

CAP SERVICES, INC. • BOARD OF DIRECTORS MEETING

September 24, 2025

**The meeting was held virtually and in person
at the Children's Discovery Center**

Members Present: M. Anderson, S. Donovan, J. Dorn, D. Dounar, B. Gifford, B. Jarman, C. Jarvis, P. King, D. Koury, C. Lesperance, K. Locke, S. Moore, L. Scherwinski, G. Sorensen, D. Thome, M. Walters, B. Wedell, K. Will

Members Absent: M. Reepsdorf, J. Sausser

Staff Present: N. Harrison, T. Lewis-Birkett, R. Rasmussen, P. Schmidt

B. Jarman called the meeting to order at 6:30 pm, the roll call was taken, and a quorum was present.

B. Wedell moved to accept the minutes of the August 2025 board meeting; C. Lesperance seconded, and the motion passed unanimously.

Resignations and Seatings

Notice Items

Consent Agenda

D. Dounar moved to approve the consent agenda. M. Walters seconded and the motion passed unanimously.

Advocacy and Engagement Committee

Executive and Personnel Committee

1. Accepted the Talent Engagement and Development (TED) Committee minutes of August 11, 2025.

Finance, Real Estate and Audit Committee

1. Accepted the Loan Portfolio Report for August 2025.

2. Accepted the Rental Occupancy and Delinquency Reports.

3. Approved the August 2025 Credit Card Statement Summary.

4. Approved the August 2025 CAP Services Financial Report.

5. Approved the FY2024 401k Audit.

6. Approved the new policy for determining admin fee for CAP serving as a fiscal sponsor for other entities.

Governance Committee

Planning and Evaluation Committee

1. Approved the ECD Policy Council Bylaws and Parent Committee Operating Standards.

2. Approved the MIFSS for proposals to the United Way of Portage County for the Family Crisis Center, Lending, Mental Health Navigation, VITA, Hmong UPLIFT, and Skills Enhancement.

3. Approved the MIFSS for EHH housing stability proposal.

4. Approved the September Proposal Status Report.

End of Consent Agenda

Committee Reports

Advocacy and Engagement Committee – Nothing further.

Executive and Personnel Committee

M. Walters reported their committee received the final draft in hand and happily approved the final version of the CAP Services' 2024 Audit that came with absolutely no concerns.

Finance, Real Estate, and Audit Committee

B. Wedell reported on the discussion regarding the new policy on admin fees for fiscal sponsorships. The committee was completely in favor.

Governance

D. Dounar extended thanks to members for completing the recent survey. She noted participation was low and asked for at least 50% to complete the survey. Many members agreed they needed to complete this yet.

Planning and Evaluation Committee – Nothing further.

Head Start Policy Council Report

1. Approved the 2024-2025 Early Head Start Performance Indicator Report (PIR) Snapshot.
2. Approved the 2024-2025 Head Start Performance Indicator Report (PIR) Snapshot.
3. Approved the 2024-2025 Head Start Self-Assessment Summary.
4. Approved the 2024-2025 School Readiness Outcomes Summary.
5. Approved the 2025-2026 School Readiness Goals.

L. Scherwinski reported the positive news of the recent hiring for the Family Services Coordinator position for the Family Development Center along with two other recent new hires. She also mentioned the completion of the year long Head Start Self-Assessment and the PIR.

L. Scherwinski also notified the board that staff are seeing a decline in student dental care as a result of more dental clinics not accepting state funded insurance. The result is limited access to dental care for low-income families.

CEO Narrative Report

N. Harrison reported unofficially CAP is the lead applicant to receive funding for the Housing Counseling Program and the Family Crisis Center. The grant goes into effect October 1 and will be used to provide direct assistance for rental arrears. The funding will serve Marquette, Portage, Waupaca, and Waushara counties.

N. Harrison provided an overview of the Nonprofit Meet-Up event held on September 17 at the Hoover location. It is a monthly gathering organized by the Community Foundation for area nonprofit leaders to learn and discuss a variety of topics. CAP provided refreshments from two area business clients, Purple Basil and BoBabes Bubble Tea. Both the food and drinks were received warmly with some attendees having their first experience tasting both offerings. Staff provided a short tour and highlighted the success of the recently installed solar project.

CAP also partnered with the Oaks on Maria, a 72-unit apartment complex located on the northside of Stevens Point, adjacent to the university. We will have a space onsite to provide community services to tenants as well as walk-ins. Expected occupancy is for February 2026 and is a LIHTC project of Impact Seven. In addition, N. Harrison mentioned a housing project CAP could become the fiscal sponsor for

located in the Fox Valley that will be open to adults with developmental disabilities as well as some senior units.

N. Harrison has been visiting CAP's Early Childhood sites, starting with the one in Oxford and Wautoma. The same day she presented and met with Marquette County government officials and plans to complete her tour of sites in the upcoming weeks.

R. Rasmussen provided an update on the recent flooding of the Wautoma office that occurred due to torrential rains one day in August. He reported we need to remedy how water pools on main street and is flushed into our building by passing traffic.

Lastly, N. Harrison shared the probability of a government shutdown. We are watching closely and hoping for a positive outcome.

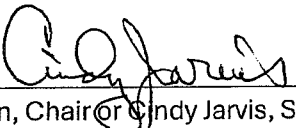
Old Business

New Business

B. Gifford reported on his recent attendance to the State Counties Association Convention where he sat in on the "Make My Move" presentation. He reported this is a program that could potentially come to Wisconsin after experiencing positive outcomes in Indiana. He further explained places across the U.S. are welcoming new residents with incentives, signing bonuses and networking opportunities. He noted this could be something to watch for.

The meeting adjourned at 7:03 pm.

I certify that this is an accurate representation of the September 24, 2025 Board of Directors Meeting:



Brett Jarman, Chair or Cindy Jarvis, Secretary

Next Board meeting:

10/29/2025

Location: **HYBRID**

**In-person: CAP's office
2900 Hoover Road
Stevens Point, WI 54481**

**Virtual: Zoom (link will be
sent separately)**

5:00-6:00

Committee meetings

6:00-6:30

Board Networking/Light Meal
(in person)

6:30-7:00

ROMA/CSBG training, Barb
Schachern - DCF

7:00pm

Business meeting

MARQUETTE COUNTY TRAFFIC SAFETY COMMITTEE MINUTES

October 1, 2025

Marquette County Sheriff's Office
Public Safety Room – Montello, WI

Members present: Mike Kowalski, Aaron Williams, Joe Konrath, Trace Frost, Tony Kemnitz, Brian Trebiatowski, Dave Benson, Judi Nigbor, Glen Bubolz, Karen Wampler, Ron Barger, John Bitsky, Matt Strickland, Kimberly Werden, Michelle Johnson, Jason Stauffacher, James Drinkwater, Joel Spoehr, Cliff Burdon, Jayme Sopha, Amanda Thoma, and Stephanie Warren.

The Traffic Safety Committee meeting was called to order by Chairperson Mike Kowalski at 9:00 a.m.

Introductions were made.

Moved by Dave Benson and seconded by Ron Barger to approve the agenda as presented with a change to move item 2 to item 5 in New Business. **Motion carried.**

Moved by Karen Wampler and seconded by Brian Trebiatowski to approve the minutes of the July 2, 2025, meeting. **Motion carried.**

Citizen Concerns – Present: Pat Jones, Jacob Shetler, Jonas Gincerich, Mike Moraine

See items 1 and 5 under New Business.

Old Business

1. Overview of the duties of the Wisconsin DOT Chemical Testing Section was made.
2. City of Montello's 175th Year Parade was a success and there were no issues with the detour.
3. Speed trailer reports are available upon request.
4. Mass Casualty Incident Response Training in Coloma in June was beneficial, and plans are being made to have one in Marquette County in 2026.

New Business

1. Pat Jones from the Town of Springfield addressed the committee regarding ATV speed enforcement around the Wood Lake area on CTH CH. Would like more signage of the 35-mph speed limit for ATVs. Pat also would like more signage of the 25-mph speed limit on 5th Drive and Dakota Ct. Mike Kowalski will provide information to Pat regarding these issues. Speed reduction near

Wood Lake was also requested along with more curves ahead with 45 mph zone signs. A speed study will be needed to implement any changes.

2. Requesting No Truck Traffic signs to be posted on STH 22 east of Park Street to warn of the 5-ton limit for the bridge on Park Street. The City of Montello can contact the Marquette County Highway Department for the signs to be posted.
3. The speed trailer is used regularly, and generated reports are available upon request.
4. Holiday Parades are scheduled for November 29th in Westfield, December 5th in Montello and December 6th in Oxford. Public Works in all communities are assisting in barricades for the parade routes.
5. Marquette County is pursuing an ordinance for non-compliance for animal drawn vehicles not having proper lighting. Different sects of the Amish community have settled in Marquette County. Most comply; however, the Amish community in the Westfield area are not complying with flashing amber lights or orange triangles. Will continue to work with the Amish community for a resolution.

Crash Review

Totals indicate there has been a total of 266 crashes with 72 injuries and 2 fatalities so far in 2025 for Marquette County. A fatality occurred on June 27, 2025, and one on July 20, 2025. Hot spots continue to be I39 near Endeavor and north of Westfield, STH 23 west of Montello, and STH 22 south of Montello

Transportation Safety Report and Highway Safety Input

Trace Frost advised there were 576 fatalities in the State of Wisconsin in 2024. So far in 2025 there have been 419 fatalities compared to 417 in 2024 for the same time period.

National Move Over Day will be on October 18, 2025.

Marquette County is participating in a pilot program to have all citations and warning mapped on Community Maps.

Highway Construction Update

The bridge replacement on Dover Ave in the Town of Crystal Lake over the Mecan River has been completed.

Projects scheduled in 2026 include 7 miles of STH 73 from Neshkoro to Wautoma to be redone.

CTH E/STH 22 to 20th Ave will receive funding from the high-risk rural road program to improve safety by widening the shoulder, adding rumble strips, and warning signs. The highway department will complete the improvements.

Other Business

Jason Stauffacher advised the bridge on I39 over STH 82 will have a sign installed "Greg Quinn and Larry Millard Memorial Bridge" to honor two volunteer firefighters who died on duty on I39. MABIS is going live.

Karen Wampler informed the committee that the Town of Douglas has been using a private company for brushing and mowing but will now contract with the highway department to take over the mowing. A volunteer has been doing the brushing.

The meeting was adjourned at 10:30 a.m. The next meeting was set for January 7, 2026, at 9:00 a.m.

Submitted by Stephanie Warren

Marquette County Criminal Justice Coordinating Council (CJCC)
Meeting Minutes from Wednesday, October 8th, 2025

Present: Judge Chad Hendee, Sheriff Joe Konrath, Ron Barger, County Administrator, Cliff Burdon, District Attorney, Mandy Stanley, Human Services Director, Ken Borzick, County Board, Mary Walters, County Board, Kayla Jones, DOC, Jane Oligney, Treatment Court, Logan Robertson, Realistic Recovery, Alice Schlotte, Treatment Court

The meeting was called to order at 12:01 pm by co-chair, Judge Chad Hendee.

Welcome and Introductions were made around the table. There was no public comment.

A motion to approve the agenda was made by Ron Barger and was seconded by Ken Borzick. A motion to approve the minutes was made by Mary Walters and seconded by Sheriff Konrath.

Treatment Court update

A treatment court update was provided by Alice Schlotte. There are nine active participants, and the program expects three graduations before the end of the year.

Logan Robertson updated the group on his experience presenting at the WATCP Coordinators Conference in September. Logan and Alice were on a panel to speak about implementing Peer Support into TAD programs and Logan also shared his story on the graduate panel. Logan shared that he was proud to talk about the work we are doing in Marquette County.

Judge Hendee shared that the team had nominated Logan for the graduate panel with the hope that he would be able to speak at the larger State Conference in April. WATCP Board members said they wanted Logan to speak at the Coordinator Conference as they were inviting Legislators and local Agency heads to observe. Mandy Stanley talked about the recent push to incorporate peer support into the SUD world and noted how important it is to have individuals with lived experience at the table. Mary Walters spoke about hearing stories about Peer Support at other committee meetings and how evident it is that this role is so valuable to those in early recovery.

District Attorney Burdon talked about the second annual kickball game that took place in September between our Treatment Court and Waushara County Treatment Court. He was proud to share that we took home the trophy this year.

Housing Update

Alice Schlotte gave an update on housing. There are two individuals living in the Treatment Court House with another estimated to be moving in upon their release from custody. There is one participant at the Daisy Lane parsonage. Sheriff Konrath noted that he recently met with Pastor Gilbert and she shared that they are thankful to be able to help our participants access safe and stable housing. Sheriff said that they continue to be very supportive of the program.

Other Issues for Discussion

Sheriff Konrath shared that he had an interview with the Chaplain at FCI and was hoping to have him start providing 1:1 services in the Marquette County Jail one morning per week.

Logan Robertson gave an update on the Realistic Recovery Community Center (RRCC). There are two more meetings starting within the next few weeks. The current hours are 9AM to 5PM and he is working on recruiting qualified volunteers to be able to expand these hours. They plan to host a Thanksgiving meal for the community. Mandy Stanley noted that Unity's request for increased hours at the center was approved through the Opioid Settlement Funds. Mary Walters shared that she just followed RRCC's Facebook page and would be sure to share upcoming events.

Judge Hendee talked about an issue we have recently experienced with current participants' inability to have their driver's licenses reinstated due to OWI-related convictions. This issue has significantly impacted several of our participants' ability to work and to participate in programing. He reached out to a few connections at the State as well as a few other judges with the hope that they can work on advocating for a change to lessen this barrier for individuals involved in Treatment Courts.

The next meeting will be set upon completion of the 2026 Court calendar.

The meeting was adjourned at 12:47 PM.

Minutes respectfully submitted by Alice Schlotte

Intercounty Coordinating Committee
Adams, Columbia, Dodge, Green Lake, Jefferson, Juneau, Marquette, Sauk, Waushara
October 20, 2025 Minutes
Green Lake County Government Center

Call to Order by Chair McCumber at 9:30 a.m. Sign in sheet was shared. Those in attendance were: David Abendroth, Harley Reabe and Jason Jerome (Green Lake); Tim McCumber and Bryant Hazard (Sauk); John Jarvis (Waushara); Cynthia Haggard (Adams); Tess Carr, Darren Schroeder, and Doug Richmond (Columbia); Steve Nass (Jefferson); Dave Frohling (Dodge); Chelsea Shanks (WCA); Pat Wagner and Karl Green (Extension UW-Madison)

Pledge of Allegiance led by David Abendroth, Green Lake Co. host.

Certification of Open Meeting Notice was acknowledged by Chair McCumber. Announcement that Tammie Jaeger will be retiring in November, 2025.

Adoption of Agenda – Motion by D. Abendroth (Green Lake) and second by H. Reabe (Green Lake) to adopt the agenda to include ICC planning for the end of 2025 through 2026 by Karl Green. Motion carried and adopted agenda was approved.

Approval of Previous Meeting Minutes – Motion by H.Reabe to approve minutes with correction to Dave Abendroth name spelling. Second by D. Abendroth. Motion carried.

Reports from Visiting Legislative Officials – None.

Update of County Issues – WCA – Chelsea Shanks, Wisconsin Counties Association, presented recent work being completed by members of the WCA team. Shanks discussed work being done on termination of parental rights; video recording in residential facilities; juvenile residential rates; SNAP funding (puts SNAP or FoodShare at risk–there may be ISF situation–Chelsea will send numbers to counties with impact that may happen); circuit courts funding (Marcie from WCA); land use/Ag/transportation/housing (Collin from WCA); AB559 - alternate energy. Lots of discussion.

Program: Karl Green, Local Government Education Program Area in UW Madison Division of Education, facilitated discussion of topics for future ICC programs. Each person attending shared top 3 issues they would like to see discussed in the coming year. Issues identified included affordable housing/ low income housing; mitigation of solar, wind, data centers, via JDAs; avian flu mitigation; economic development/ renewable development; highway funding/transportation funding; renewable development; population growth; and more. See Karl Green's notes attached.

Open Discussion of County Issues – county issues were discussed during ideas generation with Karl Green.

Next Meeting – December 15, 2025; Jefferson County, Topic Schedule through 2026.

Motion to adjourn was made by D. Frohling and second by David Abendroth. Meeting Adjourned.

CAP SERVICES, INC. • BOARD OF DIRECTORS MEETING

October 29, 2025

The meeting was held virtually and in person.

Barb Schachern of DCF presented ROMA training.

Members Present: M. Anderson, S. Donovan, J. Dorn, D. Dounar, B. Gifford, B. Jarman, C. Jarvis, P. King, D. Koury, C. Lesperance, K. Locke, S. Moore, J. Sausser, L. Scherwinski, G. Sorensen, D. Thome, M. Walters, B. Wedell, K. Will

Members Absent: M. Reepsdorf

Staff Present: N. Harrison, T. Lewis-Birkett, R. Rasmussen, P. Schmidt

B. Jarman called the meeting to order at 6:55pm, the roll call was taken, and a quorum was present.

B. Wedell moved to accept the minutes of the September 2025 board meeting; D. Dounar seconded, D. Koury abstained.

Resignations and Seatings

M. Walters made a motion to accept the resignation, with regrets, of Waushara County Community Representative, Matt Reepsdoft. C. Jarvis seconded and the motion passed unanimously.

Notice Items

Action was taken in person on September 24, 2025: Committee unanimously approved to accept the FY2024 Audit and Required Communication on a motion from K. Will and seconded by C. Jarvis.

Action was taken via email on September 30, 2025: Committee unanimously approved the update to CAP's Succession Plan to include Director level positions.

Action was taken via email on October 10, 2025: Committee unanimously approved to submit OHS Application Form 1303 to the Office of Head Start for construction of a new facility to support Head Start and Early Head Start services in Clintonville.

Action was taken via email on October 10, 2025: Committee unanimously approved to submit an Offer to Purchase for a vacant lot of 2.85 acres in Clintonville for \$95,000 for future construction of the Clintonville Early Learning Center and other CAP program office space contingent on financing, environmental site assessment, and project approval from the Office of Head Start.

Action was taken via email on October 10, 2025: Committee unanimously approved the snow removal and salting recommendations for vendors for 2025-2027 seasons.

Action was taken via email on October 22, 2025: Committee unanimously approved renewal of the \$1 million line of credit with First Business Bank.

Consent Agenda

S. Moore moved to approve the consent agenda. K. Locke seconded and the motion passed unanimously.

Advocacy and Engagement Committee

1. Accepted the Q3 Board of Directors Advocacy Survey results.

Executive and Personnel Committee

1. Accepted the Talent Engagement and Development (TED) Committee minutes of September 29, 2025 and October 13, 2025.
2. Approved the title change from Hmong UPLIFT Program Manager to Multicultural Programs Manager to reflect change in responsibilities effective 9/16/2025.
3. Approved the recommendations for employee benefits in 2026:
 - a. Maintain dental and vision coverage with Delta Dental with no change in coverage, cost, or benefits for 2026.
 - b. Continue \$15,000 group term life insurance policy at no cost to employees.
 - c. Continue voluntary short-term disability, long-term disability, critical illness, accident, hospitalization, and life insurance options through Unum, and voluntary pet insurance through Nationwide.
 - d. Maintain current 401k plan benefit with \$1 for \$1 match up to 6% of annual salary for staff.
 - e. Maintain current health insurance option through the Individual Coverage Health Reimbursement Arrangement (ICHRA) for 2026 and continue administration of the plan with Insure One (ezICHRA).
 - f. Increase health insurance premium reimbursement for staff by 7%, ensuring compliance for affordability using the lowest cost Silver Plan by region.

Finance, Real Estate and Audit Committee

1. Accepted the Loan Portfolio Report for September 2025.
2. Accepted the Rental Occupancy and Delinquency Reports.
3. Approved the September 2025 Credit Card Statement Summary.
4. Approved the September 2025 CAP Services Financial Report.
5. Approved the Head Start and Early Head Start budgets for 2026-2027.

Governance Committee

Planning and Evaluation Committee

1. Approved the 2026-2031 Head Start Program Goals.
2. Approved the MIFSSs for proposals to the Wisconsin Dept. of Children and Families (DV Statewide, Shelter Stabilization, and Refugee and Immigrant Services) for the Family Crisis Center.
3. Approved the MIFSS for the Office of Crime Victim Services (OCVS) Victims of Crime Act (VOCA) application for the Family Crisis Center.
4. Approved the MIFSS for the Wisconsin Department of Justice (Sexual Assault Victim Services) application for the Family Crisis Center.
5. Approved the MIFSS for the US Office of Community Services (through the Wisconsin Dept. of Children and Families) application for Community Services Block Grant (CSBG) funding for CAP Services.
6. Approved the MIFSS for the Basic Needs Giving Partnership proposal for Mental Health Navigation.
7. Approved the final report for the Mental Health Navigation program evaluation.
8. Approved the October Proposal Status Report.

End of Consent Agenda

Committee Reports

Advocacy and Engagement Committee

B. Gifford reported an increase of 50% on our social media statistics with our Facebook reaching over 14,000 now.

D. Thome reported on her experience at the recent Poverty Matters conference with a focus on childcare, noting most single parents cannot afford childcare. She also mentioned another community action company rolling out a childcare incubator program. It is a very innovative model that also provides facility rental assistance.

B. Gifford reminded members to watch for and assist with promoting the upcoming Giving Tuesday Campaign. This year JJ Keller Foundation is matching gifts up to \$1,000 across our entire service area. Watch for the posts on CAP's Facebook page, staff will make sure these are shareable.

Executive and Personnel Committee – Nothing further.

Finance, Real Estate, and Audit Committee - Nothing further.

Governance - Nothing further.

Planning and Evaluation Committee – Nothing further.

Head Start Policy Council Report

L. Scherwinski reported on recent positive interviews for a 4K Teacher for the Family Development Center as well as a recent spike in absenteeism of children due to illness.

CEO Narrative Report

N. Harrison asked members to review the CAP.COM shared in this month's board packet as it is full of information on what is happening at CAP Services. She also reported on the Quarter 3 Corporate Outcomes Report, with most programs being on track. One program, Youth in Crisis, has lower numbers as the need in the community dropping – good news for certain.

N. Harrison continued with an update on the new site in Clintonville for Head Start and Early Head Start. Our offer for the site has been approved, and the appraisal came back with a higher value, giving us equity on the property already. She further noted the environmental study had no concerns. We are now waiting to apply for funding. Our plan is still to open sometime during the 2026-2027 school year as the contractor estimated around an eight-month period for construction.

N. Harrison reported on the success of the annual Weatherization program audit as well as the annual financial audit. She further noted CAP's federal funding continues to be received and we have not been negatively impacted by the shutdown; however, our community members using SNAP benefits will be affected. CAP has put together informative lists of food pantries across our areas, noting we do not operate, but want to share the information.

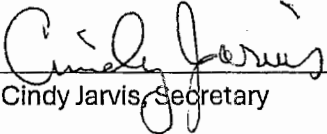
N. Harrison attended the Waushara County Food Pantry open house. It was well received after the recent renovations that have been completed via assistance from CAP. In addition, she mentioned grant funding that is expected to come by February to assist food pantries. Our agency will be a part of the application to assist with fund disbursements, noting 50% of the funding must be used to purchase goods from Wisconsin food sources. We believe this program will continue and renew annually.

Old Business

New Business

The meeting adjourned at 7:23 pm.

I certify that this is an accurate representation of the October 29, 2025 Board of Directors Meeting:



Brett Jarman, Chair or Cindy Jarvis, Secretary

Next Board meeting: 12/10/2025 Location: In-person only

The Inn at SentryWorld

501 Michigan Ave N

Stevens Point, WI 54481

Committee meetings will be held prior to the board meeting

5:15-6:00pm Board Networking

6:00-6:30pm Dinner

6:30-7:00pm Head Start/Early Head Start

7:00pm Business meeting

MARQUETTE COUNTY PLANNING AND ZONING COMMITTEE
November 6, 2025
County Board Room – Marquette County Service Center; In person and virtual

Members present: Judi Nigbor-Chair; Dave Benson, John Bennett, Kathy Jo Locke, Dave Krentz

Members absent: None

Others present: Jean Potter, Ron Barger, Zach Hughes, Nicole Ziebell, Megan Stalker, Tom Breiling, David Janssen, Thomas Harvey, Marty Gripentrog

Chair called the meeting to order at 9:00am and asked for approval of the amended agenda to move item 6 & 7b to item 4; motion to approve amended agenda by Benson, second by Krentz; motion carried 5-0.

Chair asked for approval of minutes from October 2, 2025, meeting; motion by Locke, second by Bennett; motion carried 5-0.

Citizens' comments or concerns: None.

Chair opened item 6: Land Information Department Fees – CSM Review Fee Adjustment for 2026. Stalker summarized the price increase. It was approved by E&F Committee once approved by this committee. Motion to approve the CSM Review Fee Adjustment for 2026 and move onto the County Board by Benson; Second by Krentz; discussion; motion carried 5-0.

Chair opened item 7b: Department Report. Land Information Director – Stalker reported that there are still 3 open books and the latest BOR will be December 1st. Stalker also stated they have been able to get to projects that have been on the list for a while.

Chair opened item 4: A public hearing on the application by David Janssen, W1082 Fish Avenue, Montello, WI 53949, requesting to rezone from a General Agriculture (AG-2) to an Agriculture Residential (AG-3(4)) District, for the following described lands. For zoning purposes, rezone a minimum of 4 acres in part of the S1/2 of the W1/2 of the W1/2 of the SE1/4 all in Section 8, T15N R11E, in the Town of Mekan, Marquette County, WI. Property Address: W1082 Fish Ave. Potter summarized to separate home from other property during the estate planning. Town of Mekan approved. Motion to approve the rezone and move onto County Board by Bennett; second by Benson; discussion; motion carried 5-0.

Chair opened item 5: A public hearing on the application by Thomas Harvey, W5685 County Rd O, Endeavor, WI 53930, requesting to rezone from Prime Agriculture (AG-1) District to Agriculture Residential AG-3(4) District and Farmland Preservation Overlay (FPO) District for the following lands, all in Section 29, T14N R9E, Town of Moundville, Marquette County, WI. Rezone ~4.05 acres to AG-3(4) and ~35.44 acres to FPO, being part of the NE1/4 of the NE1/4, less part of Lot 1 CSM No. 2305 together with a permanent easement for the utility, access, and travel purposes being 33 feet in width, totaling 39.49 acres. Property Address: W5685 County Rd O. Potter summarized that Marty Gripentrog wants to purchase property from Thomas. Town of Moundville approved. Motion to approve the rezone and move onto County Board by Benson; Second by Krentz; discussion; motion carried 5-0.

Chair opened item 7: Department Reports.

- a. *Register of Deeds* – Ziebell reported that Act 38 passed and went into effect 11/2/2025 stating property can be transferred with an exemption number 8 from Grandparent to Grandchild. Zillow has reached out to become our first Monarch subscriber; waiting on Fidar to see if that is going to happen which would bring in an additional \$430.00 each month of revenue. Laredo contract went out on 10/31/2025. As of 11/6/2025 there were 6 already returned out of 19. Hope to get rest before the end of December.
- b. *Land Information Director* – Reported earlier in the meeting.

- c. *Planning & Zoning Administrator* – Potter reported that the Ordinance rewrite has fully passed and will become effective on November 13th. Certificate for FP map and plan in Douglas is complete, and they are now all eligible to receive their tax credits. Comprehensive Plan is due at the end of 2026. Also, working with the DNR to get all new shoreland and floodplain ordinance language finalized. YTD revenue report was very good. UDC permitting is going well with the 10% increase and in October alone there were 10 new home permits issued. Emrick Lake Campground is working to have all their campers in compliance with the zoning permits needed for accessory structures.
- d. *Zoning Technician* – Hughes reported the number of inspections that he attended and that budgeted revenue for Sanitary is at 92% currently. Had the sanitary Field Audit with the state DSPS and passed and won't need to complete that for another 2 years. The department received the sheriff's office vehicle and is turning the old one over to be sold at auction. Calls report comes in at 152 calls totaling 10 hours: having 29 minutes being the longest one for Zach, Kari with the win at 221 calls totaling 8hrs: her longest being 15 mins, and lastly Jean at 97 calls totaling 9hrs: with 36 mins being her longest.

Chair opened item 8: Review ROD, LID and PZD Vouchers. Nigbor asked Stalker about LID vouchers for Ayres if that is a one-time fee. Stalker explained that it is and it is paid by the grant but 5% of the fees. Locke also asked about plat books and stalker stated that she is trying to configure something in-house to generate revenue so new book won't be until 2026-27ish.

Chair opened item 9: Any Other Business. December 4th meeting will take place in the County Board room at 11am but as of now there are no rezones scheduled. Give board a week's notice if Dec. meeting gets cancelled.

Chair adjourned the meeting at 9:51 a.m.

Respectfully submitted, Nicole Ziebell

Marquette County Department of Human Services Board Minutes

December 1, 2025 – In-Person and Virtual

Board Members Present: *Mary Walters (in person), Margaret (Peggy) Krause (in person), Ken Borzick (in person), Barbara Sheldon (in person), Cathy Christensen (in person), Damaris Thome (virtual), Scott Kempley (in person), Tim Jozwiak (in person), Chuck Bornhoeft (in-person at 1:07 p.m.)*

Board Members Absent: *None*

Others Present: *Mandy Stanley, Jennifer Vote, Dawn Woodard, Ron Barger, Kris Bergh, Brandon Enck, Jan Krueger, Annett Eckes, Jessie Cody, Nicole Harrison- CAP Representative*

1. Call to Order	Mary Walters called the meeting to order at 1:00 p.m.
2. Review and Approve Agenda	Motion/second by Ken Borzick/Barbara Sheldon to approve the agenda. Motion carried.
3. Review and Approve Minutes of November 3, 2025	Motion/second by Tim Jozwiak/Cathy Christensen to approve the minutes. Motion carried.
4. Citizen Inquiries and Concerns, Introductions	None.
5. Recognition of Kris Bergh	Krish shared he has been with Marquette County for a little over 10 years. He shared the CVSO position is the best job he's ever had.
6. Veteran's Services Officer Report	Brandon Enck reported 12 cases have been closed. Outreach events reported for the previous month, noting that Brandon cooked at the American Legion spaghetti dinner in Neshkoro. Upcoming event Dec. 20 th at the Oxford VFW Christmas Veterans Event.
A. Review Vouchers	Question regarding Granite Hills Manor. Brandon reported the funds do not affect the budget and are paid through the Veterans Commission and assisted to house a homeless veteran.
7. Presentation by CAP Services	Nicole Harrison reported CAP provides a dozen programs for Marquette County. Community Needs Assessment performed every 3 years. Programs offered but not limited to include: <i>Housing and Transportation</i> - weatherization and low-cost auto loans. <i>Child and Family Development</i> - Head Start in Oxford. <i>Employment Skills and Economic Security</i> - Assists working adults to go back to school- supported 4 clients in Marquette Co. residents to increase salary by 24,000/annually. <i>Health Wellness and Safety Services</i> - Shelter is in Stevens Point, 3 Marquette County residents have utilized the service in 2025. CAP's funding was discussed. Nicole reported that CAP has a 20-million-dollar operating budget.
8. Human Services Reports	
A. Director's Report	Mandy Stanley reported resignations for a Child Welfare Social Worker and a CCS Case Manager. Continue to recruit for Therapist position. Governor Evers visited Food Bank Nov. 19 th . Continuing to pilot AI Software for phone calls and transfers. Mandy noted that a new change for 2026 is that Marquette County will be the Fiscal and Operational Lead for their consortium. It was reported that the Management Team had a

	separate meeting with Allyson Burnette in November, which benefited the team. 2026 budgetary changes- \$556,808 tax levy. An additional change is Food Bank is 100% funded by donations. Not filling vacant Economic Support Specialist. Not filling additional Therapist position. Closing Packwaukee and Neshkoro Dining Sites in 2026. Discussion followed regarding closing of dining sites and data compiled to make those decisions.
B. Review Vouchers and Financial Reports	Question on Piggly Wiggly purchases for Food Bank. Jen reported Piggly Wiggly makes special accommodations for the Food Bank.
C. Financial Unit	Nothing new to report.
- Food Bank	Jen Vote reported 416 households served, with 25 being new households. 346 were served with a Thanksgiving meal. Bowls for Hunger tonight 4p-6p at Westfield School. Deer Drive had 12 deer collected, which was a significant decrease than the year prior (44 in 2024).
D. Economic Support/Child Support Unit	Annett Eckes reported DHS had no data provided yet for November. Call center had an overall decrease for November, however the calls spiked when shutdown was lifted. Child support has 794 open cases. Annett reported additional statistics for child support numbers. New requirements for FoodShare to go into effect in 2026.
E. Clinical Services Unit	Dawn Woodard reported statistics to date: 241 calls to crisis line, 12 calls to jail, and 24 emergency detentions. There are 22 people waiting for outpatient therapy and 11 waiting for CCS services. There are 5 people in residential placements.
- CST/CCS Coordinating Committee- next meeting Jan. 15, 2026 at 4:00 p.m.	Next meeting January 15, 2026 at 4:00 p.m.
F. Children and Family Services Unit	Jessie Cody reported they are hiring a Child Welfare Services Social Worker. 4 children in out-of-home placement- 2 in court ordered kinship, 1 in foster care, and 1 in a residential facility. Audit to begin this week on CLTS program.
G. Aging and Disability Services Unit	Jan Krueger reported open enrollment for Medicare is ending soon. Dates/times of support groups are in the newsletter. Reminder of winter weather for nutrition and transportation: if school is closed, they also do not deliver on those days. Jan reported there are 29 protective placements enrolled in long-term care or privately paid and 1 placement that Marquette County covers. Website visits are still up.
-Transportation Coordinating Committee- next meeting December 4, 2025 at 9:00 a.m.	Next meeting December 4, 2025 at 9:00 a.m.
-ADRC Advisory Committee- next meeting February 5, 2026 at 9:00 a.m.	Mary Walters gave an ADRC update from the recent meeting, noting they worked on revising their application and goals. Next meeting February 5, 2026 at 9:00 a.m.
9. Upcoming events/issues (discussion only)	
10. Set next meeting date, time, topics: Presentation by CAP at December meeting	January 5 th at 1:00 p.m.
11. Adjourn	2:43 pm.

Minutes Submitted by
Kiley Lloyd
(drafted 12/01/25)

Marquette County Department of Human Services Board Minutes

January 5, 2026 – In-Person and Virtual

Board Members Present: Mary Walters (in person), Margaret (Peggy) Krause (in person), Ken Borzick (in person), Barbara Sheldon (in person), Cathy Christensen (in person), Damaris Thome (virtual) at 1:02 p.m., Chuck Bornhoeft (in person)

Board Members Absent: Tim Jozwiak, Scott Kempley

Others Present: Mandy Stanley, Jennifer Vote, Dawn Woodard, Brandon Enck, Jan Krueger, Annett Eckes, Jessie Cody

1. Call to Order	Mary Walters called the meeting to order at 1:00 p.m.
2. Review and Approve Agenda	Motion/second by Ken Borzick/Barbara Sheldon to approve the agenda. Motion carried.
3. Review and Approve Minutes of December 1, 2025	Chuck Bornhoeft reported Kris' name was misspelled on item # 5 in the minutes. Motion/second by Barbara Sheldon/Peggy Krause to approve the minutes with Kris' spelling corrected. Motion carried. Chuck Bornhoeft abstained.
4. Citizen Inquiries and Concerns, Introductions	None.
5. Veteran's Services Officer Report	Brandon Enck reported they closed 18 cases and are working on 100 others. 11 cases are at Board of Veterans Appeals. 3 vets passed away and one was helped with homelessness. Brandon reported outreach and upcoming events. New employee Brian Genrich starts Jan 27 th .
A. Review Vouchers	No questions.
6. Human Services Reports	
A. Director's Report	Mandy Stanley reported Child Welfare Social Worker position has been filled and new employee started today. Pending offer was made to someone for the CCS position. Recruiting for Therapist is ongoing. AI phone software has been implemented and is going well.
B. Discuss Presentation Topics for Future Meetings	Mandy requested education topics from the board. Peggy Krause reported she would like to discuss the nutrition program, such as the costs and ability to combine with the jail. Mandy reported the topic has been studied twice during her tenure with rates, legalities, nutritional requirements, etc. discussed. Chairperson Walters noted the topic would be an Ad Hoc Committee directive as has previously been done. Chairperson Walters requested the ADRC Committee and HS Board have the nutrition program as a future general education topic agenda item. Discussion followed regarding the topic. Jen Vote discussed the rate per meal must cover several additional aspects within the nutrition program and services, which is why it's not comparable to jail meals. Meal site closing discussion followed. Chuck Bornhoeft noted he would also like the nutrition program to be a future education topic.

C. Review Vouchers and Financial Reports	Chuck Bornhoeft had a question on Country Plumber voucher that was under 'elder abuse'. Jan reported that a grant covers heating and utility services that fall within the specialized funding for those at risk. Jen Vote noted elder abuse includes self-neglect. Chuck also questioned a payment to Marquette County Seniors for the dome. Jen reported it was the 6-month rental agreement. Nutrition seminar voucher was questioned by Chuck. Jen reported that Marquette collected the fees and then paid out expenses as Marquette County is the fiscal agent for those funds.
D. Financial Unit	Jen Vote reported they did a review and update to purchase of service contracts. New contracts are being put into place for 2026. 40-50 contracts annually. Projecting a deficit for year end.
- Food Bank	Jen Vote reported that 311 households were served. 61% seniors and children. 10 new households. Holiday deer drive had 10 deer donated.
E. Economic Support/Child Support Unit	Annett Eckes reported 2025 overview statistics for economic support and child support. Call center had 13,930 calls in month of December. Discussion on what constitutes a "child" for certain programs. Examples: CLTS up to age 22, Badger Care up to age 19.
F. Clinical Services Unit	Dawn Woodard reported a statistic 2025 overview. 265 crisis calls for 2025. Average has been 282. 28 emergency detentions for 2025. Average has been 26. Waiting lists: 20 for outpatient counseling and 12 for CCS. 5 people in residential placements. Tellurian will not provide detox services. Will use Fond du Lac Healthcare Center. Fond du Lac requires medical clearance which will require deputies to remain with patients for several hours until medically cleared. White Pines Consulting decided to terminate contract with the CCS region.
- CST/CCS Coordinating Committee- next meeting Jan. 15, 2026 at 4:00 p.m.	Next meeting January 15, 2026 at 4:00 p.m.
G. Children and Family Services Unit	Jessie Cody reported Kaitlyn Schultz started today. CLTS waiver audit results are 96.4%. No increases for out-of-home placement in December.
H. Aging and Disability Services Unit	Jan Krueger reported Jan./Feb. newsletter is out. January is radon month with test kits available at Health Dept. Goodwill volunteer tax services will be coming to Marquette County. Outreach options reported. Website contacts increased for Nov./Dec.
-Transportation Coordinating Committee- next meeting March 12, 2026 at 9:00 a.m.	Next meeting March 12, 2026 at 9:00 a.m. Went over 2026 operating grant at last TCC meeting, which was submitted to DOT.
-ADRC Advisory Committee- next meeting February 5, 2026 at 9:00 a.m.	Next meeting February 5, 2026 at 9:00 a.m.
7. Upcoming events/issues (discussion only)	Chairperson Walters reported HS has state level audits and independent audits.
8. Set next meeting date, time, topics	February 2 nd at 1:00 p.m.
9. Adjourn	2:13 p.m.

Minutes Submitted by

Kiley Lloyd
(drafted 1/05/26)

PROPERTY COMMITTEE MEETING MINUTES

January 6, 2026

Remote Meeting using WebEx/phone and in person at County Board Room
Services Center

480 Underwood Ave., Montello, WI.

1. The Marquette County Property Committee meeting was called to order at 12:36 p.m. by Committee Chairperson Lance Achterberg.
Members present- Chairperson Lance Achterberg, Mary Walters, Dave Benson
Others present- John Bennett, B&G Superintendent Paul Van Treeck
2. Motion by Mary Walters and seconded by Dave Benson to approve agenda as presented. Motion carried.
3. Motion by Dave Benson and seconded by Mary Walters to approve the minutes of the November 4, 2025 meeting. Motion carried.
4. Reports of Official Meetings Held in the Prior Month- None
5. Upcoming Events/Issues/Citizens Comments- None
6. Review of Vouchers- Mary requested information on the item 'RTU5 issues'. Paul reported it stands for rooftop building 5. He noted the issue with the rooftop was resolved.
7. B&G Superintendent Paul Van Treeck reported the 911 dispatch office remodel is going well. He reported he recently did a walkthrough with Holz and Excel Engineering to complete minor issues. Cubicles are getting installed today, Baycom to come next week, and Accurate Controls will split the jail/dispatch programs the week after Baycom. Paul recommended the Property Committee will want to do walkthrough for February meeting. Mary requested to do the Clerk of Court walkthrough at the same time as well. The Public Safety meeting room will likely be usable for February meetings. Paul reported the only aspect over budget was the \$2,000 conduit changeover.
-Sheriff's Office elevator inspection will occur Friday afternoon. There was a company changeover in the middle of the project due to the first company having issues. There was a minor timing stall due to lack of a state inspector being available around the holidays.
-Clerk of Court area painted, computer to be moved, and the cabinet to be installed shortly. As discussed previously, the area will be viewed by the committee at the February meeting.
-Endeavor Highway property sold for \$118,500 on auction site. Motion to accept the winning bid of the Endeavor property by Dave Benson and seconded by Mary Walters. Motion carried.
-Paul shared his monthly report noting several projects: New infrared heater installed at the Highway brine shed, installed new fire alarm system at HHS, handled electrical work for elevator modernization and assisted with the 911 dispatch center construction. Paul reported gutters have been installed at several locations at the fairgrounds. Paul noted there was an increase in hours and work orders towards the end of the year. B&G handled 400 more work orders in 2025 vs. The hours that have been tracked show outsourcing many projects B&G handles would cost over \$300,000. Paul reported 2026

will have re-signing throughout the courthouse to better assist the public. Discussion followed on what signage will be updated and how floors will be color coded.

8. The agenda having been completed Committee Chairperson Lance Achterberg declared the meeting adjourned at 12:55 p.m.

Kiley Lloyd, County Clerk

Executive and Finance

Meeting Minutes

January 12, 2026

Virtual and in-person at County Board Room-Services Center-480 Underwood Ave., Montello, WI 53949

Members present: Ken Borzick-Chairperson, Judi Nigbor (virtual), Mary Walters, Kathleen McGwin (virtual), Mike Raddatz, Lance Achterberg, and Dennis Fenner (12:51 p.m.)

Others present: Administrator Ron Barger, Corp Counsel Sean Griffin, Treasurer Jody Myers, Stacy Kohn, HS Director Mandy Stanley, HR Manager Melanie Zuehls (virtual), EMS Director Rob Lulling (virtual), MIS Director Dan Buchholz, Chuck Bornhoeft

1. Chairperson Ken Borzick called the meeting to order at 12:30 p.m.
2. Moved by Mike Raddatz and seconded by Lance Achterberg to approve the agenda as printed. Motion carried.
3. Moved by Mary Walters and seconded by Mike Raddatz to approve the minutes of the November 3, 2025, meeting.
4. Citizen Concerns and Comments- None
5. Report of Committee Members/Officials- None
6. Upcoming Events/Issues-None
7. Vouchers were reviewed. No questions.
8. Corporation Counsel representative Sean Griffin presented the December 2025 report. Sean highlighted current zoning cases and citations. Discussion followed. Discussion regarding moving forward with an injunction. Sean noted the injunction would be outside of Corp Counsel's contract and the county would be billed hourly if they choose to move forward with the process. Administrator Barger and Supervisor Nigbor requested to have communication from the Town of Oxford on their preference on pursuing the injunction. Corp Counsel will e-mail Administrator Barger the next steps of the process. Administrator Barger will report back after discussing with Zoning Administrator.
9. County Treasurer Jody Myers reported sales tax for October was \$162,134.89 and November was \$117,240.25.
10. Tourism and Social Media Coordinator Brett Klawitter was not in attendance but had Administrator Barger share updates with the committee. Administrator Barger reported there have been 437,000 views and 10,000 interactions on Facebook in the last couple of months. WEDC grant round 2 has been awarded. Round 3 is open for applications.
11. Dan Buchholz reported they are continuing to build and modify the new county website. Jacob is training departments on how to give website pages. Danny discussed ADA compliance. Danny will be getting the ADA compliance policy posted. Danny discussed security software updates that are to be made and noted other upcoming projects, including running cables for Sheriff's Office.
12. County Clerk Kiley Lloyd reported the County Board Supervisor candidacy for April 7, 2026. There will be no February primary. Kiley reported there are two races (districts 3 and 12), three districts with new candidates due to incumbents filing non-candidacy (districts 5,6, and 14), and one open district seat (district 13). Discussion regarding write-in candidates followed. Kiley reported that she graduated from the High-Performance Leadership Academy on November 14, 2025.
13. Administrator Barger shared he will soon begin union negotiations for EMS. Ron will be sitting down with Green Lake County to discuss partnering options. Budget Team to meet to begin 2027 budget. Ron hopes to begin the budgeting process in April. Budget discussion regarding processes followed.

14. The agenda having been completed Chairperson Ken Borzick declared the meeting adjourned at 1:31 p.m.

Kiley Lloyd, County Clerk

Marquette County Youth Organization Association
Meeting Notes - December 11, 2025

Present: Richel Kufahl, Sheena Mike, Denise Gerbitz, Amber Vossekuil, Gavin Vossekuil, John Bennett, Victoria Smith, Donovan Lindquist, Trevor Baeseman, Sheena Wolsdorf, Wally Wolsdorf, Jaxon Wolsdorf

Committee Reports:

Executive & Finance: none

Entertainment: Tractor Pull Friday night, Smoke show: prices in a couple of weeks.

Demo not able to come Thursday night (no cars)

Farm Pull: free event - Thursday

Sunday: no horse pulls, Denise & Trevor

DJ Friday night in beer pavilion, \$350 John & Sheena approved

Still no carnival, bouncy houses - asking for grassy areas. Thursday, Friday, Saturday.

What to fill the mid-way with - reach out to Am. Legion and other organizations to set up different games, asking Harrisville Fire Dept.

Follow up on pig races - 5 days \$9000, \$2000 per day/3 day minimal. Thurs, Fri, Sat. Free, set up in the Midway.

Possible food trucks on Saturday - Trevor will look into getting a generator.

Donation Letter should be locked in by February.

Volunteer: Recruit people to help with events.

Parking schedule - Denise Youth org that benefits. Trash pickup - Denise fair board to make a donation

Building & Grounds: none

Promotions & Technology: sent bio to Izzy - so she post on FB

Market Animal Auction: January 28 - changed weigh in date

Action Item:

Contracts: tractor pull still working on

Vendors - keep same prices as last year: food vendors: \$25 per front footage, Craft Vendors: \$125 inside, outside \$100 (Thursday - Sunday)

Updating premium books - Sheena to work with Sue

Fair Entry: Richell & Sheena. Emily Baeseman is also available to learn

Fair Conference: Jan 11-14 Chula Vista - board pays for 2 Sheena & John to pay for 2 to go

Follow up Items

Youth Baseball: Lindsey 15U Thurs - Fri 18-19 clarifying dates

Info/Discussion only: Christman Amusement out of Wautoma would have been open 1st week of August. Milwaukee Area Carnival - already signed somewhere else our fair week

Next meeting: Jan 22 7 pm at Montello Sheena & Amber

Respectfully submitted by: Denise Gerbitz