

Marquette County Department of Human Services Board Minutes

June 13, 2022 – In-Person and Virtual

Board Members Present: *Dave Benson (in person), Judi Nigbor (in person), Mary Walters (in person), Al Gibeaut (virtual), Jeffrey Frazer (in person), Dave Matijevich (in person), Damaris Thome (virtual), Barbara Sheldon (in person), Brittany Marshall-Zoellner (virtual)*

Board Members Absent:

Others Present: *Mandy Stanley, Kris Bergh, Jessie Cody, Ron Barger, Jan Krueger, Jennifer Vote, Annett Mooney, Dawn Woodard*

1. Call to Order	Mary Walters called the meeting to order at 10:00 am
2. Review and Approve Agenda	Motion by Dave Benson to approve the agenda, seconded by Dave Matijevich. Motion carried.
3. Review and Approve Minutes of May 9, 2022	Motion by Judi Nigbor to approve the minutes, seconded by Dave Benson. Motion carried.
4. Citizen Inquiries and Concerns, Introductions	None
5. Business – Veteran’s Services	None
6. Veteran’s Services Officer Report	Kris Bergh shared information regarding the previous month’s activities. Kris shared that 6 qualified applicants will be interviewed later this month for the open Assistant Veteran’s Service Officer.
A. Review Vouchers	No questions/comments were brought up
7. Business – Human Services	
A. Review and Approve Purchase of Shed for Giving Garden	Mandy Stanley shared information regarding a request for the purchase of a shed/shelter to be placed next to the Giving Garden and purchased with food bank funds. Mandy stated the Property Committee has approved going ahead with the quote obtained. Discussion among the group on the garden and shed/shelter. Consensus among the group to obtain another quote to make it a competitive process. Motion by Dave Matijevich to approve the purchase of a garden shed/shelter not to exceed \$7,380 to be paid for with food bank funds pending review of second bid at the discretion of the County Administrator, seconded by Jeff Frazer. Discussion among the group clarifying the process. Motion carried.
8. Human Services Reports	
A. Director’s Report	Mandy Stanley shared information on the status of open positions in the Department. Mandy reminded board members that the survey on the 2023 Department budget is still open. Discussion among the group on the survey questions.
1. Review Vouchers	No questions/comments were brought up
2. Review HS Funding and Program Documents	Mandy Stanley shared a couple handouts that provide additional information on the programs that Human Services Departments are required to offer and how they are funded. Discussion among the group on the information.

B. Aging and Disability Services Unit	Jan Krueger shared information on upcoming activities that her unit is offering along with data on services provided in the last month. Jan also shared that all 6 dining sites are now up and running but still with restrictions per the state.
1. Transportation Coordinating Committee	Dave Benson shared information from the last meeting. The next meeting is September 8 th at 9 am.
2. ADRC Advisory Committee	The next meeting is August 4 th at 9 am.
C. Children and Family Services Unit	Jessie Cody shared information about the youth adventure program her staff is doing. Jessie also shared that on average, about 4 clients are being enrolled in the Children's Long Term Support Program each month. Discussion among the group about out-of-home placements.
1. CST Committee	Meetings are not held during the summer and the next meeting is October 19 th at 9 am.
D. Clinical Services Unit	Dawn Woodard shared information on various programs, services, and outreach. Dawn shared that Montello School District has verbally committed to allowing Dawn's staff to teach a Prime for Life class this next school year. Discussion among the group on the Department's outreach work scheduled at the county fair.
1. CCS Committee	Mary Walters shared information from the committee's last meeting.
E. Economic Support/Child Support Unit	Annett Mooney shared that the state's review of the Home Energy Plus Program was positive. Annett shared information about various programs and services from her unit. Discussion among the group on the information provided.
F. Financial Unit	Jennifer Vote shared information on the financial reports. No questions/comments were brought up.
1. Food Bank	Jennifer Vote shared information on past and upcoming fundraisers for the food bank including PigFest at Lake Arrowhead Campground on September 10 th . Jennifer shared that the Food Bank Coordinator attended the annual Hunger and Health Summit hosted by Feeding America. Discussion among the group.
9. Upcoming events/issues (discussion only)	None
10. Set next meeting date, time, topics	The next meeting will be July 11 th at 10 am.
11. Adjourn	Mary Walters adjourned the meeting at 11:32 am having completed the agenda.

Minutes Submitted by
Jennifer Vote
(drafted 6/13/22)