

MARQUETTE COUNTY TRAFFIC SAFETY COMMITTEE MINUTES

October 4, 2023

Marquette County Sheriff's Office
Public Safety Room – Montello, WI

Members present: Aaron Williams, Joe Konrath, Trace Frost, Brian Trebiatowski, Jason Stauffacher, Rob Lulling, Cara Abts, Ron Barger, Matt Strickland, Michael Kohnke, Sharon Galonski, John Campbell, and Stephanie Warren.

The Traffic Safety Committee meeting was called to order by Vice Chairperson Aaron Williams at 9:01 a.m.

Moved by Ron Barger and seconded by Jason Stauffacher to amend the agenda to have citizen input from John Campbell be addressed in Old Business item #2. **Motion carried.**

Moved by Ron Barger and seconded by Michael Kohnke to approve the minutes of the April 5, 2023, meeting. **Motion carried.**

Introductions were made.

Citizen Concerns

None.

Old Business

Speed Study conducted on STH 23 west and east of Montello with new data being provided at the next meeting. Looking for speed reduction signs of 45 mph to 35 mph prior to the 25 mph zone on the east side of Montello.

John Campbell, president of the Marquette County ATV Club, presented updated ATV routes. John advised new routes to be approved in December and then new maps will be made. Preferred routes of travel are highlighted in yellow. With most county and town roads open to ATV travel, the club would like to post signage for closed roads only to limit sign pollution. Will post a digital copy of the map to the county website and on popular apps once it has gone to the county board for approval in December. ATV speed limits will remain 35 mph and not the posted road speed.

New Business

Sign visibility on town and county roads is a concern and should be reported to Captain Kowalski who will then contact the town to address on their own or contract with the highway department.

Orange metal signs attached to speed signs are being used in the Village of Oxford. These signs maintain their brightness longer than cloth flags and are more durable. Brian Trebiatowski advised the highway shop was currently making them for Briggsville to be installed on speed signs in that area. Jason Stauffacher advised the Village of Westfield is looking to purchase a speed sign, which cost approximately \$3,500.00 each. Michael Kohnke stated the City of Montello does rent theirs out for \$100 a week if needed.

Extra patrol requests are being generated into law cases so patrolman can view what areas are needing extra patrol. These cases are opened by the patrolman and their activity is logged.

Crash Review

Aaron Williams reported 1 fatality for the second and third quarters, which occurred in April on CTH C in the Town of Mecan.

Transportation Safety Report and Highway Safety Input

Trace Frost advised of 422 fatalities so far in 2023 compared to 452 at this time last year in the State of Wisconsin. Marquette County has had 177 crashes with 70 injuries and 1 fatality so far in 2023.

Crash statistics from 2022 showed 49% of crashes did not list a driver factor. This needs to be improved and reports should be listing something as a factor for the crash. Work zone crashes need to be reported accurately even if there is a crash prior to entering a work zone due to a backup. Narratives need to be accurate and complete and should not have verbiage that says see incident report. Need to be concise with what and how the crash occurred.

Children's Hospital in Milwaukee is launching an app that tracks driving behavior for teens to promote safe driving habits called TripScore. This will be used as a challenge and can include rewards.

Highway Construction Update

Brian Trebiatowski stated the causeway project will start in June of 2024 and also CTH CH paving will be done in 2024. The asphalt plant should be operational sometime in late 2024.

Other Business - Round Table

Joe Konrath advised that 2 FLOCK cameras have been purchased for Marquette County. The first one is scheduled to be installed in Montello in two weeks and the second one will be installed in Westfield. These cameras read license plates only and are used to track stolen cars, wanted persons, and missing persons. Would like to see one in each community. Funds to purchase the cameras have come from donations from area Lions Clubs.

Michael Kohnke asked when will the STH 22 project begin, and Cara advised in 2027. Michael also wanted to mention that citizens are complaining about the semis hauling corn on Main Street in the evenings speeding through town.

Rob Barger advised that shared revenue has increased for the towns.

Moved by Joe Konrath and seconded by Sharon Galonski to adjourn the meeting at 10:26 a.m. **Motion carried.**

The next meeting was set for January 3, 2024, at 9:00 a.m.

Submitted by Stephanie Warren

CAP SERVICES, INC. • BOARD OF DIRECTORS MEETING

October 25, 2023

Meeting held virtually and in person; Kassidy Farrey of WISCAP presented ROMA/CSBG Training

Members Present: S. Donovan, D. Dounar, A. Eddy (7:18 pm), A. Gibeaut, B. Gifford, J. Jansen, B. Jarman, P. King, K. Kohl, K. Locke, S. Moore, C. Steltenpohl, M. Walters, B. Wedell, K. Will

Members Absent: C. Bunk, J. Dorn, D. Gabrielson, C. Jarvis, S. Sickels, D. Thome

Staff Present: N. Harrison, T. Lewis-Birkett, R. Rasmussen, P. Schmidt

B. Jarman called the meeting to order at 7:05 pm, roll call taken and a quorum present.

K. Locke made a motion to approve the minutes of the September 27, 2023 board meeting. The motion was seconded by J. Jansen and passed unanimously.

Seatings and Resignations

Notice items

Action was taken via email on October 17, 2023: Committee unanimously approved recommendation to exit property management agreements for nine properties.

Action was taken via email on October 17, 2023: Committee unanimously approved recommended employee benefits for 2023:

- Maintain dental & vision coverage through Delta Dental with no change in coverage, cost, or benefits for 2024.
- Continue to offer a \$15,000 group term life insurance policy for qualified staff at no cost to the employee.
- Continue to offer voluntary short-term disability, voluntary long-term disability, and voluntary life options through Unum.
- Maintain the current 401k plan with no changes.
- Maintain CAP's current health insurance option, Individual Coverage Health Reimbursement Arrangement (ICHRA) for 2024:
 - 2024 reimbursement rates to be based on county of residence and age, with brackets established in compliance of the ACA using a Silver Plan as a benchmark for affordability.
 - Continue agreement with Insure One (ezICHRA) to administer plan processing and employee enrollment with open enrollment beginning November 1, 2023 for coverage beginning January 1, 2024.

Consent Agenda

D. Dounar moved to approve the consent agenda, M. Walters seconded, and the motion passed unanimously.

Advocacy and Engagement Committee

Executive and Personnel Committee

1. Accepted the Talent Engagement and Development (TED) Committee minutes of October 2 and October 9, 2023.

Finance, Real Estate and Audit Committee

1. Accepted the Loan Portfolio Report.

2. Accepted the Rental Occupancy and Delinquency Reports.
3. Approved the September 2023 Credit card statement summary.
4. Approved the September 2023 CAP Services Financial Report.
5. Approved the Snow Plow Bid Recommendations.
6. Approved the Renovation Bid Recommendation for 465 Cornell Rehab and Resell project.
7. Approved the 2024 Budgets:
 - i. 0400 – Community Assets for People
 - ii. 0500 – SBA Revolving Loan Fund
 - iii. 1510 – Westwood Townhomes
 - iv. 1520 – Southtown Terrace
 - v. 1530 – Bird Creek Apartments
 - vi. 1560 – City Walk Apartments
 - vii. 9100 – Olen Park Senior Village
 - viii. 9200 – River City Senior Village
 - ix. 9300 – Iola Senior Village
 - x. 9400 – Lake Country Senior Village
 - xi. 9450 – Fox River Senior Village
 - xii. 9500 – Manawa Senior Village
 - xiii. 9700 – Waupaca Senior Village
 - xiv. 9800 – Fox Fire Senior Village
 - xv. 9901 – Colby-Abbotsford Senior Village
 - xvi. 9902 – Weyauwega Senior Village
 - xvii. 9903 – Mauston Senior Village
 - xviii. 9904 – Seymour Senior Village
 - xix. 9905 – Waupaca Townhomes
 - xx. 9906 – Berlin Senior Village
 - xxi. 9907 – Riverwood Apartment Homes
 - xxii. 9908 – Brillion Senior Village
 - xxiii. 9909 – Colby Cottages
 - xxiv. 9910 – Nekoosa Senior Village

Governance Committee

Planning and Evaluation Committee

1. Approved the MIFSS for Common Ground Healthcare Foundation for Mental Health Navigation.
2. Approved the MIFSS for the Administration of Children and Families for Early Head Start and Head Start.
3. Approved the MIFSS for the Wisconsin Department of Children and Families for the Community Services Block Grant (CSBG).
4. Approved the October Proposal Status Report.

End of Consent Agenda

Committee Reports

Advocacy and Engagement Committee – nothing further

Executive and Personnel Committee – nothing further

Finance, Real Estate, and Audit Committee – nothing further

Governance Committee

J. Jansen made a motion to approve changes to the Bylaws, reviewed by the board in September, to incorporate language to allow attendance via virtual board meetings as well as conducting low-income board elections using social media. D. Dounar seconded the motion and it passed unanimously.

Planning and Evaluation Committee – nothing further

Head Start Policy Council Report

N. Harrison reported Cassie Bunk has been seated on the Policy Council and was reelected last November to serve another year. Her resignation has been accepted and a new member will be selected soon.

CEO Narrative Report

N. Harrison reported October was a month of travel, mentioning she was in Indianapolis attending the Region 5 New Executive member CAA training. This was the third of four sessions, with the next one in April 2024 when training is completed with a graduation from the program. Region 5 is made up of colleagues from several states including Wisconsin, Minnesota, Indiana, Michigan, Ohio, and Illinois.

N. Harrison continued with travel completed by Terry, our CFO, and Mandy, our VP of Lending, who together attended the Opportunity Finance Network (OFN) conference in Washington D.C. to learn about CDFI's and speak with representatives on the hill, which gave them the opportunity to explain the impact made by CDFI's.

N. Harrison continued with additional travel completed by Connie, our Director of Housing Stability. Connie attended a land trust conference in Minnesota, which she reported was very exciting, and learned how much of an impact CLT's make in the long run for communities. N. Harrison commented CAP is still in the beginning stages of forming the Community Land Trust.

Further information provided by N. Harrison included our upcoming events in November with All Staff on November 10, held at the Stevens Point Holiday Inn Convention Center. This day runs from 8:30 to 3:30 with breakout sessions, opportunities for wellness activities, and a passport event by our own teams. All board members are welcome to attend the full day or even part. Flu shots and Covid boosters will also be available.

N. Harrison also mentioned the kickoff of the CAP Services United Way Campaign today with a positive start of \$12,000 from today already that included \$6,000 from retirees! N. Harrison encouraged members to contribute to their local United Way.

Also noted was the close end of our cultural competency journey with Dr. Pam Her. We have begun discussion on the next steps of our journey as well as the strategic plans for 2024.

Old Business – none

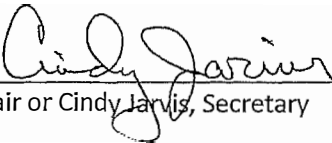
New Business

1. M. Walters made a motion to approve the renewal of the note with Packers Apartment Corporation. B. Wedell seconded and the motion passed unanimously.

2. S. Moore made a motion to approve the renewal of the note with Incourage. M. Walters seconded and the motion passed unanimously.
3. D. Dounar made a motion to accept the 2022 CAP Services IRS Form 990 and directed staff to proceed with the filing. B. Gifford seconded and the motion passed unanimously.
4. J. Jansen made a motion to approve the recommendation to proceed with empowOR as the web-based agency database for \$45,620 estimated first year costs (\$28,172 for set-up and training; \$17,448 annual cost for 65 users). C. Steltenpohl seconded and the motion passed unanimously.

The meeting adjourned at 7:27 pm.

I certify that this is an accurate representation of the October 25, 2023 Board of Directors Meeting:


Brett Jarman, Chair or Cindy Jarvis, Secretary

Next Board meeting: 12/13/2023

Location: HYBRID
In-person: CAP's office
2900 Hoover Road
Stevens Point, WI 54481

Virtual: Zoom (link will be sent separately)

5:00-6:00
6:00
6:30-7:00
7:00pm

Committee meetings
Light meal (in-person)
Head Start / Early Head Start
Business meeting

Transportation Coordinating Committee Meeting Minutes

DATE 10/26/23

Board Members Present: Dave Benson, Cheri Gibeaut, Nancy Charles

Board Members Absent: Mary Bornhoeft, Lance Achterberg

Agency Partners: Kris Bergh, Jan Krueger, Mandy Stanley, Ron Barger

1. Call to Order	Dave Benson called the meeting to order at 9:00 A.M.
2. Pledge of Allegiance	Dave Benson led the group in the pledge of allegiance.
3. Review and Approve Agenda	Motion by Cheri Gibeaut to approve the agenda, seconded by Nancy Charles. Motion carried.
4. Citizen Comments	None
5. Minutes of Last Meeting	Motion by Dave Benson to approve the minutes from the last meeting, seconded by Cheri Gibeaut. Motion carried.
6. Department Of Transportation 2024-2028 Coordinated Transportation Plan a) Review and Approval to submit to WisDot.	Discussion on Business Sponsorship. Discussion on insurance coverage for volunteer drivers. Possibility of county coverage for volunteers. This is a potential idea for the shared revenue expenses. Discussion on the number of part-time drivers needed. This could be an expense under the shared revenue plan. Suggested to request 2 more part-time drivers. Nancy Charles made a motion to approve the 2024-2028 Coordinated Transportation Plan for Marquette County and pass it on to the DOT. Cheri Gibeaut seconded the motion. Motion Passed.
7. Wisconsin Department of Transportation 85.21 a) Review and Approval of the 2024 Application to submit to WisDot.	Discussion on Trust fund and how it is funded. Suggestion to make this a topic for the next committee meeting. Discussion of the public hearing and recap of the application. Dave made a motion to approve the 85.21 Application and send it to the DOT. Nancy seconded the motion. Motion passed.
8. Transportation Program – Specialist Report a) Quarterly Reports b) Service Delivery	Informed the committee of the new transportation coordinator. Discussed some of the issues with the VA transportation system. Notice of an increase in veterans requesting rides. Discussion on the new van and the operations. Third-quarter service delivery data is not complete. Dave requested that when the 3 rd quarter is done, send it out by email.
9. Transportation Co-Pay a) Review of current fee structure and cost of service b) Discuss sustainability of the fee structure c) Recommendations for modification, review, and approval	Reviewed current co-pay structure. Reviewed historical data related to the actual cost of rides. Reviewed locations and distances. Went over how cost per mile is calculated and what data is incorporated. Discussed the last changes made to the co-pay structure and sustainability of the fee structure. Recommendation to review annually. Committee discussion on rates and impact on customers and program. Dave Benson made a motion to increase the co-pay fee structure by \$10.00 across the structure to start January 1, 2024. Cheri Gibeaut seconded the motion. Motion passed.
10. Transportation needs of the community – discussion only.	Nothing presented.
11. Veteran Service Officer Report	Kris Bergh - nothing to report
12. Schedule Next Meeting Date	January 18 th at 9:00 A.M.
13. Motion to Adjourn	With the agenda being completed, Dave adjourned the meeting at 9:56 A.M.

Minutes Submitted by: Jan Krueger (Drafted 10/26/2023)

MARQUETTE COUNTY HIGHWAY COMMITTEE

Highway Department Office Building
Webex Remote Access Meeting
December 19th, 2023 – Meeting Minutes

Call to order at 9:00 a.m. by Highway Committee Chair Dave Benson.

Members of the committee present. Present: Dave Benson, Ken Borzick, John Bennett, Al Gibeaut and David Krentz. Other county officials present Brian Trebiatowski and Brenda Petersen. John Campbell present from the Marquette County ATV/UTV Club.

Moved by John Bennett and seconded by Ken Borzick to approve the agenda. Motion carried.

Moved by Al Gibeaut and seconded by Dave Krentz to approve the minutes from the October 17th, 2023, Highway Committee Meeting. Motion carried.

Citizens Input- None

Township Questions/Comments/Concerns- Town of Westfield complimented the department with the mowing this fall, and Al Gibeaut thanked the department for the traffic control at the Moundville Church.

ATV/UTV Route Discussion and Possible Action- Brian reported that currently 64% of the county roads are open to ATV/UTV's. If the committee were to approve the proposed routes it would open an additional 18.4% bringing the total to 82.4%. There was much discussion regarding the options of approving the proposed routes or possibly opening all the county roads. Motion by Ken Borzick and seconded by Dave Krentz to table the discussion and to have the opportunity to review the County and Township ordinances related to ATV/UTV's and if they accommodate the expansion. The committee will review the ordinances at the January 2024 Highway Committee meeting. John Campbell will reach out to the Townships. The decision regarding expansion will be decided at the March 2024 Highway Committee meeting.

State Financial Report Review- RMA costs for November totaled \$41,005 which makes the department 8.27% under budget for the year, with \$121,325 remaining for December. The bulk of the costs were for storm response, brushing, minor bridge work and patrol supervision. TMA costs through November are \$22,543 with a remaining budget of \$3,257.

County Report Review- Costs totaled \$148,355 in November, with \$92,432 going to County Maintenance of which the majority was drainage and ditching work on CTH CH and Z, patching, brushing and shouldering. Winter Maintenance costs for November were \$26,298 which included snow/ice removal, snow fence and hauling salt. The November costs for Bridge Maintenance were \$29,625 to the CTH CX bridge. Road Construction costs were \$0 and the costs for County Overlay were \$0. Our current balance remaining is - \$269,218 after the CHIP B reimbursement. The overage will be covered by highway funds 70 and 29.

Town Report Review – Townships did a total of \$48,932 in work in November with \$15,095 being labor costs. Villages and City had \$3,883 in work with \$15 in labor costs. The current year labor comparison vs the 5-year average is down 4.46%. Comparing the current year to last year, labor is down 15.88%. When looking at seasonal work, construction is up 5.83% and the Winter Maintenance is down 13.09% compared to the previous 5-year average. The Town of Springfield has not met their 20% obligation. As detailed in the Town Agreements the calculation will be done at the end of the year to determine the plow unit reimbursement cost if they still have not met the minimum dollar amount.

Interdepartmental Report Review- Brian reported we sold 4,774 gallons of fuel to other departments in October. The average cost for the year is \$3.37 for unleaded and \$3.62 for diesel which includes the state tax of .309 per gallon. The department has sold 48,943 gallons through October.

Labor Percentage by Job Type Report- Brian reported as of the end of November - County work is 58.5%, State is 19.34%, Townships are 20.26% and Interdepartmental is 1.5%.

Unpaid Invoice Write- Off- Burgener Contract Carriers invoice has been paid in full.

State Project Review- Brine reported that there has been discussion with the State BHM and Region regarding our Salt Brine Maker MOU and the details regarding the use of solar salt. Brian also stated the state

has approved the use of a screen deck for rock salt and is working on some funding options. Brian has not signed the 2024 RMA with the state for \$915,700. Motion by Ken Borzick and seconded by Al Gibeaut to approve the 2024 RMA contingent on Brian getting the outcome he thinks is fair to the County and department. Motion carried.

County Project Review:

Local Bridge Project Update- County Road CX Bridge is complete. 14th Road bridge is still waiting for Railroad approval and Dover Road is in early design stages.

Causeway MLS project update- Scheduled for bid opening February 15th, 2024.

Richards Pit- Brian reported procurement of upgraded components has started, he has a survey meeting this afternoon at the pit. The tentative test run is anticipated August 15th, 2024.

Driveway Permit Discussion and Possible Action- Brian reported the 6-month trial is complete. The department installed 2 driveway culverts with no concerns voiced from homeowners. Brian is requesting approval to adopt the revised driveway permit fee schedule.

\$50.00- Alteration to existing driveway

\$100.00- New installation application fee

\$2,400.00- Standard 15"x24' culvert installation with provisions to extend. \$100 per foot up to 40 feet.

Moved by Dave Benson and seconded by Ken Borzick to approve the Driveway permit fee schedule.

Motion carried.

Town Project Review- The department has been working on brushing projects in Packwaukee and Westfield with stump grinding remaining.

Inter-Departmental Operations- The department completed some buckthorn removal for Parks at John Muir Park.

Equipment/ Property Purchase and Disposal- Brian is requesting approval of the purchase of one aluminum service body from Monroe for \$29,900 with a 28-week lead time. Also, from Olsen Trailer and Body for one mechanics service body and welder/air pack at \$65,000 with a 40-week lead time and 2 stainless dump bodies and backpacks at \$33,000 each with a 12-week lead time. All payable from the 2024 equipment budget. Brian stated if we see delays in the mechanics body it will be paid from the 2025 budget. No payments are due until receipt of completed trucks. Moved by Ken Borzick and seconded by Dave Benson to approve the purchases listed. Motion carried.

Brian is requesting approval to purchase a pre-emission 2007 International 4300 sign truck from Jefferson County for \$50,000. Shop staff have viewed the truck and reviewed the service records. Moved by Al Gibeaut and seconded by Dave Benson to approve the purchase from Jefferson County. Motion carried.

Positions and staffing update- Brian reported 2 current vacancies, will advertise again with new rates.

WCHA Updates- 2024 Road School is January 22nd through the 24th in the Wisconsin Dells. Brian will attend committee meetings on Monday and stay overnight to attend sessions on Tuesday. Registration is due for committee members by December 29th.

Upcoming Events/Issues/Correspondence- None

Review Vouchers- No questions

Dave Benson declared the meeting adjourned at 9:54 a.m.

Respectfully submitted-

Brenda Petersen, Highway Accountant

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Marquette County Department of Human Services Board Minutes

January 8, 2024 – In-Person and Virtual

Board Members Present: *Dave Benson (in person), Lance Achterberg (in person), Mary Walters (in person), Dave Matijevich (in person), Tim Jozwiak (in person), Barb Sheldon (in person), Damaris Thome (virtual), Jeff Frazer (10:12 a.m. virtual)*

Board Members Absent: Al Gibeaut

Others Present: *Mandy Stanley, Kris Bergh, Dawn Woodard, Jessie Cody, Annett Mooney (virtual), Ron Barger, Jan Krueger*

1. Call to Order	Mary Walters called the meeting to order at 10:00 am.
2. Review and Approve Agenda	Motion by Dave Benson to approve the agenda, seconded by Damaris Thome. Motion carried.
3. Review and Approve Minutes of December 11, 2023	Motion by Dave Matijevich to approve the minutes, seconded by Dave Benson. Motion carried.
4. Citizen Inquiries and Concerns, Introductions	None
5. Veteran's Services Officer Report	Kris Bergh shared 134 veteran cases are being worked on with 4 being at appeals board. 4 veterans passed away since last report. Kris reported he would be on vacation Jan. 29 th - Feb. 2 nd . Automatic door to be installed at Veterans Office.
A. Review Vouchers	No questions or comments were brought forward.
6. Human Services Reports	
A. Directors Report	Mandy Stanley reported Dining Site Facilitator position has been filled. Elder Benefit Specialist position has been filled internally leaving Adult Protective Services position open. The Billing Specialist Position was filled, he resigned, the position was offered to the next applicant who will be starting on 1/22/24. Still recruiting for Nurse and Financial & Business Manager. Jeremy Lee put in resignation- discussion on how to fill that dual position. Mandy reported she had attended a meeting with Gov. Evers at Family Health La Clinica. Beginning Jan 1 st Marquette County will no longer be the lead for IM Consortium. It was noted multiple trainings were held for staff.
1. Vouchers and Financial Reports	No questions or comments were brought forward.
2. Food Bank	Served 372 households. Received \$13,059.34 from Bowls for Hunger. Partnered with Montello Kwik Trip and will now pass out coupons for bread and eggs. An additional December donation of \$834.25 was received for the food bank.
B. Clinical Services Unit	Dawn Woodard shared there were 286 crisis calls and 36 walk-ins for 2023. Also, 14 detox admissions and 199 referrals to clinic- 4 still on waiting list. 195 individuals served in total for 2023. 4 adults in long term placement.

	Gave grant application and use updates. Survey for outpatient services to be done in January.
1. CCS/CST	Meeting scheduled for Jan. 18th, 2024 at 4:00 p.m. Mary reported the regional CCS meeting was held in December. Next regional meeting will be in March and held in Marquette County.
C. Children and Family Services Unit	Jessie Cody reported Children's Long Term Support Audit currently at 89.4%, ranked higher than state average.
D. Economic Support/Child Support	Annett Mooney reported child support served 813 cases with funds totaling \$90,821. 84. Economic Support 3,500 families with \$251,048 recovered in benefits. She noted FoodShare assistance is over 50% elderly population.
E. Aging and Disability Services Unit	Jan Krueger reported when schools close nutrition and transportation programs also close. Beginning Jan 15 th , the Goodwill tax program will have some volunteer tax program individuals assisting in Marquette County. Transportation copays have changed. Caregivers support group now in-person second Tuesday/month 2-3:30 p.m. and virtual fourth Monday/month 6-7:30 pm. COVID tests can be ordered through covidtest.gov as well as the Health Dept. Dining site is handing out covid tests and other supplies as needed.
1. Transportation Coordinating Committee	Next meeting January 18, 2024 at 9:00 a.m.
2. ADRC	Next meeting February 1, 2024 at 9:00 a.m.
7. Upcoming Events/Issues	No additional events reported.
8. Set next meeting date, time, topics	February 12th at 10:00 a.m. Mandy encouraged the board to send her training topic requests.
9. Adjourn	10:34 a.m.



MARQUETTE COUNTY LAND & WATER CONSERVATION DEPARTMENT



438 Industrial Drive ♦ Suite 1 ♦ Westfield, WI 53964 ♦ Phone (608) 296-2815

PARKS AND RURAL PLANNING COMMITTEE

Meeting Minutes

January 8th, 2024, 11:30pm

Virtual/WebEx or in Person at Services Center-Demo Room 480 Underwood Ave. Montello WI.

Chairman Borzick called the meeting to order at 11:30am.

Members: Ken Borzick, Kathleen McGwin, Gary Doudna, Karen Wampler Jeff Frazer (virtual) & Karen Christensen, Dave Benson. Others: Patrick Kilbey, Ron Barger, Keri Solis, Mary Walters.

Wampler, 2nd by Benson, motion to approve Agenda. **Motion Carried.**

Benson, 2nd by Doudna, motion to approve the October 2023 Meeting Minutes. **Motion Carried.**

Kilbey gave Monthly Report.

Large stand of invasive Buckthorn was removed by Highway Dept. at Muir Park saving a lot of hours of hand removal. All bathrooms and entrances have been locked up and closed for the winter.

Reimbursement to DNR for \$42,775 has been submitted by Kilbey for the grant covering Marquette Park on Mont'leau River. Expecting DNR reply soon.

Parks Contactor Christensen has started winter brushing at various properties.

Ice Age Trail Alliance (IATA) update was given by Frazer. Ice Age Trail has been given full National Park Service Designation meaning Marquette County now has a National Park. Discussion followed.

IATA will be having a work weekend in July on trail building just south of Muir Park. They are requesting to camp at Muir Park again, similar to last summer on their work weekend. Discussion was had on positive impacts to local businesses and how good they left the park after camping last summer.

Benson, 2nd by Wampler, motion to allow IATA Members to camp July 17-21st and to apply same rules as last camp session. **Motion Carried.**

Kilbey presented memorial bench donation request by Montello Rotary for bench at Marquette Park in honor of Bill Lind. Kilbey referred to the bench policy developed by this Committee in the past.

Kilbey has ability to approve bench following policy but wanted to ask Committee Members if anyone objected. After hearing none, Kilbey will work with Rotary on final details and location.

County Outdoor Recreation Plan (CORP) needs to be updated per DNR Guidelines. Ad-Hoc Committee will have to be formed to guide Kilbey in the process. Keri Solis will also assist where she can with the process. Discussion followed with several members of Committee asking to serve on Ad-Hoc (Doudna, Frazer, Christensen, Wampler and McGwin).

Benson, 2nd by Frazer, motion to recommend County Board to form Ad-Hoc Committee to update the Corp. **Motion Carried.**

McGwin reported that the John Muir History Route was still seeing steady traffic even though winter is upon us. Discussion followed on QR Code activity. McGwin anticipates major update to the route app this spring.

Committee reviewed October, November and December 2023 Expenses.

Meeting was adjourned by Chairman.

Executive and Finance
Meeting Minutes

January 8, 2024

Virtual and in-person at County Board Room-Services Center- 480 Underwood Ave, Montello, WI
53949

1. Chairperson Ken Borzick called the meeting to order at 12:31 p.m.
Members present: Ken Borzick-Chairperson, Judi Nigbor (virtual), Mary Walters, Dave Benson, Gayle Mack (virtual), Dennis Fenner, and Kathleen McGwin.
Others present: Administrator Ron Barger, Econ Dev./Tourism Coordinator Keri Solis, Chief Deputy Clerk Courtney Trimble (virtual), Stacy Kohn, Sheriff Joe Konrath (virtual), HS Director Mandy Stanley (virtual), EMS Director Rob Lulling (virtual)
2. Moved by Dave Benson and seconded by Dennis Fenner to approve the agenda as printed. Motion carried.
3. Moved by Mary Walters and seconded by Dave Benson to approve the minutes of the December 11, 2023, meeting. Motion carried.
4. Citizen Concerns and Comments- None
5. Report of Committee Members, Officials- None
6. Upcoming Events/Issues- None
7. Vouchers were reviewed.
8. There was no Corporation Counsel report presented for December.
9. Treasurer Jody Myers reported sales tax was \$137,171.13.
10. Economic Development & Tourism Coordinator Keri Solis reported information on deer hunting's impact on the area. Marquette County 3rd in the state for holiday hunt and 10th for total number of deer harvested of 6,352. She also reported she is applying for a WEDC grant.
11. County Clerk Kiley Lloyd reported there would be no Spring Primary for Marquette County. She also noted that there are three races for County Board and one open seat. Drawing of names for ballot placement to take place at 1:30 p.m. in the County Board Room.
12. Administrator Ron Barger reported Baker Tilly had a site visit in mid-December. Ron reported the ARPA funds project request of the Vaughn Hall elevator project is moving forward with their amount of funds being met.
13. The agenda having been completed Chairperson Ken Borzick declared the meeting adjourned at 12:41 p.m.

Kiley Lloyd, County Clerk

**Marquette County
Health
Department****428 Underwood Ave.
Montello, WI 53949
Telephone: (608) 297-3135
FAX: (608) 297-8923****BOARD OF HEALTH****January 9, 2024**

Acting Board chairperson, Mike Raddatz called the Board of Health meeting to order at 9:08 am. The following members were present: Judi Nigbor, Dr. William Franks, Al Gibeaut, Mike Raddatz, Kathleen McGwin, and Jan Mink. Also present were Jayme Sopha, Health Officer/Director, Jessica Jungenberg, Environmental Specialists, Ron Barger, County Administrator, Dan Buchholz, Director MIS, Sarah Jensen, Public Health Nurse, Jessica DeRosier, Public Health Nurse and Melissa Minnema, Administrative Assistant.

Members Absent: Barb Jordan and Kathy Jo Locke

Introductions were made by those attending the meeting.

Motion by Dr. William Franks, seconded by Kathleen McGwin to approve the agenda as posted and handed out. Motion carried.

No additions or corrections to the minutes of the October 3rd, 2023, Board of Health meeting. The minutes will be filed.

CITIZEN COMMENTS

None

ENVIRONMENTAL HEALTH**COUNTY CONCERNS**

A written report for the month of October was presented by Jessica Jungenberg. The month of October included the following contacts: 2 contacts-rabies program, 1 quarantine orders and 1 released from quarantine, 5 well water tests called and discussed results, provided DNR well grant information and handouts on well water treatment systems and no radon testing kits, 0 lead contacts, and 20 housing contacts regarding complaints of a no functioning septic, heating or portable water, infestation of bed bugs in apartment complex, and property that has been condemned.

A written report for the month of November was presented by Jessica Jungenberg. The month of November included the following contacts: 6 contacts-rabies program, 3 quarantine orders and 2 released from quarantine. 1 well water test, 0 lead contacts but completed a walk through for a family with a child of a low lead blood level, 0 radon kits. 3 housing contacts regarding complaints of no heat or water, garbage, and abatement orders.

A written report for the month of December was presented by Jessica Jungenberg. The month of December included the following contacts: 6 contacts-rabies program, 2 quarantine orders and 2 released from quarantine, 1 well water test and no radon testing kits, 0 lead contacts, and 2 abandoned building contacts regarding concerns about building being removed and disruption of soil causing issues with drinking water, also DHS contacted requesting information on the property.

AGENT STATUS PROGRAM UPDATE

The month of October included 17 Marquette County inspections, 0 re-inspection, and 4 pre inspection. There were 3 Waushara County inspections, 0 pre inspections, and 3 Green Lake County inspections. Attended 3 trainings.

The month of November included 10 Marquette County inspections, 1 re-inspection, and 0 pre inspection. There were 0 Waushara County inspections, 0 pre inspection, and 1 Green Lake County inspection. Attended 4 trainings

The month of December included 18 Marquette County inspections, 0 re-inspections, and 2 pre inspections. There were 8 Waushara County inspections, 0 pre inspections, and 0 Green Lake County inspections. Attended 4 trainings.

OLD BUSINESS

DISTRIBUTE AND DISCUSS CHA/CHIP BOOKLETS

Jayne distributed copies of the CHA/CHIP booklets. She briefly discussed the process it took to complete this information. An important part of the Board of Health members' job is to advocate for public health in our community. We now have booklets and brochures that the board and department staff can distribute in our community. The Health Department has been distributing the brochures at outreach events and will continue to do so. Discussion followed.

NEW BUSINESS

PHEP AND HARM REDUCTION DISCUSSION-Sarah Jensen PHN

Sarah has been working with a DHS program to complete guidelines for local health departments to use during a Public Health Preparedness Emergency. She has also been working with partners to have a plan in place if shelters are needed during an emergency. The Red Cross would help provide supplies but might not be available to help in person due to the other emergencies happening all over the country. Sarah talked about the Ask-A-Nurse Program she does monthly in both Montello and Westfield Schools. She provides resources and education on a different topic each month. The program is going very well and gives the kids a chance to become familiar with the Health Department. Columbia County Health Department has reached out to see how they can get the program started in their county. Sarah also discussed the different services and supplies provided with the Harm Reduction Program. We are part of the Narcan Direct Program, so we are able train and supply people with Narcan. We handed out 76 Narcan kits in 2023. The Health Department is partnering with EMS for a Leave Behind Program, this will help get Narcan into homes that might need it. The Health Department will be supplying the Village of Westfield Police Department with Narcan and is talking to the Marquette County Sheriff's Office and Village of Endeavor about supplying Narcan for them. Jayme stated that the county parks now have sharps disposal boxes installed and that they are being used.

COMMUNICABLE DISEASE/REPRODUCTIVE HEALTH DISCUSSION-Jessica DeRosier PHN

Jessica talked about the recent GYT Campaign, which provided free STI testing and treatment. The testing sites were held at different locations in the county. Six people were tested, and 180 condoms were handed out. She has been working to get the word out that the Health Department has reproductive health services. We also received a grant that will help us supply local taverns with condom dispensers and condoms. Jessica reported that there has been a 60% increase in Chlamydia cases from 2022 to 2023. She also talked about the Baby 101 Event that was held in Montello and how it went very well. The event had many vendors which provided education and resources to people planning on having children, were pregnant or had a child under the age of one. The event was attended by over 100 people from many counties.

APPROVAL OF OUT OF STATE TRAVEL FOR SARAH JENSEN PHN

Sarah Jensen received a scholarship to attend the NACCHO Conference in Cleveland, Ohio on March 25th -March 28th. The scholarship will cover the cost of the conference, travel, hotel, per diem and parking.

Motion by Kathleen McGwin, seconded by Judy Nigbor to approve the out of state travel for Sarah Jensen. Motion carried

BUDGET

BUDGET REPORT FROM ADMINISTRATION – Budget Report from Administration through the month of November was presented to the Board of Health members to review. No concerns.

REVIEW DEPARTMENT BILLS – A voucher of expenses for the month of December 2023, was provided for the Board of Health members to review.

UPCOMING EVENTS / ISSUES (FOR DISCUSSION ONLY)

Jayne informed the board that the strategic planning process will be starting soon. She may be reaching out to board members and Ron Barger for their input. Jan Mink, the new citizens board member, talked about her background and reasons for wanting to join the Board of Health. Funding and the time frame for when EMS would be taking over the Car Sear program were both discussed. Family Adventure Day has been set for April 13, 2024.

ADJOURN

Meeting adjourned by acting chairperson, Mike Raddatz at 10:07 am

Minutes submitted by Melissa Minnema