ADRC Advisory Committee

DATE 5/16/24

Board Members: Mary Walters, Lynn Schwochert, Cathy Kampen, Barb Jordan, Kathy Grant, Peggy Krause, Marilynn Merrill

Board Members Absent: Mona McTier, Donna Brossard

Others Present: Jan Krueger

1. Call to Order	Lynn called the meeting to order at 9:03
2. Pledge of Allegiance	
3. Review and Approve the Agenda	Mary made the motion to approve the agenda. Barb seconded the motion. Passed
4. Citizen Comments	None
5. Review and Approve Minutes of last meeting	Mary made the motion to approve the minutes. Cathy seconded the motion. Motion Passed
6. Committee Members – Review and Introduction	Introduction of all members and experience related to the ADRC.
7. 2022-2024 Aging Plan A. 2024 Review Plan Goals B. Dairylicious Days	Aging Unit Plan review goals for the calendar year 2024 Focus area: Title IIIB Supportive Services/Person-Centered Services – This focus area is considered complete. Focus area: Title IIIC Nutrition Program - This focus area is considered complete. Focus area: Title IIID Health Promotions - This focus area is considered complete. Health promotion class is going on right now and we expect more in the Fall. Focus area: Title IIIE Caregiver Support Discussion of the Caregiver Support Group and the in-person and Online separation for the 2024 year. – This focus area is considered complete. Focus area: Enhance Community Engagement Strategy 1 & 2 have been completed in 2022 and 2023. Strategy 3: Participate in Dairylicious Days in Westfield. Action step: secure a spot for the booth or enroll an ADRC team and use outreach materials. Registration fee and ordering outreach material invoices. Action step: participate in the event to bring awareness of programs and gain community feedback. June 8th is Dairylicious days and a spot in the parade has been reserved. Focus area: Equity: Strategy 3: Staff will advocate for change. Action step: Develop a list of items (at least 3) that need to change Action step: Determine what governing body needs to make the change. Action step: Submit proposal for change. – The proposal was to support the larger department-wide Culturally and Linguistically Appropriate Services (CLAS) plan. Equity is incorporated in the CLAS plan and reviews the desired goals of the department. The committee has been formed and the assessment is complete. The committee is working on goal development. - This focus area is considered complete. Focus area: Advocacy.

	Strategy 3: Communication and advocacy through technology. Action step: Share information about email and websites connected to legislators. Action step: Demonstrate how to utilize technology to access a webpage and find topics the legislators are working on. - Marquette Adams Telephone Company presented at the Older American Celebration on accessing technology. They have offered to visit other dining sites as requested. Action step: Have tablets at the Dining Sites for seniors to research topics. Montello librarian has offered to help seniors access technology. Oxford and Westfield libraries have done this as well. The library system has computers/tablets available for use. There are 2 tablets for the sip-n-swipe program that are at the Oxford Library. These tablets are available for use when someone requests them. - This focus area is considered complete.
8. 2025-2027 3-year plan & Survey	Discussion on the survey and public hearing. Discussion on plan development timeline. Discussion on the topic areas and goal development.
9. Events/topics (discussion only)	❖ Discussion about the 2024 ADRC Change Project – QR code and flyer development for the Newsletter. Efforts to share the Newsletter with people electronically. Discussion on tracking the QR code and website connection. ❖ Discussion on Fish N Fun – outreach and Marquette County bags that were distributed. ❖ Nutrition Committee Meeting – presented by Marilynn – discussion on what is required to have in the Meal. Nutrition Coordinator will go to the dining sites and do a presentation on the new requirements.
Schedule the Next Meeting Date	September 5, 2024. 9 am
10. Motion to Adjourn	Upon completion of the agenda, Lynn called the meeting to adjournment at 10:12 A.M.

Minutes Submitted by: Jan Krueger
(Drafted 5/16/2024)

MARQUETTE COUNTY YOUTH ORGANIZATIONS ASSOCIATION

Meeting Notes – July 18, 2024, Fairgrounds

BOARD MEMBERS PRESENT: Brenna Babcock, John Bennett, Joanne Dalton, Richell Kufahl, Dave Timme, Abby Swan, Matt Groskreutz, Susanne Kufahl.

Meeting called to order at 7:10 pm. Motion by Swan, seconded by Bennett to approve agenda. Motion by Bennett, seconded by Swan to approve minutes from previous meeting. Treasurer's report includes all income and expenses from June 25-July 14, 2024. $72,799 is in the bank. Motion by Swan, seconded by Groskreutz to approve treasurer's report. All motions carried.

CITIZENS REPORT: NONE

COMMITTEES:

- Executive and Finance – None
- Entertainment-None
- Volunteer – Dalton noted that judging and exhibit building coverage was good. Food was good. Other areas of the fair lacked volunteers. A volunteer thank you dinner will be on next agenda.
- Building & Grounds-Most of the fairgrounds has been cleaned. County working on commercial building. Dalton requested that wheels be added to the exhibit cases to ease movement.
- Promotion/Technology Committees – None
- Market Animal Auction – Auction grossed about $288K with 136 lots. Auction Committee retains 4% of proceeds. Checks to sellers will go out in mid to late August. Committee would like to recommend some changes to the Fair Premium book for next year.

ACTION ITEMS

- Financial Report of the fair was provided. All grandstand events were rained out and tickets plus fees were refunded immediately. Some acts still needed to be paid despite rain out. A claim for rain insurance for Friday was submitted. Proceeds will be $15K. Net profits after all costs will be $6K.
- Lessons Learned - the board discussed the good and bad of this year's fair. A list was developed for future consideration and discussion. The poultry superintendent and the Sheep/Swine/Goat superintendent will need to be replaced next year. Motion by R. Kufahl, seconded by Groskreutz to spend up to $500 for a safe for the fair office. Motion carried.
- Incident Reporting - The incident report forms were very helpful this year. Board reviewed and discussed the reports. It was determined that a code of conduct would be drafted for future fairs.
- Copies of code of conduct samples were distributed. It was suggested that the final document be incorporated into the FairEntry registration process. The discussion was tabled to August meeting.
- Setting the 2025 Fair date was discussed in detail. Discussion was also held on extending the fair. Motion made by Groskreutz, seconded by Swan, to hold the 2025 Fair from June 24th to June 29th. It will be up to the Animal Auction committee to develop recommendations for any necessary adjustments to animal birthdates and other factors. Motion carried.
- Boat Storage – Motion by Groskreutz, seconded by R. Kufahl to raise the boat storage fee to $15 per foot. Motion carried. Drop off dates will be the weekend of October 12th, 8am-4pm and October 13th, 8am-2pm.

Next meeting will be held August 22nd at 7PM at the Service Center.

Respectfully submitted, Susanne Kufahl, Acting Secretary

CAP SERVICES, INC. • BOARD OF DIRECTORS MEETING
July 31, 2024
The meeting was virtual and in person.
First Business Bank presented Financial and Bank Fraud

Members Present: S. Donovan, D. Dounar, B. Gifford, B. Jarman, C. Jarvis, P. King, K. Kohl, D. Koury, K. Locke, S. Moore, C. Novotny, M. Reepsdorf, S. Sickels, M. Walters, B. Wedell, K. Will
Members Absent: J. Dorn, J. Sausser, C. Steltenpohl, D. Thome
Staff Present: N. Harrison, T. Lewis-Birkett, R. Rasmussen, P. Schmidt

B. Jarman called the meeting to order at 7:09 pm, roll call was taken and a quorum was present.

K. Locke made a motion to accept the minutes of the June 26, 2024 board meeting. B. Wedell seconded and the motion passed unanimously.

Seatings and Resignations

Notice Items
Action was taken via email on July 11, 2024: Committee unanimously approved CAP applying for a one-time supplement grant from the Office of Head Start for $166,398.

Action was taken via email on July 11, 2024: Committee unanimously approved modification of CAP's existing 401k plan to include auto-enrollment, retirement match for student loan payments, and enhanced hardship withdrawals effective January 1, 2025.

Action was taken via email on July 11, 2024: Committee unanimously approved new attendance policy effective August 1, 2024.

Action was taken via email on July 11, 2024: Committee unanimously approved to add new position of Lead Mental Health Navigation Advocate, payband $21.86, nonexempt, effective immediately.

Consent Agenda
B. Wedell requested removal of the solar project from the consent agenda for further discussion. D. Dounar moved to approve the consent agenda without the solar project, M. Walters seconded, and the motion passed unanimously.

Advocacy and Engagement Committee
Executive and Personnel Committee
1. Accepted the Talent Engagement and Development (TED) Committee minutes of July 15, 2024

Finance, Real Estate and Audit Committee
1. Accepted the Loan Portfolio Report.
2. Accepted the Rental Occupancy and Delinquency Reports.
3. Approved the June 2024 Credit Card Statement Summary.
4. Approved the June 2024 CAP Services Financial Report.

Governance Committee
Planning and Evaluation Committee

1. Approved the MIFSS for the Diaper Distribution Pilot Project for $139,006.
2. Approved the July Proposal Status Report.

End of Consent Agenda

<u>Committee Reports</u>

Advocacy and Engagement Committee – nothing further.

Executive and Personnel Committee – nothing further.

Finance, Real Estate, and Audit Committee

B. Wedell asked to further discuss the solar project for Hoover Road. He had concerns regarding the integrity of the building's roofing to support the new structure and asked if we conducted any type of architectural study for sustainability. R. Rasmussen reported a site visit included an evaluation of the entire roofing system from shingles to a load bearing study. R. Rasmussen further explained the solar panels are exceptionally light weight and are interchangeable, replaceable and all parts, devices, and components will be warranted for twenty-five years.

B. Wedell made a motion to approve the proposed solar project, M. Reepsdorf seconded, and the motion passed unanimously.

Planning and Evaluation Committee – nothing further.

Head Start Policy Council Report – nothing further.

CEO Narrative Report

N. Harrison mentioned there are several action items and proposals for discussion tonight. One report highlighted was the Quarter 2 Corporate Outcomes noting the Weatherization program only met 55% of their goal. Luckily the team is in constant contact with the State, the teams are doing excellent work, and are committed to meeting the next program year goal. There is no impact to funding but noted there are a few reasons for not making goal; one being some staff were out for assorted reasons. Addressing staff shortages has been a concern, so we implemented the new attendance policy, which will give supervisors more clarity and control.

S. Moore commented on the lack of poverty simulations in the first half of the year. N. Harrison noted the same as none were planned but several are for the second half of the year.

N. Harrison also wanted to draw attention to the recent changes from the Office of Management and Budget (OMB) that will be taking place October 1. The biggest change is whether we will decide to change the de minimis rate as the new change of wording allows for up to 15%. We will need to look at how this would be applied across the agency, to make sure this would not affect our programs, but should be done. Watch for notice in the September board packet to begin January 1 if that route is chosen.

N. Harrison continued to report regarding updates that are expected to come to our Fiscal and Administrative Procedures Manual by October 1, a memo will come; as well as the agency was one of ten to be selected to receive funding from the Racine Dominicans to support our RISE program. N. Harrison also noted the Community Foundation of the Fox Valley Region, through the Otto Bremer

Trust, has funding; CAP will be the recipient of $25,000. Additional information included our Housing Counseling team may be assisting residents of the Fox Cities area that were affected by recent flooding. There is also the Manawa Resource Fair on August 10. CAP will be a part of the event assisting with health screenings, groceries, and more.

Lastly, congratulations to N. Harrison for becoming a Certified Community Action Professional after taking the exam in April, along with a writing assignment. She will be attending the National Community Action Partnership Conference at the end of August.

Old Business – none

New Business
C. Jarvis made a motion to approve Resolution 2024-01, for the acquisition of the Children's Discovery Center and the Designation of Authorized Representative, Nicole Harrison as President and Chief Executive Officer who is further authorized and empowered on behalf of the corporation to execute and deliver any purchase agreements, contracts, instruments, closing statements, affidavits, or other agreements deemed necessary in connection with this. M. Walters seconded and the motion passed unanimously.

K. Locke moved to approve Finance's recommendation to move our accounts to First Business Bank to take advantage of the benefits they offer. D. Dounar seconded, and the motion passed unanimously.

The meeting adjourned at 7:41 pm.

I certify that this is an accurate representation of the July 31, 2024 Board of Directors Meeting:

Brett Jarman, Chair or Cindy Jarvis, Secretary

Next Board meeting: 8/28/2024

Location: **<u>HYBRID</u>**
In-person: CAP's office
2900 Hoover Road
Stevens Point, WI 54481

Virtual: Zoom (link will be sent separately)

5:00-6:00	Committee meetings
6:00	Light meal (in-person)
6:30-7:00	Family Crisis Center
7:00pm	Business meeting

1. The Board of Canvassers was called to order by County Clerk Kiley Lloyd at 9:01 a.m. in the Public Safety Room of the Law Enforcement Center/Courthouse. Roger Banicki (Dem), Sandy Wuteska (Rep), County Clerk Kiley Lloyd, and Chief Deputy Clerk Courtney Trimble were present.
2. Motion by Roger Banicki and seconded by Sandy Wuteska to approve the agenda as presented. Motion carried.
3. The Board of Canvassers reviewed the returns of the August 13, 2024 Partisan Primary Election and canvassed the partisan races for U.S. State Senator, Rep. in Congress- District 6, Rep. to the Assembly- District 39, District Attorney, County Clerk, County Treasurer, Register of Deeds, and two state referendums. Updates were made to the County Office positions for the City of Montello. Results were then verified by County Clerk Kiley Lloyd.
4. The Board of Canvassers identified Town of Newton as the chosen municipality for a voluntary post-election audit of the U.S. State Senator race from the August 13, 2024 Partisan Primary Election.
5. At 10:05 a.m. Chief Deputy County Clerk Courtney Trimble opened the sealed ballot bag for Town of Newton. Chief Deputy Clerk Courtney Trimble made 4 stacks of ballots (111 ballots total, 3 stacks of 28 and one of 27). Lloyd, Trimble, Banicki, and Wuteska all received each stack, hand counting and notating their results on a tally sheet. After swapping each set of ballots, a comparison of numbers was made. The totals for each race matched the ICE tape results. The County Board of Canvassers all agreed upon the tabulation accuracy, with no discrepancy. It was noted that the machine accounted for overvotes. It was also noted that some voters filled out party preference without voting for any specific candidates. County Clerk Chief Deputy County Clerk Courtney Trimble put 111 ballots back inside the opened ballot bag, next placing the opened ballot bag inside a new ballot bag, which was promptly sealed and signed by Banicki (Dem), Wuteska (Rep), County Clerk Kiley Lloyd, and Chief Deputy Clerk Courtney Trimble at 10:44 a.m. The newly sealed ballot bag serial number is 00193599. It was noted on the outside of the sealed ballot bag that it was used for BOC audit.
6. The Board signed the Government Accountability Board Report, certifying the August 13, 2024 Partisan Primary Election. County Clerk Kiley Lloyd noted that she would be sending a copy to the WEC and saving one for county records.
7. The meeting adjourned at 10:58 a.m.

Kiley Lloyd, County Clerk

MARQUETTE COUNTY HIGHWAY COMMITTEE
Highway Department Office Building
Virtual and In-Person Meeting
August 20th, 2024 – Meeting Minutes

Call to order: 9:00 a.m. by Highway Committee Chairperson Mike Raddatz.
Members of the committee present: Present: Dave Benson, Mike Raddatz, John Bennett, Lance Achterberg and Kathy Jo Locke. Other county officials present Brian Trebiatowski. Ron Barger and Brenda Petersen.
Review/Approve the Agenda: Moved by John Bennett and seconded by Dave Benson to approve the agenda. Motion carried.
Review/Approve the minutes from previous meeting: Moved by Dave Benson and seconded by Kathy Jo Locke to approve the minutes from the July 16th, 2024, Highway Committee Meeting. Motion carried.
Citizens Input: None
Township Questions/Comments/Concerns: Discussion regarding Lindner property.
Financial Reports:
State Financial Report Review:
RMA costs for July totaled $16,483.39 which makes the department 48.63% under budget for the year, with $470,432 remaining. The bulk of the costs were for vegetation control and patrol supervision.
County Report Review:
Costs totaled $1,559,176.49 in July, with $21,203 going to County Maintenance of which most of the costs were paving and patching. Special Construction- Causeway Project costs were $143,596. Bridge Construction costs were $0. Road Construction costs were $1,671. Overlay Projects costs were $1,392,706. Our current balance remaining is $2,589,880.
Town Report Review:
Townships did a total of $316,513 in work in July with $47,290 being labor costs. Villages and City had $6,752 in work with $0 in labor costs. The current year labor comparison vs the 5-year average is down 5.61%. Comparing the current year to last year, labor is down 2.2%. When looking at seasonal work, construction is down 3.02% and the Winter Maintenance is down 11.73% compared to the previous 5-year average.
Interdepartmental Report Review:
Brian reported we sold 6,166.84 gallons of fuel to other departments in July. The average costs for July are $3.4139 for unleaded and $3.5098 for diesel which includes the state tax of .309 per gallon. Total gallons sold this year is 36,372 gallons. The average price for the year is $3.1605 for unleaded and $3.2808 for diesel.
Labor Percentage by Job Type Report:
Brian reported as of the end of July 2024- County work is 63.75%, State is 15.61%, Townships are 18.03% and Interdepartmental is 2.61%. Brian reminded the committee that only 31.89% of the department's labor comes out of the County budget. The remaining percentage is encompassed in the Highway Operational Fund.
Moved by John Bennett and seconded by Dave Benson to approve the financial reports. Motion carried.
2025 Highway Department Budget: Brian presented his proposed 2025 budget to the Committee. Maintenance costs are unchanged from previous years. Borrowing for overlay maintenance increased to $1 million from $800,000 due to inflationary costs. The budget includes $750,000 in carryover for completion of the second year of the Causeway Project. Projected new equipment will be a new Quad Axle Chassis, (2) 1 Ton Dumps and a Superintendent vehicle. Used equipment if available will be a used single axle, used semi tractor and a used distributer. Moved by Dave Benson and seconded by Lance Achterberg to approve the 2025 Budget and send to Executive Finance. Motion carried.
State Project Review and Update:
Brian stated he has a complete walkthrough on the STH 23 project this Thursday.
Brian reported that Salt Shed DMA is for $680,000. Per the estimate $652,000 is for building the shed. The DMA also supports $28,000 for the department to remove the shed and prep the site. The remainder needed to complete

that work will be on the RMA and admin charges will be allowed on the RMA invoice. In June the committee approved the Salt Shed DMA.

County Project Review and Update:

Local Bridge Project Update:

Brian reported that there is no update on either project in the past month. Town of Montello is petitioning the DOT and OCR for some explanation and reasoning on the RxR caused delays.

Causeway MLS project update:

Mainline lightweight fill has been completed as well as grading at the Freedom Road intersection. There is a delay regarding the sheet piling supplies needed to complete the culvert work. The revised schedule has the potential completion date pushed back approximately 1 month to October 11th for the contracted work. The department is unable to open the road during the downtime based on partial open excavation at the culvert sites and no guardrail where required.

Richards Pit Update:

Brian reported that progress is coming along well on both the plant and crushing of materials. Test runs should be completed in the next 4-6 weeks.

Town Project Review and Update: Brian presented the Town Agreements that have been returned. Moved by Dave Benson and seconded by John Bennett to approve the Town Agreements from the Towns of Buffalo, Crystal Lake and Westfield. Motion carried.

Inter-Departmental Operations: Nothing to report.

Equipment/ Property Purchase and Disposal Update: Brian is requesting approval to pursue a 2015 Peterbuilt single axle truck with Monroe winter equipment similar to what the department is currently running on all other trucks. There is money in the budget based on delays with the quad axle and 1 ton chassis. Brian is requesting up to $125,000 for the purchase. Motion by Kathy Jo Locke to approve the purchase up to $125,000 and seconded by Dave Benson. Motion carried.

Personnel and Staffing Update: Potential CDL Apprenticeship Development- Brian held laborer interviews yesterday, interviewing 4 people for 3 vacancies. One does not have a CDL, Brian also reported receiving another application last evening who also does not have a CDL. Brian would like to work with Ron to develop a CDL apprenticeship program with a 3-year work agreement in exchange for the department sending them for their CDL. All programs run 3-5 weeks and cost an average of $4000-$4500. Moved by Dave Benson and seconded by John Bennett to move ahead with the apprenticeship program for 2 employees and up to $9,000. Motion carried.

WCHA Updates: NC Region Fall Meeting- September 26th in Stratford. LDG Conference September 17th-19th in Wisconsin Dells, Fall Commissioner Training October 8th and 9th in Waupaca and CHEMS conference October 16th-18th in Green Bay.

Upcoming Events/Issues/Correspondence: None

Voucher Inquiries: None.

Adjourn: Mike Raddatz declared the meeting adjourned at 9:30 a.m.

Respectfully submitted-
Brenda Petersen, Highway Accountant
bt

Transportation Coordinating Committee Meeting Minutes

DATE 8/22/24

Board Members Present: Cheri Gibeaut, Nancy Charles, Laird Dickson, Tim Jozwiak
Board Members Absent: Dave Matijevich
Agency Partners: Mandy Stanley, Jan Krueger, Steve Moore, Ron Barger, Kris Bergh

1. Call to Order	Ron Barger called the meeting to order at 9:00 A.M.
2. Pledge of Allegiance	Ron Barger led the group in the pledge of allegiance.
3. Review and Approve Agenda	Nancy made a motion to approve the agenda Cheri seconded the motion. Motion passed
4. Committee Member Welcome and Introduction	All members introduced themselves and provided a connection to the committee or department.
5. Appointment of new committee Chair	Ron opened the meeting for nominations to appoint a new committee chair. Nancy nominated Cheri for committee chair. Ron called for other nominations three times. Laird made a motion for a unanimous ballot to appoint Cheri Gibeaut as Transportation Coordinating Committee Chair. Tim seconded the motion. Motion Passed. The meeting was turned over to Cheri.
6. Citizen Comments	None
7. Minutes of Last Meeting	Laird made a motion to approve the minutes. Nancy seconded the motion. Motion Passed
8. Transportation Program – Specialist Report a) Quarterly Reports b) Service Delivery	Jan explained the 85.21 and 53.10 quarterly reports. Outlining the need to report to DOT on a quarterly and annual basis. Explained the difference between 85.21 and 53.10. Emailed the quarterly reports to the committee – Questions: Does Veteran status need to be reported to DOT? Discussion that veteran status does not need to be reported on the quarterly reports to DOT. We just have to report it to the VA grant. No other questions and committee members reviewed the reports. 2014 van is on Wisconsin Surplus. State inspection of the vehicles went really well. Rate change as of the start of the year. No additional comments related to the co-pay. Drivers are the same and continue driving the routes. Monday and Wednesday are the busiest days. Routine maintenance continues as scheduled. Discussion on ridership related to weather.
9. 85.21 Application Process	Jan shared the allocation for 2025. It remains the same as 2024. The application should be out in early September. We will have to review and approve before the end of the year. Discussion on match to the grant and possible funding sources.
10. 53.10 Application Process for 2025 -Vehicle needs	The 53.10 2025 application was emailed out to committee members. Review of the application. Review of the vehicles and needs. Review of the transportation trust account. Discussion on county match for the vehicle. Discussion on process and delivery timeframes. Discussion on possible adjustments to a new van. Laird made a motion to approve the 53.10 application as presented and submit it to the DOT for review. Tim seconded the motion. Motion Passed.

11. Shared Revenue	Discussion on shared revenue. Transportation is one area that is allowed under shared revenue. Ron recommended sending the committee's recommendations to Exec and Finance for Review. Review of the Committee's Recommendations: Recommendation: 1. Fund a co-pay amount of 25,000 to the transportation trust to apply for 53.10 vehicles. The trust account was significantly drained due to additional co-pay expenses on the last 53.10 application. Due to the pandemic, the co-pay went from 20 to 38% of the vehicle cost. Repairs in 2023 (including a new transmission and springs for a wheelchair van) depleting the trust balance. We are now 2 years behind on the rotation of vehicles without the Shared Revenue funds. All vehicles except the 2023 van meet the DOT's requirements for disposal due to the age or mileage of the vehicle. Consensus from the committee requesting 25,000 from shared revenue to go to the transportation trust fund. Allowing for the application of a 53.10 vehicle. Recommendation 2: The county purchases additional insurance to cover Volunteer Drivers under the county. This will help recruit volunteers to accommodate increased needs. Cost based on County Insurance rates. Insurance remains to be a concern statewide for volunteer drivers. Some insurance companies will not allow individuals to provide volunteer transportation. Incentive to cover additional coverage (or rider policies) on volunteer driver insurance policies Submit the request to Ron, Ken, and Judy for the executive and finance committee to review and approve the request for funds.
12. Transportation needs of the community – discussion only.	Question: do you provide transportation for cancer patients i.e. radiation? Discussion of up to 3 rides in a week based on availability.
13. Veteran Service Officer Report	Kris Bergh talked about the VA East Madison clinic being open. Discussed locations and ease of access.
14. Schedule the Next Meeting Date	December 12, 2024, at 9 am
15. Motion to Adjourn	Tim made a motion to adjourn the meeting. Laird seconded the motion. Cheri adjourned the meeting at 9:50 A.M.

Minutes Submitted by: Jan Krueger (Drafted 8/22/24)

PROPERTY COMMITTEE MEETING MINUTES

September 3, 2024

Remote Meeting using WebEx/phone and in person at Public Safety Room

Law Enforcement Center/Courthouse

67 W. Park St., Montello, WI.

1. The Marquette County Property Committee meeting was called to order at 12:33 p.m. by Committee Chairperson Lance Achterberg.
   Members present- Chairperson Lance Achterberg, Mary Walters, Dave Benson, Abby Swan (virtual)
   Others present- Administrator Ron Barger, B&G Superintendent Paul Van Treeck, Treasurer Jody Myers, Corp Counsel Natalie Bussan

2. Motion by Mary Walters and seconded by Dave Benson to approve agenda as presented. Motion carried.

3. Motion by Dave Benson and seconded by Mary Walters to approve the minutes of the July 2, 2024. Motion carried.

4. Reports of Official Meetings Held in the Prior Month- None

5. Upcoming Events/Issues/Citizens Comments- None

6. Review of Vouchers- None

7. Treasurer Jody Myers reported she and Corp Counsel Natalie Bussan are working on a Tax Deed Fee Ordinance. Some aspects may have a flat fee, and other aspects will have an itemized portion. Property Committee consensus is to see the ordinance prior to the ordinance going to County Board.

8. B&G Superintendent Paul Van Treeck presented the 2025 proposed Property budget. Moved by Dave Benson and seconded by Mary Walters to forward the 2025 proposed Property budget to Executive and Finance Committee. Motion carried. Paul presented the 2025 proposed B&G budget. Moved by Mary Walters and seconded by Dave Benson to approve the 2025 proposed B&G budget and forward to Executive & Finance Committee. Motion carried.
   Paul presented two options for retaining wall. Landscape block wall at $53,475. Ready rock lock and block wall- an engineered wall, anchored into the earth with a warranty at $98,997. Paul reported the insurance company will give around $30,000. Paul reported there is money left in the contingency fund for the payment of the wall. Either option should be done by October 31st. Moved by Mary Walters and seconded by Dave Benson to move forward with ready rock wall at $98,997. Motion was amended by Mary Walters and seconded by Dave Benson to include that $70,000 is to go towards new construction (approximately $30,000 to come from insurance company), not to include the money that has been spent thus far on clean up. Amended motion carried.

   Paul went over monthly report. New brine maker installed at Highway, commercial barn roof repair, and radio tower water proofing. Paul reported the DA/VW half door will be installed by the end of September. Paul discussed other upcoming projects and his work order summary.

9. The agenda having been completed Committee Chairperson Lance Achterberg declared the meeting adjourned at 1:06 p.m.

Kiley Lloyd, County Clerk

JUDICIAL & PUBLIC SAFETY COMMITTEE MINUTES
September 3, 2024
Remote Meeting using WebEx/phone and in-person at Law Enforcement Center/Courthouse in Public Safety Room
67 W. Park St.– Montello, Wisconsin

1. Chairperson Judi Nigbor called the Public Safety Committee meeting to order at 2:00 p.m.

   Members present: Judi Nigbor, Lance Achterberg, Chuck Bornhoeft, Gary Sorensen, and Ken Borzick
   Others present: Supervisor Mary Walters, Supervisor Dave Benson, Supervisor Peggy Krause, Administrator Ron Barger, EMS Director Rob Lulling, HR Manager Melanie Zuehls, DA Cliff Burdon, Chief Deputy Clerk Courtney Trimble (virtual), EM Director Lt. Aaron Williams, Sheriff Joe Konrath, Marquette County Fire Chiefs, Gus Thalacker- Town of Harris, Judge Hendee, Clerk of Court Shari Rudolph (virtual)

2. Motion to approve the agenda as presented by Chuck Bornhoeft and seconded by Ken Borzick. Motion carried.

3. Motion to approve the August 6, 2024 minutes by Lance Achterberg and seconded by Chuck Bornhoeft. Motion carried.

4. Reports of official meetings held in the prior month- None

5. Upcoming Events/Issues/Citizen Comments- Glenn Thalacker addressed the committee regarding the Fire Association and EMABAS contract. He requested the county board contact each town chairperson to see how much they are willing to contribute towards the contract.

6. Committee Reviewed Vouchers as Presented- None

7. Fire Chief Steve Klump reported the biggest share for calls were EMS assists and noted they have 11% of the calls. Chief Klump reported they would be willing to contribute $500 per year for the duration of the EMABAS contract. Fire Chief Jon Vote and Fire Chief Jason Stauffacher presented additional information. Supervisors Benson and Sorensen requested Marquette County support the contract without the county requesting the $500 from the Fire Association. Moved by Lance Achterberg and seconded by Chuck Bornhoeft to move forward with EMABAS contract to be budgeted within EMS and EM budgets. Motion carried.

8. EMS Director Rob Lulling gave an EMS personnel update. He noted they will be fully staffed beginning Sept. 10^{th}. Rob reported over the last 6 weeks there have been two pulses/non-breathing saves. He also noted his staff have been working hard, covering 9 sick calls for 24 hr. shifts over the last month.
   Clerk of Court Shari Rudolph appeared virtually and reported she has no new office updates.

9. Administrator Ron Barger reported all budgets that will be presented are preliminary and will require changes.

Judge Hendee presented the proposed 2025 Judicial budget. Judge Hendee noted that the Treatment Court program is grant funded. Judge Hendee gave a Treatment Court update to the full committee, reporting that transitional housing is going well. Fourth jury trial for the year finished last week. Moved by Ken Borzick and seconded by Chuck Bornhoeft to approve the 2025 proposed Judicial budget and forward to Executive & Finance Committee. Motion carried.

DA Cliff Burdon reported that due to ADA closing out 30+ cases, they will be increasing the percentage of Admin Assistant from 50% to 75% for 2025 and will be changing Office Manager title to Admin Assistant position. Moved by Chuck Bornhoeft and seconded by Gary Sorensen to approve 2025 proposed DA budget and forward to Executive & Finance Committee. Motion carried.

Administrator Barger reported he has had no communication with Green Lake County for 2025 budget. Corp Counsel and Administrator will work with Green Lake County to get more concrete numbers. If numbers are not agreed upon, Marquette will give 90-day notice to terminate the contract.

EM Director Lt. Aaron Williams presented the EM 2025 proposed budget. Moved by Gary Sorensen and seconded by Ken Borzick to approve the 2025 proposed EM budget and forward to Executive & Finance Committee. Motion carried.

10. Sheriff Konrath reported the x-ray machine will be delivered Jan. 2025 and will be in the 2025 budget. There is currently an alternate way for individuals to be scanned for those that enter the courthouse. Sheriff Konrath presented the proposed 2025 Sheriff's Office budget. Specific budget details were determined to continue in closed session.

11. Moved by Ken Borzick and seconded by Chuck Bornhoeft to move into closed session per Wis. Stat. 19.85 (1)(c) under agenda item 11. Motion carried on a roll call vote with all members present voting yes. Closed session began at 3:47 p.m.

12. Moved by Judi Nigbor and seconded by Mary Walters to return to open session as per Wis. Stat. 19.85 (2) and agenda item 12. Motion carried on a roll call vote with all members present voting yes. Open session began at 4:07 p.m.

13. Moved by Ken Borzick and seconded by Gary Sorensen to preliminarily approve the proposed 2025 Sheriff's Office Budget with the condition the Sheriff and Administration identify any alternative financing and look into line items/expenses and communicate any changes made to the Judicial & Public Safety Committee or full County Board and forward to Executive & Finance Committee. Motion carried 4:1. (Noes: Nigbor)

14. The agenda having been completed Committee Chairperson Judi Nigbor declared the meeting adjourned at 4:25 p.m.

Kiley Lloyd, County Clerk

MARQUETTE COUNTY
LAND & WATER CONSERVATION DEPARTMENT

438 Industrial Drive ♦ Suite 1 ♦ Westfield, WI 53964 ♦ Phone (608) 296-2815

PARKS AND RURAL PLANNING COMMITTEE

Meeting Minutes
September 9th, 2024, 11:30am
Virtual/WebEx or in Person at Services Center-Demo Room 480 Underwood Ave. Montello WI.

Chairman Borzick called the meeting to order at 11:30am.

Members: Ken Borzick, Kathleen McGwin, Karen Wampler, Karen Christensen, Mike Raddatz and Gary Doudna.
Others: Patrick Kilbey, Ron Barger, Cliff Burdon, and Natalie Bussan (virtual).

Wampler, 2nd by Raddatz, motion to approve Agenda. **Motion Carried.**
Wampler, 2nd by Christensen, motion to approve the August 2024 Meeting Minutes **Motion Carried**.

Kilbey gave Monthly Report.
Bowbenders event at Muir Park was held in August. Post event walk through/inspection showed no issues or damages. Question was raised about past policy for Bowbenders and trail mowing width. Kilbey has allowed a wider cutting path as for 8 years a narrow path was mowed and trail became overgrown and almost impassable. Committee asked to review policy. Discussion followed.
Invasive Species Workshop was scheduled for Sept. 10th. Education and actual removal of invasives are on agenda.
Chairman announced protocol for going to closed session.
Raddatz, 2nd by Christensen motion to move into Closed Session under Agenda Item 8. **Motion Carried** on roll call vote, with all members present voting yes to proceed to Closed Session.
Meeting moved to Closed Session.
Radatz, 2nd by Christensen motion to return to Open Session under Agenda Item 9. **Motion Carried** on roll call vote, with all members present voting yes to proceed to Open Session.

McGwin gave Muir Historical Route App. update. Last 30 days saw 303 new visitors. Discussion carried.

Committee reviewed August 2024 Expenses.
Meeting was adjourned by Chairman.

ADRC Advisory Committee

DATE 9/5/24

Board Members: Mary Walters, Lynn Schwochert, Barb Jordan (online), Kathy Grant, Peggy Krause, Donna Brossard, Marilynn Merrill,

Board Members Absent: Cathy Kampen, Mona McTier

Others Present: Jan Krueger, Mandy Stanley

1. Call to Order	Lynn called the meeting to order at 9:04
2. Pledge of Allegiance	
3. Review and Approve the Agenda	Mary made the motion to approve the agenda. Marilynn seconded the motion. Motion Passed
4. Citizen Comments	None
5. Review and Approve Minutes of last meeting	Barb made the motion to approve the minutes. Peggy seconded the motion. Motion Passed
6. Committee Members – Review and Introduction	Introduction of all members and experience related to the ADRC.
7. 2025-2027 Aging Plan A. Survey and Public Comment B. Goal Development C. Review and Approve	A. Discussion on the survey and public comment sessions. Discussion on online vs public events in the park. Review of public notice advertisement. Discussion on locations for public awareness. Discussion on public comments and development of goal areas. B. Reviewed 4 areas of goal development. Discovered an issue with Title III B goal – will need to redraft and send out revised plan. Title III B Supportive Services. This goal was developed around transportation based on customer feedback in all areas of public comment. The Transportation Goal is related to accessible transportation and social isolation. Title III C is the Nutrition Programs Goal. Discussion on Congregate and Home Delivered Meals. Review of routes, time and temperature control, capacity, service delivery areas, and eligibility. Reviewed the goal as presented. Title III D Evidence-Based Health Promotions. Discussion on Health promotion programs related to nutrition and activity. Reviewed Health Promotions related to caregivers and dementia programs. Discussion on programs and the requirement of Highest Level Evidenced-Based Health Promotions. Requirements for having staff trained in offering these programs. Review the Health Promotion goal as presented. Title III E Caregiver Support. Discussion of past caregiver support program goals and enhancing what we were doing in the last 3-year cycle. Review of AFCSP & NFCSP and discuss the evolution of the support group. Reviewed the goal as presented. C. Reviewed the Plan – noticed edits need to be made to the Title III B Supportive Services goal area. The updated Goal will be sent to the committee for review. The committee will reconvene in October to Review the entire plan and take action for approval.
8. Events/topics (discussion only)	❖ Touch A Truck – outreach or the ADRC with 2 wheelchair-accessible vans. ❖ Rebranding the ADRC Logo. The state is rebranding the Logo, and we have applied for a grant to cover some of the costs for the rebranded Logo.
9. Schedule the Next Meeting Date	October 17, 2024, at 9 am
10. Motion to Adjourn	Upon completion of the agenda, Lynn adjourned the meeting at 10:55 A.M.

Minutes Submitted by: Jan Krueger

(Drafted 9/5/2024)

MARQUETTE COUNTY PLANNING AND ZONING COMMITTEE
September 5, 2024
County Board Room – Services Center; In person and virtual

Members present: Judi Nigbor Chair; John Bennett, Dave Benson, Dave Krentz, Kathy Jo Locke

Others present: Megan Stalker, Zach Hughes, Jean Potter, Ron Barger, John Bluemke, Patrick Bentley

Chair called the meeting to order and asked for approval of the agenda; motion by Bennett, second by Benson; motion carried.

Chair asked for approval of minutes from July 11, 2024, meeting; motion by Bennett, second by Locke; motion carried.

Citizens' comments or concerns: None.

Chair opened item 4: A public hearing on the application by Town of Packwaukee, Agent, PO Box 412, Packwaukee, WI 53953. The Town of Packwaukee is requesting a rezoning of the following:

> Rezone all lands within Parcel 1 & 2 boundaries to Agriculture-Residential (AG-3(2)) District described of as follows:
>
> Parcel 1: +/- 418 acres
>
> Commencing at the NE ¼ corner of Section 13 thence south to the center line of County Road C; Westerly along the center line to the extension of the south east corner Lot 4 of Certified Survey Map 1790; thence north along the east line of lot 4 to the northeast corner; thence westerly along the north line of lot 4 and 3 to the northwest corner thereof; thence north along the easterly line of Lot 2 of the North Shore Estates No. Two to the northeast corner; thence west along the north line of North Shore Estates No. Two to the northwest corner of said Plat; thence south along the west line of plat to the northeast corner of lands described in 311936; thence west along the north lines of lands described in 311936, 313412 & 303377 to the northwest corner of Certified Survey Map 1291 thence South to the centerline of County Road C; thence westerly along centerline to the southeast corner of Certified Survey Map 1401; thence northerly along east line to the north east corner; thence westerly to the north west corner of Certified Survey Map 1401; thence south along the west line of Survey to the centerline of County Road C; thence westerly along centerline to the easterly extension line of First Addition of Graham's Plat; thence northerly along plat to the northeast corner; thence westerly to the northwest corner said plat; thence south along the west line of plat to the centerline of County Road C; thence westerly along centerline to the southeast corner of Certified Survey Map 1804; thence northerly along east line to the northeast corner; thence westerly to the northwest corner of Certified Survey Map 1804; thence south along the west line of plat to the centerline of County Road C; thence westerly along centerline to the southwest corner of parcel described in 267400; thence north along west line to northwest corner of parcel; thence easterly to the northeast corner also being the west line of the SE-SE Section 16; thence north along quarter section line to the northwest corner of NE-SE; thence east along the north line to the E1/4 corner of Section 16; thence continuing easterly along the north line of the SW1/4 of Section 15 to the northeast corner of the NW-SE ; thence north along the west line of SE-NE to the northwest corner of NE-NE Section 15; thence east along the Section lines of Section 14 & 13 to the NE ¼ corner thereof and being the point of beginning.
>
> Parcel 2: +/- 219 acres
>
> Commencing at the E1/4 corner of Section 24 northerly to the NW1/4 corner thereof; thence continuing northerly along the east line of the SE ¼ of Section 13 to the centerline of County Road K; thence westerly along the centerline of County Road K until it meets the east section line of the

SE ¼ of section 14 and the northeast corner of Certified Survey Map 986; thence along north line of Certified Survey Map 986 to the Northwest Corner; thence along the west line of survey to the southwest corner and the intersection of the north line of the NE-NE Section 23; thence westerly along the north line of Section 23 to the southwest corner of Certified Survey Map 406 and the west line of a parcel described in 264367 thence southerly along the east line to the southeast corner of the parcel thence westerly to the west line of the NW-NE; thence South to the southeast corner of the parcel described in 297017; thence westerly along the south line to the intersection of Certified Survey Map 2474; thence continuing along the southerly line to the southwest corner of survey; thence northwesterly along the west line of the survey to the centerline of County Road K; said point also being described in 333110 parcel 2; thence westerly along the centerline to the northwest corner of parcel described in 333110; thence southeasterly along the parcel to southeast corner of described parcel, also point being on the east line of parcel described in document 276555; thence continuing along the east line until it meets the south line of the SE-NW Section 23; thence continuing easterly along the south quarter section line of Section 23 & 24 to the point of beginning.

Rezone all lands within Parcel 3 boundaries to Residential (R-1) District described of as follows:

Parcel 3: +/- 0.86 acres

All lands lying south of County Road C center line as described in document 189429 as Lot 1 of Certified Survey Map 1566, being part of the W1/2 of Government Lot 3 Section 15, Town 15N., Range 9E.

Nigbor summarized and Bluemke added more information stating rezone request creates more consistent zoning districts with what the land is already being used for and to cause less issues. Motion by Bennett to approve the rezone and move onto County Board; second by Krentz; discussion; motion carried 5-0.

Chair opened item 5: A public hearing on the application by Kenneth J & Elaine L Bentley Rev Living Trust, Patrick Bentley, Agent, N5338 County Rd N, Princeton, WI 54968. The applicant is requesting a rezoning from Prime Agriculture (AG-1) to General Agriculture (AG-2) and Farmland Preservation (FPO) Districts for the following lands all in Section Thirty-two (32), Township Sixteen (16) North, Range Eleven (11) East, Town of Mecan, Marquette County, WI:

Rezone ten (10) acres more or less, into AG-2 described as the W1/2 of the North One-half (1/2) of the Southwest Quarter of the Northwest Quarter (N1/2-SW1/4-NW1/4) and,
Rezone thirty (30) acres more or less, into FPO described as the E1/2 of the North One-half (1/2) of the Southwest Quarter of the Northwest Quarter (E1/2-N1/2-SW1/4-NW1/4) and the North One-half of the Southeast Quarter of the Northwest Quarter (N1/2-SE1/4-NW1/4)

Potter summarized the rezone. Bentley explained that his son wanted the house and 10 acres, and Bentley would keep the 30 acres that is actively being farmed now. They are in the process to get lands surveyed after the approval of the rezone. Discussion followed. Motion by Locke to approve rezone and move onto County Board; second by Benson; discussion; motion carried 5-0.

Chair opened item 6: 2025 Department Budgets – Barger started off by stating the departments of Planning & Zoning and Land Information are now two departments and you will see a lot of zeros in the Zoning budget because it has moved to the Land Information budget.

a. *Planning & Zoning* – Potter explained her budget in detail line by line. Discussion followed. Motion by Bennett to approve Planning & Zoning 2025 Department Budget and move onto Executive and Finance Committee with any changes the Administrator may suggest; second by Locke; discussion; motion carried 5-0.
b. *Land Information* – Stalker explained her budget in detail line by line. Discussion followed. Motion by Bennett to approve Land Information 2025 Department Budget and move onto Executive and Finance Committee with any changes the Administrator may suggest; second by Benson; discussion; motion carried 5-0.

c. *Register of Deeds* – Ziebell explained her budget in detail line by line. Discussion followed. Motion by Locke to approve Register of Deeds 2025 Department Budget and move onto Executive and Finance Committee with any changes the Administrator may suggest; second by Bennett; discussion; motion carried 5-0.

Chair opened item 7: Department Reports

a. *Register of Deeds* – Ziebell asked the committee if they had any questions on the report that was uploaded to SharePoint. Also stated that she has sent curtesy emails to some title companies to take their time sending in documents, so they are correct the first time because there has been a lot of rejected documents for simple mistakes like missing parcel numbers or pages scanned in multiple times.
b. *Land Information Director* – Stalker has a full plate being only person in the office still and working with multiple departments to get their needs met for example E911 program with multiple meetings and zoning to write up the rezone legal descriptions.
c. *Planning & Zoning Administrator* – Potter working on processing the amendment for the Town of Douglas planned land use map adoption of Farmland Preservation and associated identified parcels. Ongoing training with Hughes for zoning technician duties. Reviewed year-to-date revenue ledger; noted increase of new home permits vs. prior year, sanitary permits steady; tourist rooming house permitting strong with yearly renewals completed; and UDC showing continued strong growth.
d. *Zoning Technician* – Hughes stated that they sent out yearly second half septic maintenance notices; stating he has never answered so many calls in his life before to resolve owner, pumper or plumber concerns. Detailed issues with department vehicle and required repairs and maintenance completed; noting it is only a 2017 Chevy Traverse with about 72,000 miles on it. The maintenance that was done this month was transmission flush that was very dirty, an alignment, oil change, air filter, injectors cleaned and tire repair. He’s doing a lot of studying for his soils tester license exam that is next Tuesday.

Chair opened item 8: Review ROD, LID and PZD Vouchers. Nigbor suggested to get bids for maintenance on the Zoning vehicle at multiple places in town to try and save money.

Chair adjourned the meeting at 10:11 a.m.

Respectfully submitted,

Nicole Ziebell

Executive and Finance
Meeting Minutes

September 9, 2024

Virtual and in-person at County Board Room-Services Center- 480 Underwood Ave, Montello, WI 53949

1. Chairperson Ken Borzick called the meeting to order at 12:30 p.m.
   Members present: Ken Borzick-Chairperson, Judi Nigbor (virtual), Mary Walters, Dennis Fenner, Kathleen McGwin, Mike Raddatz, Lance Achterberg
   Others present: Administrator Ron Barger, Supervisor Bornhoeft, Supervisor Kempley, MIS Director Dan Buchholz, Econ Dev./Tourism Coordinator Keri Solis, Treasurer Jody Myers, Accounting Manager Stacy Kohn, Sheriff Joe Konrath, HS Accountant Jen Vote, EMS Director Rob Lulling (virtual), HR Manager Melanie Zuehls (virtual), Corp Counsel Natalie Bussan (virtual), Health Director Jayme Sopha (virtual), and Chief Deputy Clerk Courtney Trimble (virtual), Representatives from various organizations requesting funding.
2. Moved by Dennis Fenner and seconded by Mike Raddatz to approve the agenda as printed. Motion carried.
3. Moved by Mike Raddatz and seconded by Mary Walters to approve the minutes of the August 12, 2024, meeting. Motion carried.
4. Citizen Concerns and Comments- None
5. Report of Committee Members, Officials- None
6. Organization Funding Requests were made to the board by Hope House (Jaime Sathasivam), CAP Services (Scott Norder), Winnefox (Clairellyn Sommersmith with other Library Representatives present), Buffalo Lake (Gary Doudna, Mike Marine, Karen Kitigade)
7. Vouchers were reviewed.
8. Corp Counsel Natalie Bussan presented her August report.
9. Economic Development & Tourism Coordinator Keri Solis reported Tourism numbers have already met the same amount for the previous year. Facebook numbers have doubled. Keri is database searching for grant opportunities for county departments. Businesses reported to Keri they see a change in consumer spending, making smaller purchases. Rainfall in summer affected businesses. Keri gave a broadband update, noting there is a PSC bead funding grant application- Marquette Adams is not applying, Charter and Frontier waiting to hear on final unit numbers- Keri reported how Towns need to move forward if they want to participate, county will need to either adopt a resolution or pass a motion to show county support if any Towns do apply. Keri reported Town of Newton has the biggest gap for internet coverage. Keri reported interest for Marquette County is up, but weather circumstances are keeping the tourism numbers down.
10. County Treasurer Jody Myers reported sales tax $119,041.93.
11. County Clerk Kiley Lloyd reported August election updates, noting 28.3% voter participation and that the voluntary audit on the Town of Newton was accurate. Kiley shared referendum information on the upcoming November election and noted there is a municipal Recall election in the Town of Westfield on September 24th. Kiley shared what involvement the county is required to have in a municipal election due to statutory requirements and contractual obligations. She also noted upcoming trainings she will be hosting and participating in.
12. MIS Director Dan Buchholz reported the Courtroom A/V upgrade is complete. Danny reported that a VPN update will be necessary, which is budgeted for 2025. Danny introduced his new Support Staff Jacob Hansen, who came from Waushara County.
13. Administrator Ron Barger reported Supervisor Bornhoeft requested to be put on the

agenda regarding accounting procedures. Supervisor Bornhoeft shared accounting practices he would like to see for future budget cycles more clearly depicting line items and where money is drawn from. Discussion followed. The topic will continue with the auditors when they present at the September County Board meeting.

14. Moved by Dennis Fenner and seconded by Mike Raddatz to recognize the litigation hold requirements as requested by representing law firm of Crueger Dickinson LLC: On this date, the Marquette County Exec and Finance Committee reaffirms resolutions 10-2023, 27-2024, and 28-2024 attaching Marquette County to ongoing opioid litigation. As part of the requirements outlined in the National Opioid Settlement, the committee recognizes the need to preserve all documents related to such litigation. This motion confirms that a litigation hold on all documents is in place and as originally noted by the Corporation Counsel's communication to county administration dated 02/16/2018. Motion carried.
15. Sheriff Konrath requested to address the committee regarding numbers he misspoke on reporting at the Judicial & Public Safety Committee meeting held September 3rd. Sheriff Konrath noted there had been two squad vehicles which were totaled and replaced through insurance in the last couple of years which were not reported in his fleet order report. He reported he currently has 27 squad cars and will sell 3 more before the end of the year. In June, 5 cars were approved for order, which has been budgeted for 2025.
16. Administrator Barger reported the committee would need to give a directive with spending considerations for unspent contingency funds, shared revenue, etc. Ron shared he will be meeting with Waushara County on September 11th regarding Medical Examiner Contract Options.
17. October E&F meetings were set for October 9th 1pm-5pm and October 10th 10am-5pm.
18. The agenda having been completed Chairperson Ken Borzick declared the meeting adjourned at 2:28 p.m.

Kiley Lloyd, County Clerk

MARQUETTE COUNTY
LAND & WATER CONSERVATION DEPARTMENT

438 Industrial Drive ♦ Suite 1 ♦ Westfield, WI 53964 ♦ Phone (608) 296-2815

Land & Water Conservation Committee

September 10th, 2024, 9:00 A.M.

In Person at County Board Room, Montello WI. Meeting also was virtual/recorded.

Meeting Minutes

Dennis Fenner, Ken Borzick, John Bennett, Larry Haygood, Pat Kilbey, Ron Barger, Natasha Paris
Borzick called the Meeting to Order for Chairman who was running late
Motion Bennett, 2nd Borzick to approve Agenda as presented. ***Motion Carried.***
Motion Bennett, 2nd Bennett to approve June 2024 Minutes. ***Motion Carried***

LWCD Report: County received cost share grant transfer of $8,000 from Waushara County. These additional funds will be used to cost share nutrient management and cover crop cost share contracts.
Marquette County will host Lake Winnebago Land Conservation Association fall tour/meeting on Sept. 20th. Discussion was had on members who can make tour and times/location, etc.
Demo Farm Field Day is set for Sept. 25th at Soda Farms. Discussion followed.
Private well water testing program has started with approximately 200 returns (out of 898 mailed) wanting the test so far. Goal is to test 300-350 wells. Discussion was had on the program and ways to save on expenses to allow for more testing.
Agriculture Report: Bennett discussed crop status and Silage corn being chopped. Wildlife Damage was discussed, and that Kilbey was invited for a future damage assessment when they are performed by WS.
County Lakes Association: Haygood discussed Annual Meeting Sept. 14th and invited Committee to attend.
Golden Sands RC&D: No meeting
Chairman Fenner arrived and ran meeting.
Farmland Preservation Program Status Review fees were discussed. Kilbey explained status reviews and Staff time to complete them. A 3-4 tier fee based on enrolled acreage was contemplated by Committee with different acreage breaks and tiers being discussed. A suggested 4 tier acreage breakdown was agreed to.
Motion Bennett, 2nd Borzick to approve a FPP Status Review Fee to be charged every 4-years when status reviews are required. Fees will be charged according to following acreage breakdown: 0-50=$25, 51-200= $50, 201-500= $75 and 501 and above $100. ***Motion Carried.***

Kilbey asked for Committee approval to write a DNR Surface Water Grant for watershed planning (9-Key Element plan) for Buffalo Lake Sub watersheds. This grant would not involve any County dollars above already budgeted staff/support dollars. The grant is $10,000 and requires a 65% minimum match that would tentatively be matched by the Buffalo Lake District. If their match is not approved, Kilbey would not apply for grant.
Motion Haygood, 2nd Bennett to approve for Kilbey to apply for a 2025 DNR Surface Water Grant for Buffalo Lake Watershed planning/9-Key Element planning to be contingent on Buffalo Lake District supplying matching dollars. ***Motion Carried.***
August 2024 Expenses were reviewed.

Chairman Fenner adjourned the meeting. ***Motion Carried.***

Extension
UNIVERSITY OF WISCONSIN–MADISON
MARQUETTE COUNTY

Division of Extension-Marquette County
Marquette County Service Center
480 Underwood Ave.
Montello, WI 53949

Phone 608-297-3141
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Dial 711 for Wisconsin Relay
https://marquette.extension.wisc.edu/

Pat Wagner, Area Director
Christa Van Treeck, 4-H Youth Dev. Educator
Hannah Zellmer, HDR Educator
Laci Monroe, Food WIse Coordinator
Natasha Paris, Regional Crops Educator
Anna Shillinglaw, AmeriCorps Member
Vacant, Support Staff

Minutes of the Marquette County Extension Education Committee
Tuesday, September 10, 2024 County Board Room, Montello

Let the record show that Committee Members Present were: John Bennett, Ken Borzick. Dennis Fenner. Also in attendance were Ron Barger, Administrator, and Jacob Hansen, IT Department.

Staff Present: Christa VanTreeck, Laci Monroe, Natasha Paris, Hannah Zellmer, Pat Wagner.
Call Meeting to Order- Meeting was called to order by Fenner at 10:00 a.m. Meeting is being recorded on WebEX.
Approve Agenda- motion to approve the agenda by Ken Borzik with a second by John Bennett. Motion carried.
Approve August Minutes- no discussion–motion to approve the minutes by John Bennett and second by Ken Borzick. Motion carried to approve minutes as published.
Citizens' Input- none

Confirm Support Staff at 16 hours– motion to approve filling the support staff position at 16 hours a week as soon it can be filled from the 2024 budget by John Bennett with a second by Dennis Fenner. Motion carried.

2025 Proposed Extension Budget updated by Barger and Kohn– update from Pat Wagner.

Educator Reports:
Human Development and Relationships Educator–Hannah Zellmer – shared an update on programming and a written report was attached to the agenda.
FoodWIse Nutrition Coordinator–Laci Monroe – shared an update on programming and a written report was attached to the agenda.
Regional Crops Extension Educator–Natasha Paris – shared an update on programming and a written report was attached to the agenda.
4-H Youth Development Educator–Christa VanTreeck – shared an update on programming and a written report was attached to the agenda.
Educator reports were placed on file.

Area Extension Director Update - Pat Wagner

a. **Staffing Update –** AmeriCorps Member Anna Shillinglaw finished her position on August 23rd. New AmeriCorps Member Anna Steuck will start Sept 23. This is a 75% position.
b. **Discussion of 136 Contract between UW Madison Division of Extension and Marquette County**

Review vouchers completed.
Report of Extension Education Committee Members

a. **Reports of official meetings held in the prior month**
   i. **Fair Committee -** Per John Bennett, met last month. 2025 Fair will be held June 24-29, 2025. Boat storage is coming up in October.
   ii. **Upcoming Events/Issues (for discussion only) -** none.

Next Meeting Date - the next meeting will be November 12, 2024.
Adjourn-Fenner declared the meeting adjourned at 10:51 a.m.

Respectfully submitted, Hannah Zellmer