

MARQUETTE COUNTY BOARD OF SUPERVISORS

Agenda for April 15, 2025, at 10:00 a.m.

Virtual by use of WebEx and in-person

County Board Room – Services Center – 480 Underwood Avenue, Montello, Wisconsin

The MIS Director will place the remote access information on the Marquette County Government page on Facebook at least one day prior to this meeting.

<https://marquettecounty.my.webex.com/marquettecounty.my/j.php?MTID=m7d7c3f406ef20f3aeb42f92806dfafa3>

Meeting number (access code): 2554 214 0336

Meeting password: mPbaJ2MZG35 (67225269 when dialing from a phone or video system)

Phone: 1-408-418-9388

Note: A citizen wishing to address the Committee/Board and attending the in-person meeting shall place his or her name on a sign-in sheet before the meeting is called to order and indicate in which town, city, or village the citizen resides or owns property prior to making a citizen comment. Those citizens attending remotely will ask to be recognized under the citizen comment portion of the meeting and will adhere to the same reporting process as those attending on-site. Civil discourse will be observed at all times.

Note: All agenda items below involve the potential for discussion and action unless stated otherwise. Reports will have no action taken unless noted.

1. Call to Order and Roll Call
2. Moment of Silence and Pledge of Allegiance
3. Review and Approve Agenda
4. Review and Approve Minutes from the March 18, 2025 County Board Meeting
5. Citizen Inquiries and Concerns, Introductions, Employee Recognition-
Welcome to Youth in Government Participants- Certificate of Appreciation to be presented to Kay Martin
6. Standing Committee Reports and Other Informational Reports:
 - A. Agriculture & Extension Education Committee
 - B. Land & Water Conservation Committee
 - C. Highway Committee
 - D. Executive & Finance Committee
 - E. Parks & Rural Planning Committee
 - F. Property Committee
 - G. Judicial & Public Safety Committee
 - H. Planning & Zoning Committee
 - I. Human Services Board
 - J. Board of Health
 - K. Other Reports by Members of the Board
7. Judicial Privacy Act 235 Policy
8. Consent Agenda- Consideration of Resolutions 24-2025 through 25-2025
9. Separate Consideration of Resolutions 26-2025 through 28-2025
10. Fiscal and Personnel Reports, Correspondence, Grant Updates
11. Corporation Counsel Report
12. Announcements & Calendar Planning for May 2025- Reminder: Annual Reports May 20th 7:00 p.m. and May 29th 6 p.m.
13. Adjournment Subject to the Call of the Chairperson

Anyone who requires special accommodation because of disability please contact the County Clerk's office, (608) 297-3016, at least 24 hours before the scheduled meeting time so appropriate arrangements can be made.

April 15, 2025 – Resolution Synopsis

Agenda item # 8- Consent Agenda

The motion, provided no member chooses to pull individual matters described off the Consent Agenda, would be:

Move to approve Resolutions 24-2025 through 25-2025.

Resolution 24-2025: If adopted, the Marquette County Board of Supervisors approves 3 acres +/- owned by Timothy & Gina McReath, Section 25 in the Town of Packwaukee will be rezoned to AG-3(2) and 37 acres +/- rezoned to FPO.

Resolution 25-2025: If adopted, the Marquette County Board of Supervisors approves 10 acres owned by Darcy & Jeffrey Rataczak, Section 6 in the Town of Buffalo will be rezoned to AG-2.

Agenda item # 9- Consideration of Separate Resolution

Resolution 26-2025: If adopted, the Marquette County Board of Supervisors approves the taking of tax deeds involving five parcels with delinquent property taxes. This action is recommended by the Property Committee upon report from the County Treasurer.

Resolution 27-2025: If adopted, the Marquette County Board of Supervisors approves amending Chapter 99- Fees of the Marquette County Ordinances by updating Sanitary Fees, adding Sanitary Plan Review Fees and a Uniform Dwelling Code 10% Administrative Fee per Permit Fee total, with changes to go into effect July 1, 2025.

Resolution 28-2025: If adopted, the Marquette County Board of Supervisors approves changes to the Planning & Zoning Administrative Assistant Position recommended by the Planning & Zoning Committee and the Executive & Finance Committee, making the position full-time beginning July 1, 2025.

POSTED 4/10/2025
1. Courthouse
2. Service Center
3. Health & Human Service

Being that part of Government Lot 1 described as the East 850' +/- of the South 2049' +/-; less 3 acres +/- around residential dwelling to be reclassified to AG-3(2) and 37 acres +/- reclassified to FPO; Section 25, T15N R9E in the Town of Packwaukee, Marquette County, WI. Property Address: W4218 County Road D.

REPORT OF THE PLANNING AND ZONING COMMITTEE TO THE COUNTY
BOARD ON PUBLIC HEARING ON PETITION TO AMEND THE
MARQUETTE COUNTY ZONING ORDINANCE

TO THE COUNTY BOARD OF MARQUETTE COUNTY:

The Marquette County Planning and Zoning Committee having considered the petition to amend the Marquette County Code of Ordinances Chapter 70-Zoning filed by **Timothy & Gina McReath**, on the **3rd day of April 2025** to rezone from Prime Agriculture (AG-1) to Agricultural Residential {AG-3(2)} and Farmland Preservation Overlay (FPO)

for the following described lands:

Rezone 3 acres, more or less, around residential dwelling to be reclassified to AG-3(2) and 37 acres, more or less, to FPO, legally described for rezone purposes only as being that part of Government Lot 1 described as the East 850'+/- of the South 2049'+/-; in Section 25 T15N R9E, Town of Packwaukee, Marquette County, WI.

and having held public hearing thereon, pursuant to Section 59.69, Wisconsin Statutes, notice thereof having been given as provided by law, and being duly informed of the facts pertinent to the changes proposed and duly advised of the wishes of the people in the area affected, hereby recommends as follows:

That the petition for amendment by Timothy & Gina McReath, be approved as presented.

Dated this 3rd Day of April 2025

MARQUETTE COUNTY PLANNING AND
ZONING COMMITTEE

7019 2970 0002 2847 9566

U.S. Postal Service™ <i>Zoning Dept. Rm 104</i> CERTIFIED MAIL® RECEIPT Domestic Mail Only <i>77 W. Park St.</i>	
For delivery information, visit our website at www.usps.com ®	
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Certified Mail Fee \$ _____	
Extra Services & Fees (check box, add fee as appropriate)	
☐ Return Receipt (hardcopy) \$ _____	
☐ Return Receipt (electronic) \$ _____	
☐ Certified Mail Restricted Delivery \$ _____ ☐ Adult Signature Required \$ _____ ☐ Adult Signature Restricted Delivery \$ _____	
Postage \$ _____	
Total Postage and Fees \$ _____	
Sent To <i>Tara Schuh</i> Street and Apt. No., or PO Box No. <i>PO Box 412</i> City, State, ZIP+4® <i>Packwaukee, WI 53953</i>	
PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions	

MARQUETTE COUNTY NOTICE OF PUBLIC HEARING ON PROPOSED AMENDMENT TO THE ZONING ORDINANCE

NOTICE IS HEREBY GIVEN that a **public hearing will be held on the 3rd day of April 2025 at 9:00am** on the proposed amendment to the Marquette County Code of Ordinances Chapter 70-Zoning. The hearing will be in person with options to join virtually. In person will be in the County Board Room of the Marquette County Services Center, 480 Underwood Avenue, Montello, WI 53949. Virtual meeting will be available remotely using Webex (Meeting number (access code): 2552 477 2052. Meeting password: QygZ8cpQN64 (87694974 when dialing from a phone or video system) or dial in 1-408-418-9388.

Join from the meeting link: <https://marquettecounty.my.webex.com/marquettecounty.my/j.php?MTID=m571422c2245fb58e-1e66c75de351591f>

Timothy & Gina McReath, W4315 Gem Ave, Montello, WI 53949, are requesting a rezoning from Prime Agriculture (AG-1) District to Agriculture Residential (AG-3(2)) District and Farmland Preservation Overlay (FPO) District for the following lands legally described for rezone purposes only:

Being that part of Government Lot 1 described as the East 850' +/- of the South 2049' +/-; less 3 acres +/- around residential dwelling to be reclassified to AG-3(2) and 37 acres +/- reclassified to FPO; Section 25, T15N R9E in the Town of Packwaukee, Marquette County, WI. Property Address: W4218 County Road D

The petition to amend said ordinance is on file in the Planning & Zoning Department Office of Marquette County, Montello, WI or on the webpage at <http://www.co.marquette.wi.us/departments/zoning>.

Dated this 27th day of February 2025.

Publish: 3/20/25, 3/27/25 **WNAXLP**

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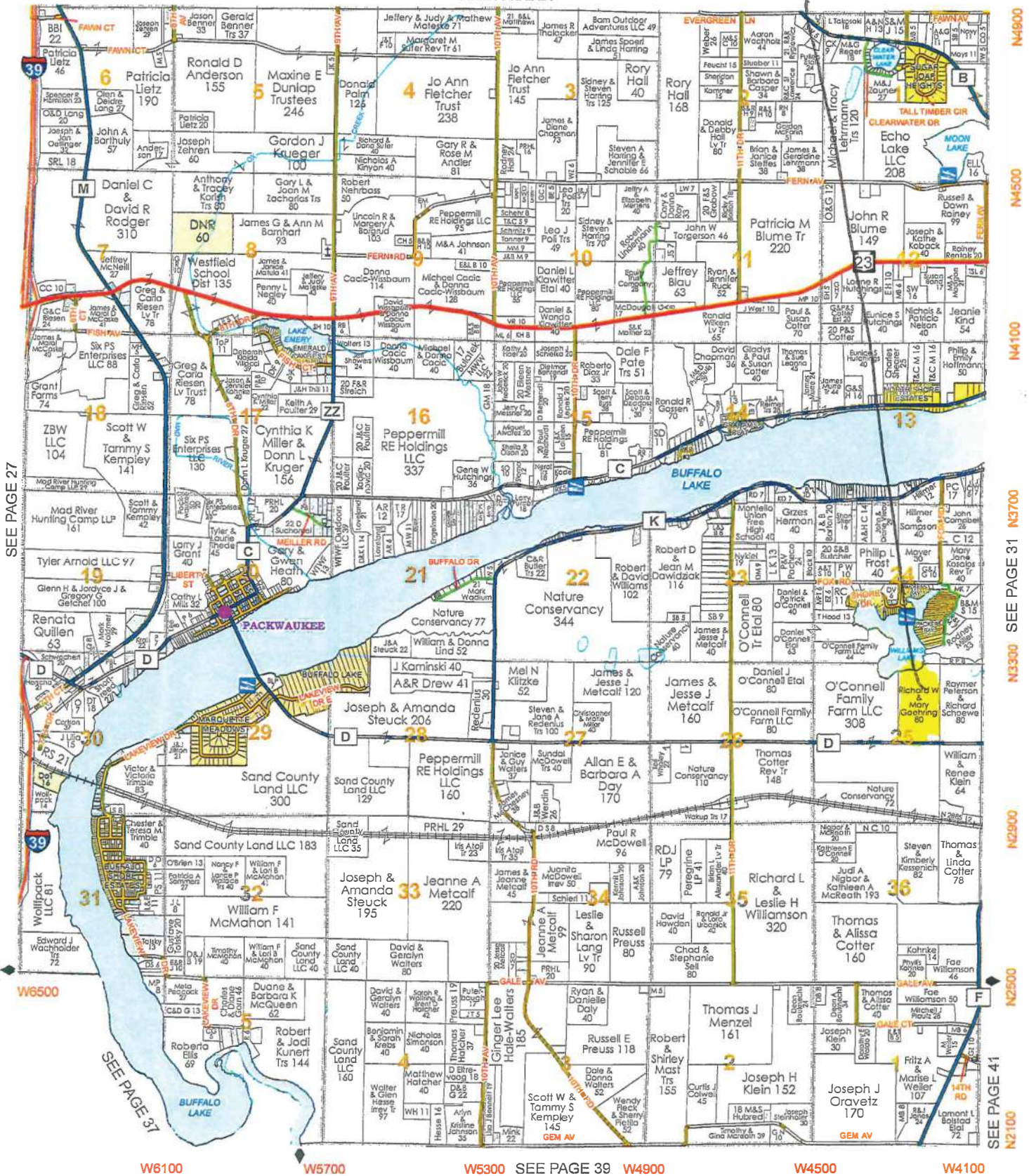
Packwaukee

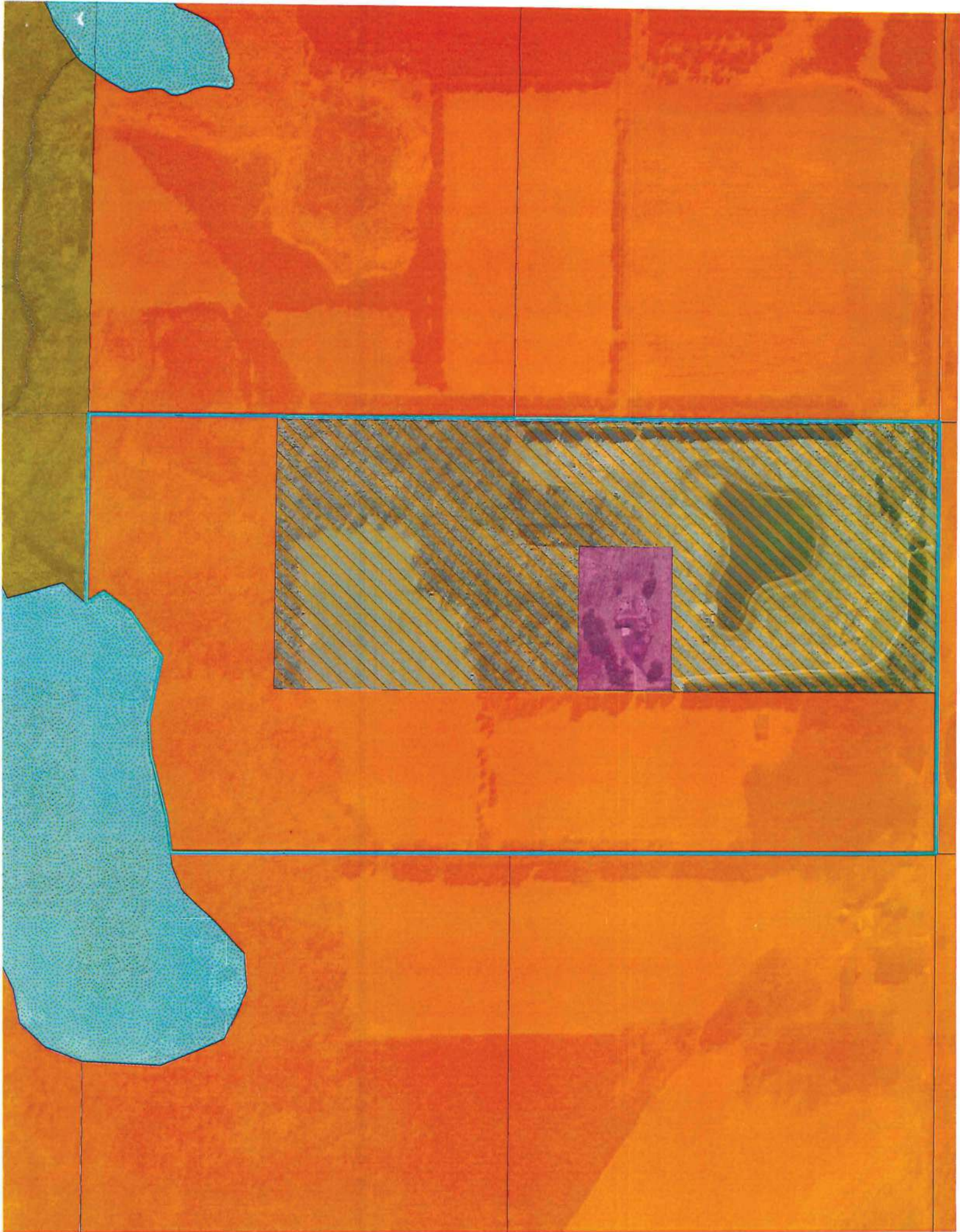
Townships 14N & 15N - Range 9E

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REPORT OF THE PLANNING AND ZONING COMMITTEE TO THE COUNTY
BOARD ON PUBLIC HEARING ON PETITION TO AMEND THE
MARQUETTE COUNTY ZONING ORDINANCE

TO THE COUNTY BOARD OF MARQUETTE COUNTY:

The Marquette County Planning and Zoning Committee having considered the petition to amend the Marquette County Code of Ordinances Chapter 70-Zoning filed by **Darcy & Jeffrey Rataczak**, on the **3rd day of April 2025** to rezone from Prime Agriculture (AG-1) to General Agriculture (AG-2)

for the following described lands:

Rezone 10 acres, into AG-2 described as Lot 2 CSM 3131 being part of the Southwest quarter of the Southeast Quarter (SW ¼ - SE ¼); in Section 6 T14N R10E, Town of Buffalo, Marquette County, WI.

and having held public hearing thereon, pursuant to Section 59.69, Wisconsin Statutes, notice thereof having been given as provided by law, and being duly informed of the facts pertinent to the changes proposed and duly advised of the wishes of the people in the area affected, hereby recommends as follows:

That the petition for amendment by Darcy & Jeffrey Rataczak, be approved as presented.

Dated this 3rd Day of April 2025

MARQUETTE COUNTY PLANNING AND
ZONING COMMITTEE

6556 2492 2000 0262 6102

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MARQUETTE COUNTY
NOTICE OF PUBLIC HEARING ON
PROPOSED AMENDMENT TO THE
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Join from the meeting link: <https://marquettecounty.my.webex.com/marquettecounty.my/j.php?MTID=m571422c2245fb58e1e66c75de351591f>

Darcy & Jeffrey Rataczak, N4229 16th Road, Montello, WI 53949, are requesting a rezoning from Prime Agriculture (AG-1) District to General Agriculture (AG-2) District for the following lands all in Section 6, T14N R10 E, Town of Buffalo, Marquette County, WI:

Rezone 10 acres, into AG-2 described as Lot 2 CSM 3131 being part of the Southwest quarter of the Southeast quarter (SW ¼ - SE ¼). Property Address: N2112 13th Road.

The petition to amend said ordinance is on file in the Planning & Zoning Department Office of Marquette County, Montello, WI or on the webpage at <http://www.co.marquette.wi.us/departments/zoning>.

Dated this 27th day of February 2025.

Publish: 3/20/25, 3/27/25 **WNAXLP**

MARQUETTE COUNTY
NOTICE OF PUBLIC HEARING ON
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Dated this 27th day of February 2025.

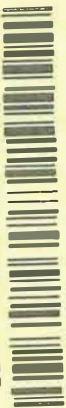
Publish: 3/20/25, 3/27/25 **WNAXLP**

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

9590 9402 4535 8278 2413 75



2. Article Number (Transfer from service label)

7019 2970 0002 2847 9559

COMPLETE THIS SECTION ON DELIVERY

A. Signature

B. Received by (Printed Name)

C. Date of Delivery

D. Is delivery address different from item 1? If YES, enter delivery address below:

3. Service Type

4. Return Receipt for Merchandise

5. Signature Confirmation™

Domestic Return Receipt

RATACZAK REZONE



1 inch equals 288 feet



MARQUETTE COUNTY
WISCONSIN

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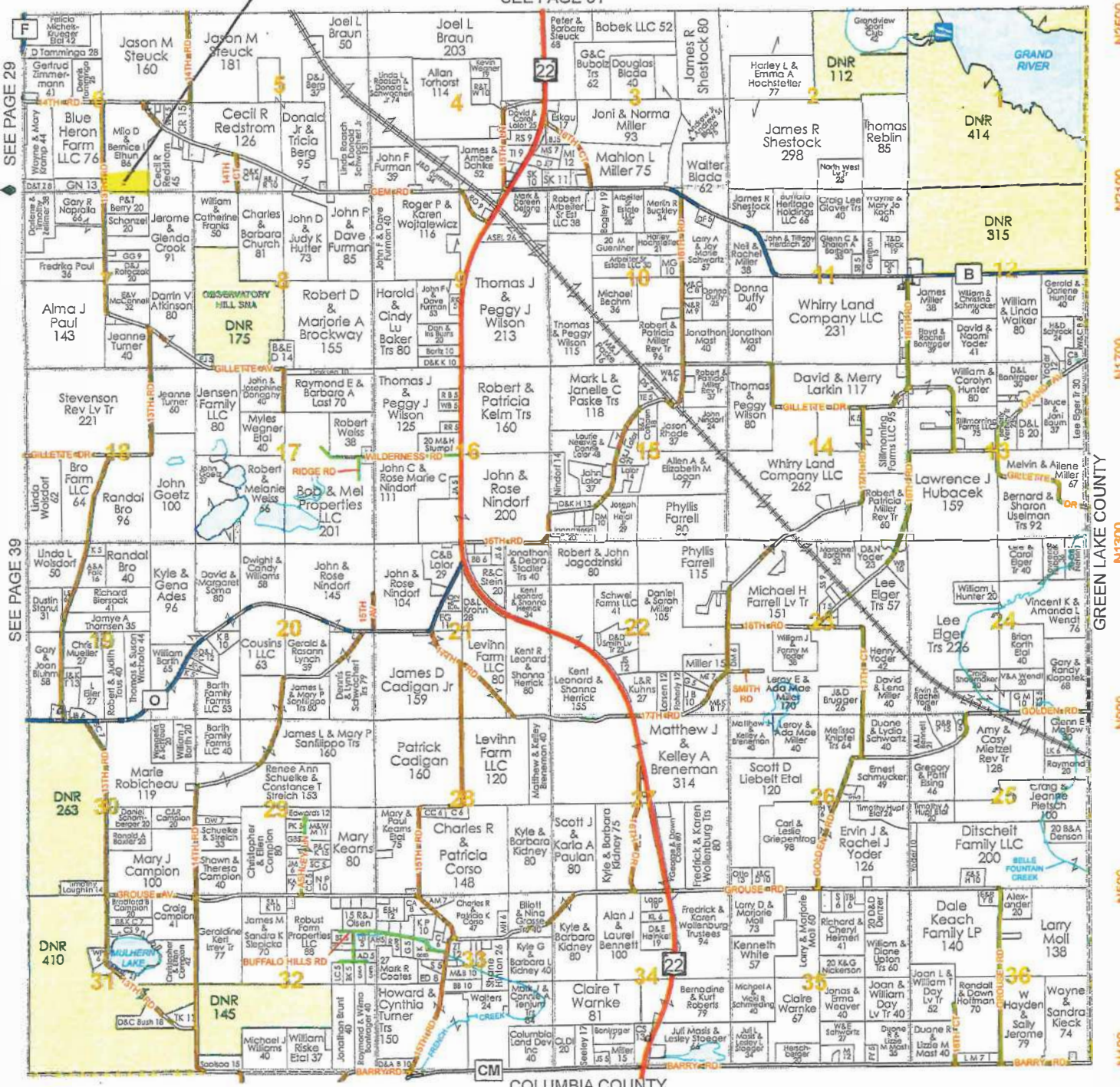
Buffalo (E)

002-00171-0000

Township 14N - Range 10E

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W4100

W3700

W3300

W2900

W2500

W2100

W1700

41

MARQUETTE COUNTY, WISCONSIN

April 15, 2025, Session Resolution 26-2025

ROLL CALL

RESOLUTION ORDERING THE ISSUANCE OF A TAX DEED ON UNREDEEMED TAX CERTIFICATES

SUPERVISORS

	1	2
Achterberg	☐	☐
Bennett	☐	☐
Benson	☐	☐
Borzick	☐	☐
Bornhoeft	☐	☐
Fenner	☐	☐
Frazer	☐	☐
Kempley	☐	☐
Krause	☐	☐
Krentz	☐	☐
Locke	☐	☐
McGwin	☐	☐
Nigbor	☐	☐
Raddatz	☐	☐
Sorensen	☐	☐
Swan	☐	☐
Walters	☐	☐

ADOPTED ☐

DEFEATED ☐

VOTE TALLY

YES _____

NO _____

ABSENT _____

ABSTAIN _____

INTRODUCED BY:

Committee Recommendation:
Property Committee

STATE OF WISCONSIN)
) SS
County of Marquette)

I, Kiley Lloyd, County Clerk of Marquette County, Wisconsin do hereby certify that the above is a true and correct copy of the resolution passed by the Marquette County Board of Supervisors on this date.

Date _____ > _____
Kiley Lloyd, County Clerk

WHEREAS, the Marquette County Treasurer has followed the procedures required by Chapters 74 and 75 of the Wisconsin Statutes in attempting to collect property tax owed on certain real estate located within Marquette County; and that real estate taxes for the year 2020 remain unpaid for certain properties; and

WHEREAS, your Committee is also informed that all the statutory requirements concerning notification and publication of notices for said properties with unpaid taxes for the year 2020 have been completed; and

WHEREAS, such resolution is the next necessary step in the equitable enforcement and collection of real estate taxes.

NOW, THEREFORE, the Marquette County Board of Supervisors hereby orders the issuance of a Tax Deed to Marquette County and its assigns for the parcels of land listed below:

TOWN OF NEWTON

Description

A 33ft strip LY E of CSM 2682 & W of CSM 2447 Also Lot 1
CSM 2682 less W 33ft all being Part of NW-SW, Sec. 25,
T17N, R09E (5.00A)
(W4466 Duck Creek Ln) 018-00706-0000
Appraised Value (based on assessed value)\$78,250.00

Part of SW-SW LY S of Duck Creek Ln Sec.25, T17N, R09E
(5.00A)
(Duck Creek Ln) 018-00711-0000
Appraised Value (based on assessed value) \$32,250.00

VILLAGE OF OXFORD

Description

Blk 31 Original Plat Part Lots 1-2-3-4 & 7 & All Lots 5-6, Sec
17, T15N, R08E (1.30A)
(North Franklin Ave.) 165-00183-0000
Appraised Value (based on assessed value) \$36,900.00

Blk 32 Original Plat Part of Lots 5 & .25 A Parcel ly W
Thereof, Sec 17, T15N, R08E
(North Franklin Ave.) 165-00184-0000
Appraised Value (based on assessed value) \$3,000.00

ROLL CALL - COUNTY BOARD OF SUPERVISORS
MARQUETTE COUNTY, WISCONSIN

VILLAGE OF OXFORD CONTINUED

Blk 23 Original Plat Lots 11, 12 & 13, Sec17, T15N, R08E (0.20A)
(223 S Franklin Ave.) 165-00128-0000
Appraised Value (based on assessed value)\$138,300.00

ROLL CALL - COUNTY BOARD OF SUPERVISORS
MARQUETTE COUNTY, WISCONSIN

ROLL CALL

April 15, 2025, Session Resolution 27-2025

**AMENDMENT TO CHAPTER 99- FEES- OF THE
MARQUETTE COUNTY ORDINANCES**

SUPERVISORS

	<u>YES</u>	<u>NO</u>
Achterberg	☐	☐
Bennett	☐	☐
Benson	☐	☐
Borzick	☐	☐
Bornhoeft	☐	☐
Fenner	☐	☐
Frazer	☐	☐
Kempley	☐	☐
Krause	☐	☐
Krentz	☐	☐
Locke	☐	☐
McGwin	☐	☐
Nigbor	☐	☐
Raddatz	☐	☐
Sorensen	☐	☐
Swan	☐	☐
Walters	☐	☐

ADOPTED ☐
DEFEATED ☐

VOTE TALLY

YES	_____
NO	_____
ABSENT	_____
ABSTAIN	_____

INTRODUCED BY:

Committee Recommendation:
Planning & Zoning Committee
Executive & Finance Committee

STATE OF WISCONSIN)
) SS

County of Marquette)
I, Kiley Lloyd, County Clerk of Marquette County,
Wisconsin do hereby certify that the above is a
true and correct copy of the resolution passed by
the Marquette County Board of Supervisors on this
date.

Date Kiley Lloyd, County Clerk

WHEREAS, the Marquette County Board of
Supervisors adopted Resolution 30-2022 for the purpose of
establishing Chapter 99, a new central location for county
regulated fees, and

WHEREAS, the Marquette County Board of
Supervisors adopted Resolution 57-2022, adopting Exhibit A
setting forth the new Marquette County Fee Schedule and
rescinding all previously adopted fee schedules, and

WHEREAS, the Planning & Zoning Department has
identified sanitary fees currently do not include plan review
fees for permit applications requiring in-ground conventional
or holding tank septic systems, and

WHEREAS, Marquette County has designated agent
status for these systems, which requires staff hours to
review plans and issue the permits, and

WHEREAS, surrounding counties charge for plan
review, with the state's minimum review fee being \$450, and

WHEREAS, additional research on surrounding
counties and local municipalities showed that many impose
a 10% administrative fee on the Uniform Dwelling Code
fees, which are currently contracted through General
Engineering Company, and

WHEREAS, the Planning & Zoning Committee and
Executive & Finance Committee have recommended to the
County Board of Supervisors that upon review the Planning
& Zoning Department Fees be updated, and

NOW THEREFORE BE IT RESOLVED, the adopted
changes are to go into effect July 1st, 2025, and for Chapter
99 to be updated with the following:

Sanitary Fees: Holding Tank \$450

Additions:

Sanitary Plan Review Fees:

In-Ground Conventional- \$125.00

Holding Tank- \$50.00

Uniform Dwelling Code:

Administrative Fee- \$10% per permit fee total

ROLL CALL - COUNTY BOARD OF SUPERVISORS
MARQUETTE COUNTY, WISCONSIN

ROLL CALL

April 15, 2025, Session Resolution 28-2025

**RESOLUTION TO APPROVE FULL-TIME
PLANNING & ZONING ADMINISTRATIVE
ASSISTANT POSITION**

SUPERVISORS

	<u>YES</u>	<u>NO</u>
Achterberg	☐	☐
Bennett	☐	☐
Benson	☐	☐
Borzick	☐	☐
Bornhoeft	☐	☐
Fenner	☐	☐
Frazer	☐	☐
Kempley	☐	☐
Krause	☐	☐
Krentz	☐	☐
Locke	☐	☐
McGwin	☐	☐
Nigbor	☐	☐
Raddatz	☐	☐
Sorensen	☐	☐
Swan	☐	☐
Walters	☐	☐

ADOPTED ☐
DEFEATED ☐

VOTE TALLY

YES	_____
NO	_____
ABSENT	_____
ABSTAIN	_____

INTRODUCED BY:

Committee Recommendation:
Planning & Zoning Committee
Executive & Finance Committee

STATE OF WISCONSIN)
) SS

County of Marquette)
I, Kiley Lloyd, County Clerk of Marquette County,
Wisconsin do hereby certify that the above is a
true and correct copy of the resolution passed by
the Marquette County Board of Supervisors on this
date.

Date Kiley Lloyd, County Clerk

WHEREAS, the Planning & Zoning Department employed a full-time Administrative Assistant for over 40 years, along with a Zoning Technician and Zoning Administrator, and

WHEREAS, in 2021 the Planning & Zoning Department and Register of Deeds opted to share the Administrative Assistant/Deputy position at a 75%/25% staffing split, and

WHEREAS, in the 2024 budget planning cycle, the departmental staffing split was put at a 50%/50% due to the demands of the Register of Deeds Office and the appointment of a new Register of Deeds, and

WHEREAS, in June of 2024 the Planning & Zoning Department also experienced a longstanding Department Head retirement, shifting roles and responsibilities with the promotion of a new Director and the hiring of a new Zoning Technician, and

WHEREAS, the Planning & Zoning Department has done a thorough departmental analysis regarding assigned duties, call volume, permits issued, office traffic, etc., which are unable to be sufficiently maintained with the significant increase in workflow and services provided with only 50% office coverage, and

WHEREAS, the Planning & Zoning Department has also recently increased its services through the Town of Buffalo's adoption of Chapter 70- County Zoning, as well as the Town of Oxford and the Town of Springfield's adoption of Chapter 71- Building and Mechanical Code, making Marquette County the 'enforcement authority' to 14 Towns and 4 Villages, and

WHEREAS, the Planning and Zoning Committee and Executive and Finance Committee have reviewed the proposal and supporting information and recommend resuming the position at a full-time status, and

NOW, THEREFORE, BE IT RESOLVED, that the Marquette County Board approves the Planning & Zoning Administrative Assistant Position to be classified as a full-time position beginning July 1, 2025.