewise ordering a van in fall of 2023 for delivery by the end of 2024. Then ordering a third van in fall of 2024 for delivery by the end of 2025.

**Project Budget Information** Replacement cost is approximately 32,000 per vehicle

2022=64,000      New Van plus a replacement      New van 32,000 + replacement  
32,000

2023=32,000      Replacement  
van

2024=32,000      Replacement van

Total Cost of Proposed Project \$ 128,000

Priority: #1 New Meal Van in 2022 = 32,000 - we recently have been told that the Causeway near Packwaukee will be closed and could be down for months. With this information – we will not be able to continue our current routes and maintain time/temperature control. An additional van as soon as possible will help maintain the service to the community.

Priority: #2 New Meal Van in 2022 and any combination of funding for replacement vehicles as the committee allows.

## OVERALL PRIORITY WHEN YOU COMBINE BOTH APPLICATIONS

If you take a look at both of these applications together we would rank the requests as follows:

1. Nutrition Program Priority #1 (New meal van)  
\_\_\_\_ Deny ☒ Hold \_\_\_\_ Approve
2. Transportation Program Priority #1 (Transportation van, updates, and ID)  
\_\_\_\_ Deny ☒ Hold \_\_\_\_ Approve
3. Nutrition Program Priority #2 (In addition to the new meal van listed as nutrition priority number one, any combination of funding for replacement vans)  
\_\_\_\_ Deny ☒ Hold \_\_\_\_ Approve
4. Then the remainder of the Transportation priorities.  
\_\_\_\_ Deny ☒ Hold \_\_\_\_ Approve

**Sheriff's Office – Joe Konrath**

**Sheriff's Office -Joe Konrath**

**Priority 1 - Control Heads**

**\$16,360 (full amount for half of control heads)**

**Project** – Replace half of failing control heads and save them as replacements (if needed) until all control heads can be replaced through regular budgeting. The control heads run the radios and sirens. Other agencies are reporting issues with the current control heads failing and there is no free replacement being offered by the company.

☐ Deny     ☒ Hold for future consideration     ☐ Approve and advance to county board

**Sheriff's Office – Joe Konrath**

**Priority 2 - Squad Modems**

**\$14,408 (full amount)**

**Project** – Current squad modems cannot be serviced or repaired. ARPA funds would allow for this project to be completed now instead of taking 5-6 years. It would allow funds to be redistributed for other computer and IT purchases for the office.

☐ Deny     ☒ Hold for future consideration     ☐ Approve and advance to county board

**Sheriff's Office – Joe Konrath**

**Priority 3 - Emergency Transports**

**\$25,000 of \$45,000 (currently \$15,000 in budget)**

**Project** – Contract for Chapter 51 cases as needed. Currently \$15,000 in budget. Anticipated need for \$40,000 annually. This gets deputies back on the road faster and keeps from having to call someone in on overtime.

☐ Deny     ☒ Hold for future consideration     ☐ Approve and advance to county board

## Highway-Brian Trebiatewski

### Causeway/BIL Funding

**\$1.4 million (partial amount)**

**Project** Reconstruction of the causeway to be able to keep it open in flooding events.

Brian would like to use ARPA funds for the causeway and then use other county funds already committed to the causeway for matching funds on BIL grants. There are not the funds to do both without utilizing ARPA funds.

☐ Deny

☒ Hold for future consideration

☐ Approve and advance to county board

5/2/2022 ARPA  
Molly Buchholz  
Greg Benz  
Jill Steckbauer

Sign In @ 9AM  
playground/4H  
play ground  
playground

ABerman 5/2/2022

## **External Requests**

VFW Post 8718 (Westfield)

Westfield PTO

Springfield Fun Runners 4-H Club

Montello Historic Preservation Society

## **Internal Requests**

Water Conservation – Pat Kilbey

Parks - Pat Kilbey and Kathleen McGwin

Treatment Court – Alice Schlotte (3)

Human Services – Jan Krueger (2)

Sheriff's Office – Joe Konrath (3)

Highway-Brian Trebiatewski

---

**Marquette County  
Health  
Department**

P.O. Box 181  
428 Underwood Ave.  
Montello, WI 53949  
Telephone: (608) 297-3135  
FAX: (608) 297-8923

**BOARD OF HEALTH  
May 3<sup>rd</sup>, 2022****CALL TO ORDER**

Kiley Lloyd, County Clerk, called the Board of Health meeting to order at 11AM The following members were present: Judi Nigbor, Kathy Jo Locke, Suzanne McCartney, Dr. William Franks, Mike Raddatz, Kathleen McGwin and Al Gibeaut. Also, present were Jayme Sopha, Health Officer/Director, Ron Barger, County Administrator, Matt O'Connell, MIS Department, and Melissa Rose, Public Health Technician.

Members Absent: Nick Coenen, Jessica Jungenberg, Environmental Specialist

Motion by Mike Raddatz, seconded by Judi Nigbor to approve the agenda as posted and handed out. Motion carried.

**ELECTION OF CHAIRPERSON/EXECUTIVE & FINANCE REPRESENTATIVE**

Kathy Jo Locke nominated Judi Nigbor for Board of Health Chairperson, seconded by Mike Raddatz.

Motion by Mike Raddatz, seconded by Al Gibeaut to close nominations and cast unanimous ballot for Judi Nigbor as Board of Health Chairperson.

Judi Nigbor will now chair the Board of Health meeting.

Motion by Mike Raddatz, seconded by Dr. William Franks to approve the minutes of the April 5<sup>th</sup>, 2022, Board of Health meeting. Motion carried.

**INTRODUCTION**

Welcome to our new Board of Health members, Kathleen McGwin and Al Gibeaut. Both new members are appointees from County Board.

**CITIZEN COMMENTS**

Peggy Krause addressed the BOH regarding her concerns about the COVID vaccines, asking that COVID vaccine efforts be discontinued by the Marquette County Health Department.

**ENVIRONMENTAL HEALTH****COUNTY CONCERNS**

A written report for the month of April was presented by Jayme Sopha. The month of April included the following contacts: 0 contacts-rabies program, 0 quarantine orders and 0 released from quarantine, no well water tests and no radon testing kits, 2 housing contacts regarding a collapsed garage roof, and living conditions without running water.

## AGENT STATUS PROGRAM UPDATE

The month of April included 9 Marquette County inspections. There was 1 Waushara County re-inspection and 1 Green Lake County inspection. Two trainings were attended.

## OLD BUSINESS

### SUPERVISED QUARANTINE UPDATE

Jayne showed the Board the newly created process for collections related to supervised quarantine services. This included a flow chart policy, an enforcement letter, and the intake form to be used at the County's contracted kennel. The intake form explains to owners why their animal is there, that they are responsible for payment, and that payment is required at pick up of their animal.

A consensus by the board was made to move forward with this new enforcement policy. No objections.

The County fee schedule will need to be updated to reflect these policy changes.

### COVID UPDATE

Jayne discussed that there has been an increase in COVID cases in Wisconsin and Marquette County. Showed Marquette Counties vaccination rate, 51.4% that have had the series and 30.7% that have received their booster dose. Bentleys and the Health Department are the only ones in Marquette County giving COVID vaccines.

| Marquette County Cases                       |                |                 |                 |                |                 |                 |                |                    |                  |                |
|----------------------------------------------|----------------|-----------------|-----------------|----------------|-----------------|-----------------|----------------|--------------------|------------------|----------------|
|                                              | Aug 8,<br>2021 | Sept 7,<br>2021 | Oct 12,<br>2021 | Nov 9,<br>2021 | Dec 14,<br>2021 | Jan 11,<br>2022 | Feb 8,<br>2022 | Mar<br>15,<br>2022 | April 5,<br>2022 | May 2,<br>2022 |
| <b>Positive</b>                              | 1449           | 1562            | 1909            | 2169           | 2470            | 2786            | 3265           | 3332               | 3358             | 3385           |
| <b>Probable*</b>                             | 203            | 211             | 253             | 284            | 316             | 363             | 450            | 458                | 456              | 458            |
| <b>Total Cases<br/>(Increase)</b>            | 1652<br>-----  | 1773<br>(121)   | 2162<br>(119)   | 2453<br>(291)  | 2786<br>(333)   | 3149<br>(363)   | 3715<br>(566)  | 3790<br>(75)       | 3814<br>(24)     | 3843<br>(29)   |
| <b>Currently in<br/>Isolation</b>            | 5              | 42              | 178             | 130            | 160             | 200             | 240            | 5                  | -----            | -----          |
| <b>Total<br/>Hospitalized<br/>(increase)</b> | 114<br>-----   | 122<br>(8)      | 140<br>(18)     | 151<br>(11)    | 177<br>(26)     | 190<br>(13)     | 209<br>(19)    | 212<br>(3)         | 216<br>(4)       | 216<br>(0)     |
| <b>Total Died<br/>(Increase)</b>             | 28<br>-----    | 29<br>(1)       | 32<br>(3)       | 35<br>(3)      | 38<br>(3)       | 41<br>(3)       | 48<br>(7)      | 53<br>(5)          | 62<br>(9)        | 62<br>(0)      |

## NEW BUSINESS

### PRESENTATION OF THE 2021 ANNUAL REPORT

Jayne presented the 2021 Annual Report, went through the staff, and discussed how we had a retirement, and a nurse position filled a few times. Went over COVID/Influenza cases, vaccination clinics, the programs, outreach, and the budget.

### BOARD OF HEALTH ORIENTATION

Jayne presented a video about public health and what it means to be a Board of Health member. Then discussed that orientation is an important part of the Board of Health as they are advocates for the community. Having a tour of the Health Department is something that we would like to still do.

## **DISCUSSION OF BOH MEETING DATE/TIME**

Judi started by saying that they used to meet at 9am on Thursdays but for they switched it for one of the Board members. After discussion, the BOH agreed that this standing committee would occur at 9am the first Tuesday of each month.

## **BUDGET**

BUDGET REPORT FROM ADMINISTRATION – Budget Report from Administration through the month of December 31<sup>st</sup>, 2021, was presented to the Board of Health members to review. No concerns.

REVIEW DEPARTMENT BILLS – A voucher of expenses for the month of April 2022, was provided for the Board of Health members to review.

## **UPCOMING EVENTS / ISSUES (FOR DISCUSSION ONLY)**

## **ADJOURN**

Meeting adjourned by chairperson Judi Nigbor at 12:47PM

Next Board of Health Meeting:  
Tuesday, June 7<sup>th</sup>, 2022 @ 9AM

Minutes submitted by Melissa Rose

## PROPERTY COMMITTEE MEETING MINUTES

May 3, 2022

Remote Meeting using WebEx/phone and in person at Services Center-County Board Room-  
480 Underwood Ave. Montello, WI.

1. The Marquette County Property Committee meeting was called to order at 4:00 p.m. by County Clerk Kiley Lloyd.  
Members present- Alan Gibeaut, Gayle Mack, Bart O'Brien, Mary Walters, and Jon Vote.  
Others present- Administrator Ron Barger, Corp Counsel Natalie Bussan, MIS Director Dan Buchholz, B&G Superintendent Paul Van Treeck, Sheriff Joe Konrath, Treasurer Jody Myers, Register of Deeds Bette Krueger, and Crystal Abler
2. Motion by Al Gibeaut and seconded by Judi Nigbor to approve agenda as presented.  
Motion carried.
3. County Clerk Kiley Lloyd appointed Treasurer Jody Myers as teller and opened the floor for nominations of committee chairperson. Bart O'Brien nominated Al Gibeaut. Judi Nigbor nominated Gayle Mack. No other nominations were made. Bart O'Brien requested the nominees speak. Al Gibeaut addressed the committee and respectfully withdrew his name from the race. Gayle Mack addressed the committee. With Al Gibeaut removing his name from nominee list, the committee requested a unanimous ballot be cast for Gayle Mack to be elected Chairperson of Property Committee. Motion carried.
4. Motion by Bart O'Brien and seconded by Al Gibeaut to approve the minutes of the April 5, 2022 meeting as printed. Motion carried.
5. Reports of Official Meetings Held in the Prior Month-None
6. Upcoming Events/Issues/Citizens Comments- None
7. Review of Vouchers- No Questions
8. Crystal Abler from Habitat for Humanity requested the committee consider donating any vacant land tax deed properties. Corp Counsel noted state statute has to be followed and would like to hear from other counties that have gone through the process.  
Chairperson Mack requested this be on the agenda for June.
9. Treasurer Jody Myers reported she and Paul took pictures of the tax deed properties, which will be posted for viewing. Jody informed the committee that prices need to be set. Jody explained the cost setting process. Four properties are to be listed. Corp Counsel reported the new statute states the property be sold and the county subtracts our cost, with the remainder going back to owner or lien owner. State statute requires the first time the properties be posted on Surplus site has to be sold at assessed value. Bart O'Brien moved to set the initial price at the assessed value. Second by Gayle Mack. Motion was withdrawn. Al Gibeaut moved to begin list price at \$100, listed as soon as legally possible, with caveat it has to sell at assessed value, with closing date determined by the Treasurer. Jon Vote seconded. Motion carried. Jody reported if they do not sell the first round, the committee will need to set prices at the next meeting.  
Jody presented a piece of property that was a tax deed property from 2018 that an neighboring landowner would like to purchase. Motion by Bart O'Brien to authorize

Treasurer to include the 2.3-acre \$300 parcel onto surplus website with the other tax deed properties. Second by Al Gibeaut. Motion denied. The issue will be brought back when Treasurer and Corp Counsel can gather more information.

10. Corp Counsel Natalie Bussan drafted a permissive use agreement for the small area of county property being used by the neighboring property for a flower bed. Consensus was to have Paul discuss the agreement with the landowner (Doug Isberner) before the committee makes a decision.
11. Administrator Ron Barger led a discussion regarding dogs at the Fairgrounds. Corp Counsel Natalie Bussan referred to Ordinance 80.16, which is what the Fair Board will need to state on their signage, prohibiting dogs from being at the fairgrounds (except service dogs).
12. B&G Superintendent Paul Van Treeck presented his 2021 annual report and highlighted the main points. Sheriff Joe Konrath noted Paul was instrumental in getting the jail facility PREA compliant. Paul reported the roof is starting to be replaced on round barn at fairgrounds. Shingling is currently complete. Copula is being worked on. Sallyport bid period was extended for additional walk throughs by contractors. Bid opening will be May 17<sup>th</sup>.
13. MIS Director Dan Buchholz reported he is working on a virtual environment upgrade. He is also working on getting all telephone lines cut over to Marquette-Adams. A/V upgrade in Public Safety Room will be scheduled soon. A/V upgrade will take approximately one week once it has begun. He is working on iPad instruction manual for County Board Supervisors. Dan has gotten the security device fobs to complete the multi-factor authentication.
14. The agenda having been completed Committee Chairperson Gayle Mack declared the meeting adjourned at 5:19 p.m.

Kiley Lloyd, County Clerk

## **JUDICIAL & PUBLIC SAFETY COMMITTEE MINUTES**

**May 3, 2022**

Remote Meeting using WebEx/phone and in-person at Services Center- County Board Room- 480 Underwood Ave- Montello, Wisconsin

1. Chairperson Al Rosenthal called the Public Safety Committee meeting to order at 2:30 p.m.

Members present: Al Rosenthal-Chairperson, Ken Borzick, Al Gibeaut, Mary Walters, Kathy Jo Locke,

Others present: Administrator Ron Barger, Sheriff Joe Konrath, EMS Director Rob Lulling, DA Brian Juech, Coroner Tom Wastart, and Treasurer Jody Myers

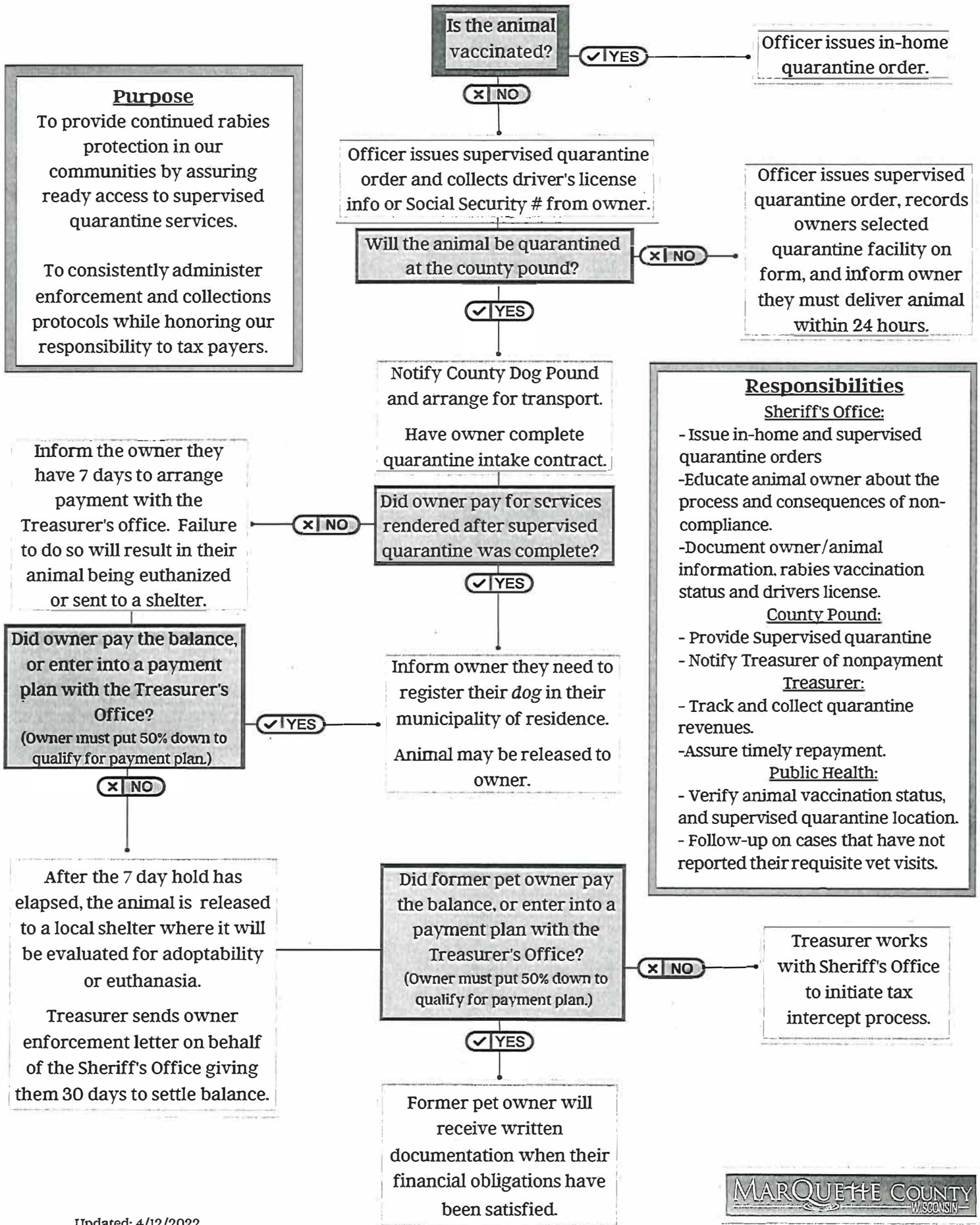
2. Motion to approve the agenda as presented by Ken Borzick and seconded by Mary Walters. Motion carried.
3. Motion to approve the April 5, 2022 minutes by Mary Walters and seconded by Ken Borzick. Motion carried.
4. Reports of official meetings held in the prior month-None
5. Upcoming Events/Issues/Citizen Comments-None
6. Committee Reviewed Vouchers as Presented
7. Clerk of Court Shari Rudolph was unavailable. District Attorney Brian Juech reported Office Manager Emily Krueger is on maternity leave until July. Sheriff Konrath reported Emergency Management Director Lt. Aaron Williams was unavailable due to a shooting range training. Coroner Tom Wastart reported he had no updates for the committee.
8. EMS Director Rob Lulling reported EMS has two open positions and two candidates. EMS monthly stats were posted on SharePoint. Rob reported he and Jordan finished creating an EMS orientation binder, which was approved by HR Manager Melanie Zuehls. He noted that he completed the Funding Assistance Program grant application, which should bring in a higher amount for this year, due to large increase in grant dollars to be awarded. There will be an Open House for Karen Fisher's retirement May 26<sup>th</sup>, 1pm-3pm, where there will give a final page for her years of service.
9. Sheriff Konrath reported squad cars were last purchased in 2020, with the squads arriving in 2021. He shared he cannot make an order until May 5<sup>th</sup>, 2022, which has a time frame of 12-14 months for delivery. Sheriff Konrath requested the committee approve him to order enough squad cars for 2022 and 2023 (8). The budget is currently set for 4 squads to be purchased in 2022. Sheriff Konrath noted that Squad cars typically cost \$40,000, with the 2022 budget reflecting \$160,000 set aside for the purchase. Payment is not required until delivery. Committee consensus was to approve ordering 8 squad cars, due to lengthy delivery date. Sheriff Konrath reported that there will be another round of grant applications for body worn cameras, with the potential of 50% being covered by a state grant and 50% covered by a federal grant. Baycom quote was revised in March 2022, for 24 body worn cameras, lease to own hardware to be replaced after 3 years. The initial cost for cameras and cloud storage

being \$20,225, with years 1-5 being \$14,112 per year. Total cost of \$90,785. Delivery time for cameras being 6-8 months. Moved by Ken Borzick and seconded by Mary Walters to approve the order of 24 body worn cameras from Baycom with the first installment of \$20,225 to come from the general fund, with grant reimbursement to go back to general fund, as well as forwarding the motion to Executive & Finance Committee. Motion carried. Sheriff Konrath presented the updated Sheriff's Office and Jail Fees and noted all changes. Moved by Ken Borzick and seconded by Al Gibeaut to approve the updated Sheriff's Office and Jail Fees. Motion carried. Sheriff Konrath reported the new shooting range is being starting today. All property owners were notified with date and time of shoot yesterday. Call summary from 911 dispatch center will now be shared monthly for Committee to view on SharePoint. Sheriff's Office is currently down 2 deputies. Interviews are being conducted. Deputy Joe Stolpa is retiring May 20, 2022 from court security. Sheriff Konrath gave background information on PREA, noting that a county must meet 43 standards to be PREA compliant, with only 18 county jails in WI meeting the requirement. Marquette County Jail currently undergoing a federal audit with approval happening by the end of the week. Once PREA compliant, the jail can take inmates for revenue through contract with the State of WI.

10. Administrator Barger reported Health Director Jayme Sopha has created a procedure flowchart and animal bite quarantine receipt. Treasurer Jody Myers will send out a process form on behalf of Sheriff's Office when payment has not been collected. This process will include tax intercept by the Sheriff's Office if fees go unpaid. Consensus from Committee to adopt the process as presented.
11. Administrator Barger reported that the Sallyport project will be more costly than anticipated, with the amount to covered by the general fund.
12. The agenda having been completed Committee Chairperson Al Rosenthal declared the meeting adjourned at 3:23 p.m.

Kiley Lloyd, County Clerk

# Rabies Quarantine Enforcement Protocol



## Marquette County Dog Pound Animal Bite Quarantine

Date: \_\_\_\_\_ Delivered: \_\_\_\_\_ Picked Up: \_\_\_\_\_ Mileage: \_\_\_\_\_

Received From:

Animal Owner Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Town/Village: \_\_\_\_\_ Home/Cell Phone: (\_\_\_\_) \_\_\_\_\_

Description:

Animal Name: \_\_\_\_\_ Breed: \_\_\_\_\_ Color: \_\_\_\_\_ Sex: \_\_\_\_\_

---

*Please read the information and quarantine requirements below:*

Animals that are not up to date on their rabies vaccinations are required to undergo supervised quarantine after a bite incident. This requirement stems from the incredibly high risk posed by animals who carry the virus. Once spread to humans, rabies is 100% fatal. As a result, unvaccinated animals need specialized care and observation during quarantine.

- Animals are required to be quarantined at a facility equipped with a pen, cage, or sheltered run which is isolated from all other animal and human contact. This also assures your animal does not escape or injure itself.
- Your animal will be monitored daily for abnormal behaviors. If any are observed, we will immediately notify you and the monitoring veterinarian.
- Quarantined animals are required to undergo 3 veterinary exams. If your animal is not showing signs of rabies, their vaccine will be administered at the final exam.
- The owner of the animal is required to pay for quarantine services which include: boarding of animal, mileage, veterinary exams, and rabies vaccination.
  - The estimated cost for quarantine is around \$500-\$800.
  - Fees may vary based on your animals' needs, veterinary practice costs, and length of stay.
- **Owner is required to pay for quarantine at time of pick-up.** Failure to pay will result in the following:
  - Your animal will not be released from quarantine.
  - You will be charged a daily boarding fee until the balance is settled.
  - If you have not paid the incurred costs and it has been 7 days since your animal was released from quarantine, it will be surrendered to an undisclosed shelter and either euthanized or adopted. (In accordance with *State Statute 173.19 and 173.23.*)
  - I understand that after my animal is euthanized or surrendered, I am still responsible for the costs associated with their supervised quarantine services.

*My signature below authorizes the Marquette County Dog Pound to provide supervised rabies quarantine for my animal. Furthermore, I certify that I have read the information above and understand the financial obligation associated with this service.*

Signature of Animal Owner: \_\_\_\_\_ Date: \_\_\_\_\_

---

Quarantine Release/Return:

Name: \_\_\_\_\_ (Owner/Shelter Representative)

Address: \_\_\_\_\_

City: \_\_\_\_\_ Town/Village: \_\_\_\_\_ Home/Cell Phone: (\_\_\_\_) \_\_\_\_\_

Number of Days Held: \_\_\_\_\_ Disposal Date: \_\_\_\_\_

Signature of Animal Owner: \_\_\_\_\_ Date: \_\_\_\_\_



Office of  
**Joseph R. Konrath**  
**Sheriff of Marquette County**  
67 Park Street P.O. Box 630 Montello, WI 53949  
608-297-2115 Fax: 608-297-9045

Date:

Re: Failure to pay for supervised rabies quarantine services.

Owner:

Address:

This letter serves to inform you that the Marquette County Treasurer's Office has yet to receive payment for quarantine services provided under Wis. Stat. 173.13. Since payment was not submitted within 7 days of quarantine expiring, your animal was released to a shelter or euthanized in accordance with Wis. Stat. 73.23.

**You remain responsible for all expenses incurred while your animal was in the County's care, pursuant to Wis. Stat. 95.21(8).**

Acceptable forms of payment include cash, money orders, personal checks and bank checks. Please make all checks payable to Marquette County. The Marquette County Courthouse is open during the hours of 8:00 am and 4:30 pm. The mailing address is Marquette County, PO Box 186, Montello, WI 53949.

Payment must be received by the Treasurer's Office no later than 30 days from the date of this letter. Failure to pay will result in intercept of any tax refund and a possible collection action. Please contact the Marquette County Treasurer's Office at (608) 297-3032 if you have any questions.

Thank you for your timely consideration in this matter.

A handwritten signature in black ink, appearing to read "Joseph R. Konrath". The signature is stylized with a large, sweeping "J" and "K".

**Sheriff Joseph Konrath**

Marquette County Sheriff

[Enclosed: Copy of your delinquent quarantine invoice.]

CC: Marquette County Treasurer's Office  
Marquette County Sheriff's Office  
Marquette County Administrator

# MARQUETTE COUNTY PLANNING AND ZONING COMMITTEE

May 4, 2022 @ 4:00 p.m.

In person and virtual meeting

County Board Room – Services Center

**Members present:** Chair: Al Rosenthal; Dennis Fenner; David Krentz; Gayle Mack, Jon Vote (Virtual)

**Others present:** Tom Onofrey, Jean Potter, Bette Krueger, John McNiel, Emily McNiel, Nicole Trammel; Virtually: Tim Houslet., Mike Bietz, Frank Rose.

**Chair called the meeting to order** and asked for a motion to approve the agenda; motion by Mack, second by Krentz; motion carried. Chair asked for motion to approve the minutes; motion by Fenner, second by Krentz; motion carried.

**Chair opened item 3:** Citizens comments or concerns: None.

**Chair opened item 4:** Discussion and decision on Tourist Rooming House license for John and Emily McNiel; property address: N4631 Glacier Lake Drive, Town of Oxford.

Potter explained all onsite inspections and requirements have been met; the health department inspections are all complete; occupancy permit is ten. The McNiels will be the property managers themselves

Chairman asked the committee if there were any questions; there were none.

Mike Bietz, a member of the Glacier Lake Condo Association board, was concerned that not all property owners were notified.

Fenner indicated that all requirements have been met, it is still considered a single-family residence and the Committee should approve the same. Motion by Fenner to approve; second by Mack; motion carried.

**Chair opened item 5:** Discussion and decision on Tourist Rooming House license for Mad Management LLC; property address N4554 3<sup>rd</sup> Ave., Town of Oxford.

Potter indicated that Nicole Trammel, who was present, will be the representative from the property management group on behalf of Mad Management LLC. This property is also on Glacier Lake but outside of the condominium plat. All onsite inspections and requirements have been met; the health department inspections are all complete; occupancy permit is seven.

Concerns arose from individuals about this property being unkept and not cleaned up in the past. Trammel informed the committee that all day-to-day handling of garbage pick-up, cleaning inside the home, yard clean up, etc. will be handled by her management company.

Frank Rose asked if the guests could hunt on the property; there was not going to be any advertising for that and that is a DNR issue.

Chairman asked the committee if there were any questions; there were none.

Motion by Krentz to approve; second by Fenner; motion carried.

**Chair opened item 6:** Town of Buffalo rezones: Onofrey explained the Town of Buffalo has its own ordinances to the new committee members and in the past the committee asked for information on any rezoning.

Joel Braun is building a new home on two acres.

William Schmucker is selling five acres to a neighbor for a shed. The County Board has to approve the rezones.

**Chair opened item 7:** Tourist Rooming House ordinance amendment discussion: Potter explained that she is working on amendments and updates on certain definitions and items that need clarification, reviewing fees, etc. A draft will be brought to the Committee for consideration.

**Chair opened item 8:** Register of Deeds report: Krueger reviewed year-to-date numbers with the committee.

**Chair opened item 9:** Director report: Onofrey updated the Committee on Board of Adjustment decisions regarding the Packwaukee gravel pit and Metta firewood processing in the Town of Montello. Discussion followed. Onofrey reviewed revenue and permit numbers year to date.

**Chair opened item 10:** Zoning Technician report: Potter discussed septic maintenance program and notices that have been sent. Potter discussed violations that she has been working on.

Review and approve ROD and PZLID bills: no motion necessary.

Chair adjourned meeting at 5:12 p.m.

Bette Krueger

Acting Secretary



# MARQUETTE COUNTY LAND & WATER CONSERVATION DEPARTMENT



438 Industrial Drive ♦ Suite 1 ♦ Westfield, WI 53964 ♦ Phone (608) 296-2815

## Land & Water Conservation Committee

May 5<sup>th</sup>, 2022, 4:30 PM

In Person at County Board Room, Montello WI. Meeting also was virtual/recorded.

### Meeting Minutes

Dennis Fenner, Ken Borzick, Al Rosenthal, John Bennett, David Benson, Abby Swan, Mike Jacobi, Pat Kilbey, Ron Barger.

Ron Barger called the Meeting to Order. Meeting would be recorded.

Motion Bennett, 2<sup>nd</sup> Benson to approve Agenda as presented. **Motion Carried.**

Barger opened the floor for nomination of Committee Chairperson.

Motion Bennett, 2<sup>nd</sup> Benson to nominate Dennis Fenner as Committee Chairperson. **Motion Carried**

Motion Borzick, 2<sup>nd</sup> Jacobi to close nominations and cast unanimous ballot for Dennis Fenner as Committee Chairperson. **Motion Carried**

Motion Benson, 2<sup>nd</sup> Bennett to approve March 2022 Minutes. **Motion Carried** (Borzick/Swan Abstained).

LWCD Report: Kilbey reported Steuck Mine in Packwaukee was not approved by Board of Adjustment. Discussion was had on future non-metallic mine reclamation ordinance updates.

Kilbey passed out flyer for Upper Fox Demo Farm "Field Day on the Fly" at the Zuehls farm. Kilbey will notify Committee when this event will take place as it depends on when crops are at sufficient growth stage. Kilbey invited committee to Lake Winnebago Land/Water Conservation Association Spring Meeting. He also explained the role of Wisconsin Land & Water Conservation Association. Discussion followed.

FSA Report: Fenner reported they are in process of filling vacant Staff Positions.

Golden Sands RC&D Report: Rosenthal explained his desire to represent Marquette County at Golden Sands RC&D Meetings. Discussion was had on what Golden Sands does for Marquette County and our need to stay active members. Committee agreed Rosenthal should remain delegate to Golden Sands RC&D.

Motion Benson, 2<sup>nd</sup> Borzick to approve Monthly Reports as presented. **Motion Carried**

Jacobi gave Lake Association update and explained to new members the association role and his position on the Committee. Kilbey presented 3 AIS/Lake Improvement Grant applications forwarded to Committee by the County Lakes Association. Lawrence, Sharon, and School Section have applied for AIS Management \$500 Grants.

Motion Benson, 2<sup>nd</sup> Kemnitz to approve three \$500 AIS Grants for Lawrence, Sharon, and School Section Lakes. **Motion Carried.** Kilbey will process payments and send to each Lake Group.

Rosenthal explained the Central Sands Groundwater Consortium of 6 Counties and our role in groundwater protection. Current grant funded study is to gather all available private well test results to form a testing plan. Recent ARPA Committee approval of \$25,500 for private well water testing will go to County Board for approval this month. Discussion was had on nitrates, testing and future direction.

Kilbey presented an Electronic Waste (E-Waste) Grant he recently applied for. Total of \$5,000 in grant funds to hold 2 E-Waste Collection events in next 2 years was applied for. He will report to Committee ASAP of grant status. Discussion was held on E-waste collection, hazardous waste Clean Sweep and recycling.



# MARQUETTE COUNTY LAND & WATER CONSERVATION DEPARTMENT



---

*438 Industrial Drive ♦ Suite 1 ♦ Westfield, WI 53964 ♦ Phone (608) 296-2815*

Kilbey gave Preliminary Tree Sale Report and will have more firm numbers at next meeting as sale was just completed. Tree Sale history was explained and discussed.

Chairman Fenner discussed future committee meeting dates/times and combining with UW-Extension as same Committee oversees both. Thoughts of a Thursday meeting with late morning timeframe seemed favorable to committee. Fenner asked all to think about it and they will make discussion at May UW-Extension meeting.

Chairman Fenner adjourned the meeting.



# MARQUETTE COUNTY LAND & WATER CONSERVATION DEPARTMENT



438 Industrial Drive ♦ Suite 1 ♦ Westfield, WI 53964 ♦ Phone (608) 296-2815

## PARKS AND RURAL PLANNING COMMITTEE

### Meeting Minutes

May 9<sup>th</sup>, 2022, 12:30pm

Virtual/WebEx or in Person at Services Center-Demo Room 480 Underwood Ave. Montello WI.

Chairman Borzick called the meeting to order at 12:30pm.

Committee Members: Ken Borzick, Jeff Frazer, Dave Benson, Kathleen McGwin, & Karen Christensen. Others: Patrick Kilbey, Ron Barger, Keri Solis, Mary Walters.

Christensen, 2<sup>nd</sup> by Benson, motion to approve Agenda. **Motion Carried.**

Benson, 2<sup>nd</sup> by McGwin, motion to approve the April 2022 Meeting Minutes. **Motion Carried.**

Kilbey gave Monthly Report. Wayside/Hwy. 22 Welcome sign was installed and discussion on payment was had. Lock Channel/Footbridge at Krakow is closed and unless plans are found showing footings are not connected to lock walls, DNR will now allow bridge to open.

Kilbey has been in contact with Ice Age Trail Alliance, and they will be repairing and replacing boardwalk and doing other trail base repairs on trail around Muir Park. Discussion followed.

Update was given on Natural Playgrounds and the ARPA request after ARPA Committee met last week. The Committee has approved one playground for Muir Park and also the design costs for all 3 playgrounds. The proposal has been forwarded to County Board for final approval this month. Discussion and questions were had on playgrounds and county properties.

Barger presented idea to install flush bathrooms with sanitation at Muir Park using ARPA Funding and possible other grants. Committee agreed the facilities are needed at Muir Park and discussed the heavy use of the park. Consensus was for Kilbey/Barger to keep investigating facilities and get a project cost estimate together to report back.

McGwin gave update on Ice Age Trail final planning for corridor through Marquette County. Final plan will be sent to National Park Service for approval. Once approved, trail can start to be built through County. Discussion followed on Ice Age opportunities in County and future.

McGwin reported last month that there were 480 unique/new visitors to the John Muir History Route App. Discussion followed on App usage and properties that it serves.

Committee reviewed April expenses.

Meeting adjourned by the Chairman.

## Marquette County Department of Human Services Board Minutes

*May 9, 2022 – In-Person and Virtual*

Board Members Present: *Dave Benson (in person), Judi Nigbor (in person), Mary Walters (in person), Al Gibeaut (in person), Jeffrey Frazer (in person), Dave Matijevich (virtual), Damaris Thome (in person)*

Board Members Absent: *Brittany Marshall-Zoellner, Barbara Sheldon*

Others Present: *Mandy Stanley, Kris Bergh, Jessie Cody, Ron Barger, Jan Krueger, Jennifer Vote, Annett Mooney, Kiley Lloyd*

|                                                                                         |                                                                                                                                                                                                                                                                                                                                                                                                     |
|-----------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. Call to Order-County Clerk                                                           | Kiley Lloyd called the meeting to order at 10:02 am.                                                                                                                                                                                                                                                                                                                                                |
| 2. Review and Approve Agenda                                                            | Motion to approve the agenda by Dave Benson, seconded by Judi Nigbor. Motion carried.                                                                                                                                                                                                                                                                                                               |
| 3. Election of Chairperson/Executive & Finance Representative                           | Al Gibeaut nominated Mary Walters as Chairperson. No other nominations were made. Motion to nominate Mary Walters as Chairperson, seconded by Al Gibeaut. Motion carried.                                                                                                                                                                                                                           |
| 4. Review and Approve Minutes of April 11, 2022                                         | Motion by Dave Benson to approve the minutes, seconded by Al Gibeaut. Motion carried.                                                                                                                                                                                                                                                                                                               |
| 5. Citizen Inquiries and Concerns, Introductions-New County Board Member Jeffrey Frazer | Mary Walters welcomed Jeffrey Frazer to the Board.                                                                                                                                                                                                                                                                                                                                                  |
| 6. Business – Veteran’s Services                                                        |                                                                                                                                                                                                                                                                                                                                                                                                     |
| A. Review & Approve Change of Part-Time Assistant CVSO to Full-Time                     | Kris Bergh shared additional information supporting his request. Discussion among the group. Motion by Dave Benson to approve changing the part-time Assistant CVSO to a full-time Assistant CVSO and forward to Executive & Finance, seconded by Dave Matijevich. Motion carried.                                                                                                                  |
| 7. Veteran’s Services Officer Report                                                    | Kris Bergh shared information about his Department’s activities over the last month.                                                                                                                                                                                                                                                                                                                |
| A. Review Vouchers                                                                      | No questions or discussion                                                                                                                                                                                                                                                                                                                                                                          |
| B. Review of 2021 Veteran’s Services Annual Report                                      | Kris Bergh presented the 2021 Veteran’s Services Annual Report.                                                                                                                                                                                                                                                                                                                                     |
| 8. Business – Human Services                                                            |                                                                                                                                                                                                                                                                                                                                                                                                     |
| 9. Human Services Reports                                                               |                                                                                                                                                                                                                                                                                                                                                                                                     |
| A. Director’s Report                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                     |
| 1. Review Vouchers                                                                      | No questions or discussion                                                                                                                                                                                                                                                                                                                                                                          |
| 2. Volunteer Appreciation Event                                                         | Mandy Stanley provided an overview of the first event held and Richell Kufahl put together a PowerPoint presentation of all the pictures taken and volunteers awarded. Discussion among the group.                                                                                                                                                                                                  |
| 3. Review of 2021 Human Services Annual Report                                          | Mandy Stanley presented the 2021 Human Services Annual Report. Discussion among the group.                                                                                                                                                                                                                                                                                                          |
| 4. Discussion on Recruitment, Retention, and Remote Work                                | Mandy Stanley shared that the Therapist position is still vacant. Mandy shared challenges the Department has with recruitment and retention. Ron presented information on various recruitment and retention options the county has and how this county compares to other counties. Mandy shared information on additional positions that could be eligible for occasional work-from-home schedules. |

|                                              |                                                                                                                                                                                                                                                                                                                                                              |
|----------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                              | Discussion among the group. Consensus among the group that Mandy and Ron bring a draft policy to the June meeting for discussion.                                                                                                                                                                                                                            |
| B. Aging and Disability Services Unit        | Jan Krueger shared information on her unit's activities in the past month. Jan shared there have been some changes in the home-delivered meal routes going into effect this month. Jan shared there have also been some changes to the congregate dining sites' schedule and coming soon the Neshkoro dining site will be opening back up in a new location. |
| 1. Transportation Coordinating Committee     | The next meeting is on June 2 <sup>nd</sup> at 9 am.                                                                                                                                                                                                                                                                                                         |
| 2. ADRC Advisory Committee                   | Mary Walters shared the committee met last week and discussed various outreach opportunities and progress on the 3-year Aging Plan. The next meeting is on August 4 <sup>th</sup> at 9 am.                                                                                                                                                                   |
| C. Children and Family Services Unit         | Jessie Cody shared several staff will be running a summer program for various youth already being served by the unit. Jessie shared that there is officially a waitlist for the Youth Mentor program within the unit.                                                                                                                                        |
| 1. CST Committee                             | The next meeting is on October 19 <sup>th</sup> at 9 am.                                                                                                                                                                                                                                                                                                     |
| D. Clinical Services Unit                    | Mandy shared information Dawn prepared on the unit's activities in the past month. Mandy shared that a permanent policy would need to be created for telehealth services.                                                                                                                                                                                    |
| 1. CCS Committee                             | Mary Walters shared that the next meeting is May 19 <sup>th</sup> at 3 pm.                                                                                                                                                                                                                                                                                   |
| E. Economic Support/Child Support Unit       | Annett Mooney shared information on her unit's activities in the past month. Annett shared that May 15 <sup>th</sup> is the last day to apply for energy assistance benefits for the 2021-2022 benefit season.                                                                                                                                               |
| F. Financial Unit                            | Jennifer Vote shared that the financial reports had been uploaded to SharePoint. There were no questions or concerns brought.                                                                                                                                                                                                                                |
| 1. Food Bank                                 | Jennifer Vote shared that the grant for a new refrigerated truck will need to be applied instead towards a slightly used refrigerated truck because a new one wouldn't be available in time for the grant deadlines.                                                                                                                                         |
| 10. Upcoming events/issues (discussion only) | None                                                                                                                                                                                                                                                                                                                                                         |
| 11. Set next meeting date, time, topics      | The next meeting will be June 13 <sup>th</sup> at 10 am.                                                                                                                                                                                                                                                                                                     |
| 12. Adjourn                                  | Mary Walters adjourned the meeting at 12:17 pm having completed the agenda.                                                                                                                                                                                                                                                                                  |

Minutes Submitted by  
Jennifer Vote  
(drafted 5/11/22)

Executive and Finance  
Meeting Minutes

May 9, 2022

Virtual and in-person at County Board Room-Services Center- 480 Underwood Ave, Montello,  
WI 53949

1. Chairperson Ken Borzick called the meeting to order at 1:30 p.m.  
Members present: Ken Borzick-Chairperson, Judi Nigbor, Mary Walters, Dennis Fenner, Al Rosenthal, Dave Benson, and Gayle Mack.  
Others present: Administrator Ron Barger, Corp Counsel Natalie Bussan, HR Manager Melanie Zuehls, Sheriff Joe Konrath, ROD Better Krueger, CVSO Kris Bergh, Accounting Manager Liza Fritz, Human Services Manager Mandy Stanley (virtual), Keri Solis, Rob Lulling (virtual), Jayme Sopha (virtual), Tom Onofrey (virtual), and Brian Trebiatowski (virtual).
2. Motion by Al Rosenthal and seconded by Gayle Mack to approve the agenda as printed. Motion carried.
3. Motion by Mary Walters and seconded by Dave Benson to approve the minutes of the April 11, 2022 meeting. Motion carried.
4. Citizen Concerns and Comments-None
5. Report of Committee Members, Officials-Meetings held in previous month-None
6. Upcoming Events/Issues-None
7. Vouchers were reviewed. No questions from the committee.
8. Corporation Counsel Natalie Bussan presented the report for April 2022.
9. Treasurer Jody Myers was not in attendance; however, her documents were uploaded to SharePoint. Motion by Mary Walters and seconded by Dennis Fenner to place the County Treasurer's report on file for April 2022 (April 2022 Sales Tax and March 2022 Reconciliation). Motion carried.
10. County Clerk Kiley Lloyd reported the County Clerk's office has a new Deputy Clerk, Courtney Trimble. Courtney was appointed to be the full-time deputy to fill Nadine Klapoetke's position upon her retirement.
11. Kris Bergh requested the Executive & Finance Committee approve moving from a part-time to a full-time CVSO Assistant and forward to County Board. Administrator Ron Barger noted that Human Services Board approved the position moving from part-time to full-time and forwarded to Executive & Finance. Kris presented information detailing the tasks and numbers of cases he assists each year. Budget impact was discussed. Administrator Barger noted the additional approximate \$23,000 to cover the 2022 budget if position moved to full-time would be covered by the general fund and would require County Board approval. Motion by Al Rosenthal to support CVSO Assistant being a full-time position and forwarding to County Board. Second by Mary Walters. Motion carried. Nigbor and Mack voted against the motion.
12. Register of Deeds Bette Krueger addressed the committee representing the Fair Board with the request of the Fair Board receiving a per diem and mileage for meeting attendance. Corp Counsel Natalie Bussan noted the Fair Board is a separate entity and the per diem cannot come directly from the county. Fair Board could propose an increase in budget at budget time for 2023 and the Fair Board could then pay the per diem if they propose to do so. Discussion followed. This item will be on the Ag & Extension Committee's upcoming meeting.
13. Supervisor Nigbor brought forward the issue of what constitutes an unofficial meeting and when a per diem would be required. Chairperson Borzick noted if an individual is named to a committee, then they would be entitled to a per diem. County Board Rules discussed. Discussion followed.
14. Administrator Barger presented information on outsourcing strategic planning.

Discussion followed. Recommendation to publicly post RFP for a strategic planning consultant later in the year and possibly budget for this in 2023. The topic will be brought back.

15. Administrator Barger gave a recap of what Human Services Board recommended for work from home options. Human Services Board requested a policy to be developed and then brought back to the committee. County is currently having trouble hiring for certain positions due to applicants wanting work from home options. Discussion followed. Mandy Stanley reported we are 1 out of 3 counties in the Northeast Region (made up of 17 counties) that does not offer work from home options.
16. Corp Counsel Natalie Bussan reported she is leaving her law firm around October and will be starting her own. She would prefer a flat fee arrangement to serve Marquette County. She recommended going into closed session for bargaining purposes. She also noted her current law firm would serve as back up. Administrator Barger noted he would share options with data for the Board to make a decision. The topic will be brought back to the committee.
17. Sheriff Konrath gave an update on body cam grant options and reported Judicial & Public Safety Committee passed a motion to move forward with ordering 24 body cams for \$20,225. With the possibility of a state grant to cover 50% and a federal grant to cover 50%, Sheriff Konrath will first wait to see what grants are awarded before moving forward with Executive and Finance Committee approval. He reported that he called the salesman to ask if quote can be extended 6 months and is waiting to hear back. Administrator Barger noted it would be put in the budget for 2023 if grant funding and/or ARPA funding falls through.
18. Administrator Barger noted some Department Heads have requested that the daily meal reimbursement be increased due to price increases and disparity between Marquette County and surrounding counties. The Committee looked up the state allocation. Motion by Dennis Fenner to increase daily meal reimbursement to \$40. Second by Al Rosenthal. Motion carried.
19. Administrator Barger shared a draft resolution detailing the approved use of funds by the Ad-Hoc ARPA Committee, which will be taken to County Board for approval. Motion by Judi Nigbor and seconded by Gayle Mack to bring an additional resolution to County Board to cover the same estimated dollar amount to cover the Drug Treatment Court Specialist position by the general fund, with that money to be reimbursed by Opioid Litigation, if possible. Motion carried. The back up resolution is in place for the likely amendment that will take place on the County Board floor, pulling that item from the list, per Committee request. Corp Counsel approved the process.
20. Opioid litigation update given by Administrator Barger and Corp Counsel Natalie Bussan. Supervisor Mack would like opioid litigation to be added to County Board agenda to get board consensus on what to spend the dollars on.
21. No additional financial updates or out of State travel request updates. The County Clerk's office had an approved HR exception, hiring the new deputy clerk at a higher rate due to municipal clerk elections background and experience.
22. The agenda having been completed Chairperson Ken Borzick declared the meeting adjourned at 4:20 p.m.

Kiley Lloyd, County Clerk