MARQUETTE COUNTY TRAFFIC SAFETY COMMITTEE MINUTES
October 2, 2024
Marquette County Sheriff's Office
Public Safety Room – Montello, WI

Members present: Mike Kowalski, Aaron Williams, Joe Konrath, Trace Frost, Tony Kemnitz, Dave Benson, Mike Raddatz, Karen Wampler, Rob Lulling, Tom Wastart, Glen Bubolz, Matt Strickland, John Bitsky, Brian Trebiatowski, Jason Stauffacher, Ron Barger, and Stephanie Warren.

The Traffic Safety Committee meeting was called to order by Chairperson Mike Kowalski at 9:00 a.m. Introductions were made.

Moved by Brian Trebiatowski and seconded by Mike Raddatz to approve the agenda as presented. **Motion carried.**

Moved by Mike Raddatz and seconded by Dave Benson to approve the minutes of the July 2, 2024, meeting. **Motion carried.**

Citizen Concerns

None.

Old Business

Letter drafted in support of no crosswalk being installed at the intersection of Church Street and Park Street in the City of Montello scheduled for 2027.

New Business

Tony Kemnitz gave an overview of the STH 23 at Mecan River Outfitters Transportation Safety Inquiry after two crashes occurred at the same location in June and July. During the years of 2004-2024 there have been 11 crashes at that location. Most occurred between the hours of 2:00 p.m. to 6:00 p.m. in the summer and winter months. This averages to be one crash every two years. Main factors were inattentiveness, speed, following too close, and failure to control. Between August 1 and 5th, cameras were installed to monitor traffic. 2,500 to 3,000 vehicles per day travelled STH 23 with 200 vehicles going in and out of Mecan River Outfitters driveway. Extra patrol was performed in this area as well. After review, it was determined there is no safety concerns on this stretch of roadway and that driver error is the cause of these crashes.

Tony also reviewed the speed studies conducted on STH 82 from Abbott Street to CTH J to lower the speed to 45 mph. Speed studies were conducted in 2012, 2014, 2016, 2021, and 2024 with the same results showing no excessive speeds and it will remain at 55 mph. He did suggest signage alerting of school bus pickup zones.

2024 Construction Project on STH 23 from 8th to Morningside was completed on August 22nd. Milling and new pavement was done on this 7- mile stretch along with modifications to the curves near Bond's Auto.

2025 Construction Project will be a bridge replacement on Dover Ave in the Town of Crystal Lake over the Mecan River. Dover will be closed during the duration of this project which is scheduled to start in June and be completed in August.

The businesses of Bond's Auto Body and Maple Grove Auto have expressed concern for the passing zone in front of their businesses on STH 23. Customers going in and out of their parking lots are at risk. Tony will check on this passing zone.

There have been no concerns of the ATV/UTV routes this summer. Law enforcement is being done for safety violations and speed.

Mike Kowalski advised town officials of tree trimming and brushing maintenance on town roads to avoid obstructions of signs. Law enforcement will make a list of trouble areas to give to towns to address these areas. The highway department maintains county roads and conducts trimming in the spring and fall. Mike Raddatz advised at CTH C and STH 23 that the foliage blocks the view to the west.

Mike Kowalski gave an update on the traffic safety grant which was recently concluded. During May through August, 722 traffic stops were conducted with 349 citations and 608 warnings being issued. 92 4-hour shifts were performed by the sheriff's office and Westfield Police Department. Target areas were STH 23 from Montello to the Green Lake County line, Montello to I39, STH 23 to the Adams County line near Briggsville, and I39. September numbers will be provided at the next meeting.

Crash Review

There has been a total of 264 crashes with 88 injuries and 0 fatalities through the 3rd quarter of 2024 for Marquette County. 18 of the crashes and 27 injuries were listed as severe.

Transportation Safety Report and Highway Safety Input

Trace Frost advised of 564 fatalities in the State of Wisconsin for 2023, compared to a total of 594 in 2022. As of September 30, 2024, there have been 420 fatalities compared to 423 at this time last year.

Traffic Incident Management Training is available for free with EV vehicle fires being a new topic.

1997 – Act 258 law states, if possible, to clear vehicles off the roadway if able to be driven off.

Highway Construction Update

CTH D/Causeway – Culverts have been installed and the first layer of paving will be done soon. Anticipating opening the causeway in early November with the final paving being done next spring.

Other Business

None.

Moved by Tony Kemnitz and seconded by Dave Benson to adjourn the meeting. **Motion carried.**

The meeting was adjourned at 9:57 a.m. The next meeting was set for January 8, 2025, at 9:00 a.m.

Submitted by Stephanie Warren

CAP SERVICES, INC. • BOARD OF DIRECTORS MEETING
October 30, 2024
The meeting was virtual and in person.
ECD Staff presented Early Childhood Development Focus II Performance Standards.

Members Present: S. Donovan, D. Dounar, B. Gifford, B. Jarman, C. Jarvis, P. King, K. Kohl, D. Koury, K. Locke, S. Moore, C. Novotny, M. Reepsdorf, J. Sausser, S. Sickels, G. Sorensen, C. Steltenpohl, M. Walters, K. Will
Members Absent: J. Dorn, D. Thome, B. Wedell
Staff Present: N. Harrison, T. Lewis-Birkett, R. Rasmussen, P. Schmidt

B. Jarman called the meeting to order at 7:04 pm, roll call was taken and a quorum was present.

C. Novotny made a motion to accept the minutes of the September 25, 2024 board meeting. D. Dounar seconded and the motion passed unanimously.

Seatings and Resignations – none.

Notice Items
Action was taken via email on September 26, 2024: Committee unanimously approved to bid $100,000 for the property located at 380 13th Ave S, Wisconsin Rapids for Rehab & Resell Program, and list at a maximum price consistent with affordability for LMI households and market conditions.

Action taken via email on October 11, 2024: Committee unanimously approved the following employee benefits for 2025:

1. Maintaining dental & vision coverage through Delta Dental with no change in coverage, cost, or benefits for 2025.
2. Continuing to provide qualified staff with a $15,000 group term life insurance policy at no cost to the employee.
3. Continuing to provide voluntary short-term disability, voluntary long-term disability, voluntary critical illness, voluntary accident, voluntary hospitalization and voluntary life options through Unum.
4. Maintaining the current 401k plan benefit to include:
    - Providing $1 for $1 match on employee contributions up to 6% of annual salary for staff.
5. Maintaining CAP's current health insurance option, Individual Coverage Health Reimbursement Arrangement (ICHRA) for 2025:
    - 2025 reimbursement rates to be based on county of residence and age, with brackets established in compliance of the ACA using a Silver Plan as a benchmark for affordability.
    - In 2025 the ICHRA continues to be an IRS approved tax-free tool of reimbursing employee insurance premium cost with no tax implications for the participants.

- Recommending the selection of Insure One, ezICHRA, to administer plan processing and employee enrollment with open enrollment beginning in November 2024 for January 1, 2025 coverage.

Action was taken via email on October 18, 2024: Committee unanimously approved a contract for $55,833 through June 30, 2025 with the WI Department of Children and Families (DCF) to provide short-term assistance remotely for Skills Enhancement Program participants in Milwaukee County in the absence of another provider.

Action was taken via email on October 21, 2024: Committee unanimously approved loan with First Business Bank for Iola Senior Village, LLC on a 10-year note with 15-year amortization at 6.95%.

Action was taken via email on October 23, 2024: Committee unanimously approved establishing a $1 million line of credit with First Business Bank.

Consent Agenda
M. Walters moved to approve the consent agenda. C. Steltenpohl seconded and the motion passed unanimously.

Advocacy and Engagement Committee
1. Accepted the 2024 Q3 Board of Directors Advocacy Survey Responses.

Executive and Personnel Committee
1. Accepted the Talent Engagement and Development (TED) Committee minutes of September 30, 2024 and October 14, 2024.
2. Approved the new position of VITA Site Coordinator, pay band $18.40, nonexempt, effective immediately.
3. Approved the new position of Housing Coordinator – Rehab, pay band $24.36, nonexempt, effectively immediately.
4. Approved the Confidentiality Policy updates and add as Addendum to Employee Handbook.
5. Approved the Cybersecurity Incident Response Plan updates and add as Addendum to Risk Management Plan.

Finance, Real Estate and Audit Committee
1. Accepted the Loan Portfolio Report.
2. Accepted the Rental Occupancy and Delinquency Reports.
3. Approved the September 2024 Credit Card Statement Summary.
4. Approved the September 2024 CAP Services Financial Report.
5. Recommended approval of the 2025 budgets for the following LIHTC properties:
    - Colby Cottages.
    - Berlin.
    - Mauston.
    - Nekoosa.
    - Riverwood.
    - Seymour.
    - Waupaca Townhomes.
6. Recommended the approval of the 2023 990 CAP Services, Inc tax return.

7. Recommended the approval of the proposal from Hawkins Ash for preparation of the audits and tax returns for the following LIHTC projects: Colby Cottages, Berlin, Mauston, Nekoosa, Riverwood, Seymour, Waupaca Townhomes, and Brillion.

Governance Committee

Planning and Evaluation Committee

1. Approved the Policy Council Bylaws and Parent Committee Operating Standards for the Early Childhood Development Department and Policy Council.
2. Approved the MIFSS for the continuation of the Early Head Start and Head Start grant from the Administration of Children and Families.
3. Approved the MIFSS for Family Crisis Center to the Wisconsin Department of Children and Families (DCF) for the following:
    - Children's grant.
    - DV Statewide grant.
    - Shelter Stabilization grant.
4. Approved the October Proposal Status Report.

End of Consent Agenda

Committee Reports

Advocacy and Engagement Committee – nothing further.

Executive and Personnel Committee

B. Jarman mentioned the updated Cybersecurity Incident Response Plan was worthy of praise.

Governance

D. Koury reported on the board term limit survey and the results, mentioning the concerns with turnover and loss of knowledge that could potentially occur all at one time with departing members that reached their limit as well as the difficulties that could be experienced with finding new board members to replace them. D. Koury shared the best practices from *Board Source* indicating 16 years is the average. CAP's current limit is 6 years. Three quarters of our board is concerned and open to modifying this policy. He also mentioned it takes a member one to two years to become familiar with the agency and members could return to the board if six months had passed since last serving. The recommendation was to change the Bylaws to read up to 12 years, which is better for the agency and community.

M. Walters was not convinced that term limits would be good with the loss of knowledge that can happen. She continued to share that most members have a sense of when it is time to end their service, noting county board members are always turning over, but could support the new language over the last.

B. Jarman added this is much better as county board members rotate, low-income members tend to have turn over, Head Start Policy Council members children age out of the program, so this applies to community representatives and is a big improvement.

M. Walters also mentioned she has experienced hard times with not being able to fill open seats and would hate to see vacancies due to term limits. N. Harrison mentioned that longer terms could be extended. Other members voiced opinions, and the matter will be taken to a vote at the next meeting.

Finance, Real Estate, and Audit Committee – nothing further.

Planning and Evaluation Committee – nothing further.

Head Start Policy Council Report
C. Novotny reported a vote was taken to reduce the classroom sizes by 24 slots to help staff with stressful situations due to more and more children demonstrating challenging behaviors. Lessening the child count in the classrooms will reduce stress, help the children, and increase staff morale. N. Harrison added this is a part of the MIFSS in today's packet, for planning next year across our service area.

CEO Narrative Report
N. Harrison shared the latest CAP.COM in the board packet along with the corporate outcomes report, noting most programs are on target with just a few behind. She was happy to report that the community events were all very well received and well attended with one to go in Montello. She thanked board members for joining. Pictures and slides will be posted soon on Facebook and Instagram.

N. Harrison reported the Community Needs Assessment Survey has gone out for 2025, noting 300 surveys have been received with 500 as the goal. Responses are due back by December 1 to understand the needs in the communities we serve.

N. Harrison mentioned several grants that have been awarded to the agency, including the IRS funding for the VITA program; the FHLB of Chicago for our Affordable Housing Program; the Diaper Distribution grant, which is federal funding Wisconsin received to include diapers and wipes for distribution. She also noted today is National Weatherization Day. She met with our Weatherization team over a pizza dinner to celebrate all the home improvements they do for our clients.

N. Harrison reminded the board of our upcoming All Staff event on November 8, held 8:30 to 3:30 with sessions focusing on wellness, retirement savings, meditation, and self-defense. R. Rasmussen sent the registration link to all members to sign up and join us on this day. Also, a reminder that we do not hold a business meeting in November and for the meeting in December, we will be returning to SentryWorld to celebrate and show appreciation to our board. She and T. Lewis-Birkett will be presenting the 2025 budgets at this meeting. Committees will want to schedule meetings for another day and time for December.

As promised at the September board meeting, N. Harrison provided a summary on the Family Crisis Center reduction in funding and the impacts it will/has caused: The Federal VOCA funding was reduced at the federal level across the country. CAP's annual funding was $1,000,000 annually, allowing us to expand programs and even purchase a Ford Explorer to provide transportation services. The funding awarded this year was $98,218. We expected the funds to slowly decrease over time and were allowed to apply for $250,000 but again were only granted $98,218. This has impacted our team, going from 27 full time staff to 15 across all counties.

N. Harrison continued stating the shelter runs on other funding and is staffed 24/7, so there will not be a reduction in staffing there. Impacts will mostly be felt by Outreach Services. There will be less presentations made, less events tabled, and perhaps a reduction in the number served, perhaps down to ½ of our normal count.

The agency has different "pots" of money just for Domestic Violence or Sexual Assault, so we have to be very careful when allocating our time and resources.

The FCC Advisory Board will continue; Giving Tuesday will continue; and Mom Prom is expected to bring in $30,000 in donations for the Waupaca Community.

We will continue to look for resources to build back up the outreach program in rural communities.

Many members asked her to share this information with them to in turn, share within their communities. She will provide the information to all who request.

Lastly, we were asked to keep our board members experiencing personal challenges in our thoughts.

Old Business – none.

New Business – none.

The meeting adjourned at 7:56 pm.

I certify that this is an accurate representation of the October 30, 2024 Board of Directors Meeting:

Cindy Jarvis

Brett Jarman, Chair or Cindy Jarvis, Secretary

Next Board meeting:	12/11/2024	Location: **IN PERSON** **The Inn at SentryWorld** **501 Michigan Ave N** **Stevens Point, WI 54481**
	6:00-7:00pm	Board meal and conversation
	7:00pm	Annual Business meeting

Transportation Coordinating Committee Meeting Minutes

DATE 12/12/24

Board Members Present: Cheri Gibeaut, Nancy Charles, Laird Dickson, Tim Jozwiak
Board Members Absent: Dave Matijevich
Agency Partners: Jan Krueger, Steve Moore, Brandon Enck

1. Call to Order	Cheri the meeting to order at 9:06 A.M.
2. Pledge of Allegiance	Cheri led the group in the pledge of allegiance.
3. Review and Approve Agenda	Nancy made a motion to approve the agenda Laird seconded the motion. Motion passed
4. Committee Member Welcome and Introduction	All members introduced themselves and provided a connection to the committee or department.
5. Citizen Comments	None
6. Minutes of Last Meeting	Tim made a motion to approve the minutes. Laird seconded the motion. Motion Passed
7. Transportation Program – Specialist Report a) Quarterly Reports b) Service Delivery	Jan explained the 85.21 and 53.10 quarterly reports. Outlining the need to report to DOT on a quarterly and annual basis. Explained the difference between 85.21 and 53.10. A copy of the reports was shared. Steve reported that maintenance has been fairly good. A few cold days have created a few issues but nothing major. Vans are holding up well. Ridership remains about the same. Madison medical visits keep us busy. Berlin has also picked up in that direction. General appointment time is recommended between 8:30 and 2 pm. Monday and Wednesday are busy days. Discussion on Volunteer drivers and the need for the services. Encouraged the committee to spread the word about the need for volunteer drivers. Discussion on insurance for volunteer drivers. Volunteers need to assess insurance needs. If they are required to have a rider or extra cost then they can ask the committee for a stipend or grant to help cover the cost of additional insurance to volunteer. Administration looked into our county policy and the insurance company did not have a rider that blankly covers volunteers. Discussion on a high level of need for transportation – up to 3 rides a week for any person. Budda Box discussion on billing for transportation.
8. 85.21 Application	Review of the 85.21 Application. Discussion on process and computer system changes. Discussion on program services and budget. Laird made a motion to approve the 85.21 application as presented and to submit it to the DOT. Nancy seconded the motion. Motion passed.
9. Transportation needs of the community – discussion only.	Nothing presented
10. Veteran Service Officer Report	Brandon represented the CVSO. Expecting the demand and need for service will increase. The new Eastside VA may increase demand in that area.
11. Schedule the Next Meeting Date	March 27th, 2025, at 9 am
12. Motion to Adjourn	Tim made a motion to adjourn the meeting. Laird seconded the motion. Cheri adjourned the meeting at 10:12 A.M.

Minutes Submitted by: Jan Krueger (Drafted 12/12/24)

Marquette County Department of Human Services Board Minutes

January 6, 2025 – In-Person and Virtual

Board Members Present: *Chuck Bornhoeft (in person), Mary Walters (in person), Tim Jozwiak (in person), Barbara Sheldon (in person), Margaret (Peggy) Krause (in person), Ken Borzick (in person), Scott Kempley (in person), Damaris Thome (virtual)*

Board Members Absent: *Dave Matijevich*

Others Present: *Mandy Stanley, Jennifer Vote, Dawn Woodard, Ron Barger, Jessie Cody, Annett Mooney, Jan Krueger (virtual for portion of the meeting), Kris Bergh*

1. Call to Order	Mary Walters called the meeting to order at 1:00 p.m.
2. Review and Approve Agenda	Motion/second by Ken Borzick/Chuck Bornhoeft to approve the agenda. Motion carried.
3. Review and Approve Minutes of December 9, 2024	Motion/second by Chuck Bornhoeft/Peggy Krause to approve the minutes. Motion carried.
4. Citizen Inquiries and Concerns, Introductions	None
5. Veteran's Services Officer Report	Kris Bergh reported there are 17 open cases. One veteran passed away in December. Brandon Enck is out of the office on paternity leave. Budget proposal from Governor requested information from WI CVSO's. Kris shared several proposals made to the Governor regarding funding and grants.
A. Review Vouchers	No questions.
6. Human Services Reports	
A. Director's Report	Mandy Stanley shared the ADRC Resource Specialist position has been vacant, with some recent applicants. HS is currently changing out furniture assisting in a welcoming and supportive environment through grant funding. Education topics discussed for future meetings.
B. Review Vouchers and Financial Reports	Discussion regarding expenses and revenue with state deadlines, grants, collections, and closing of the books. Books are not closed until April. The Board is presented with 2024 and 2025 financials until 2024 is closed. Other vouchers discussed- mileage, repairs, etc. Jen Vote detailed several financial processes.
C. Financial Unit	
a. Food Bank	Jen Vote reported there were 298 households served- 5 of them are new. There is a 2024 food bank graph chart uploaded to SharePoint that will be presented in February.
D. Aging and Disability Services Unit	Newsletter is available.
a. Transportation Coordinating Committee – report on December 23, 2024 meeting; next meeting March 27, 2025 at 9:00 am	Next meeting to be held 3/27/2025 at 9:00 a.m.
b. ADRC Advisory Committee – next meeting January 16, 2025 at 8:30 am	Next meeting to be held 1/16/2025 at 8:30 a.m. Jen Vote reported that when vehicle is sold it goes into a sale of county property account. At the end of the year Stacy does a journal entry to distribute those funds accordingly.
E. Economic Support/Child Support Unit	Annett Mooney reported there 631 Child Support cases.

	There are 1,898 open Economic Support cases. The call center had 13,278 calls for December. Additional stats were shared.
F. Children and Family Services Unit	Jessie Cody reported Marquette County's Children's Long Term Support waiver program was recently audited; preliminarily results for Marquette County 92%, while the state average is 85%.
G. Clinical Services Unit	Dawn Woodard reported there were 19 crisis calls, 2 emergency detentions, 5 long term placements, and 13 referrals for December. DOJ awarded grant of $16,059 for mental health first aid training and mental health awareness training. No county match required for the grant.
H. CST/CCS Committee – next meeting January 16, 2025 at 4:00 pm	Regional committee meeting was held in December. Next meeting to be held 1/16/2025.
7. Upcoming events/issues (discussion only)	None
8. Set next meeting date, time, topics	Feb. 3rd at 1 p.m.
9. Adjourn	2:10 p.m.

Minutes Submitted by
Kiley Lloyd
(drafted 1/06/25)

JUDICIAL & PUBLIC SAFETY COMMITTEE MINUTES
January 7, 2025
Remote Meeting using WebEx/phone and in-person at County Board Room
Services Center
480 Underwood Ave.– Montello, Wisconsin

1. Chairperson Judi Nigbor called the Public Safety Committee meeting to order at 2:01 p.m.

   Members present: Judi Nigbor, Lance Achterberg, Chuck Bornhoeft, Gary Sorensen, and Ken Borzick
   Others present: Supervisor Peggy Krause, Supervisor Dave Benson, Administrator Ron Barger, EMS Director Rob Lulling, DA Cliff Burdon, Sheriff Joe Konrath, Clerk of Court Shari Rudolph (virtual), Corp Counsel Natalie Bussan, and several citizens

2. Motion to approve the agenda as presented by Ken Borzick and seconded by Chuck Bornhoeft. Motion carried.

3. Motion to approve the November 7, 2024 minutes by Chuck Bornhoeft and seconded by Gary Sorensen. Motion carried.

4. Reports of official meetings held in the prior month- None

   Upcoming Events/Issues/Citizen Comments- Citizens John Krause, Greg Kemnitz, Tom Hockerman, Bruce Schmitz, Steve Klump, Ernie Pulvermacher all spoke in favor of jail/dispatch separation.

   Citizen (and EMS employee) Brian Claesges spoke regarding the Med 1 operational changes, reporting the changes are taking more ambulances out of service by not having Med 1 available.

5. Committee Reviewed Vouchers as Presented- Supervisor Sorensen asked for further information regarding increase of Guardian Ad Litem vouchers.

6. Clerk of Court Shari Rudolph and DA Cliff Burdon shared they had no new updates. EM Director Aaron Williams reported year end grant is closing out with new grant dollars being awarded in April. Traffic Incident Management training will be resuming with EMS, Fire Dept., Highway, Sheriff's Office, etc. Medical Examiner agreement is now with Waushara County. No one from the Medical Examiner's Office was present.

7. Sheriff Joe Konrath explained PSAP (Public Safety Answering Point) grant. Marquette County was awarded approximately $705,000 for the FY25 PSAP grant. Sheriff reported the 911 dispatch would be moved to the Emergency Management Office if project moves forward. MIS network and data storage would be included in the update if project moves forward, taking around $400,000 of the grant. Sheriff Konrath discussed the 2-year project proposal for the separation, which would include hiring 5 additional positions. Marquette County jail is PREA compliant, which allows Marquette County to house federal inmates. Federal government pays for medical needs and transportation for the

federal inmates. Sheriff Konrath reported 2024 revenue of $279,000 just from federal inmates. Total of $431,000 revenue from Board of Prisoners. Other jail data will be included in annual report.

Administrator Barger spoke to fiscal impact of the separation. Possible funding sources for the project would be new shared revenue, additional revenue from Board of Prisoners, or increase in upcoming borrowing. Ron noted the more immediate concern is construction costs- projected at approximately $200,000. Sheriff Konrath noted the dispatch center furniture/equipment is from 1997. 2013 staffing analysis showed Marquette County is already operating below the number of staff recommended. Discussion followed regarding job duties for jail and dispatch. Finances and options discussed. Ron recommended committee move forward with RFP for construction of the separation to see totals. He noted the borrowing package needs to be completed by the end of March, so RFP would be help committee see if money needs to be bundled in. Motion by Gary Sorensen and seconded by Ken Borzick to move forward with RFP process and committee will make a decision by March. Motion carried.

8. EMS Director Rob Lulling reported he closed out 2024 reports with 1,787 calls for 2024. Rob reported protocol changes with Medical Director Group that will be sent to the state. Rural EMS Services will get 3% increase, which increases revenue for Medicare calls. Marquette County has around 60% of Medicare calls. Car Seat Technician certification completed by Rob.

9. Moved by Ken Borzick and seconded by Chuck Bornhoeft to move into closed session per Wis. Stat. 19.85 (1)(g) under agenda item 10. Motion carried on a roll call vote with all members present voting yes. Closed session began at 3:28 p.m.

10. Moved by Ken Borzick and seconded by Chuck Bornhoeft to return to open session as per Wis. Stat. 19.85 (2) and agenda item 11. Motion carried on a roll call vote with all members present voting yes. Open session began at 3:50 p.m.

11. The agenda having been completed Committee Chairperson Judi Nigbor declared the meeting adjourned at 3:50 p.m.

Kiley Lloyd, County Clerk

REGULAR BUSINESS MEETING

NAME:	ADDRESS:	TOPIC TO COMMENT ON:
John Krause	N1642 Co. Rd. O Endeavor	#8 Grant $
Greg Kemnitz	N4997 10th Ave Montello WI	Dispatch
Tom Hackem	W7408 Hwy M Westfield	grant
Bruce Schmitz	713 S Main Westfield	Dispatch
Bryan Claasgens	W3506 Forest Trail	EMS
Steve Klump	N3665 Hwy A Oxford	Dispatch
Ernie Pulvermacher	321 Dover St Princeton	Dispatch

MARQUETTE COUNTY PLANNING AND ZONING COMMITTEE
January 9, 2025
County Board Room – Services Center; In person and virtual

Members present: Judi Nigbor Chair; John Bennett, Dave Benson, Dave Krentz, Kathy Jo Locke

Others present: Megan Stalker, Zach Hughes, Jean Potter, Ron Barger, Nicole Ziebell, Scott Kempley, John Larkin

Chair called the meeting to order at 9:03am and asked for approval of the agenda; motion by Bennett, second by Benson; motion carried.

Chair asked for approval of minutes from December 5, 2024, meeting; motion by Benson, second by Krentz; motion carried.

Citizens' comments or concerns: None.

Chair opened item 4**:** A public hearing on the Amendment of the Marquette County Comprehensive Plan to Adopt the Planned Land Use and Farmland Preservation Plan Map for the Town of Buffalo. Hughes summarized/explained the process and information of how we got here by the direction of Potter. Kempley added additional comments. Motion to approve the amendment of the Marquette County Comprehensive Plan to Adopt the Planned Land Use and Farmland Preservation Plan Map for the Town of Buffalo and move onto County Board by Benson; Second by Locke; discussion; motion carried 5-0.

Chair opened item 5**:** A public hearing on an Amendment to the Marquette County Code of Ordinances on the proposed revisions and additions to Chapter 70-Zoning. Hughes summarized/explained that Zoning District AG-3(5) and CP already existed in Town of Buffalo and were getting added to County Zoning giving other townships the opportunity to be able to use this district. Motion to approve the amendment to the Marquette County Code of Ordinances on the proposed revisions and additions to Chapter 70-Zoning and move onto County Board by Bennett; Second by Benson; discussion; motion carried 5-0.

Chair opened item 6**:** A public hearing on the proposed Adoption of Marquette County Code of Ordinances Chapter 70 by the Town of Buffalo. Hughes summarized/explained the process of what needs to happen to complete this process and if all goes well County Zoning for Town of Buffalo will start February. Motion to approve proposed Adoption of Marquette County Code of Ordinances Chapter 70 by the Town of Buffalo and move onto County Board by Bennett; Second by Locke; discussion; motion carried 5-0.

Chair opened item 7: Department Reports

a. *Register of Deeds* – Ziebell reported about Citadel training next week for everyone in the office with Fidlar to be prepared for the Judicial Privacy Act Law that is going into effect April 1, 2025. Also stated that process/clean-up projects that should have been done before start date with the new system are now being taken care of one by one at no cost to make it more efficient for the office to run and the submitters to get documents to the office easier.
b. *Land Information Director* – Stalker upgraded GIS Enterprise database/server for 2025 update to the Flex ArcGIS Pro migration to comply with the Sherriff's NG911 system. CBAS (ward & supervisory districts) one out of two of the year submissions completed to the State. Handling tax bill questions and calls as we implemented in June 2024, so some clean-up needed to happen but thankfully those are tapering off. Starting to work on the Splits for 2025 for the Assessors so they can get ready for their Open Book Board of Review in the next couple months for each Township/Village. All transfers are from 2024 are completed.
c. *Planning & Zoning Administrator* – Potter discussed the 2024 final revenue numbers. Potter continued the prior discussion for adding a county percentage fee to UDC permits as well as looking at sanitary fee adjustments with additional agent status plan review responsibilities approved by DSPS. The department's Commercial Electrical Service agent status has also

been renewed with DSPS. The department is reviewing the application for the proposed cell tower to be built in the Town of Shields on Hwy. 23 east of Montello.

d. *Zoning Technician* – Hughes stated that winter hasn't slowed down septic installations with plumbers still putting in systems and getting about 1-2 inspections a week. Fire Number applications are still coming in. Camping letters were all sent out to the people with campers on private property notifying them about their annual renewal application and fee or that the camper needs to be removed since they are only allowed seasonal camping from April 15-December 1.

Chair opened item 8: Review ROD, LID and PZD Vouchers. No Comments.

Chair opened item 9: Any Other Business. None.

Chair adjourned the meeting at 9:36 a.m.

Respectfully submitted,

Nicole Ziebell

Executive and Finance
Meeting Minutes
January 13, 2025
Virtual and in-person at County Board Room-Services Center-480 Underwood Ave., Montello, WI 53949

1. Chairperson Ken Borzick called the meeting to order at 12:30 p.m.
   Members present: Ken Borzick-Chairperson, Judi Nigbor, Mary Walters, Dennis Fenner, Kathleen McGwin, Mike Raddatz, Lance Achterberg (12:32 p.m.)
   Others present: Administrator Ron Barger, Supervisor Chuck Bornhoeft, Treasurer Jody Myers, Corp Counsel Natalie Bussan (12:50 p.m.), MIS Director Dan Buchholz, Econ Dev./Tourism Coordinator Keri Solis, HR Manager Melanie Zuehls (virtual), EMS Director Rob Lulling (virtual, later in person), HS Director Mandy Stanley (virtual), Sheriff Konrath (virtual), Todd Kruse- Frontier (virtual), Mark Leonard- PSC (virtual), Sarah Lawrenz and Jim Bertram- Bertram Communications, Kelly Shipley- Brightspeed, and Shane McCann and Tim Spath- Marquette-Adams Representatives
2. Moved by Mike Raddatz and seconded by Dennis Fenner to approve the agenda as printed. Motion carried.
3. Moved by Mary Walters and seconded by Judi Nigbor to approve the minutes of the December 9, 2024, meeting. Motion carried.
4. Citizen Concerns and Comments- None
5. Report of Committee Members/Officials- None
6. Upcoming Events/Issues-None
7. Vouchers were reviewed.
8. Corporation Counsel was not yet present at the time of her agenda item. Her report will be discussed when she is available.
9. County Treasurer Jody Myers reported sales tax for November was $152,985.40 and December was $101,838.
10. MIS Director Dan Buchholz reported he will be replacing some PC's. The Mitel system had a call volume report break in 2024, which has been fixed. Dan discussed the PSAP grant portion that relates to the IT Dept. and will put it as a future agenda item for further discussion.
11. County Clerk Kiley Lloyd reported there would be a primary election February 18th for State Superintendent of Public Instruction.
12. Economic Development & Tourism Coordinator Keri Solis reported home sale price average is up compared to last year. 2024 record high for tourism website visits. 2024 Facebook visits are at over 508,000. Fisheries are up this winter due to winter freeze. For 2024 there were 7,575 deer harvested in Marquette County.
13. Economic Development & Tourism Coordinator Keri Solis reported that the goal is to get high speed internet access to everyone in Marquette County. Four providers are present for County Board endorsement due to getting 7 points worth of endorsement on their applications. Keri gave background information regarding the process. Keri noted that she had contacted 8 providers- 3 providers are appearing in person, 1 provider appearing virtually. Frontier Representative Todd Kruse (virtual), Bertram Representatives Sarah Lawrenz and Jim Bertram, Brightspeed Representative Kelly Shipley, Marquette-Adams Representatives Shane McCann and Tim Spath all presented information to the committee regarding their plan proposals for Marquette County. Discussion followed with each provider.
14. Moved by Lance Achterberg and seconded by Judi Nigbor to move into closed session per Wis. Stat. 19.85 (1)(e) under agenda item 14. Motion carried on a roll call vote with all members present voting yes. Closed session began at 1:56 p.m. Supervisor Fenner left closed session at 2:30 p.m.

15. Moved by Mary Walters and seconded by Mike Raddatz to move into open session per Wis. Stat. 19.85 (2) under agenda item 15. Motion carried on a roll call vote with all members present voting yes. Open session began at 2:34 p.m.
16. Motion by Mike Raddatz and seconded by Lance Achterberg to go with Bertram's proposal for Marquette County and Marquette Adams proposal to finish Village of Westfield and Town of Mecan and other "loose ends" with a written agreement be signed by the providers per Corp Counsel request and to forward to County Board. Motion carried.
17. Corp Counsel Natalie Bussan shared there are 9 pending cases. Discussion followed regarding each case.
18. Ron reported he would be going forward with Highway borrowing shortly. Ron would like to know if other borrowing needs to be done so it could be done simultaneously. Ron reported Jim Macy will be here for EMS negotiations/arbitration tomorrow. Ron noted Board of Health pulled out of tri-county consortium. He noted that leaved Marquette County with two options- Hire our own sanitarian and run our own inspections or partner with Green Lake County and run two sanitarians and employ 3 people. If we combine with Green Lake County, we could offer more programming and be self-sufficient. Health Director Jayme Sopha reported we could adjust the fees to make sure the program is cost-neutral and/or makes revenue. Ron reported the current contract ends in June. No decisions will be made until Marquette County can communicate with Green Lake County.
19. Moved by Judi Nigbor and seconded by Mike Raddatz to move into closed session per Wis. Stat. 19.85 (1)(g) under agenda item 17. Motion carried on a roll call vote with all members present voting yes. Closed session began at 3:03 p.m.
20. Moved by Lance Achterberg and seconded by Mike Raddatz to move into open session per Wis. Stat. 19.85 (2) under agenda item 18. Motion carried on a roll call vote with all members present voting yes. Open session began at 3:12 p.m.
21. The agenda having been completed Chairperson Ken Borzick declared the meeting adjourned at 3:14 p.m.

Kiley Lloyd, County Clerk