

ADRC Advisory Committee

DATE 8/10/2023

Board Members: Mary Walters, Cathy Kampen, Donna Brossard,

Board Members Absent: Patty Pranke, Marilyn Merril, Lynn Schwochert, Lance Achterberg, Barb Jordan, Mona McTier

Others Present: Jan Krueger, Mandy Stanley

1. Call to Order	Mary called the meeting to order at 9:12 Quorum was not met. However, there are no action items on the agenda. Lynn requested Mary to chair this meeting as she is unavailable. Proceeded with Agenda as information to the committee.
2. Pledge of Allegiance	
3. Review and Approve Agenda	Donna made the motion to approve the agenda. Cathy seconded the motion. Passed
4. Citizen Comments	None
5. Review and Approve Minutes of 4/27/23	Donna made the motion to approve the minutes from 4/27/23. Cathy Seconded the motion. Motion Passed
6. 2022-2024 Aging Plan A. Annual Review with GWAAR B. 2023 Review Plan Goals	Annual Review with GWAAR Jayne Mullins is our GWAAR representative that reviews our 3-year Aging plan and does a yearly update. Jayne reviewed the current plan on 7/21/23. A few minor changes to some goals were discussed and approved by Jayne. Jayne did not have any major areas of concern or recommendations. A follow-up letter from Jayne will be sent to the board chair and ADRC director. 2023 Aging Unit Plan review goals for the calendar year 2023 Focus area: Title IIIB Supportive Services/Person-Centered Services Strategy 3: Create a new route and publish additional opportunities for transportation. Looking at what days we drive the most to the Madison and Appleton areas. Gathering information. Keeping up with the shopping trip. <i>A modification was made to this goal. At this time, a new route has not been established. It isn't currently reasonable to make modifications that could negatively impact the budget. A data review did not show a significant usage for one day or time of the week. We will continue with ride-specific reservations.</i> Focus area: Title IIIC Nutrition Program Strategy 2: Increase education by offering 3 nutrition education workshops "Stepping Up your Nutrition". Action step: Promote and offer the nutrition education workshop "Stepping Up your Nutrition". Promotional Materials Developed First class offered. COMPLETED Focus area: Title IIID Health Promotions Strategy 2: Training and offer Stand Up and Move More classes. Action step: establish at least two locations and dates to host the class. Dates and locations have been established. COMPLETED Focus area: Title IIIE Caregiver Support Strategy 3: Offer both online and in-person options for caregiver support group Action step: Determine if additional equipment is needed and secure it. List of supplies needed 6/2023 COMPLETED

	Focus area: Enhance Community Engagement Strategy 2: Use the ADRC-wrapped vans as outreach at the county fair. 2023 - checking into this to see if space is available. Action step: secure a spot for booth and outreach materials. Registration fee and ordering outreach material invoices. 5/2023 - booth space has been secured. Action step: participate in the event to bring awareness of programs and gain community feedback. Participation in the event. 7/2023 <i>Modification to this goal was made to eliminate the ADRC-Wrapped van at the fair. The fair has numerous vendors, and space became limited. This was a good thing for Marquette County Fair. However, it meant that there was no free space available for an inside and outside vendor booth. We still had the inside Booth to complete the goal.</i> COMPLETED We have now registered to have the van at the "Touch a Truck" event. Focus area: Equity: Strategy 2: Connect with community agencies/organizations that serve marginalized people. Action step: Make a list of local agencies/organizations that serve marginalized people. List developed 3/2023 Action step: Connect with the community agencies by asking them to share with the ADRC what type of services they offer to community members. Add services offered to the resource list. 6/2023 Action step: Update the website resource section to reflect the agencies and services they offer. Website updated 12/2023 Progress has been made, but connections still need to happen. Focus area: Advocacy. Strategy 2: Invite legislators to attend the dining site/event. Action step: Invitation to legislators to establish a date. Email still needs to be sent inviting them for the summer of 2023. Action step: The date for connecting with legislators is established, put on the calendar, and advertised. Published date. 9/2023 Action step: Meeting with legislators Legislator at the event by 12/2023
7. Events/topics (discussion only)	❖ Fair – Talked about the booth and the outreach. Having a Human Services Booth and focusing on all programs. A large booth for Education is important and really worked this year. Feedback on the booth was that it was "the best booth" so far. Mandy discussed the outreach for education to let everyone know about all kinds of services and try to decrease the stigma of accessing services. ❖ Picknick in the Park - This was moved to Westfield Village Hall as it was a very hot day, and the wildfire smog was impacting air quality. Discussion on the event. ❖ Senior Farmer's Market – Reminder to call as we still has some vouchers.
Schedule the Next Meeting Date	November 2, 2023 @ 9 A.M.
8. Motion to Adjourn	On the completion of the Agenda, Mary calls the meeting to adjournment at 10:13 A.M.

Minutes Submitted by: Jan Krueger
(Drafted 8/10/2023)

Marquette County Department of Human Services Board Minutes

September 11, 2023 – In-Person and Virtual

Board Members Present: *Dave Benson (in person), Lance Achterberg (in person), Mary Walters (in person), Al Gibeaut (in person), Jeff Frazer (virtual), Dave Matijevich (in person), and Barbara Sheldon (in person), Tim Jozwiak (in person), Damaris Thome (virtual)*

Board Members Absent: None

Others Present: *Mandy Stanley, Kris Bergh, Jessie Cody, Jan Krueger, Annett Mooney (virtual), Ron Barger*

1. Call to Order	Mary Walters called the meeting to order at 10:00 am.
2. Review and Approve Agenda	Motion by Dave Benson to approve the agenda, seconded by Al Gibeaut. Motion carried.
3. Review and Approve Minutes of August 7, 2023	Motion by Al Gibeaut to approve the minutes, seconded by Dave Benson. Motion carried.
4. Citizen Inquiries and Concerns, Introductions	Welcome to new citizen member Tim Jozwiak.
5. Veteran's Services Officer Report	Kris Bergh shared caseload update. Currently 120 active cases. 5 veterans have passed away since the last meeting. Kris reported they are advertising for VA Healthcare. CVSO will be at the Fall Conference in October and will be absent for HS Meeting. Reported suicide awareness training was attended.
A. Review Vouchers	No questions or comments were brought forward.
6. Human Services Reports	
A. Director's Report	Mandy Stanley reported Admin Assistant resigned. Check-ins are now on the first floor (health dept.). Mandy discussed disbursement of duties. Financial and Business Manager position still open. Therapist position filled internally, creating an open position for Case Manager in clinic. Part-time Dining Site Facilitator position offer has been made. Food Bank Updates: 338 households served, 742 people- donation of \$6,000 from Brakebush. Pigfest was a success. Golf outing this coming weekend. A total of 3,000 lbs. of food from garden has been distributed. Mandy reported the State is contracting with UMOs out of Kenosha starting Sept. 1st for energy assistance. Mandy reported out of home care placement rates are increasing 10% beginning Oct 1st at Winnebago and Mendota.
1. Review Vouchers	No questions or comments were brought forward.

B. Aging and Disability Services Unit	Jan Krueger reported there is a pending offer for Dining Site Facilitator. She reported this month's outreach topic is energy services. Newsletter is out. Picnic is Sept 12 th in the park. Seeking caregiver nominations with the luncheon in November. Open enrollment for Medicare is Oct 15- Dec 7 th . Modified Walk with Ease class to begin this month. Numbers remain the same for website traction.
1. Transportation Coordinating Committee	October 26 th at 9:00 a.m.
2. ADRC Advisory Committee	Did not have a quorum at previous meeting. Meeting held with no action items. State oversight goals were reviewed. Next meeting is November 2nd at 9:00 a.m.
C. Children and Family Services Unit	Jessie Cody reported personnel are fully staffed. One out of home placement returned home.
1. CST Committee-	October 19 th 4:00 p.m.
D. Clinical Services Unit	Dawn Woodard reported she attended a meeting with Montello Schools to discuss programs and referral process. In-school counseling provided part-time. Westfield Schools meeting TBD. August had 26 crisis calls with 3 emergency detentions. There have been 11 crisis calls in 2023. There are 4 in long-term placement. Currently 14 individuals are on waitlist. Contracted with two new crisis alternatives- Calm Harbor in Beaver Dam and North Central Healthcare in Wausau. Approx. 15-20 people using Connections App.
1. CCS Committee	October 19 th 4:00 p.m.
E. Economic Support/Child Support Unit	Annett Mooney reported Energy Assistance phone numbers: 262-657-2170 and 1-800-506-5596. August call center had 16,808 calls, with lengthy wait times due to high volume. Child support program has 855 participants.
F. Financial Unit	No questions or comments were brought forward.
1. Food Bank	
7. Upcoming Events/Issues	No additional events reported.
8. Set next meeting date, time, topics	October 9th 10:00 a.m.
9. Adjourn	10:36 a.m.

CAP SERVICES, INC. • BOARD OF DIRECTORS MEETING

September 27, 2023

Meeting held virtually and in person; Kate Mueller and Kathy Junion presented on DV / SA

Members Present: S. Donovan, J. Dorn, D. Dounar, D. Gabrielson, A. Gibeaut, B. Gifford, J. Jansen, B. Jarman, C. Jarvis, P. King, K. Locke, S. Moore, S. Sickels, C. Steltenpohl, D. Thome, M. Walters, B. Weddell, K. Will

Members Absent: C. Bunk, A. Eddy, K. Kohl

Staff Present: N. Harrison, T. Lewis-Birkett, R. Rasmussen, P. Schmidt

B. Jarman called the meeting to order at 7:04 pm, roll call taken and a quorum present.

B. Gifford made a motion to approve the minutes of the August 30, 2023 board meeting. The motion was seconded by S. Sickel and passed unanimously.

Seatings and Resignations

Notice items

Consent Agenda

S. Moore moved to approve the consent agenda, B. Wedell seconded, and the motion passed unanimously.

Advocacy and Engagement Committee

Executive and Personnel Committee

1. Accepted the Talent Engagement and Development (TED) Committee minutes of September 18, 2023.
2. Approved the exception for determining starting pay for 4K Teacher position.
3. Approved the Employee Handbook updates for version September 2023 based on legal review and previously approved actions by the Board.

Finance, Real Estate and Audit Committee

1. Accepted the Loan Portfolio Report.
2. Accepted the Rental Occupancy and Delinquency Reports.
3. Approved the August 2023 Credit card statement summary.
4. Approved the August 2023 CAP Services Financial Report.
5. Approved the 2022 CAP Services 401K audit.

Governance Committee

Planning and Evaluation Committee

1. Approved the MIFSS for United Way of Portage County for Lending.
2. Approved the MIFSS for United Way of Portage County for VITA.
3. Approved the MIFSS for United Way of Portage County for Mental Health Navigation.
4. Approved the MIFSS for United Way of Portage County for Skills Enhancement.
5. Approved the MIFSS for United Way of Portage County for Hmong UPLIFT.
6. Approved the MIFSS for United Way of Portage County for the Family Crisis Center.
5. Approved the September Proposal Status Report

End of Consent Agenda

Committee Reports

Advocacy and Engagement Committee – nothing further.

Executive and Personnel Committee

M. Walters made a motion to pull item 2. c. as section 1.5 Item E on the handbook memo for further discussion. The memo needs a correction to read “certain staff in the Family Crisis Center, and the CEO will be subject to background check/disclosures, fingerprinting, and other due diligence, as required by funding sources, and documented in the personnel files.” D. Gabrielson seconded and the motion passed unanimously.

Finance, Real Estate and Audit Committee – nothing further.

Governance Committee

J. Jansen mentioned it is the role of the Governance Committee from time to time to review the CAP Services Bylaws. The agency attorney has recently reviewed the Bylaws and has suggested recommendations for clarity for attending board meetings via telephone and video conference as well as allowing electronic and social media for low-income board member elections. Tonight, this was up for discussion only with action taking place at the next meeting.

Planning and Evaluation Committee - nothing further.

Head Start Policy Council Report.

N. Harrison mentioned this month’s board packet contains five additional reports from our Head Start department ranging from Early Head Start and Head Start PIR Performance Indicators to the 2022-2023 Self-Assessment Report Summary.

CEO Narrative Report

N. Harrison provided updates on the work being done to select an agency-wide, centralized database. Staff have reported on one company they feel very comfortable with. Implementation is expected to occur in January 2024.

N. Harrison mentioned the housing initiative for affordable housing through the Community Land Trust Work Group began working with a consultant to guide the project. She also mentioned this will be falling under CAP Services.

N. Harrison continued with great news from CAP’s Mental Health Navigation team which received funding from the WI Department of Health Services for the Youth Acceptance Project supporting LGBTQIA2S+ youth in our area.

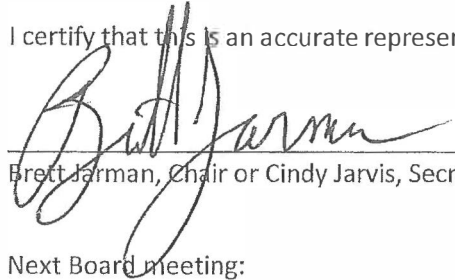
N. Harrison also reported the community action network is planning for a potential government shutdown at the end of the current federal fiscal year. We have plans to support ourselves financially but are hoping this is only for the short term. We are in a comfortable position to sustain for a short window of time. She also noted we are finalizing the 2024 budgets that involves some strategizing for programs they may encounter cuts and perhaps fee increases. More information will be provided at the October meeting.

Old Business

New Business

The meeting adjourned at 7:21 pm.

I certify that this is an accurate representation of the September 27, 2023 Board of Directors Meeting:



Brett Jarman, Chair or Cindy Jarvis, Secretary

Next Board meeting:

10/25/2023

Location: **HYBRID**

In-person: CAP's office

2900 Hoover Road

Stevens Point, WI 54481

Virtual: Zoom (link will be sent separately)

5:00-6:00

6:00

6:30-7:00

7:00pm

Committee meetings

Light meal (in-person)

ROMA / CSBG Training

Business meeting

MARQUETTE COUNTY YOUTH ORGANIZATION ASSOC., INC.

MEETING MINUTES – SEPTEMBER 28TH, 2023 – SERVICE CENTER, MONTELLO, WI

The meeting came to order at 7:03 pm.

Pledge of Allegiance.

Motion passed to approve the agenda, made by Susanne Kufahl and seconded by Abby Swan.

Motion passed to approve August 2023 meeting's minutes, made by Sue Kufahl and seconded by Richell Kufahl.

Treasurer report distributed with explanation. Sue presented a balance sheet report and a profit and loss report. The treasurer report approved with motion made by Abby Swan and seconded by Brenda Petersen.

Citizen Concern: None

Committee Reports

Executive and Finance – None

Entertainment – Dave Timme reported the carnival will be having extended hours the Thursday of the fair starting at noon or 1pm. The carnival is sending the contract in the mail. Discussion regarding Friday night event. Items to look into demolition derby and monster truck show. Saturday will be the tractor pull and Sunday will potentially be the horse pulls. Discussion regarding a band the Wednesday night of the fair, since Thursday is a Holiday. Discussion regarding have the ax throwing and cornhole back next year.

Volunteer – None

Building and Grounds – The weekend of October 14th and 15th will be the camper boat storage. Electrical work is being done in round barn and small animal barn.

Promotions & Technology – None.

Meet Animal Auction – Discussion regarding Market Animal. More information next month.

Action Items

2024 Fair Theme- Various themes were presented. Motion passed to approve Midsummer Screams Halloween as the theme for the 2024 Fair, made by Richell Kufahl and seconded by Dave Timme.

Volunteer Appreciation Dinner- October 22nd at Rivers Bend, 4 pm reception and 5pm dinner.

Friday Night Entertainment- Discussion.

Informational/Discussion Only

John Bennett reported on poultry racks. Will get more information. Abby Swan discussed the possibility of doing a Fundraiser to get a portable milking unit at the fair.

MARQUETTE COUNTY YOUTH ORGANIZATION ASSOC., INC.

MEETING MINUTES – SEPTEMBER 28TH, 2023 – SERVICE CENTER,
MONTELLO, WI

Next meeting will be the Fair Board Annual Meeting at 6:30 p.m. , followed by Regular Fair Board meeting at 7:00 p.m.

Motion passed to adjourn the meeting at 7:59 p.m. , made by John Bennett and seconded by Abby Swan.

Respectfully Submitted by,

Brenda Petersen



Extension
UNIVERSITY OF WISCONSIN-MADISON
MARQUETTE COUNTY

Division of Extension-Marquette County
Marquette County Service Center
480 Underwood Ave.
Montello, WI 53949

Phone 608-297-3141
Fax 608-297-9161
Dial 711 for Wisconsin Relay
<https://marquette.extension.wisc.edu/>

Pat Wagner, Area Director
Christa Van Treeck, 4-H Youth Dev. Educator
Hannah Zellmer, HDR Educator
Laci Monroe, Food Wise Coordinator
Natasha Paris, Regional Crops Educator
Kari Reilly, Support Staff
Vacant, FoodWise Educator
Anna Shillinglaw, AmeriCorps Member

Minutes of the Marquette County Extension Education Committee Tuesday, October 10, 2023 Marquette County Services Center, Montello

Let the record show that Committee Members Present were: John Bennett, Dave Benson, Ken Borzick. Dennis Fenner-virtual. Abby Swan-absent. Also in attendance were Ron Barger, Administrator, and Matt O'Connell, IT Department.

Staff Present: Laci Monroe, Natasha Paris, Anna Shillinglaw, Christa VanTreeck, Hannah Zellmer, and Pat Wagner.

Call Meeting to Order- Meeting was called to order by Borzick at 11:29 a.m. Meeting is being recorded on WebEX.

Approve Agenda- motion to approve the agenda was made by Fenner with second by Benson. Motion carried.

Approve August Minutes- no discussion Bennett first; Benson second. Motion carried to approve minutes as published.

Citizens' Input- none

New Staff Introductions: Anna Shillinglaw (AmeriCorps Member) and Laci Monroe (FoodWise Coordinator)

Educator Reports:

Human Development and Relationships Educator-Hannah Zellmer – shared an update on programming and a written report.

FoodWise Coordinator-Laci Monroe – shared an update and a written report.

Positive Youth Development Educator-Christa VanTreeck – shared an update on programming and a written report.

Regional Crops Extension Educator-Natasha Paris – shared an update on programming and a written report.

Area Extension Director Update - Pat Wagner – Civil Rights Reviews and budget proposals in all counties of Area 14 were completed as well as 3 new staff were onboarded.

Motion by Benson and second by Bennett to accept Educator and Area Extension Director Reports. Motion carried.

136 Contract Review shared by Wagner. Motion by Fenner and second by Bennett to recognize that the 136 contract exists between Marquette County and the UW Madison Division of Extension. Motion carried.

Review vouchers completed.

Report of Extension Education Committee Members

a. **Reports of official meetings held in the prior month**

i. **Fair Committee** - Bennett shared a report that 2024 fair dates are July 3-7. Fair theme will be Halloween. No bull riding in 2024.

Upcoming Events/Issues (for discussion only) - none.

Next Meeting Date - November 14, 2023 at 11:15 a.m.

Adjourn-Borzick declared the meeting adjourned at 12:08 p.m.

Respectfully submitted,
Pat Wagner

Ad Hoc County Board Rules
Committee Meeting Minutes

October 11, 2023

Virtual/Remote Meeting Online/video via Webex and
County Board Room –Services Center–408 Underwood Ave., Montello, Wisconsin

1. Chairperson Ken Borzick called the meeting to order at 12:30 p.m.
Members present: Dave Benson, Gayle Mack, Judi Nigbor, Ken Borzick, and Mary Walters
Others present: Administrator Ron Barger, County Clerk Kiley Lloyd, MIS Director Dan Buchholz, Chief Deputy Clerk Courtney Trimble (virtual)
2. Motion by Judi Nigbor and seconded by Dave Benson to approve the agenda as printed. Motion carried.
3. Motion by Mary Walters and seconded by Gayle Mack to approve the September 28, 2023 minutes as presented. Motion carried.
2.09(F)(2) change shall to may and remove the words at least annual
Add language- standing committee meetings will convene at least 6 times per year, unless dictated by statute, or at the discretion of the committee chairperson.
2.09(F)(5) remove MIS add MIS to (C)(10) Executive & Finance Committee.
2.09(F)(7) remove number 7
2.09(G)(4) change shall to may and remove second sentence regarding reviewing contracted meals for inmates (Administrator authority to review contracts).
2.10(1-2) remove surveyor
2.10(J)(1) add and remove or also remove in the absence of the chairperson shall also add in conjunction with County Board Chairperson and/or Vice Chairperson to end of section.
2.10(L)(3)(A)-
Add language-County Board Supervisors shall attend a minimum of 50% of County Board meetings in person. For those attending virtually they must have cameras active and adequate support for all technology needs.
Add language-When a chairperson of a committee must attend virtually, the chairperson should choose an in-person committee attendee to act as a stand in chairperson.
4. Next meeting is Oct. 30th at 9:00 a.m.
5. The agenda having been completed Chairperson Ken Borzick adjourned at 3:29 p.m.

Kiley Lloyd, County Clerk

MARQUETTE COUNTY HIGHWAY COMMITTEE

Highway Department Office Building

Webex Remote Access Meeting

October 17th, 2023 – Meeting Minutes

Call to order at 9:00 a.m. by Highway Committee Chair Dave Benson.

Members of the committee present. Present: Dave Benson, Ken Borzick, John Bennett, Al Gibeaut and David Krentz. Other county officials present Brian Trebiatowski, Ron Barger and Brenda Petersen

Moved by John Bennett and seconded by Ken Borzick to approve the agenda. Motion carried.

Moved by Al Gibeaut and seconded by Dave Krentz to approve the minutes from the September 11th, 2023, Highway Committee Meeting. Motion carried.

Citizens Input- None

Township Questions/Comments/Concerns- Ken Borzick had a question regarding gravel roads and the winter season. Brian stated they would probably not plow unless over 2 inches and use a grader.

State Financial Report Review- TMA costs for September totaled \$7,724 with around \$4,000 remaining. RMA costs for September totaled \$40,227 which makes the department 2.07% under budget for the year. The bulk of the costs were for patching, bridge structure work and rest area.

County Report Review- Costs totaled \$174,692 in September, with \$112,619 going to County Maintenance of which the majority was shouldering, mowing, drainage and work on CTH Z. Winter Maintenance costs for September were \$0. The September costs for Bridge Maintenance were \$54,068 with most of the costs to the CTH CX bridge. Road Construction costs were \$0 and the costs for County Overlay were \$8,004 for CTH B. Our current balance remaining is \$144,977.

Town Report Review – Townships did a total of \$110,158 in work in September with \$38,964 being labor costs. Villages and City had \$9,364 in work with \$1,667 in labor costs. The current year labor comparison vs the 5-year average is up 2.12%. Comparing the current year to last year, labor is down 15.74%. When looking at seasonal work, construction is up 12% and the Winter Maintenance is up .06% compared to the previous 5-year average. Only 1 township remains to meet their 20% GTA for the year.

Interdepartmental Report Review- Brian reported we sold 4,580 gallons of fuel to other departments in September. The average cost for the year is \$3.3939 for unleaded and \$3.6411 for diesel which includes the state tax of .309 per gallon. The department has sold 44,168 gallons through September.

Labor Percentage by Job Type Report- Brian reported as of the end of September - County work is 56.77%, State is 20.22%, Townships are 22.4% and Interdepartmental is .44%.

Unpaid Invoice Write- Off- Discussion regarding an open invoice to Burgener Contract Carriers for \$1,089.68. Multiple invoices and letters have been sent with no correspondence. Moved by John Bennett and seconded by Al Gibeaut to send to Corporation Counsel for review and possible action. Motion carried.

State Project Review- Brian reported State Highway 23 is complete. State Highway 23 West has been let with Gasser Construction being the low bid. No schedule or award yet.

County Project Review:

Local Bridge Project Update- County Road CX Bridge is complete. 14th Road bridge is still waiting for Railroad approval.

Causeway MLS project update- Brian is working through the logistics of producing needed lightweight fill material. Vermeer has produced a sample which has been approved by the engineers. The department would likely produce the material in-house, reducing the out-of-pocket cost.

Updated Utility Permit Language- Brian would like to add Contractor performing work and their contact information to correct intermittent issues the department has had regarding type of work and utilities hiring contractors. There would be no adjustment to any fees. Moved by Ken Borzick and seconded by Dave Krentz to update the Utility Permit Language. Motion carried.

Richards Pit- Brian reported Tri County is currently working in the pit and making good progress, anticipating completion this week.

Class B Weight Limit Recommendations- Brian would like to add the following segments to potentially qualify for new ARIP program. Classing these roads does not prohibit deliveries to locations on the route, just limits through trucks. The proposals are:

1. CTH Z from CTH CH to CTH Y
2. CTH Y from CTH E to Waushara County Line
3. CTH P from STH 23 to CTH A
4. CTH A from STH 23 to CTH M
5. CTH DD from STH 73 to Green Lake County Line

Moved by Ken Borzick and seconded by Al Gibeaut to post the list of roads to Class B. Motion carried.

Town Project Review- The department is doing culvert cuts today; the majority of jobs have been completed for the townships. Some townships have already stated they would like brushing done.

Inter-Departmental Operations- The department put gravel at the Muir Park playground and maneuvered some logs. Also blew out lines at Fairgrounds.

Equipment/ Property Purchase and Disposal- No build times on chassis. Brian will be re-bidding the box to reduce costs.

Positions and staffing update- 5 recent vacancies. Patrol superintendent left to work in the private sector. Brian has put Josh Hayes in the position of Patrol Superintendent. Discussion regarding getting employees in and retaining them, with 3 vacancies going into winter. Ron Barger commented that the Wage Study is outdated and did not even contain language regarding needing a CDL, so the pay is not on scale. Ron will be reclassifying general laborers first and then going through the rest of the Highway Department after the 1st of the year. Brian does plan on having interviews in the second week in November.

WCHA Updates- CHEMS conference October 18th -10th in Stevens Point. 3 employees attending.

Upcoming Events/Issues/Correspondence- None

Review Vouchers- No questions

Dave Benson declared the meeting adjourned at 9:34 a.m.

Respectfully submitted-
Brenda Petersen, Highway Accountant
bt

Executive and Finance
Meeting Minutes

October 18, 2023

Virtual and in-person at County Board Room-Services Center- 480 Underwood Ave, Montello,
WI 53949

1. Chairperson Ken Borzick called the meeting to order at 6:00 p.m.
Members present: Ken Borzick-Chairperson, Judi Nigbor, Mary Walters, Dave Benson, Dennis Fenner, Gayle Mack, and Kathleen McGwin.
Others present: Lance Achterberg, John Bennett, Kathy Jo Locke, Administrator Ron Barger, Highway Commissioner Brian Trebiatowski, Econ Dev./Tourism Coordinator Keri Solis, Treasurer Jody Myers, DA Cliff Burdon, UW Ext. Coordinator Pat Wagner, EMS Director Rob Lulling, Stacy Kohn, Health Director Jayme Sopha (virtual), HR Manager Melanie Zuehls (virtual), Clerk of Court Shari Rudolph, Sheriff Joe Konrath, HS Director Mandy Stanley (virtual), CVSO Kris Berg, Chief Deputy Clerk Coutney Trimble (virtual), Conservationist Pat Kilbey (virtual), B&G Superintendent Paul Van Treeck, Winnefox Representatives, CAP Representatives
2. Moved by Mary Walters and seconded by Dave Benson to approve the agenda as printed. Motion carried.
3. Moved by Dennis Fenner and seconded by Dave Benson to approve the minutes of the October 9, 2023 meeting. Motion carried.
4. CAP Services representatives provided information regarding their \$10,000 request. They detailed services, resources, skills enhancement program, and additional opportunities.
5. Winnefox representatives provided information regarding their budget increase request.
6. Ron reported that the accountant position has been advertised with no success. A recruitment service company approached Ron specifically for accounting and finance government positions. Consensus is for Ron to explore additional recruiters and move forward with the process. Ron will keep the committee advised.
7. Johnson & Block has encouraged the county to opt out of continuing the contract with them due to staffing issues. Motion by Kathleen McGwin and seconded by Gayle Mack to opt out of Johnson & Block contract and put audit services out for bid. Motion carried.
8. Motion by Dennis Fenner and seconded by Mary Walters to approve the WPPA ratifications as presented and forward to County Board. Motion carried. Mary Walters requested a roll call vote. (6:1) (Noes: Nigbor).
9. Administrator Barger presented the proposed 2024 budget. Discussion followed.

Motion by Mary Walters and seconded by Dave Benson to pass proposed 2024 budget with stipulation all staff receive the 75% health insurance, \$10,000 goes to CAP, and libraries get their request of additional \$26,000+ and forward to County Board. Motion failed. (2:5) Noes: Nigbor, Borzick, Fenner, McGwin, Mack

Motion by Gayle Mack and seconded by Kathleen McGwin to remove the \$10,000 CAP line item from the budget. Motion carried. (4:3) Noes: Walters, Fenner, Borzick

Motion by Mary Walters to put \$8,000 CAP line item in 2024 budget. No second.

Motion by Mary Walters and seconded by Dennis Fenner to remove the additional \$29,863 from the library line item in the 2024 budget. Motion failed. (2:5) Noes: Nigbor, Borzick, McGwin, Mack, Benson

Motion by Gayle Mack and seconded by Dave Benson to forward 2024 budget as amended (75% health insurance for employees and remove \$10,000 CAP line item) to County Board. Motion carried. (5:2) Noes: Walters and Fenner.

Supervisor Fenner requested additional information regarding Highway resignations. Highway Commissioner Brian Trebatiowski reported the resignations are due to the possible lower rate insurance. He noted we are the lowest paying Highway dept compared to surrounding counties. There are two new hires and he will continue to fill positions and use LTE to fill vacancies for winter work.

10. Next E&F meeting will be November 6th at 1:30 p.m.
11. The agenda having been completed Chairperson Ken Borzick declared the meeting adjourned at 8:26 p.m.

Kiley Lloyd, County Clerk



Transforming People and Communities

2900 Hoover Road, Suite A | Stevens Point, WI | 54481

capservices.org | 715-343-7500

Background

CAP Services, Inc. is a private nonprofit formed in 1966 to create opportunities for people experiencing poverty. We have offices in Marquette, Waushara, Portage, Waupaca, and Outagamie counties and served over 9,000 people in 2022. CAP believes in the inherent value of all people and works to create interconnected solutions that provide people with the opportunities they need to be successful. CAP has also supported families with lower incomes as they have adapted to changing financial and health situations during the pandemic.

Services

CAP currently offers the following services in Marquette County, which will continue in 2024:

Head Start and Early Head Start	Small Dollar Loans
Skills Enhancement	Auto Lending
Small Business Assistance and Lending	Free Tax Assistance (VITA)
Housing Weatherization and Rehab Services	COVID-19 Mortgage Assistance
Rental Housing	Public Health and Vaccine Outreach

Mobilizing Resources to Strengthen Families and Communities

Below is a highlight of services that CAP provided to Marquette County residents in 2022:

Emergency Response:

- Provided 28 households with rental assistance valued at \$84,005 through Wisconsin Emergency Rental Assistance (WERA)
- Provided 42 households with mortgage assistance valued at \$250,877
- Provided 1 household with an emergency grant valued at \$500 to address household needs

Housing and Transportation:

- Weatherized 16 homes with energy investments valued at \$119,242
- Provided 1 housing rehabilitation loan valued at \$22,189
- Provided 1 auto loan valued at \$10,000
- Provided 22 emergency furnaces
- Managed 50 affordable rental apartments including special needs housing in two locations in Montello; two units in Westfield and senior housing at Fox River and Lake Country Senior Housing

Small Business Assistance and Loans:

- Provided 8 clients with business coaching
- Supported the creation of 1 business, resulting in 2 new jobs
- Provided 2 business loans valued at \$68,760

Child and Family Development:

- Operated Head Start Center in Oxford
- Provided 12 home-based slots for Early Head Start
- Provided 18 center-based slots for Head Start

Employment Skills and Economic Security:

- Assisted 30 households to file their income tax returns, resulting in refunds of \$21,950
- Supported 4 clients in the Skills Enhancement Program

Skills Enhancement Program

CAP's Skills Enhancement program assists individuals to get education and training that helps them pursue and obtain higher-paying jobs. The program supports individuals to enroll in the short-term training path (associated degree or less) that best matches their interests and abilities. Staff provide case management to help participants identify goals, navigate barriers, and connect to resources that make it easier for them to complete their education and support their families.

Eligibility:

- Income at or below 200% of the federal poverty guidelines
- Work at least 20 hours per week
- Desire to expand options for jobs with employer-sponsored benefits, family supporting wages, and opportunities for career advancement
- Resident of Marquette County

Training-Related Financial Assistance:

- Tuition/Books: up to \$1,200 per semester for up to 6 credits of coursework
- Childcare: \$2 per hour per child, up to 12 hours per week and \$200/month
- Transportation: \$.50/mile for travel in excess of the first 10 miles of each round trip, up to \$200/month
- Internet (for remote learning): up to \$200/month for the cost of service while enrolled in courses

Program Impact Since Inception (2018)

- 10 individuals served
- 4 successful completers
 - Average hourly wage increase: \$11.69 per hour
 - Average annual increase: \$24,011 per year
 - Average financial assistance provided: \$3,381 per person
 - Average length of enrollment: 30.75 months
 - Degrees obtained: Forensic Science, Nursing, Certified Nursing Assistant, and Health Information Management.

Additional Opportunities

Nursing Skills

- Full tuition support for individuals who want to pursue studies in Certified Nursing Assistant, Medical Assistant, Licensed Practical Nurse, Associate Degree in Nursing, or Registered Nurse
- No work requirement: allows individuals to pursue schooling full-time
- Income at or below 80% of County Median

Commercial Driver's License

- Full tuition support for individuals who want to pursue careers as over-the-road drivers
- Short-term programs (3-8 weeks) are ineligible for Federal financial aid, with costs ranging from \$2,600-\$4,600
- Potential earnings range from \$50,000 to \$100,000 per year

Transportation Coordinating Committee Meeting Minutes

DATE 10/26/23

Board Members Present: Dave Benson, Cheri Gibeaut, Nancy Charles

Board Members Absent: Mary Bornhoeft, Lance Achterberg

Agency Partners: Kris Bergh, Jan Krueger, Mandy Stanley, Ron Barger

1. Call to Order	Dave Benson called the meeting to order at 9:00 A.M.
2. Pledge of Allegiance	Dave Benson led the group in the pledge of allegiance.
3. Review and Approve Agenda	Motion by Cheri Gibeaut to approve the agenda, seconded by Nancy Charles. Motion carried.
4. Citizen Comments	None
5. Minutes of Last Meeting	Motion by Dave Benson to approve the minutes from the last meeting, seconded by Cheri Gibeaut. Motion carried.
6. Department Of Transportation 2024-2028 Coordinated Transportation Plan a) Review and Approval to submit to WisDot.	Discussion on Business Sponsorship. Discussion on insurance coverage for volunteer drivers. Possibility of county coverage for volunteers. This is a potential idea for the shared revenue expenses. Discussion on the number of part-time drivers needed. This could be an expense under the shared revenue plan. Suggested to request 2 more part-time drivers. Nancy Charles made a motion to approve the 2024-2028 Coordinated Transportation Plan for Marquette County and pass it on to the DOT. Cheri Gibeaut seconded the motion. Motion Passed.
7. Wisconsin Department of Transportation 85.21 a) Review and Approval of the 2024 Application to submit to WisDot.	Discussion on Trust fund and how it is funded. Suggestion to make this a topic for the next committee meeting. Discussion of the public hearing and recap of the application. Dave made a motion to approve the 85.21 Application and send it to the DOT. Nancy seconded the motion. Motion passed.
8. Transportation Program – Specialist Report a) Quarterly Reports b) Service Delivery	Informed the committee of the new transportation coordinator. Discussed some of the issues with the VA transportation system. Notice of an increase in veterans requesting rides. Discussion on the new van and the operations. Third-quarter service delivery data is not complete. Dave requested that when the 3 rd quarter is done, send it out by email.
9. Transportation Co-Pay a) Review of current fee structure and cost of service b) Discuss sustainability of the fee structure c) Recommendations for modification, review, and approval	Reviewed current co-pay structure. Reviewed historical data related to the actual cost of rides. Reviewed locations and distances. Went over how cost per mile is calculated and what data is incorporated. Discussed the last changes made to the co-pay structure and sustainability of the fee structure. Recommendation to review annually. Committee discussion on rates and impact on customers and program. Dave Benson made a motion to increase the co-pay fee structure by \$10.00 across the structure to start January 1, 2024. Cheri Gibeaut seconded the motion. Motion passed.
10. Transportation needs of the community – discussion only.	Nothing presented.
11. Veteran Service Officer Report	Kris Bergh - nothing to report
12. Schedule Next Meeting Date	January 18 th at 9:00 A.M.
13. Motion to Adjourn	With the agenda being completed, Dave adjourned the meeting at 9:56 A.M.

Minutes Submitted by: Jan Krueger (Drafted 10/26/2023)

MARQUETTE COUNTY PLANNING AND ZONING COMMITTEE

NOVEMBER 1, 2023

County Board Room – Services Center; In person and virtual

Members present: Judi Nigbor, Chair; Gayle Mack, Al Gibeaut (virtually), Jon Vote, Dave Krentz

Others present: Tom Onofrey, Jean Potter, Ron Barger, Bette Krueger, Tamara Rodger, Steven Lentz.

Chair called the meeting to order and asked for approval of the agenda; motion by Vote, second by Mack; motion carried.

Chair asked for approval of minutes from October 4, 2023, meeting; motion by Krentz, second by Mack; motion carried.

Citizens' comments or concerns: None.

Chair opened item 4: A public hearing on an application by Steven and Faye Lentz, N6429 11th Ct., Westfield, WI 53964 for a rezoning of CSM 1309, being part of the W1/2 of the NW1/4, Section 14, T16N, R9E, Town of Harris, containing 17.61 acres, more or less, from a General Agriculture (AG-2) to an Agriculture Residential (AG-3(4)).

Onofrey explained that the rezone is being requested to allow a parcel to be created for Lentz's daughter to build a home. The Town of Harris approved said rezone and there was no correspondence from adjoining property owners. Motion by Mack to approve said application and move onto county board; second by Krentz; motion carried.

Chair opened item 5: A public hearing on an application by Tamara Rodger, N1770 CTH GG, Coloma, WI 54930, for a rezoning of the SE1/4-NW1/4 and the NE1/4-NW1/4, Section 25, T16N, R8E, Town of Westfield, containing 80 acres, more or less, with 10 acres rezoned to AG-2 and the remaining 70 acres to the FPO District.

Onofrey explained that rezone is being requested to allow a 10 acre to be created to divide off existing home and buildings so it can be sold. The ordinance requires that 70 acres be put into the FPO District. The Town of Westfield approved said rezone and there was no correspondence from adjoining property owners. Motion by Vote to approve said application and move onto county board; second by Mack; motion carried.

Chair opened item 6: Discussion and decision on amendment of the Marquette County Code of Ordinances Chapter 1 – General Provisions, Records, Sales Tax and Unclaimed Funds Article VI, Documentation Reception Time Cut-Off.

Krueger explained with the new software program, documents are available for recording from 8:00 a.m. to 3:30 p.m.; where it has always been until 4:00 p.m. On December 31, due to the fact that the courthouse closes at noon, recording time is cut off at 10:00 a.m., where it has always been 11:00 a.m.

Motion by Krentz, second by Vote, to approve the amendment and move onto the county board to read as follows:

“ Pursuant to Sec. 59.20, Wis. Stats., the cut-off reception time for filing and recording of documents shall be advanced by **one** hour on all official business days during when the Register of Deeds office is open to the public, except that on the last official business day of the year the cut-off reception time for filing and recording of documents shall be advanced by **two** hours in order to complete the processing, recording and indexing to conform to the day of reception.”

Chair opened item 7: Register of Deeds report: Krueger went over monthly numbers.

Chair opened item 8: Director report: Onofrey discussed year to date revenue and permit numbers and reviewed violations. Onofrey updated the Committee on cell tower applications that are currently being reviewed by the Board of Adjustment. Discussion followed.

Chair opened item 9: Zoning Technician report: Potter reviewed monthly resolved/unresolved violations. The committee discussed shipping container violations. Potter updated the Committee on software implementation.

Chair opened item 10: Review PZLID and ROD vouchers; no action necessary.

Chair indicated the next meeting will be Wednesday, December 6, 2023, at 4:30 p.m.

Chair adjourned the meeting at 5:10 p.m.

Respectfully submitted,

Bette Krueger

ADRC Advisory Committee

DATE 11/2/2023

Board Members: Mary Walters, Lynn Schwochert, Donna Brossard, Mona McTier, Cathy Kampen (9:23)

Board Members Absent: Patty Pranke, Marilynn Merrill, Lance Achterberg, Barb Jordan,

Others Present: Jan Krueger, Ron Barger,

1. Call to Order	Lynn called the meeting to order at 9:23. The committee started late as we waited on one person to make a quorum.
2. Pledge of Allegiance	
3. Review and Approve the Amended Agenda	Mary made the motion to approve the amended agenda. Donna seconded the motion. Passed
4. Citizen Comments	None
5. Review and Approve Minutes of last meeting	Mary made the motion to approve the minutes. Lynn Seconded the motion. Motion Passed
6. 2022-2024 Aging Plan A. Annual Review with GWAAR B. 2023 Review Plan Goals	Annual Review with GWAAR Jayne Mullins is our GWAAR representative who reviews our 3-year Aging plan and does a yearly update. Jayne reviewed the current plan on 7/21/23. A few minor changes to some goals were discussed and approved by Jayne. Jayne did not have any major areas of concern or recommendations. A follow-up letter from Jayne will be sent to the board chair and ADRC director. 2023 Aging Unit Plan review goals for the calendar year 2023 – only reviewed the goals that remained or were modified. Focus area: Title IIIB Supportive Services/Person-Centered Services Strategy 3: Create a new route and publish additional opportunities for transportation. Looking at what days we drive the most to the Madison and Appleton areas. Gathering information. Keeping up with the shopping trip. <i>A modification was made to this goal. At this time, a new route has not been established. It isn't currently reasonable to make modifications that could negatively impact the budget. A data review did not show a significant usage for one day or time of the week. We will continue with ride-specific reservations.</i> Focus area: Enhance Community Engagement Strategy 2: Use the ADRC-wrapped vans as outreach at the county fair. 2023 - checking into this to see if space is available. Action step: secure a spot for booth and outreach materials. Registration fee and ordering outreach material invoices. 5/2023 - booth space has been secured. Action step: participate in the event to bring awareness of programs and gain community feedback. Participation in the event. 7/2023 <i>Modification to this goal was made to eliminate the ADRC-wrapped van at the fair. The fair has numerous vendors, and space became limited. This was a good thing for Marquette County Fair. However, it meant that there was no free space available for an inside and outside vendor booth. We still had the inside Booth to complete the goal. COMPLETED</i> We have now registered to have the van at the "Touch a Truck" event. Focus area: Equity: Action step: Update the website resource section to reflect the agencies and services they offer. Website updated 12/2023

	Progress has been made, but connections still need to happen. Focus area: Advocacy. Strategy 2: Invite legislators to attend the dining site/event. Action step: Invitation to legislators to establish a date. Email still needs to be sent inviting them for the summer of 2023. Action step: The date for connecting with legislators is established, put on the calendar, and advertised. Published date. Action step: Meeting with legislators Legislator at the event by 12/2023 – modified a bit as this is still ongoing. Lt. Governor – Sara Rodriguez came to visit the ADRC. 2024 goal review of the possible issues related to the plan. Focus area: Title IIIB - there is a concern about increasing transportation options. Currently, it is not fiscally possible. The county budget is extremely tight, and there is no increase in funds for the transportation program. Discussion with Ron and the committee about Shared Revenue. Transportation is one of the allowed areas for this funding. Recommendation by the committee to request funding for transportation drivers and increase operating expenses. The committee will need to recommend to the HS board and then to E&F. Lynn requested that this be on the agenda for the next meeting with options for the committee to make a proposal to the HS Board. Focus area: Enhance Community Engagement – There is a concern about Strategy 3 – participate in Dairy Delicious Days in Westfield. It was brought to the ADRC's attention that there isn't a vendor or resource section for the activity. We may not be able to have a booth or resource materials. Discussion about a possible parade for the Dairy Days and maybe the ADRC van can be in the parade. If this is not possible, we will look at another community activity to participate in. Possible Car Show in Endeavor.
7. Events/topics (discussion only)	❖ Lt. Governor – Sara Rodriguez came to the ADRC on 10/19/23. She wanted to visit a rural ADRC. We discussed the programs and operations of Marquette County ADRC. She toured the building and took an interest in how state-level activities might impact local programs. Advocated for statewide funding for ADRC programs, including Transportation, Nutrition, and Caregiver support. ❖ Discussion on Committee Members and the need to make a quorum. Patty resigned as she moved out of the area. An advertisement looking for members will be in the newspaper this month. Lance has not been to any of the meetings since being appointed. Ron will talk to the county board chair about this appointment. Jan will follow up with Marilyn on her interest in participating.
Schedule the Next Meeting Date	February 1st, 2024 @ 9 A.M.
8. Motion to Adjourn	On the completion of the Agenda, Lynn called the meeting to adjournment at 10:06 A.M.

Minutes Submitted by: Jan Krueger
(Drafted 11/2/24)

Marquette County Department of Human Services Board Minutes

November 06, 2023 – In-Person and Virtual

Board Members Present: *Dave Benson (in person), Lance Achterberg (in person), Mary Walters (in person), Al Gibeaut (in person), Jeff Frazer (virtual), Dave Matijevich (in person), Tim Jozwiak (in person), and Damaris Thome (in person)*

Board Members Absent: *Barbara Sheldon*

Others Present: *Mandy Stanley, Kris Bergh, Dawn Woodard, Jessie Cody, Annett Mooney, Ron Barger*

1. Call to Order	Mary Walters called the meeting to order at 10:00 am.
2. Review and Approve Agenda	Motion by Dave Benson to approve the agenda, seconded by Al Gibeaut. Motion carried.
3. Review and Approve Minutes of September 11, 2023	Motion by Al Gibeaut to approve the minutes, seconded by Dave Benson. Motion carried.
4. Citizen Inquiries and Concerns, Introductions	None
5. Veteran's Services Officer Report	Kris Bergh shared caseload update- 130 cases, 13 closed last month, 6 members passed away. Veteran outreach discussed. CVSO training in December. Kris discussed veteran scams. Artificial Intelligence use for claims are being tested.
A. Review Vouchers	No questions or comments were brought forward.
6. CCS/CST Resolution	Motion by Dave Benson to approve resolution to combine CCS and CST Coordinating Committees and forward to County Board, seconded by Lance Achterberg. Motion carried.
7. Human Services Reports	
A. Clinical Services Unit	Dawn Woodard reported attending the caregiver resource fair. Working with Westfield and Montello School Districts to host Rise Together community presentation in February. Peer Support Specialist Training to be held in March. Current statistics- 253 crisis calls, 19 emergency detentions, 6 individuals in placement, 167 referrals to clinic- no clinic waiting list- 7 waiting for CCS program.
1. IDP Presentation	Dawn Woodard had a presentation on Intoxicated Driver Program (IDP). Presentation detailed assessment, driver safety plan, and funding. In 2022 there were 77 IDP assessments completed with 12% recidivism rate for any law violation.
2. CCS/CST	Chairperson Mary Walters reported a joint meeting for CCS/CST was on 10/19. Membership criteria discussion held during the meeting. Will continue to meet quarterly. Next meeting will be January 18, 2024 at 4pm. Annual survey being conducted. Outreach at Montello and Westfield Schools.

B. Children and Family Services Unit	Jessie Cody reported CLTS and Birth to 3 Audit will be December 4 th . Results are most likely to be reported in mid-January. Birth to 3 numbers have skyrocketed- 8 referrals in one month, typically only 3-4. Contracts with CESA 5 for required therapies. No longer have an out of state placement.
C. Economic Support/Child Support Unit	Annett Mooney reported fiscal year ended in Sept 2023 for child support. Did not meet the federal standard, but above statewide standard. Collected \$141,000 in Child Support by September. The Child Support Conference was attended. October had 15,845 calls to the call center, 2,059 open cases, 155 applications processed. She noted beginning January 2024 assistance groups will need to pay premiums again. Energy assistance update given regarding the changes made.
D. Aging and Disability Services Unit	Mandy Stanley reported the ADRC Newsletter is out. Ad in Marquette County Tribune for citizen member representation for ADRC and possibly Transportation Coordinating Committee. Jan and Mandy met with Lt. Governor. Mary Walters gave ADRC update from 11/2 meeting. Dave Benson gave TCC update from 10/26 meeting.
E. Director's Report	Mandy Stanley reported the Financial & Business Manager position is still vacant. The nurse at clinic resigned, part-time BH support position was eliminated in order to increase nurse position to full-time. Will use a retiree for casual nurse position when needed. The 2024 budget has been updated.
F. Financial Unit	No questions or comments were brought forward.
1. Food Bank	Mandy Stanley reported 4,009 pounds of produce from garden for the year. Assisted 363 households in October. Outreach at Parent Teacher Conferences. Moundview Church presentation to be held Nov 12 th . Dec 3 rd has a Sportman's club quarter auction. Invited back to Pigfest. Bowls for Hunger back to Westfield School in December. Other donations discussed.
8. Upcoming Events/Issues	No additional events reported.
9. Set next meeting date, time, topics	December 11 th at 10:00 a.m.
10. Adjourn	10:52 a.m.

Executive and Finance
Meeting Minutes

November 6, 2023

Virtual and in-person at County Board Room-Services Center- 480 Underwood Ave, Montello, WI
53949

1. Chairperson Ken Borzick called the meeting to order at 1:30 p.m.
Members present: Ken Borzick-Chairperson, Judi Nigbor (virtual), Mary Walters, Dave Benson, Gayle Mack, and Kathleen McGwin.
Others present: Administrator Ron Barger, Econ Dev./Tourism Coordinator Keri Solis, Treasurer Jody Myers, Chief Deputy Clerk Courtney Trimble (virtual), EMS Director Rob Lulling (virtual), Stacy Kohn, Health Director Jayme Sopha (virtual), Sheriff Joe Konrath, HS Director Mandy Stanley (virtual), B&G Superintendent Paul Van Treeck, Zoning Director Tom Onofrey,
2. Moved by Dave Benson and seconded by Gayle Mack to approve the agenda as printed. Motion carried.
3. Moved by Mary Walters and seconded by Dave Benson to approve the minutes of the October 18, 2023, meeting. Motion carried.
4. Citizen Concerns and Comments- None
5. Report of Committee Members, Officials- None
6. Upcoming Events/Issues- None
7. Vouchers were reviewed.
8. There was no Corporation Counsel report presented for October.
9. Treasurer Jody Myers reported sales tax was \$138,836.
10. Economic Development & Tourism Coordinator Keri Solis reported unemployment ongoing claims are slightly higher. Real estate Sept- median home sales now at \$240,000. Interest rates are down slightly. Keri and Hannah Zellmer are working together on childcare issues. Data to be collected and presented in February. WEDC requesting Keri's assistance for grant writing. Broadband update- Charter new timeline is 2026, Marquette Adams turning in grant application for needed areas for 2024. Room tax discussion. Visitor's Bureau balance has been expanding. Keri reported 25% of her salary/benefits will be covered by VB.
11. Sheriff Joe Konrath reported Marquette County was awarded only a portion of the PSAP grant his office applied for. The amount awarded is \$311,417.11. The county would be required to have a 10% match of \$31,141.71. Sheriff Konrath shared the difference between what was approved and what was requested along with the 10% match would have a grand total of \$208,860.86. Ron's recommendation is to accept the grant but have further meetings regarding how to pay for the remaining amount. Moved by Mary Walters and seconded by Gayle Mack to accept the awarded grant and figure out how to pay for the remaining amount due in the future. Motion carried.
12. Administrator Ron Barger reported the 2024 budget is posted on SharePoint with the marked revision. General fund draw will be \$1,695.
13. Union negotiations will come to County Board to ratify Sheriff's Office contract. EMS will be joining Fire Dept. union. The current union information continues until new one is settled.
14. Lead Accountant Position job description was modified. Stacy Kohn has accepted the position. The Accounting Technician position will be opened for applicants.
15. RFP has been put out for auditing services. Wipfli and Baker Tilly have both submitted RFP's. Ron will enter into contract that he approves of between now and next meeting.
16. Financial Business Manager position in HS still vacant.
17. The agenda having been completed Chairperson Ken Borzick declared the meeting adjourned at 2:27 p.m.

Kiley Lloyd, County Clerk

DMA/OEC PSAP GRANT

Grant Period from: **December 1, 2023 to June 1, 2025**

APPROVED BUDGET

Cost Category	State & Match
Equipment Hardware & Software	\$74,311.72
Advanced Training	\$57,998.00
Consolidation or Other Services	\$179,107.39
STATE (90%) TOTAL	\$280,275.40
MATCH (10%) TOTAL	\$31,141.71
TOTAL APPROVED BUDGET	\$311,417.11

Cost Category	Item(s) Description – List all proposed grant funded items	Total Cost	
Equipment Hardware & Software	-Eventide Long Term Recorder Upgrade for Motorola Call Works NG911, Recording Bundle (Voice, Metadata, and SMS) \$42,639.00 -Emergency Callworks ESinet uplift \$28,922.72 -Emergency Callworks Hardware and Software upgrade \$92,713.10 Professional Services (Project Manager, System Engineering, Staging, System Installation, Training, System Activation and Cutover, 24-hour Post-Cut On-Site Support \$83,783.64 -E9-1-1 SMS Texting Set Up Fee, \$1,250.00 -Texting 911 Monthly Fee \$125.00 For 1-Year \$1,500.00	\$ 230,788.46	
Advanced Training	Emergency Medical Dispatch (EMD) by PowerPhone. For two call handling workstation licenses, and onsite training \$57,998.00	\$ 57,998.00	
Consolidation or Other Services	-Emergency Callworks System Maintenance Term Packages. Plan 1: Total Base System with 1-Year Prepaid Software and On Site Support \$ 179,107.30 Plan 2: Total Base System with 5-Year Prepaid Software and On-Site Support and Extended Warranty, \$254,698.27	\$ 254,698.27	
	State Share: 90% of Total	Local Share/Match: 10% of Total	Total:
	\$ 489,136.26	\$ 54,348.47	\$ 543,484.73

Equipment Hardware & Software

<u>Grant Approved</u>	<u>Requested</u>	<u>Difference</u>
\$ 74,311.72	\$ 230,788.46	\$ 156,476.74

Advanced Training

\$ 57,998.00	\$ 57,998.00	\$ -
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Consolidation or Other Services

\$ 179,107.30	\$ 254,698.27	\$ 75,590.97
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\$ 311,417.11	\$ 489,136.26	\$ 177,719.15
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10% Match	\$ 31,141.71
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Total	208,860.86
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