

Marquette County Department of Human Services Board Minutes

August 12, 2024 – In-Person and Virtual

Board Members Present: *Chuck Bornhoeft (in person), Mary Walters (in person), Tim Jozwiak (in person), Dave Matijevich (in person), Barbara Sheldon (in person), Margaret (Peggy) Krause (in person), Ken Borzick (in person) Damaris Thome (virtual)*

Board Members Absent: Scott Kempley

Others Present: *Mandy Stanley, Kris Bergh, Jennifer Vote, Jan Krueger (virtual), Dawn Woodard, Annett Eckes, Jessie Cody, Ron Barger*

1. Call to Order – County Administrator	Mary Walters called the meeting to order at 10:01am
2. Review and Approve Agenda	Ken Borzick made a motion to approve the agenda. Chuck Bornhoeft seconded the motion. Motion Passed.
3. Review and Approve Minutes of July 8, 2024	Peggy Krause made a motion to approve the minutes. Chuck Bornhoeft seconded the motion. Motion Passed.
4. Citizen Inquiries and Concerns, Introductions	Mark Emond– concerns for people working in the senior meal program. Mark presented on needs and services offered. Presented hours available and quality of food and services. Advocating for supporting the staff and services of the senior nutrition program. Recommends that the cooks be elevated to full-time status. Mark’s written letter was supplied to Mandy Stanley and shared with the Human Services Board.
5. Veteran’s Services Officer Report	Kris Bergh shared information on his department’s outreach activities and services in the previous month. Shared information on upcoming events. Review of appeal process.
A. Review and Approve 2025 Veterans Services Budget	Kris Bergh shared details related to the proposed 2025 Veterans Budget. Kris reviewed line items and discussed increases and decreases with explanation. Ron outlined expectation of budget proposals. Questions presented and discussed by committee members. Ken Borzick made a motion to approve the 2025 Veterans Services Budget. Dave Matijevich <i>seconded the motion</i> . Motion Passed.
B. Review Vouchers	No issues or questions brought forward
6. Discussion and Action on a Resolution to Request State Funding for the Community Support Program (CSP) and Crisis Services	Mandy presented a recommendation on a resolution. Information shared in board member packets. Dawn shared specifics related to the CSP and Crisis programs. Discussion on the impact of these programs in the community. Discussion on numbers within the program. Discussion on process of the resolution. Discussion on possible impact to the budget. Ken Borzick made a motion to approve the resolution and pass it on to the County Board. Chuck Bornhoeft seconded the motion. Motion Passed.
7. Review and Approve Human Services Policy on the Use of Carryover Funds	Mandy presented a Policy on the Use of Carryover Funds for Human Services. Mandy reviewed the programs related to specific funds and the criteria related to those funds. Ron discussed the direct request from the auditors.

	Peggy Krause made a motion to approve the policy and pass it on to the county board. Chuck Bornhoeft seconded the motion. Motion Passed.
8. Review and Discuss Draft 2025 Human Services Budget	Mandy presented a draft of the 2025 Human Services Budget. Mandy discussed some highlights of the budget. Discussion was supported by Jen Vote with detail to a few specific line items. Areas of need were discussed. Carryover accounts were discussed. Out of home placement costs were discussed. State Aid and Revenue were discussed in relation to the positions within Human Services.
9. Human Services Reports	
A. Director's Report	Mandy Stanley reported updates on personnel and positions.
1. Review Vouchers and Financial Reports	Questions on financial reports discussed. Discussion on billing process and workload.
B. Financial Unit	Jen Vote has shared numerous items on the budget and fiscal report. No further questions.
1. Food Bank	Jen Vote presented that the food bank is doing well.
C. Economic Support/Child Support Unit	Annett Eckes shared information on the services provided in the previous month. Shared information related to current workload. Shared information related to outreach.
D. Clinical Services Unit	Dawn Woodard shared information on the services provided in the previous month. Shared information related to outreach.
1. CST/CCS Committee	Next meeting October 17, 2024, at 4:00 pm
E. Aging and Disability Services Unit	Jan Krueger shared information on the services provided in the previous month. Information about upcoming community outreach.
1. Transportation Coordinating Committee	Next Meeting August 22, 2024, at 9:00 am
2. ADRC Advisory Committee	Next Meeting September 5, 2024, at 9:00 am
F. Children and Family Services Unit	Jessie Cody shared that services are being provided and business is as usual.
10. Upcoming events/issues (discussion only)	Nothing brought forward.
11. Set next meeting date, time, topics	Note: change in meeting date. September 16 th , 2024, at 10am.
12. Adjourn	Mary seeing the agenda has been completed she adjourned the meeting at 11:34

Minutes Submitted by
Jan Krueger
(drafted 08/12/24)