Transportation Coordinating Committee Meeting Minutes

DATE 3/27/25

Board Members Present: Cheri Gibeaut, Nancy Charles, Laird Dickson, Tim Jozwiak, Margaret Fladvid
Board Members Absent:
Agency Partners: Jan Krueger, Jen Vote, Steve Moore, Ron Barger, Brandon Enck

1. Call to Order	Cheri the meeting to order at 9:00 A.M.
2. Pledge of Allegiance	Cheri led the group in the Pledge of Allegiance.
3. Review and Approve Agenda	Laird made a motion to approve the agenda Nancy seconded the motion. Motion passed
4. Committee Member Welcome and Introduction	All members introduced themselves and provided a connection to the committee or department.
5. Citizen Comments	None
6. Minutes of Last Meeting	Tim made a motion to approve the minutes. Laird seconded the motion. Motion Passed
7. Transportation Program – Specialist Report a) Quarterly Reports b) Service Delivery c) Volunteer Drivers	Jan explained the 85.21 and 53.10 4th quarter reports. Outlining the need to report to DOT on a quarterly and annual basis. Explained the difference between 85.21 and 53.10. A copy of the reports was shared. Steve reported on service delivery. – Ridership during winter tends to go down a bit. Now, ride requests are increasing. Numerous Madison trips. More trips to the East Side hospital/clinic. VA trips are still at the downtown location. Not many to the east side VA. Update on Van Wraps. – The ADRC Marketing Grant was awarded to cover these projects. Van Wraps, parking signs, entryway sign, etc. Volunteer Drivers: one applied, and insurance/liability issues prevented him from continuing with the volunteer process. Insurance issues have become a statewide issue for the Transportation Programs and recruiting volunteers. MWF – are high needs. Dialysis does have an impact on these days.
8. 85.21 Application	2025 85.21 Application was submitted and has been accepted by DOT. Working on getting the new system up and running. The new system will have electronically signed contracts.
9. Transportation needs of the community – discussion only.	Committee Member topics; Budda Box – no requests from individual riders for payment related to radiation or chemo. However, with permission, transportation could bill the Budda Box as a 3rd party payer. Discussion on a Volunteer Driver who wants to volunteer for a specific person. We can make arrangements for volunteer drivers to drive specific people, days, or locations.
10. Veteran Service Officer Report	Brandon represented the CVSO. Thank you from our Veterans. They always receive good service. CVSO grant could increase by 5%. This could mean more funds for Marquette County. Veterans Day at the capital is coming up.
11. Schedule the Next Meeting Date	June 12th, 2025, at 9 am
12. Motion to Adjourn	Tim made a motion to adjourn the meeting. Nancy seconded the motion. Cheri adjourned the meeting at 9:37 A.M.

Minutes Submitted by: Jan Krueger (Drafted 3/17/25)

MARQUETTE COUNTY YOUTH ORGANIZATIONS ASSOCIATION

Meeting Notes – March 27, 2025, Montello Service Center

Present at meeting: Cassie Craig, Brenna Babcock, Lindsay Patten, Sheena Mike, John Bennett, Denise Gerbitz, Richell Kufahl, David Timme, Joanne Dalton, Susanne Kufahl, Hanah Walsdorf, Savannah Kufahl, Sheena Walsdorf, Wally Walsdorf, Jackson Walsdorf, Dayton Walsdorf, Wyatt Walsdorf

Meeting called to order at 7:05 pm. Pledge of Allegiance said at Meeting. Motion by Bennett, seconded by Timme, to approve the agenda. Motion by Timme, seconded by Bennett, to approve previous meeting minutes. Motion by Bennett, seconded by Timme, to approve treasurer report.

COMMITTEES:

- Executive and Finance-no report.
  - Entertainment – Ag Olympic contest will be 1pm on Friday of the fair on the track.
- Volunteer- No Change
- Buildings and Grounds- Boats and Campers come out April 12th and 13th.
- Promotions and Technology – Brenna will take the lead and order through Vista print
- Market Animal Auction – Farm Bureau to set up bev. cart during the Auction Friday night. Motion by Susanne, seconded by Lindsay. Would like to purchase banners to recognize buyers each year and hang them up in the different barns. Paylynn Linder is requesting approval from fair board to submit a showmanship video in the event her flight is late and she misses Weds. Motion by Cassie, seconded by Timme.

ACTION ITEMS

- Contracts - Rain insurance - Motion by Timme, seconded by Joann, motioned carried

- Interns – Going to put out the request for an intern - We will pay a scholarship up to $3,500. Qualified candidates: 12th grade and higher - Must put in a certain amount of hours and fill out an application. Motion by Timme, seconded by Cassie

- School Artwork display – Artwork will be judged by the older youth. Participation ribbons will be given - No Premiums will be paid - No Judge will be hired. Motion by Joann, seconded by Lindsay, Motion carried

- Approve open class book - Dairy, remove grade divisions; Poultry - Geese, add Med and lightweight geese to premiums - Motion by Brenna, seconded by Hannah; All open class move forward with changes, motion by Hannah, seconded by Cassie, motion carried.

The next regular board meeting will be held Apirl 24th, at 7:00pm at the Montello Service Center. Bennett made a motion to adjourn seconded by Timme.

Respectfully Submitted, Sheena Mike

Marquette County Youth Organizations Association

Meeting Notes- April 24, 2025

Board Members Present: John Bennett, Richell Kufahl, Victoria Wachholz, Abby Swan (phone), Denise Gerbitz, Olivia Zuehls, Joanne Dalton, Sheena Mike, Kim Butenhoff

Meeting called to order at 7:13pm by President Kufahl. Motion by J. Bennett to approve the agenda and 2nd by S. Mike. Motion carried. Motion by J. Dalton to approve the previous meeting minutes and 2nd by S. Mike. Motion carried.

Treasurers report: Nothing new

Citizens Input: None

Committee Reports:

Executive and Finance: Nothing new. Will be using Quick Books another year.

Entertainment: Baseball tournament schedule is 2pm-8pm Thursday June 26 & 8am-12pm Friday June 27.

Volunteer: Advertise on Facebook.

Buildings and Grounds: Nothing new

Promotions and Technology: nothing new

Market Animal Auction: nothing new

Action Items:
Approve Committee Recommendations, if any. None.
Contracts, if any. None
Motion by A. Swan to approve Isabelle McReath as the 2025 Intern with 2nd by J. Dalton. Motion carried.
Discussion was had about surveillance cameras in barns. Sheena looking in to cameras.
Motion by J. Bennett to purchase totes for the judging day ribbons with 2nd by J. Dalton. Motion carried.
The Intern, Isabelle will go to O'Malleys greenhouse to pick up hanging baskets for the fair.
A request was made by a youth to perform a dog demonstration. Motion made by J. Bennett to have the junior demonstator take either videos or photographs of the dog performing to be submitted with 2nd by V. Wachholz. Motion carried.

Follow up:
Brenna is working on the Rack cards and they will be out soon.

Next Meeting: May 22, 2025 at 7pm at the fairgrounds.

Motion to adjourn at 2000 by J. Bennett and 2nd by J. Dalton. Motion carry. Meeting adjourned.

Submitted:

Abby Swan, Secretary

Marquette County Department of Human Services Board Minutes

June 2, 2025 – In-Person and Virtual

Board Members Present: *Chuck Bornhoeft (in person), Mary Walters (in person), Tim Jozwiak (in person), Barbara Sheldon (in person), Margaret (Peggy) Krause (in person), Ken Borzick (in person), Damaris Thome (virtual), Cathy Christensen (in person), Scott Kempley (in person)*

Board Members Absent: *None*

Others Present: *Mandy Stanley, Jennifer Vote, Dawn Woodard, Ron Barger, Jessie Cody, Kris Bergh, Jan Krueger, Annett Eckes*

1. Call to Order	Mary Walters called the meeting to order at 1:01 p.m.
2. Review and Approve Agenda	Motion/second by Ken Borzick/Chuck Bornhoeft to approve the agenda. Motion carried.
3. Review and Approve Minutes of May 5, 2025	Motion/second by Chuck Bornhoeft/Barbara Sheldon to approve the minutes. Motion carried.
4. Citizen Inquiries and Concerns, Introductions	None.
5. Veteran's Services Officer Report	Kris Bergh reported 24 cases have been closed. 109 cases total however Kris noted the caseload is more accurately around 115. 1 veteran passed away. Outreach discussed from Memorial Day. Upcoming visits to Briggsville and Westfield American Legion this week. June virtual training discussed. Kris noted name is now CTVSO (Tribal) due to 9 tribes involved. State reported disability backlog down 24%.
A. Review Vouchers	No questions on vouchers.
6. Human Services Reports	
A. Aging and Disability Services Unit	
-Presentation on Adult Protective Services	Jan Krueger presented Adult Protective Services PowerPoint detailing agency requirements, statutes/administrative code, referrals, investigation, and findings. Jan noted several contributing factors to APS referrals. Jan reported recent changes with screening and referrals. Location of reported abuse is where the investigation takes place. Marquette County has one APS worker with Jan as a backup. Marquette County impact discussed. Jan reported EMS and Sheriff's Office are heavily involved with the initial calls. Jan reported 2025's numbers already show an increasing trend compared to 2024. Discussion followed.
- Transportation Coordinating Committee- next meeting June 12, 2025 at 9:00 am	Next meeting to be held 6/12/2025 at 9:00 a.m.
- ADRC Advisory Committee – next meeting July 10, 2025 at 9:00 am	Next meeting to be held 7/10/2025 at 9:00 a.m.
B. Director's Report	Mandy Stanley reported all open positions have been filled other than the accountant position. The accountant position does have two candidates set for second interviews. DHS visited with Mandy and managers last week. Mandy noted they are working with B&G Superintendent Paul Van Treeck for Pulvermacher's cooler/freezer for indoor unit $77,000 with $106,000 to be budgeted for contingency. Moved by Tim Jozwiak and seconded

	by Peggy Krause to purchase and install cooler/freezer indoor unit through Pulvermacher's for up to $106,000 to be purchased with carryover funds from the Food Bank account. Motion carried.
C. Review Vouchers and Financial Reports	Supervisor Bornhoeft had questions on multiple vouchers. Supervisor Bornhoeft, Supervisor Krause, and Supervisor Kempley would like to meet to understand the process of financial reports and billing more thoroughly. Mandy will organize this.
D. Financial Unit	Jen Vote reported the revenue summary report only incudes information through April. Working on year end reports for 2024 and 2026 budget planning is underway.
- Food Bank	Cooler/freezer discussion noted under Director's Report. Jen reported 306 households served in May.
E. Clinical Services Unit	Dawn Woodard reported Recovery Center will be open Wed-Fri 9am-5pm. Had soft opening on Memorial Day. Training information shared for suicide and crisis prevention efforts. COMET Training June 16, 9am-11am. Clinical Services Programs were recently passed by Division of Quality Assurance. May Statistics- 21 crisis calls, 4 jail calls, 3 emergency detentions, 5 in long-term placement, and 17 referrals to clinic.
- CST/CCS Committee – next meeting July 10, 2025 at 4:00 pm	Next week regional CCS meeting will be held. Next local meeting to be held July 10, 2025 at 4:00 pm.
F. Economic Support/Child Support Unit	Annett Eckes reported May reports for FoodShare and child support are not generated yet. May Statistics- 12,535 calls at call center and 12 families in childcare program.
G. Children and Family Services Unit	Jessie Cody shared CLTS program has worker on medical leave. CPS very busy month with 12 CPS reports in the last week.
7. Upcoming events/issues (discussion only)	None.
8. Set next meeting date, time, topics	July 7th at 10:00 a.m.
9. Adjourn	2:35 p.m.

Minutes Submitted by
Kiley Lloyd
(drafted 6/02/25)

MCHD

Public Health
Prevent. Promote. Protect.

Marquette County Health Department

428 Underwood Ave
Montello, WI 53949
Telephone: (608) 297-3135
FAX: (608) 297-8923

BOARD OF HEALTH
June 3rd, 2025

Board chairperson, Judi Nigbor called the Board of Health meeting to order at 9am. The following members were present. Judi Nigbor, Dave Benson, Dr. William Franks, Gary Sorenson, Mike Raddatz, Kathleen McGwin, Barb Jordan, and Jan Mink. Also, present were Jayme Sopha, Health Officer/Director, Ron Barger, County Administrator, Dan Buchholz, Director MIS, Melissa Hodges, Public Health Technician, and Carlota Balaguer, AHEC Intern.

Members Absent:

Motion by Mike Raddatz, seconded by Dave Benson to approve the agenda as posted and handed out. Motion carried.

No additions or corrections to the minutes of May 6th, 2025, Board of Health meeting. The minutes will be filed.

CITIZEN COMMENTS
None.

ENVIRONMENTAL HEALTH

COUNTY CONCERNS
A written report for the month of May was presented by Jayme Sopha. The month of May included the following contacts: 0 contacts-rabies program, 0 well water tests, 3 kennel contacts, and 0 lead contacts. 26 housing contacts regarding sewer gas smell, sink holes in yard and plumbing that require repairs.

AGENT STATUS PROGRAM UPDATE
The month of May included 5 Marquette County inspections, and 4 pre inspections. There were 3 Waushara County inspections, and 0 Green Lake County inspections. 1 event was attended.

REHA PROGRAM TRANSITION
Jayme stated that Jessicas first day officially was June 2nd. Renewals have gone out, and because of this we have been receiving more mail than usual. There were some issues with the State Database, but otherwise, it's been going smoothly. For this program we were transitioning three positions which had been employed by Waushara County to Marquette County which includes Jessica as the program manager. We have an accepted offer from another qualified inspector and that start date is set for June 30th. In the next couple of months when I can get a firm understanding of all the revenue sources of this new program, we will be able to present a plan for onboarding the third position in this program.

OLD BUSINESS

HEALTH EDUCATOR DISCUSSION

Jayme discussed that heading into budget season for 2026, wanted to bring up the discussion about the Health Educator. The Health Educator we had left during the time of making cuts and that involved this position becoming unfunded. It has been about 2years since then and we have absorbed what we can throughout the department and cut programs that we couldn't absorb. Jayme went on to explain the things that the Health Educator did and helped with. Even though it has been a few years the Health Department is still feeling the effects of not having this position.
Discussion followed.

RECEPTION UPDATE

Jayme shared a graph illustrating the number of hours dedicated to handling various reception duties for Human Services that we absorbed. The hours have been consistent at just under 45 hours per month.

NEW BUSINESS

VACCINE COOLER UPDATE

Jayme discussed that at the last meeting some may have noticed the beeping noise, Mel leaving to check on it and staff running around handling it. That was our vaccine cooler dying. It has put us in a position where we need to replace it now. We got quotes from different vendors, costs have doubled since the last time we purchased one, but the company we ordered from was running a special and we got almost 40% off our final total. We used our emergency preparedness and federal immunization grants to purchase the new vaccine cooler, so it will have a zero-dollar impact on our tax levy.
Our vaccines are safely being stored in surrounding Health Departments that we have MOUs with. If someone calls and would like a vaccine, we schedule it and then whoever lives closest to the Health Department that the vaccine is being stored at will pick it up on their way into the office and take it back on their way home. We have portable coolers that can hold the vaccines at the proper temperature for over 24 hours, so we can continue to keep our inventory safe.

BUDGET

BUDGET REPORT FROM ADMINISTRATION – Budget Report from Administration through the month of March was presented to the Board of Health members to review. No concerns.

REVIEW DEPARTMENT BILLS – A voucher of expenses for the month of May 2025, was provided for the Board of Health members to review.

UPCOMING EVENTS / ISSUES (FOR DISCUSSION ONLY)

ADJOURN

Meeting adjourned by chairperson, Judi Nigbor at 10:11am

Next Board of Health Meeting:
Tuesday July 1st, 2025 @ 9:00am

Minutes submitted by Melissa Hodges

PROPERTY COMMITTEE MEETING MINUTES

June 3, 2025
Remote Meeting using WebEx/phone and in person at Public Safety Room
Law Enforcement Center/Courthouse
67 W. Park St., Montello, WI.

1. The Marquette County Property Committee meeting was called to order at 12:30 p.m. by Committee Chairperson Lance Achterberg.
   Members present- Chairperson Lance Achterberg, Mary Walters, and Dave Benson
   Others present- Administrator Ron Barger, B&G Superintendent Paul Van Treeck, Treasurer Jody Myers, Clerk of Court Shari Rudolph (virtual)

2. Motion by Dave Benson and seconded by Mary Walters to approve agenda as presented. Motion carried.

3. Motion by Mary Walters and seconded by Dave Benson to approve the minutes of the May 6, 2025 meeting. Motion carried.

4. Reports of Official Meetings Held in the Prior Month- None

5. Upcoming Events/Issues/Citizens Comments- None

6. Review of Vouchers- None

7. Treasurer Jody Myers reported Village of Oxford tax deed property did not sell. Highest bid was $18,250. County has approximately $6,082.18 put into property. Jody reported she could publish the property in the Marquette County Tribune by June 12th. Jody noted the property must sell within 240 days or else property is carried until next tax cycle. Moved by Mary Walters and seconded by Dave Benson to set starting amount of property at $7,000 and keep open until August 1st, with the information to be published and posted as soon as possible. Motion carried.

8. B&G Superintendent Paul Van Treeck reported the asbestos testing quote for Clerk of Court office area is $450, along with up to $200 in sampling. If samples are positive, the price increases $35 per sample. Total budget for testing will range between $650 and $1,000. Paul reported it could be purchased though special projects line item. Moved by Dave Benson and seconded by Mary Walters to move forward with asbestos testing for Clerk of Court office area for $650-$1,000. Motion carried.

   Paul presented the 2023 space study to the Property Committee to assist with strategic planning. Potter Lawson and Venture space studies noted the biggest issue are operations and security of forward-facing departments. Outlying Highway shops are also an area that need continued planning strategy. Discussion followed.

   Paul presented his monthly report, noting HS will be replacing walk-in cooler/freezer with Pulvermacher for up to $106,000 that is budgeted in their Food Bank carryover funds. Pulvermacher will take old unit. Loop driveway completed at Food Bank. On June 16th Paul will meet with Glen Grothman for congressionally directed spending.

9. Committee consensus is to move forward with asbestos testing. After asbestos testing is complete the committee would like schematic drawings to see layout with redoing counter, secured door, etc.

   Supervisor Walters noted individuals should be utilizing microphones during meetings in the County Board Room for the supervisors and attendees in the back of the room to hear more clearly. MIS/IT Director Dan Buchholz reported there are microphone lapels and a regular microphone for the podium available for use.

10. The agenda having been completed Committee Chairperson Lance Achterberg declared the meeting adjourned at 1:02 p.m.

Kiley Lloyd, County Clerk

JUDICIAL & PUBLIC SAFETY COMMITTEE MINUTES
June 3, 2025
Remote Meeting using WebEx/phone and in-person at Public Safety Room
Law Enforcement Center/Courthouse
67 W. Park St.– Montello, Wisconsin

1. Chairperson Judi Nigbor called the Public Safety Committee meeting to order at 2:00 p.m.

   Members present: Judi Nigbor, Ken Borzick, Lance Achterberg, Chuck Bornhoeft, and Gary Sorensen
   Others present: Supervisor Mary Walters, Administrator Ron Barger, EMS Director Rob Lulling, EMS Assistant Director Jordan Powell, Sheriff Joe Konrath, Captain Mike Kowalski, EM Director Lt. Aaron Williams, Clerk of Court Shari Rudolph (virtual), Medical Examiner Amanda Thoma, Green Lake County Sheriff Mark Podoll, Green Lake County Sgt. Kevin Manning, citizens, and virtual attendees.

2. Chairperson Nigbor reported Sheriff Konrath requested item 8b be withdrawn from the agenda. Motion to approve the amended agenda by Ken Borzick and seconded by Chuck Bornhoeft. Motion carried.

3. Motion to approve May 6, 2025 minutes by Gary Sorensen and seconded by Lance Achterberg. Motion carried.

4. Reports of official meetings held in the prior month- None

5. Upcoming Events/Issues/Citizen Comments- Citizen Ray Trudell reported he has a neighbor causing a noise disturbance with high powered rifle. Sheriff Konrath spoke to the issue and encouraged the citizen to report the noise complaint with the Sheriff's Office. Ray Trudell requested he get a meeting with the District Attorney. Citizen Dave Hartel addressed the committee regarding the same matter.

6. Review Vouchers- No questions.

7. Clerk of Court Shari Rudolph reported she had no updates. There was no representation from the District Attorney's Office present. EM Director Lt. Williams reported Hazard Mitigation Plan has been completed by the contractor and submitted to the state. When approved by the state, the county will adopt the plan and forward plan out for municipal adoption. ME Amanda Thoma reported 5 total deaths for Marquette County in May, as well as one body donation, which went to UW Madison. Amanda reported she will be out of the state for training June 8^{th}-10^{th}.

8. Administrator Barger reported the Enterprise Fleet program was contacted to discuss vehicle leasing for budgeting purposes. Ben Walljasper from Enterprise Fleet Management presented information for their government program. Ben presented a projected fleet equity 10-year analysis. Ben also presented a detailed 2025 and 2026 analysis with actual beginning costs. This would switch patrol vehicles to 4-year vehicle terms and keep mileage on vehicles lower for

higher resale value. Green Lake County Sheriff Mark Podoll reported they moved to the program fully in 2018 for all county vehicles and discussed the benefits of leasing. Sgt. Kevin Manning reported Enterprise Fleet Management customer service is excellent. Resale process discussed at length. Ben reported vehicle term, mileage, and money down are all factors for pricing. No changes will be made to insurance. Administrator Barger reported Ben will present at Executive & Finance Committee and will look to make a decision next month. If moving forward with agreement it would begin July 1, 2025. No length in contract.

Sheriff Konrath reported one vacancy in Sheriff's Office and one upcoming retirement.

9. EMS union steward Justin Borski addressed the committee with information regarding current and possible future vacancies and wages for paramedics. Discussion followed.

   EMS Director Rob Lulling reporting they have had one paramedic opening since March 3rd and have only had 1 applicant. Applicant took position elsewhere. Two paramedics on maternity leave starting in July. Rob hired two part-time EMT's. 2023 and 2024 Medicaid cost sharing documentation submitted and approved.

10. Moved by Lance Achterberg and seconded by Gary Sorensen to move into closed session per Wis. Stat. 19.85(1)(e) under agenda item number 10. Motion carried on a roll call vote with all members present voting yes. Closed session began at 3:56 p.m.

11. Moved by Ken Borzick and seconded by Chuck Bornhoeft to convene in open session under section 19.85(2) per agenda item number 11. Motion carried on a roll call vote with all members present voting yes. Open session began at 4:35 p.m.

12. Administrator Barger reminded committee to ask Enterprise Fleet Management questions prior to the next month.

13. The next committee meeting will be July 1, 2025. The agenda having been completed Committee Chairperson Judi Nigbor declared the meeting adjourned at 4:37 p.m.

Kiley Lloyd, County Clerk

REGULAR BUSINESS MEETING

NAME:	ADDRESS:	TOPIC TO COMMENT ON:	
RAY TRUDELL	N8050 14TH AV. NESHKORO	DISORDERLY CONDUCT	
Dave Hartel	N8010 14th Ave Neshkoro	Shooting complaint	
Mark Podoll	571 County Road B Green Lake WI	license program Sheriff's office	Agenda Item
Kevin Manning	571 County Rd B Green Lake WI	license program Sheriff's office	Agenda Item

MARQUETTE COUNTY PLANNING AND ZONING COMMITTEE
June 5, 2025
Public Safety Room – Marquette County Courthouse; In person and virtual

Members present: Judi Nigbor-Chair; Dave Benson, John Bennett, Kathy Jo Locke, Dave Krentz

Staff absent: Nicole Ziebell, Zach Hughs

Others present: Jean Potter, Ron Barger, Megan Stalker, Paul Leverich, J.R. Julka

Chair called the meeting to order at 9:00am and asked for approval of the agenda; motion by Benson, second by Bennett; motion carried.

Chair asked for approval of minutes from May 1, 2025, meeting; motion by Benson, second by Locke; motion carried.

Citizens' comments or concerns: None.

1. **Chair opened item 4:** A public hearing on the application by **Paul & Susan Leverich,** N5504 11th Road, Montello, WI 53949, requesting a rezoning from Prime Agriculture (AG-1) District to General Agricultural (AG-2) for the following lands, all in Sec. 25, T16N R9E, Town of Harris, Marquette County, WI. Rezone 22.97 acres, more or less, to AG-2 described as part of the southeast quarter of the northwest quarter and the southwest quarter of the northeast quarter, Parcel D. Property Address: N5504 11th Road. Potter summarized application. Leverich and Julka explained their reasons for requesting the rezone to facilitate land transfers between parties. No further discussion by committee. Motion to approve and move to County Board for final amendment approval on June 17, 2025, by Benson; 2nd Krentz. Motion carried 5-0.

Chair opened item 5: Department Reports.

- **a.** *Register of Deeds* – Ziebell supplied written report; included summary of resolution of Laredo issues
- **b.** *Land Information Director* – Stalker mentioned that the office is excited about the onboarding of the new GIS Specialist on June 30th. They're beginning to organize the project list and identify tasks that have been on the back burner while they searched for a replacement. In the meantime, they've been working to stay on top of reporting requirements related to the grant funding from the state.
- **c.** *Planning & Zoning Administrator* – Potter reported on YTD revenue; permitting software updates adjusting sanitary and UDC fees; Town of Douglas Farmland preservation certification progress and initiating rewrite of chapter 70 zoning ordinance.
- **d.** *Zoning Technician* – Absent due to septic inspection; supplied monthly phone call volumes

Chair opened item 6: Review ROD, LID and PZD Vouchers. No comments.

Chair opened item 7: Any Other Business. Next meeting is July 3, 2025 @ 9am in the Public Safety Room in County Courthouse.

Chair adjourned the meeting at 9:22 a.m.

Respectfully submitted,

Jean Potter

Executive and Finance
Meeting Minutes

June 9, 2025

Virtual and in-person at County Board Room-Services Center-480 Underwood Ave., Montello, WI 53949

Members present: Ken Borzick-Chairperson, Judi Nigbor, Mary Walters, Dennis Fenner, Kathleen McGwin, Lance Achterberg, and Mike Raddatz
Others present: Administrator Ron Barger, Corp Counsel Natalie Bussan, Treasurer Jody Myers, MIS Director Dan Buchholz, EMS Director Rob Lulling, Health Director Jayme Sopha (virtual), Stacy Kohn, HS Director Mandy Stanley (virtual), Hwy Commissioner Brian Trebiatowski (virtual), Sheriff Joe Konrath, Zoning Director Jean Potter (virtual), Captain Mike Kowalski

1. Chairperson Ken Borzick called the meeting to order at 12:31 p.m.
2. Moved by Judi Nigbor and seconded by Mike Raddatz to approve the agenda as printed. Motion carried.
3. Moved by Mary Walters and seconded by Judi Nigbor to approve the minutes of the May 12, 2025, meeting. Motion carried.
4. Citizen Concerns and Comments- None
5. Report of Committee Members/Officials- None
6. Upcoming Events/Issues-None
7. Vouchers were reviewed.
8. Corporation Counsel Natalie Bussan shared her May 2025 report.
9. County Treasurer Jody Myers reported sales tax for April was $89,243.09.
10. MIS Director Dan Buchholz reported he is working on storage area network upgrade. The installer noted there was not enough power for the system upgrade. This caused the virtual environment to temporarily crash due to incorrect power distribution. New power distribution is now installed, and information will be migrated over shortly. Battery back-up vendor team for Sheriff's Office will be onsite Thursday for setup.
11. Administrator Barger gave a strategic planning update. He reported there were 10 CB Supervisors present in May and 12 present in June. The next strategic planning event will be August 6th 10am -12pm or the 7th 11am-1pm. Ron has reached out to 4 different law firms for future Corporation Counsel representation. Many of them are too busy to commit. Ron and Natalie will be meeting with a representative from West & Dunn on Wednesday.
12. Enterprise Fleet Management information was presented by Ben Walljasper regarding Sheriff's Office. Ben has previously presented at JPS Committee. Sheriff Konrath addressed the committee and spoke to the benefits of the program. It was noted maintenance, fuel, and resale will offset costs. Discussion followed.
13. Moved by Dennis Fenner and seconded by Judi Nigbor to move into closed session per Wis. Stat. 19.85(1)(e) under agenda item number 12. Motion carried on a roll call vote with all members present voting yes. Closed session began at 1:52 p.m.
14. Moved by Mary Walters and seconded by Mike Raddatz to convene in open session under section 19.85(2) per agenda item number 13. Motion carried on a roll call vote with all members present voting yes. Open session began at 2:15 p.m.
15. Next meeting July 7th 1:30 p.m.
16. The agenda having been completed Chairperson Ken Borzick declared the meeting adjourned at 2:18 p.m.

Kiley Lloyd, County Clerk

Marquette County

Fleet Planning Analysis

enterprise FLEET MANAGEMENT

Assumptions

Fleet Analyzed	25	Fleet Growth	0.00%
Current Cycle	6.25	Annual Miles	19,400
Current Maintenance	$194.00	Current MPG	11.5
Maint. Cents Per Mile	$0.12	Price/Gallon	$2.75

Proposals

Proposed Fleet	25
Proposed Cycle	4.36
Proposed Maintenance	$106.16

Fleet Mix					Fleet Cost						Annual	
Fiscal Year	Fleet Size	Annual Needs	Owned	Leased	Purchase	Lease*	Equity (Owned)	Equity (Leased)	Maintenance	Fuel	Fleet Budget	Net Cash
Average	25	4.0	25	0	228,000	0	-10,000		58,200	115,978	392,178	0
Year 1 ('25)	25	6	19	6	0	87,145	-113,963		51,875	110,411	135,469	256,709
Year 2 ('26)	25	3	16	9	0	126,311	-52,073		48,713	107,628	230,579	161,599
Year 3 ('27)	25	1	15	10	0	145,190	-3,500		47,659	106,700	296,049	96,129
Year 4 ('28)	25	3	12	13	0	192,927	-65,581	-61,167	44,497	103,917	214,592	177,586
Year 5 ('29)	25	15	0	25	0	392,774	-232,691	-42,766	31,848	92,783	241,948	150,230
Year 6 ('30)	25	4	0	25	0	392,774		-36,251	31,848	92,783	481,154	-88,976
Year 7 ('31)	25	3	0	25	0	392,774		-40,778	31,848	92,783	476,627	-84,449
Year 8 ('32)	25	2	0	25	0	392,774		-248,123	31,848	92,783	269,282	122,896
Year 9 ('33)	25	13	0	25	0	392,774		-30,752	31,848	92,783	486,653	-94,475
Year 10 ('34)	25	4	0	25	0	392,774		-42,766	31,848	92,783	474,639	-82,461

SAVINGS

10 Year Savings	$614,789
Total Savings Impact*	$788,948

*Total Savings Impact includes unrealized equity of $174,159

Projected Fleet Equity Analysis

YEAR	2025	2026	2027	2028	2029	Under-Utilized
QTY	6	3	1	3	12	0
Est $	$18,994	$17,358	$3,500	$21,860	$19,391	$0
TOTAL	$113,963	$52,073	$3,500	$65,581	$232,691	$0

$467,807

Estimated Current Fleet Equity**

Key Objectives

Lower average age of the fleet

3% of the current light and medium duty fleet is over 10 years old

Resale of the aging fleet is significantly reduced

Reduce operating costs

Newer vehicles have a significantly lower maintenance expense

Newer vehicles have increased fuel efficiency with new technology implementations

Maintain a manageable vehicle budget

Challenged by inconsistent and underfunded yearly budgets

* Lease Rates are conservative estimates

**Estimated Projected Fleet Equity is based on the current fleet "sight unseen" based on replacement year and can be adjusted after physical inspection and may change based on market factors, these are not guaranteed values

Lease Maintenace costs are exclusive of tires unless noted on the lease rate quote.

ANALYSIS BASED ON ORIGINAL RECOMMENDATIONS FOR CONCEPTUAL SAVINGS AND MAY CHANGE BASED ON FINAL PROPOSAL, CHANGES TO THE MARKET AND OTHER FACTORS

Prepared on 5/30/2025 Version 05052025

MARQUETTE COUNTY
LAND & WATER CONSERVATION DEPARTMENT

438 Industrial Drive ♦ Suite 1 ♦ Westfield, WI 53964 ♦ Phone (608) 296-2815

Land & Water Conservation Committee

June 10th, 2025, 9:00 A.M.

In Person at County Board Room, Montello WI. Meeting also was virtual/recorded.

Meeting Minutes

Dennis Fenner, Ken Borzick, John Bennett, Larry Haygood, Pat Kilbey, Ron Barger.
Fenner called the Meeting to Order
Motion Borzick, 2nd Haygood to approve Agenda as presented. ***Motion Carried.***
Motion Bennett, 2nd Borzick to approve May 2025 Minutes. ***Motion Carried***

LWCD Report:
Kilbey gave update on electronic (e-waste) collection event scheduled for August 9th. Fliers were handed out and other advertising was discussed. FPP is keeping staff busy with Town of Douglas adding 5,000 acres of Ag-1 Zoning.
Large projects for summer include riprap on Fox River by Montello for extreme bank erosion and erosion in village of Westfield.
Kilbey is continuing work with Mason Lake District and Adams County LCD looking at watershed planning and lakeshore health.
Agriculture Report: Planting is wrapping up and nitrogen is or will be applied to corn
County Lakes Association: Spring Meeting will be June 12th. Committee Members are encouraged to attend. Speaker will be Ted Johnson (DNR Biologist). Discussion followed.
Golden Sands RC&D: Groundwater discussion as had about other Counties using their in-house labs for nitrate testing. Discussion was had on County awaiting results from UWSP on groundwater testing project.

Deadline for nutrient management plans (NMP) submittals were presented. Currently, unwritten policy is to have plans submitted prior to planting however, as of today, a small majority of producers have not turned in their plans. Deadlines of most surrounding Counties were June 1st with one being March 1st. Discussion followed on dates, possible late fees and other punishments. Kilbey explained the final straw could be a notice of non-compliance making them ineligible for the FPP tax credit.
Motion Borzick, 2nd Bennett to set April 15th as annual deadline for Nutrient Management Plan Submittal. ***Motion Carried.***

Final tree sale update was given. Typical year with usual issues arising.
Westfield Science Program is requesting donation from tree account to purchase waders for stream monitoring. Kilbey explained DNR stream monitoring the Department and now, the High School Science Program is doing. For training, students borrowed Dept. waders and did not have enough for all. Discussion was had on monitoring, other school and FFA Projects.
Motion Borzick, 2nd Bennett to approve donation/reimbursement from tree account not to exceed $500, for Westfield science program to purchase waders. ***Motion Carried.*** Under discussion, Committee members asked for students/advisors to be present for future requests.

May 2025 Expenses were reviewed and discussed.
Chairman Fenner adjourned the meeting. ***Motion Carried.***

Extension
UNIVERSITY OF WISCONSIN–MADISON
MARQUETTE COUNTY

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Pat Wagner, Area Director
Christa Van Treeck, 4-H Youth Dev. Educator
Hannah Zellmer, HDR Educator
Laci Monroe, Food Wise Coordinator
Vacant, Regional Crops Educator
Olivia Zuehls, AmeriCorps Member
April Hughes, Support Staff

Minutes of the Marquette County Extension Education Committee
Tuesday, June 10, 2025 – County Board Room, Montello

Let the record show that Committee Members Present were: John Bennett, Dennis Fenner, and Ken Borzick. Also in attendance were Ron Barger, Administrator, and Jacob Hansen, IT Department.
Staff Present: Laci Monroe, Pat Wagner.
Call Meeting to Order- Meeting was called to order by Fenner at 10:00 a.m. Meeting is being recorded on WebEX.
Approve Agenda- motion by Ken Borzick to approve the amended agenda, to reflect May Minutes review and their approval, with a second by Jon Bennett. Motion carried.
Approve May Minutes- no discussion–motion to approve the minutes by Ken Borzick and second by John Bennett. Motion carried to approve May minutes as published.
Citizens' Input- none
Educator Reports:
Human Development and Relationships Educator–Hannah Zellmer and 4-H Youth Development Educator–Christa VanTreeck – each submitted a written report that was attached to the agenda.
FoodWIse Nutrition Coordinator–Laci Monroe – presented on her educational programming efforts this year and also shared a written report with the agenda.
Motion by Borzick to place educator written reports on file and he shared appreciation for the FoodWIse presentation. Motion seconded by Bennett. Motion carried.
Area Extension Director Update - Pat Wagner

a. Vacant Regional Crops Educator Position Description was shared with the committee along with a report detailing recent educational programming in the area of crops and soils. Committee will revisit this position vacancy at their August meeting following the July countywide listening session. The .25 FTE will be included in the budget worksheet until a final decision is moved by the committee.
b. Wagner welcomed new summer 4-H Americorps Member, Olivia Zuehls, to the team and mentioned a positive experience with countywide strategic planning

2025 Extension Listening Session – July 9, 2025 is the date. Wagner reviewed the process and shared resources for what the listening session (community needs forum) will look like. Committee members added their suggestions of individuals to invite. Results of the process will inform regional crops educator vacancy, strategic planning for Extension; and future educational programming direction.
Review vouchers completed.
Report of Extension Education Committee Members

a. **Reports of official meetings held in the prior month**
   i. **Fair Committee -** Per Bennett, the Fair Board is ready to go for the fair at the end of this month. A Fairest of the Fair, Olivia Zuehls, and Junior Fairest of the Fair, Molly Groskreutz, were selected. 2025 Fair Dates–June 24-29.
   ii. **Upcoming Events/Issues (for discussion only) -** July 9, 2025 Extension Community Needs Forum

Next Meeting Date - the next meeting will be August 12, 2025 at 10 a.m.
Adjourn-Fenner declared the meeting adjourned at 11:40 a.m.

Respectfully submitted, Pat Wagner

Transportation Coordinating Committee Meeting Minutes

DATE 6/12/25

Board Members Present: Cheri Gibeaut, Nancy Charles, Laird Dickson, Tim Jozwiak, Margaret Fladvid
Board Members Absent:
Agency Partners: Jan Krueger, Steve Moore, Kris Bergh, Mandy Stanley

1. Call to Order	Cheri the meeting to order at 9:01 A.M.
2. Pledge of Allegiance	Cheri led the group in the Pledge of Allegiance.
3. Review and Approve Agenda	Tim made a motion to approve the agenda Laird seconded the motion. Motion passed
4. Committee Member Welcome and Introduction	All members introduced themselves and provided a connection to the committee or department.
5. Citizen Comments	None
6. Minutes of Last Meeting	Nancy made a motion to approve the minutes. Laird seconded the motion. Motion Passed
7. Transportation Program – Specialist Report a) Quarterly Reports b) Service Delivery	Jan explained the 85.21 and 53.10 1st quarter reports. Outlining the need to report to DOT on a quarterly and annual basis. Explained the difference between 85.21 and 53.10. A copy of the reports was shared. Discussion. Steve reported on the service delivery. – Many Madison trips. Now that the weather is better, people are getting out. Longer trips have increased. Maintenance discussion. Bus tire issue, all 3 vans are getting a variety of work. The newest van needs tires. Mostly standard maintenance items. Topic/Question: Do we turn people away? Yes, sometimes. It doesn't happen often, but it does happen. This depends on the volume and number of drivers. Topic/Questions: VA is sending a van sometimes, but generally, Marquette County is too far for them. Once they realize our residents are too far, they deny future rides. Topic/Question: Eastside VA Clinic – not much transfer to the new clinic yet. Topic/Questions: More rides to UW East Park Clinic – this is a lot nicer drive than downtown Madison.
8. DOT Audit	We were notified that the Department of Transportation will be coming to Marquette County on July 10th to do an audit. They will be looking at a minimum of one vehicle and records.
9. Transportation needs of the community – discussion only.	Could use some more volunteer drivers. Discussed how the schedule works, reservations, denials, shared rides, etc. Questions about funding and grant vs tax levy. Our program is a combination of both.
10. Veteran Service Officer Report	Kris represented the CVSO.
11. Schedule the Next Meeting Date	September 18, 2025, at 9 am
12. Motion to Adjourn	Tim made a motion to adjourn the meeting. Nancy seconded the motion. Cheri adjourned the meeting at 9:43 A.M.

Minutes Submitted by: Jan Krueger (Drafted 6/12/25)