

## **Criminal Justice Coordinating Council Meeting Minutes from Monday, November 06, 2023**

*Present: Sheriff Joe Konrath, Mark Gumz, Public Defender's Office, Ron Barger, County Administrator, Mary Walters, County Board, Cliff Burdon, District Attorney, Marie Miller, District Attorney Office, Mandy Stanley, Human Services Director, Kayla Rolli, DOC, Bethany Ross, DOC, Dan Buchholz, IT, Frank Buress, (virtual attendance) Alice Schlotte, Treatment Court*

The meeting was called to order at 12:02 pm by Co-Chair, Attorney Mark Gumz.

Welcome and Introductions were made around the table. There was no public comment.

A motion to approve the agenda was made by Sheriff Joseph Konrath and was seconded by Mary Walters. A motion to approve the minutes was made by Mary Walters and seconded by Ron Barger.

### Treatment Court update

Update was provided by Alice Schlotte, Treatment Court Coordinator. The program currently has 13 participants and anticipate their next graduation for early 2024. Alice passed around the 2024 TAD application and budget for review. There is additional funding requested this year to support two additional team members attending the RISE Conference in May of 2024.

Mandy Stanley made a motion to approve the 2024 TAD application. Motion was seconded by Ron Barger.

Mark Gumz noted that Logan Robertson was hired as a Peer Support Specialist and began at the beginning of October. He will be working directly with Treatment Court Participants to give extra support when needed. Mark also shared that the Waushara County Treatment Court Team was able to observe our staffing and court on October 25<sup>th</sup>. Our team plans to attend their court within the next few months.

### Housing Update

Alice gave a brief update on the Treatment Court house. There are three individuals currently living in the house. There is an addition participant who has been able to move into the Daisy Lane house through United Methodist Church.

### Other issues for discussion

Sheriff Konrath noted an Opioid and Fentanyl training that is being offered by the Sheriff's Office. The training will be held in the County Board room on December 6<sup>th</sup>, with a morning and afternoon session. Sheriff Konrath attended a similar training in the

past and stated it was a great session. The training is open to the public and has been advertised.

Mandy Stanley shared that Dawn Woodard was able to secure funding and arrange for a Peer Support Training to be held virtually. There would be 50 applications accepted, with priority given to Marquette County residents.

A date for the next meeting will be set by email.

The meeting was adjourned.

Minutes respectfully submitted by Alice Schlotte

**CAP SERVICES, INC. • BOARD OF DIRECTORS MEETING**

**January 31, 2024**

**Meeting was virtual and in person; Lisa Grasshoff of CAP's Mental Health Navigator Program Presented**

**Members Present:** J. Dorn, D. Dounar, D. Gabrielson, A. Gibeaut, B. Gifford, B. Jarman, C. Jarvis, P. King, K. Locke, S. Moore, C. Novotny, M. Reepsdorf, S. Sickels, C. Steltenpohl, D. Thome, M. Walters, B. Wedell

**Members Absent:** S. Donovan, A. Eddy, K. Kohl, K. Will

**Staff Present:** N. Harrison, T. Lewis-Birkett, R. Rasmussen, P. Schmidt

B. Jarman called the meeting to order at 7:09 pm, roll call was taken and a quorum was present.

M. Walters made a motion to approve the minutes of the December 13, 2023 board meeting. The motion was seconded by D. Dounar and passed unanimously.

**Seatings and Resignations**

B. Gifford made a motion to accept all the following seatings and resignations. S. Moore seconded and the motion passed unanimously:

The resignation of Kathleen Lawrence as Head Start Policy Council representative due to accepting position as staff member with CAP.

The resignation of Amy Eddy as Low-Income Representative for Portage County due to requests to serve on two additional entities.

The seating of Cassie Novotny as the Head Start Policy Council Representative for first full term through November 2024, contingent on SBA approval, and appointed to the Governance Committee.

The seating of Matt Reepsdorf as a Community Representative for Waushara County for first full term from 1/1/2024-12/31/2026, contingent on SBA approval, and appointed to the Governance Committee.

The seating of Sara Sickels as a continuing Low-Income Representative for Outagamie County for first full term from 1/1/2024-12/31/2026.

**Notice items**

Action was taken via email on December 8, 2023: Committee unanimously approved the purchase of a 2015 Dodge Ram truck from Klein Automotive in Clintonville for a total of \$25,547.

Action was taken via email on January 25, 2024: Committee unanimously approved renewal of \$1 million line of credit with BMO through 12/30/2025.

Action was taken via email on January 25, 2024: Committee unanimously approved to refinance the mortgage for Olen Park Senior Village with First Business Bank.

**Consent Agenda**

D. Gabrielson moved to approve the consent agenda, C. Steltenpohl seconded, and the motion passed unanimously.

**Advocacy and Engagement Committee**

1. Approved the 2024 Development Plan.
2. Accepted the Q4 Board of Directors Advocacy Survey Results.

**Executive and Personnel Committee**

1. Accepted the Talent Engagement and Development (TED) Committee minutes of December 11, 2023 and January 8, 2024.

**Finance, Real Estate and Audit Committee** - *All items moved to the full board for discussion.*

**Governance Committee**

**Planning and Evaluation Committee**

1. Approved the Addendum to the Community Needs Assessment for Newcomers in Portage County.
2. Approved the January Proposal Status Report

**End of Consent Agenda**

**Committee Reports**

**Advocacy and Engagement Committee** – nothing further

**Executive and Personnel Committee** – nothing further

**Finance, Real Estate, and Audit Committee**

B. Wedell reported the items on the Consent Agenda were reviewed but not approved, no quorum. All items were moved to the full board for discussion. B. Wedell moved to approve all items, C. Jarvis seconded, and the motion passed unanimously.

1. Accepted the Loan Portfolio Report.
2. Accepted the Rental Occupancy and Delinquency Reports.
3. Approved the December 2023 Credit card statement summary.
4. Approved the November 2023 CAP Services Financial Report.
5. Approved the 2024 budgets:
  - a. 0040 – Corporate Maintenance
  - b. 0050 – Information Technology
  - c. 1810 – Corporate Housing Support (Lending)
  - d. 1820 – Corporate Property Management
6. Approved the extension of spending authority for corporate cost centers through February 2024, including Administration, Corporate General Operations, and Resource Development.

**Governance Committee** – nothing further

**Planning and Evaluation Committee** – nothing further

**Head Start Policy Council Report**

C. Novotny reported on the staffing shortages still being experienced by our Early Childhood Development department. She also mentioned a grant application is being submitted for In Kind.

**CEO Narrative Report**

N. Harrison reported 2024 marks the 60th anniversary of the War on Poverty and the formation of the community action movement. Please watch our social media for postings about this. She also noted May

is community action month, This year instead of our annual celebration, we are planning to hold local community events that will provide more of a focus on those areas we serve.

CAP launched our new centralized client database for CAP programs through empowOR. Staff have been in training, with human development and lending programs entering client information now as Phase 1. Weatherization and Early Childhood will join the training later this year. This is an exciting opportunity for CAP to maximize our data management and enhance services for clients.

N. Harrison also reported CAP is planning for significant funding shortages beginning October 1, 2024. The VOCA (Victims of Crime Act) funding will be decreased by at least 76%. This funding currently supports CAP's Family Crisis Center services in Portage, Waupaca, and Waushara counties. She noted our management is devising plans to continue to serve the same number of clients with fewer staff and looking at ways to increase revenue and decrease expenses. N. Harrison explained the State of Wisconsin has decided to limit the funding amount to \$250,000 and CAP Services is the only community action agency that offers these services; *our Family Crisis Center has been in operation since 1978, 45 years as of 2023.*

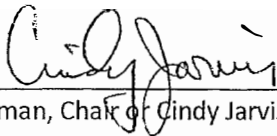
N. Harrison shared CAP's 2023 Corporate Outcomes Report can be found in the board packet. Please reach out with any questions. Also, the Wisconsin Help for Homeowners application portal will close on Friday, March 8 at 11:59 am, mailed applications must be postmarked by that date and the call center will close at the end of April.

**Old Business** – none

**New Business** - none

The meeting adjourned at 7:42 pm.

I certify that this is an accurate representation of the January 31, 2024 Board of Directors Meeting:



Brett Jarman, Chair of Cindy Jarvis, Secretary

Next Board meeting:

2/28/24

Location: **HYBRID**

**In-person: CAP's office  
2900 Hoover Road  
Stevens Point, WI 54481**

**Virtual: Zoom (link will be sent separately)**

5:00-6:00  
6:00  
6:30-7:00  
7:00pm

Committee meetings  
Light meal (in-person)  
Mental Health Wellness - EAP  
Business meeting



Extension  
UNIVERSITY OF WISCONSIN-MADISON  
MARQUETTE COUNTY

Division of Extension-Marquette County  
Marquette County Service Center  
480 Underwood Ave.  
Montello, WI 53949

Phone 608-297-3141  
Fax 608-297-9161  
Dial 711 for Wisconsin Relay  
<https://marquette.extension.wisc.edu/>

Pat Wagner, Area Director  
Christa Van Treeck, 4-H Youth Dev. Educator  
Hannah Zellmer, HDR Educator  
Laci Monroe, Food Wise Coordinator  
Natasha Paris, Regional Crops Educator  
Keri Solis, Support Staff  
Vacant, FoodWise Educator  
Anna Shillinglaw, AmeriCorps Member

## Minutes of the Marquette County Extension Education Committee Tuesday, February 13, 2024 Public Safety Room, Montello

**Let the record show that Committee Members Present were:** John Bennett, Dave Benson, Ken Borzick, Dennis Fenner. Also in attendance were Ron Barger, Administrator, and Daniel Buchholz, IT Department.

**Staff Present:** Hannah Zellmer, Christa Van Treeck, Laci Monroe, Anna Shillinglaw, Pat Wagner

**Call Meeting to Order-** Meeting was called to order by Fenner at 12:05 p.m. Meeting is being recorded on WebEX.

**Approve Agenda-** motion to approve the agenda by Ken Borzick with a second by Dave Benson. Motion carried.

**Approve December Minutes-** no discussion—motion to approve the minutes by John Bennett and second by Dave Benson. Motion carried to approve minutes as published.

**Citizens' Input-** none

**Educator Spotlight by Christa VanTreeck, 4-H Youth Development Educator**—Program work by VanTreeck was spotlighted in a UW-Madison Division of Extension press release. Congratulations to VanTreeck on this recognition. Program celebrated was the Youth Advocates for Community Health (YACH)

### **Educator Reports:**

**Human Development and Relationships Educator—Hannah Zellmer** – shared an update on programming and a written report was attached to the agenda.

**4-H Youth Development Educator—Christa VanTreeck** – shared an update on programming and a written report was attached to the agenda.

**AmeriCorps Program Mid-Year Update—Christa VanTreeck, 4-H Youth Development Educator, and Anna Shillinglaw, Wisconsin 4-H AmeriCorps Member**– shared a written update as well as a presentation about the Wisconsin 4-H AmeriCorps program here in Marquette County.

**FoodWise Nutrition Coordinator—Laci Monroe** – shared an update on programming and a written report was attached to the agenda.

**Regional Crops Extension Educator—Natasha Paris** – Paris was absent due to programming she was working with and a written report was attached to the agenda.

Motion by Borzick and second by Benson to put Educator reports on file. Motion carried.

**Area Extension Director Update - Pat Wagner** – shared an oral update that she is working through the annual performance management development process with all educator staff members. Their work is meeting so many needs of Marquette County residents.

**Review vouchers** completed.

### **Report of Extension Education Committee Members**

#### **a. Reports of official meetings held in the prior month**

- i. **Fair Committee** - Per John Bennett, the Fairboard meeting was held January 25, 2024 --Fair details continue to be worked out. June 22 and 27 are fairgrounds clean up days. Questions about Fair funding updates – Ron Barger gave an update on steps taken to request funds. Paul VanTreeck, Buildings and Grounds Department Chair, was sponsored by WCA to go to Washington, D.C. and make a request on Capitol Hill. Results are not known yet.

- ii. **Upcoming Events/Issues (for discussion only)** - none.

**Next Meeting Date -** March 12, 2024 at 11:15 a.m.

**Adjourn-**Fenner declared the meeting adjourned at 12:50 p.m.

Respectfully submitted,  
Pat Wagner

# MARQUETTE COUNTY HIGHWAY COMMITTEE

## Highway Department Office Building

### Virtual and In-Person Meeting

February 20<sup>th</sup>, 2023 – Meeting Minutes

#### Call to order:

9:00 a.m. by Highway Committee Chair Dave Benson.

#### Members of the committee present:

Present: Dave Benson, Ken Borzick, John Bennett, Al Gibeaut and David Krentz. Other county officials present Brian Trebiatowski. Ron Barger and Brenda Petersen.

#### Review/Approve the Agenda:

Moved by John Bennett and seconded by Al Gibeaut to approve the agenda. Motion carried.

#### Review/Approve the minutes from previous meeting:

Moved by Ken Borzick and seconded by Dave Krentz to approve the minutes from the January 16<sup>th</sup>, 2024, Highway Committee Meeting. Motion carried.

#### Citizens Input: None

#### Township Questions/Comments/Concerns: None

#### Chapter 60 Ordinance Discussion and Possible Action:

Brian reviewed the changes to the Ordinance, including the addition of the speed limit on CTH E east of Neshkoro, an adjustment to the equipment purchase language, and ATV language adding reference to Statute 23.33 and emergency closure of routes. Discussion followed. Moved by Ken Borzick and seconded by Al Gibeaut to approve the changes and forward to County Board. Motion carried.

#### Financial Reports:

##### State Financial Report Review:

RMA costs for January totaled \$152,744 which makes the department 83.32% under budget for the year, with \$762,956.01 remaining. The bulk of the costs were for winter maintenance and brushing and patrol supervision.

##### County Report Review:

Costs totaled \$272,781.91 in January, with \$71,718 going to County Maintenance of which most of the costs were brushing. Winter Maintenance costs for January were \$197,513 which included snow/ice removal and spraying brine. Road Construction costs were \$3,550 for an upcoming project on County Road E. Our current balance remaining is \$5,201,725.

##### Town Report Review:

Townships did a total of \$201,612.20 in work in January with \$61,881.24 being labor costs. Villages and City had \$6,629.43 in work with \$678 in labor costs. The current year labor comparison vs the 5-year average is down 8.35%. Comparing the current year to last year, labor is down 5.23%. When looking at seasonal work, construction is down 32.15% and the Winter Maintenance is up 26.12% compared to the previous 5-year average.

##### Interdepartmental Report Review:

Brian reported we sold 5,161.49 gallons of fuel to other departments in January. The average cost for the year is \$2.8813 for unleaded and \$3.2873 for diesel which includes the state tax of .309 per gallon.

##### Labor Percentage by Job Type Report:

Brian reported as of the end of January 2024- County work is 58.03%, State is 19.13%, Townships are 22.06% and Interdepartmental is .78%.

##### Approval of 2024 Transportation Development Assn Dues:

Brian reported the dues are \$300 for 2024. Moved by John Bennet and seconded by Al Gibeaut to pay the annual dues. Motion carried.

#### State Project Review and Update:

2024 RMA: Brian stated the North Central Region has decided to roll all Performance Based Maintenance (PBM's) into the RMA/DMA's. Brian stated this essentially removes over-recovery opportunities for counties. The region has requested Brian to provide an estimate for crackfilling on STH 73.

**County Project Review and Update:**

**Local Bridge Project Update:**

UPR has officially rejected the design of the 14<sup>th</sup> Road Bridge. Brian stated this is like the 3 in Columbia County, they are asking that the bridge span the entire RXR Row. Columbia County is approximately a year ahead of the process on 14<sup>th</sup> Rd and getting little traction in dealing with the railroad.

**Causeway MLS project update:**

Brian reported bidding closed last Thursday, low bid was \$71,660 underestimate. Lightweight fill was listed as an alternate item, to allow the department to use their source of material. Brian has multiple samples he will be dropping off at AET in Wausau. Brian reported that all would be cheaper than the contractors' source should they meet spec. Brian also has a sample of the contractors' source that he will drop off as well. Should the department's lowest cost option work the project will come in approximately 11% underestimate.

**Engineering Contract Amendment:**

Brian reported there are additional costs to update the design and bidding documents, rebidding from 2022, and construction observation which total \$22,100. Moved by Dave Benson and seconded by John Bennett to approve the additional costs of \$22,100. Motion carried.

**Richards Pit Update:**

Asphalt plant concrete being poured. Scale work to begin next week. Checks will be going out for components and upgrades. Brian reviewed the payment plan with the committee.

**Bridge Inspections:**

Brian stated that proposals have been slow to come back, stating he does have one acceptable proposal from a reputable firm but would like some competitive numbers before deciding.

**New 6-20' Culvert Program:**

Brian reported the DOT has rolled out a new program to address large culverts and small bridges. He reported the County will assist the Towns that request assistance in gathering information and uploading it into HSI database.

**New Agricultural Road Improvement Program:**

Brian informed the committee about a new DOT program limited to minor collectors and local roads. Roads must have been weight posted for at least 1 month in previous year. Webinars will be coming with more information. Tentative County Road segments are CTH A from STH 23 to CTH D and CTH Y from CTH J to Waushara County Line.

**Town Project Review and Update:**

Brushing projects are done in townships with the light winter.

**Inter-Departmental Operations:**

Lower Locks brushing is completed.

**Equipment/ Property Purchase and Disposal Update:**

Chassis and dump body's have been ordered, new cab to arrive for 823 at Truck Country.

**Positions and Personnel Update:**

2 vacancies, last application round saw 1 applicant after a month. Vacancies will be carried at this time with the mild weather.

**WCHA Updates:**

Brian has a regional meeting tomorrow in Merrill.

**Upcoming Events/Issues/Correspondence:** None

**Voucher Inquiries:** None

**Adjourn:**

Dave Benson declared the meeting adjourned at 9:27 a.m.

Respectfully submitted-  
Brenda Petersen, Highway Accountant  
bt

# Marquette County Department of Human Services Board Minutes

March 11, 2024 – In-Person and Virtual

Board Members Present: *Dave Benson (in person), Lance Achterberg (in person), Mary Walters (in person), Dave Matijevich (in person), Tim Jozwiak (in person), Barb Sheldon (in person), Damaris Thome (virtual)*

Board Members Absent: Jeff Frazer

Others Present: *Mandy Stanley, Jan Krueger, Kris Bergh, Dawn Woodard, Annett Mooney, Ron Barger*

|                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|----------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. Call to Order                                   | Mary Walters called the meeting to order at 10:00 am.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 2. Review and Approve Agenda                       | Motion by Dave Benson to approve the agenda, seconded by Al Gibeaut. Motion carried.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 3. Review and Approve Minutes of February 12, 2024 | Motion by Barb Sheldon to approve the minutes, seconded by Dave Benson. Motion carried.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| 4. Citizen Inquiries and Concerns, Introductions   | None                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 5. Veteran's Services Officer Report               | Kris Berg reported they closed 4 cases, 124 open cases, 4 cases at appeals board, 2 vets passed away, lots of upcoming events and conferences/meetings. From April 15 <sup>th</sup> -19 <sup>th</sup> Kris and Brandon out for the Green Bay CVSO Spring Conference. Expanding healthcare change that any vet exposed to toxins now eligible for VA healthcare. Two new VA clinics to open in May- East Madison and Baraboo.                                                                                                                                                                                                                                                                                                                           |
| A. Review Vouchers                                 | No questions or comments were brought forward.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| 6. Human Services Reports                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| A. Director's Report                               | Mandy Stanley reported Meal Transport position has been filled. In the process of making offers for Adult Protective Services Position and Crisis Manager Position. Not many applicants for accountant position. The Nurse position has been reposted. The former retired public health nurse is filling in during the meantime. Resignation for CLTS Case Manager to be posted soon. Donation has been received from Jared Abbrederis SOW Foundation. Discussion regarding SOW Foundation and other ways he supports several units in Marquette County and neighboring counties. Contracting with leadership consultant for management training. Currently analyzing data for phone and reception services. Has been a challenge to cover the phones. |
| 1. Review Vouchers and Financial Reports           | Some questions regarding vouchers. Interpretation services discussed.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| B. Aging and Disability Services Unit              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| 1. Presentation on Elderly Nutrition Program       | Jan Krueger shared a presentation for National Nutrition Month of March. Marquette County Elderly Nutrition Program began in 1978, partially funded by Older Americans Act. There are currently three daily routes. Jan discussed the changes that have been                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |

|                                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                          | made over the years for the program. Over the last 5 years congregate dining site attendance has decreased and home delivered meals have increased, even post pandemic. Nutrition Program Cost Pool discussed. Meal calculation tool discussed. Marquette County has 6 dining locations. "More Than a Meal" slogan discussed along with benefits of socialization for the elder community. March/April Newsletters are out. Link to broadband survey in newsletter. |
| 2. Transportation Coordinating Committee | Next meeting April 18, 2024 at 9:00 a.m.                                                                                                                                                                                                                                                                                                                                                                                                                            |
| 3. ADRC                                  | Next meeting May 16, 2024 at 9:00 a.m.                                                                                                                                                                                                                                                                                                                                                                                                                              |
| C. Children and Family Services Unit     | Jessie Cody out sick.                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| 1. CST/CCS Coordinating Committee        | Next meeting April 18, 2024 at 4:00 p.m.<br>Next regional meeting March 20 <sup>th</sup> 10:00 a.m.                                                                                                                                                                                                                                                                                                                                                                 |
| D. Clinical Services Unit                | Dawn Woodard shared Prime for Life sessions in Montello and Westfield School Districts will be March 18 <sup>th</sup> - April 11 <sup>th</sup> . In February there were 18 crisis calls, 2 Emergency Detentions, 5 Emergency Detentions for the year, 4 individuals in long term placement, 18 referrals, waitlist for both outpatient and CCS.                                                                                                                     |
| E. Financial Unit                        | Jen Vote on vacation.                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| 1. Food Bank                             | HS Volunteer Awards Banquet April 17 <sup>th</sup> at the American Legion. Volunteer statistics shared.<br>Food Bank- households served 330 (10 new) with 710 people served.<br>In 2023 there were 725 households served.<br>Grant applied for to replace walk in freezer.                                                                                                                                                                                          |
| F. Economic Support/Child Support Unit   | Annett Mooney reported February child support collected was \$107,000.<br>Food Share recipients at 1,700.<br>Currently 10 families in childcare program with 16 children.<br>The call center had 12,509 calls. Annett noted Badgercare premiums coming back for people that apply in April.                                                                                                                                                                         |
| 7. Upcoming Events/Issues                | No additional events reported.                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| 8. Set next meeting date, time, topics   | April 8 <sup>th</sup> at 10:00 a.m.                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| 9. Adjourn                               | 11:15 a.m.                                                                                                                                                                                                                                                                                                                                                                                                                                                          |



# MARQUETTE COUNTY LAND & WATER CONSERVATION DEPARTMENT



438 Industrial Drive ♦ Suite 1 ♦ Westfield, WI 53964 ♦ Phone (608) 296-2815

## PARKS AND RURAL PLANNING COMMITTEE

### Meeting Minutes

March 11<sup>th</sup>, 2024, 11:30pm

Virtual/WebEx or in Person at Services Center-Demo Room 480 Underwood Ave. Montello WI.

Chairman Borzick called the meeting to order at 11:30am.

Members: Ken Borzick, Kathleen McGwin, Gary Doudna, Karen Wampler, Karen Christensen, Dave Benson. Others: Patrick Kilbey, Ron Barger, Keri Solis, Mary Walters, Joe Konrath and Cliff Burdon.

Wampler, 2<sup>nd</sup> by Benson, motion to approve Agenda. **Motion Carried.**

Benson, 2<sup>nd</sup> by Wampler, motion to approve the January 2024 Meeting Minutes. **Motion Carried.**

Kilbey gave Monthly Report.

Lower Locks: will be receiving new sign from DNR listing property managed by Marquette County. Major brushing/dead ash tree removal was done along the entire Lower Locks Rd. after Hwy. Dept. complained of branches hitting their plow trucks. Front 1/3 of Locks Rd. will have gravel laid and shoulder work to match work done on other 2/3 of road.

Krakow: New bathroom to be installed by DNR replacing old, unserviceable structure.

Misc. Christensen has been busy brushing and removing dead trees (Puckaway, Lower locks) and also cleaning up after winter plow damage.

Final grant update given by Kilbey for the Marquette Park on Mont'Leau River. Total expenses over 4 years totaled \$80,522. Reimbursement of \$40,261 received by DNR and donations totaled \$22,781. Total cost to County was \$17,480. Discussion Carried.

Benson, 2<sup>nd</sup> by Wampler motion to move into closed session under Agenda item 8. **Motion carried** on roll call vote with all members present voting yes to proceed to Closed Session.

Benson, 2<sup>nd</sup> by Christensen motion to return to open session under Agenda item 9. **Motion carried** on roll call vote with all members present voting yes to proceed to Open Session.

Committee reviewed January and February 2024 Expenses.

Meeting was adjourned by Chairman.

**Executive and Finance**  
**Meeting Minutes**

March 11, 2024

Virtual and in-person at County Board Room-Services Center- 480 Underwood Ave, Montello, WI  
53949

1. Chairperson Ken Borzick called the meeting to order at 12:30 p.m.  
Members present: Ken Borzick-Chairperson, Judi Nigbor, Mary Walters, Dave Benson, Dennis Fenner, and Kathleen McGwin.  
Others present: Administrator Ron Barger, Abby Swan (virtual), Econ Dev./Tourism Coordinator Keri Solis, Chief Deputy Clerk Courtney Trimble (virtual), Sheriff Joe Konrath, Conservationist Pat Kilbey, HS Director Mandy Stanley (virtual), EMS Director Rob Lulling (virtual), Brian Trebiatowski, Health Director Jayme Sopha (virtual),
2. Moved by Dave Benson and seconded by Judi Nigbor to approve the amended agenda as printed. Motion carried.
3. Moved by Dennis Fenner and seconded by Mary Walters to approve the minutes of the February 12, 2024, meeting. Motion carried.
4. Citizen Concerns and Comments- None
5. Report of Committee Members, Officials- None
6. Upcoming Events/Issues- None
7. Vouchers were reviewed.
8. There was no Corporation Counsel report presented for February.
9. Economic Development & Tourism Coordinator Keri Solis reported loans are available to businesses that have been impacted by lack of winter weather with July 31<sup>st</sup> deadline- 0% interest for one year, after one year 4% interest. Discussed broadband report- PSC awards given to an area in Marquette County. Charter timeline now 2025 to complete Marquette County. Town of Newton and area of Crystal Lake still has the most difficulty getting covered. Discussion regarding assisting older residents with technology assistance.
10. Treasurer Jody Myers reported sales tax was \$95,352.09. Jody presented information regarding the Treasurer's position prior to the salary setting discussion.
11. Administrator Ron Barger opened the discussion for the elected officials' salaries.  
Moved by Judi Nigbor to give the three elected officials a \$1.50/hr. raise starting in 2025 with an annual 2% inflationary adjustment. Motion died due to lack of a second.  
Discussion regarding stipend for additional non-constitutional duties rather than adding to base salary. Administrator Barger's suggestion was beginning in 2025 increase of County Clerk \$7,500, Treasurer \$4,500, and Register of Deeds \$3,000.  
Moved by Dave Benson and seconded by Kathleen McGwin to increase salary beginning in 2025 County Clerk salary by \$7,500, Treasurer by \$5,000, and Register of Deeds by \$4,250. Ron noted there would need to be an inflationary adjustment also included in which he had included in his suggestion. With that in mind, moved by Dave Benson and seconded by Kathleen McGwin to go with Administrator Barger's suggested amounts and amend the motion to increase the 2025 County Clerk salary by \$7,500, Treasurer by \$4,500, and Register of Deeds by \$3,000 with an annual \$1,500 inflationary adjustment to begin 2026 through the term. Moved by Dennis Fenner and seconded by Kathleen McGwin for the County Clerk's salary to be \$5,000 with a \$2,500 WisVote stipend. Motion failed. (2:4) Vote taken on original amended motion of increase the 2025 County Clerk salary by \$7,500, Treasurer by \$4,500, and Register of Deeds by \$3,000 with an annual \$1,500 inflationary adjustment to begin 2026 through the term. Motion carried (5:1) (Noes: Nigbor)
12. Administrator Barger presented information regarding an updated emergency closure policy. Moved by Dennis Fenner and seconded by Dave Benson to forward updated emergency closure policy to County Board. Motion carried.  
Administrator Barger discussed EMS union changes and noted he is having a difficult time getting in touch with anyone as to what organization will be taking over for the

union being there is no contact.

Administrator Barger presented information regarding health insurance changes. The plan includes a small co-pay and small deductible in some cases. Plan is still in ETF. 2025 numbers will not be available until mid-August.

Moved by Kathleen McGwin and seconded by Mary Walters to forward local health plan to county board. 5:1 (Noes: Benson)

Other Updates: Gary Krueger submitted his proposal for Humane Officer Services. Ron will be taking some other proposals and discussing further with the Judicial & Public Safety Committee.

13. Moved by Dennis Fenner and seconded by Dave Benson to move into closed session per Wis. Stat. 19.85 (1)(c) and 19.85 (1) under agenda item 12. Motion carried on a roll call vote with all members present voting yes. Closed session began at 2:18 p.m.
14. Moved by Mary Walters and seconded by Dave Benson to return to open session as per Wis. Stat. 19.85 (2) and agenda item number 13. Motion carried on a roll call vote with all members present voting yes. Open session began at 2:49 p.m.
15. The agenda having been completed Chairperson Ken Borzick declared the meeting adjourned at 2:49 p.m.

Kiley Lloyd, County Clerk

## **JUDICIAL & PUBLIC SAFETY COMMITTEE MINUTES**

**March 13, 2024**

Remote Meeting using WebEx/phone and in-person at Services Center- County Board  
Room

480 Underwood Ave— Montello, Wisconsin

1. Chairperson Judi Nigbor called the Public Safety Committee meeting to order at 2:30 p.m.

Members present: Judi Nigbor, Al Gibeaut, Kathy Jo Locke, Ken Borzick, and Mary Walters.

Others present: Administrator Ron Barger, EMS Director Rob Lulling, Shari Rudolph (virtual), ME Tom Wastart, MIS Director Dan Buchholz, Dave Benson, EMS Assistant Director Jordan Powell (virtual)

2. Motion to approve the agenda as presented by Ken Borzick and seconded by Al Gibeaut. Motion carried.
3. Motion to approve the February 6, 2024, minutes by Al Gibeaut and seconded by Mary Walters. Motion carried.
4. Reports of official meetings held in the prior month- None
5. Upcoming Events/Issues/Citizen Comments- None
6. Committee Reviewed Vouchers as Presented- Company Striker explained by EMS Director Rob Lulling.
7. Clerk of Circuit Court Shari Rudolph gave an update to the committee- Just finished a 3-day jury trial, with another starting soon. Sheriff Joe Konrath reported EM Director Lt. Williams will graduate from the NA Academy this week and return next week. Medical Examiner Tom Wastart reported arrangement with Marquette County and Green Lake County is going well. They are shopping around for a Tahoe for ME. DA Cliff Burdon reported Assistant DA has been difficult to fill- received an application from new Law School grad and will interview applicant with Melanie soon.
8. Administrator Ron Barger reported Gary Krueger turned in his offer contract for Humane Officer. Ron reported he has another offer from someone in Oxford. RFP will be put out with a deadline of July. Consensus was townships would not be able to handle it on their own and county should provide some type of Humane Officer coverage.
9. EMS Director Rob Lulling reported cardiac monitors Master Medical was trying to sell us refurbished monitors that were 11 years old. They reported it would be \$20,000 more for newer models. Rob reached out to Phillips Medical and let them know Marquette County needs an additional \$20,000 for the monitors we have and is waiting to hear back.  
Option 1: Take the refurbished monitors that are 11 years old.  
Option 2: If we can get Phillips to give us the \$20,000 we could get monitors that would be refurbished but newer. Would last us 5-6 years.

Option 3: Spend \$270,000 on 5 new monitors, with 5-year warranty.

Committee consensus is to allow Ron to sign contract if Phillips Medical will cover the \$20,000.

Rob reported there were 112 calls in February. Rob has been appointed to the State EMS Board and is currently on the Rural EMS subcommittee, which is meeting regarding getting tech schools to teach more in rural areas.

Rob noted in Nov. 2021 he was approved to use the county vehicle to and from home- Twice in last 6 months he has received e-mails questioning the vehicle use. Yesterday received an 18-question survey regarding vehicle use. Rob asked the committee if there were issues, or they felt they should reevaluate. Ron said he would draft a response for county vehicle use. Committee still supports EMS Director use of vehicle.

10. Moved by Ken Borzick and seconded by Mary Walters to move into closed session per Wis. Stat. 19.85 (1)(c) under agenda item 10a. Motion carried on a roll call vote with all members present voting yes. Closed session began at 3:17 p.m.
11. Moved by Ken Borzick and seconded by Mary Walters to return to open session as per Wis. Stat. 19.85 (2) and agenda item 10b. Motion carried on a roll call vote with all members present voting yes. Open session began at 4:30 p.m.
12. Moved by Mary Walters and seconded by Al Gibeaut to approve a \$1.00 per hour increase for weekend and nightshift for dispatch/jail to come out of Sheriff's Office budget having no impact on the general fund and to forward to the Executive & Finance Committee. Motion carried.
13. Executive & Finance Committee Chairperson Ken Borzick noted there would be a special Executive & Finance Committee meeting held prior to County Board on March 19<sup>th</sup> at 6:00 p.m.
14. The agenda having been completed Committee Chairperson Judi Nigbor declared the meeting adjourned at 4:31 p.m.

Kiley Lloyd, County Clerk

MARQUETTE COUNTY PLANNING AND ZONING COMMITTEE

MARCH 13, 2024

County Board Room – Services Center; In person and virtual

**Members present:** Judi Nigbor Chair; Al Gibeaut, Gayle Mack, Dave Krentz

**Member not present:** Jon Vote

**Others present:** Tom Onofrey, Ron Barger, Nicole Ziebell, Philip Hoffmann, Sjoerd and Bonnie Elizabeth Feenstra, Kyle and Michael Paullin, Robert Corliss. Virtual-Dave and Karla Vogelsang, Todd Jaeger, Maisyn Vogelsang

**Chair called the meeting to order** and asked for approval of the agenda; motion by Gibeaut, second by Krentz; motion carried.

**Chair asked for approval** of minutes from February 7, 2024, meeting; motion by Mack, second by Krentz; motion carried.

**Citizens' comments or concerns:** None.

**Chair opened item 4:** A public hearing on an amendment to the Marquette County Comprehensive Plan planned land use map-Town of Montello.

Onofrey summarized the reason for the amendment and stated this change goes along with Item #7 on the agenda. Motion by Gibeaut to approve the amendment and move onto County Board; second by Krentz; discussion; motion carried 4-0.

**Chair opened item 5:** Reopening of a public hearing on an application by Philip & Emily Hoffmann, Owners, 224 Lake Avenue, Montello WI 53949, for a rezoning from a Residential (R-1) District to an Agriculture Residential (AG-3(2)) District for the following lands: Lots 1 & 2 of CSM 1790 being part of the lot 13 of Northshore Estates II, North 61 feet of lot 14 of Northshore Estate II and part of Government Lots 3 & 4 less CSM 2356, Section 13, Town 15 North, Range 9 East, Town of Packwaukee, containing 8.35 acres more or less.

Onofrey summarized the rezone and noted that the Town requests an amendment to only rezone 2.59 acres. Discussion followed. Motion by Gibeaut to approve application request to rezone lot 1 & 2 of CSM 1790 and move onto County Board; second by Krentz; discussion; motion carried 3-1 (No – Mack).

**Chair opened item 6:** A public hearing on an application by Daniel and Karla Vogelsang, W6965 Fern Rd, Oxford, WI 53952 for a rezoning from an Agriculture Open Space (AO) District to a General Agriculture (AG-2) District for the following lands: W1/2 of the NE1/4-SE1/4 less W 33 feet, Section 11, T15N R8E, Town of Oxford, containing 19 acres more or less.

Onofrey summarized the rezone that was required after a land division occurred that did not meet ordinance requirements was recorded in the Register of Deeds office. Discussion followed. Motion by Mack to approve application and move onto County Board; second by Krentz; discussion; motion carried 4-0.

**Chair opened item 7:** A public hearing on an application by Sjoerd and Bonnie Elizabeth Feenstra, N2944 14th Rd, Montello, WI 53949 for a rezoning from a Resource Protection (RP) District to a Prime Agriculture (AG-1) District for the following lands: The SE1/4-SW1/4, less the southern 66 ft and the SW1/4-SW1/4, less the southern 66 ft, Section 29, T15N R10E, Town of Montello, containing 76 acres more or less.

Onofrey summarized the rezone. Motion by Gibeaut to approve application and move onto County Board; second by Mack; discussion; motion carried 4-0.

**Chair opened item 8:** A public hearing on an application by Lyle and Kathy Paullin Trust, N8529 North Rd, Ixonia WI 53036-9713 for a rezoning from a Prime Agriculture (AG-1) to a General Agriculture (AG-2) District for the following lands: Lot 2; CSM 1189, being part of the N1/2 of the NW1/4, Section 30 and the S1/2 of the SW1/4, Section 19, T17N R9E, Town of Newton, containing 27.36 acres more or less.

Onofrey summarized the rezone and that a CSM is required after the process to create the two lots of which one will have the house and 2<sup>nd</sup> lot will be vacant for grandson to build home on. Motion by Mack to approve the application and move onto County Board; second by Gibeaut; discussion; motion carried 4-0.

**Chair opened item 9:** A public hearing on an application by Robert J Corliss, N602 Co Rd T, Endeavor, WI 53930 for a rezoning from a Prime Agriculture (AG-1) to an Agriculture Residential (AG-3(4)) and Farmland Preservation (FPO) District for the following lands: The SW1/4-SW1/4, Section 27, T14N R9E, Town of Moundville, containing 40 acres more or less with 5 acres rezoned to AG-3(4) and the remaining 35 acres to the FPO District.

Onofrey summarized the rezone and that a CSM is required after the process to create the 4-5 acre lot of which will be vacant for son to build home on. Motion by Gibeaut to approve the applicatin and move onto County Board; second by Mack; discussion; motion carried 4-0.

**Chair opened item 10:** A public hearing on an application by Maisyn and Dylan Vogelsang, N423 Co Rd T, Endeavor, WI 53930 for a rezoning from a Prime Agriculture (AG-1) District to an Agriculture Residential (AG-3(4)) District for the following lands: Part of the SE1/4-NE1/4 lying North of CSM 1007, Section 33, T14N R9E, Town of Moundville, containing 4.86 acres more or less.

Onofrey summarized the rezone and stated that the Town Board tabled until March meeting. Motion by Gibeaut to honor Town Board and table until next month's meeting; second by Mack; discussion; motion carried 4-0.

**Chair opened item 11:** Onofrey recommended the reappointments to the Board of Adjustment for Mary Walters; Town of Oxford, Lance Achterberg; Town of Packwaukee and Adam Malsack; Town of Mecan. Motion by Mack to approve; second by Gibeaut; motion carried 4-0.

**Chair opened item 12:** Discuss amendments to the Marquette Code of Ordinances Chapter 70-Zoning. Onofrey explained he is cleaning up the shoreland zoning to follow State shoreland zoning rules. Motion by Gibeaut to approve ordinance amendments as presented by Onofrey; second by Mack; motion carried 4-0.

Onofrey discussed shipping container language in the ordinance and recommended to take a closer look and get more clarification about what to allow and not allow.

**Chair opened item 13:** Register of Deeds report. No Questions from the committee. Ziebell explained that Tina Kilgore started last Wednesday and was coming back Thursday for more training.

**Chair opened item 14:** Director report. Onofrey said the revenue was in a normal spot this time of year. 3 new house permits have been issued. Implementation of the new software has started and they are working out the bugs so there are no violation reports to discuss this month. Corp Counsel is working on approximately 10 violations that were turned over to her and a couple have been resolved. Advertising for replacement of Onofrey's replacement has been done and goes until the end of March.

**Chair opened item 15:** Zoning Technician report. None She is away at a 3-day conference.

**Chair opened item 16:** Review PZLID and ROD Vouchers. No Comments.

**Chair adjourned the meeting at 5:16 p.m.**

Respectfully submitted,

Nicole Ziebell