Marquette County Board of Adjustment
October 24, 2025, 11:00am County Board Room-Services Center

Members present: Mary Walters-Chair, Lance Achterberg, Mike Johnson. Others present: Jean Potter, Daniel Pomplin. Virtual: Mark Sweet

The Chair called the meeting to order at 11:16am. Member introductions made by Chair. Chair asked for a motion to approve the minutes of August 28, 2025, Board of Adjustment hearing. Motion by Achterburg, second by Johnson. Motion carried: 3-0. The Chair explained instructions for hearing procedures. Potter explained appealing a Board of Adjustment decision.

Mark & Lisa Sweet, 304 Lauren Ln #3, Watertown WI 53094 requested a special exception under Section 70.50(L) of the Marquette County Code of Ordinances Chapter 70-Zoning for the construction of a 2-story garage on a vacant lot across from a lot with a residence divided by 5th Drive, on Lot 13 and Lot 1 CSM 3570 being lots 5 & 6 of Shorewood Plat, NW1/4 NW1/4 GL2 and NE1/4 NW1/4, in Section 2, T17N R08E, Town of Springfield, Marquette County, WI. Property addresses include Parcel Number 026-00111-0000 and N9298 5th Dr. Chair summarized the application materials. Discussion held with applicant. Video was shown. Chair opened the public hearing. Daniel Pomplin, GB's Hilltop Haven LLC, 610 Plantation Ct., Redgranite, WI, 54970, spoke in favor of application. He owns a neighboring property with plans to ask for a similar request in the future. No one present or remote spoke against. Chair closed hearing. Board deliberated. Chair made a motion to require a deed restriction placed on the properties to combine the parcels so the lots cannot be sold separately in the future. 2nd by Achterburg. Motion passed: 3-0. Board approved the application for a special exception with conditions. Reasons stated were no safety or heath issues to neighbors; low traveled roads; slope and pitch of terrain is challenge to compliance with ordinance; lot on the lake side of road has no compliant location due to size and the request is reasonable have a garage on a residential lot. Application with conditions passed: 3-0.

Mark & Lisa Sweet, 304 Lauren Ln #3, Watertown WI 53094 requested a variance under Section 70.52(B)(3) of the Marquette County Code of Ordinances Chapter 70-Zoning for the construction of a 2-story garage at a reduced setback of 43 feet to the centerline of 5th Dr., on Lot 13 of Shorewood Plat, NW1/4 NW1/4 GL2, in Section 2, T17N R08E, Town of Springfield, Marquette County, WI. Property parcel Number is 026-00111-0000. Chair summarized the application materials. Discussion held with applicant. Video was referenced from special exception application. Chair opened the public hearing. Daniel Pomplin, GB's Hilltop Haven LLC, 610 Plantation Ct., Redgranite, WI, 54970, again spoke in favor of application. He owns a neighboring property with plans to ask for a similar request in the future. No one present or remote spoke against. Chair closed hearing. Board deliberated. Reasons stated limiting factors were small lot size, steep slopes. Garage not excessive in size; no traffic or safety hazards as the neighboring parcels displayed similar structures. All approved. Application passed: 3-0.

Other Business: Potter stated the next meeting will be held in the Services Center County Board Room, December 11, 2025, at 11:00am, if needed.

Meeting adjourned at 11:50am.

Transportation Coordinating Committee Meeting Minutes

DATE 12/4/2025

Board Members Present: Cheri Gibeaut, Nancy Charles, Tim Jozwiak, Margaret Fladvid, Laird Dickson
Board Members Absent: None
Agency Partners: Jan Krueger, Steve Moore

1. Call to Order	Cheri called the meeting to order at 9:01 A.M.
2. Pledge of Allegiance	Cheri led the group in the Pledge of Allegiance.
3. Review and Approve Agenda	Tim made a motion to approve the agenda, and Larid seconded the motion. Motion passed
4. Citizen Comment	None
5. Minutes of Last Meeting	Nancy made a motion to approve the Minutes of the last meeting. Laird seconded the motion. Motion passed
6. 85.21 – 2026 Application	Reviewed application process and documents. Reviewed public hearing and feedback. Review draft 85.21-2026 Application. Discussion Laird made a motion to approve the 85.21-2026 Application and submit it to WIDOT. Nancy seconded the motion. Motion approved.
7. DVA Grant Application	Review of data submitted for the DVA grant application.
8. 53.10 Cycle 49 Van	Update and Upgrades to the van. Discussion Cycle 49 Van Federal 62,146 County Match at 20,715 (25%) Total van price 82,861. Upgrades – enhances 2300 - 1000 lb. lift 1895 - Stainless Steel Running Boards 295 - Grab Handel Large 685 - Remote Start Total: 5175 3 row fold-away seat = 2295 - won't be able to do this right now. 4624 for upgrades in the trust and 1500 for wrap in trust. Will have to decrease the wrap on the van to get the upgrades that are needed.
9. Transportation Program – Specialist Report a) Quarterly Reports b) Service Delivery	Jan explained the 85.21 and 53.10 2nd quarter reports. Outlining the need to report to DOT on a quarterly and annual basis. Discussed the added notes about the condition of vehicles and mileage. A copy of the reports was shared. Discussion. Steve reported on the service delivery. – Madison transportation is increasing, usually going at least 1x a day and sometimes going to Madison several times a day. Going to Eastpark Madison more. December is really busy. Rides are at capacity. Calls on a daily basis for new riders.
10. Transportation needs of the community – discussion only.	Discussion on volunteer drivers. Need for more. They do get mileage reimbursement or can be trained to drive one of our vehicles. Tim wanted to share a special thank-you to the drivers and staff for their work in keeping community transportation running. He really appreciates the driver's dedication and the work placed into grant writing and maintaining the data for the program.
11. Veteran Service Officer Report	Not present today.
12. Schedule the Next Meeting Date	March 12, 2026, at 9 am
13. Motion to Adjourn	Tim made a motion to adjourn the meeting. Laird seconded the motion. Cheri adjourned the meeting at 10:23 A.M.

Minutes Submitted by: Jan Krueger (Drafted 12/4/25)

CAP SERVICES, INC. • BOARD OF DIRECTORS MEETING
January 28, 2026
The meeting was held virtually and in person.
Rich Rasmussen presented on CAP's Housing Programs

Members Present: M. Anderson, S. Donovan, J. Dorn, D. Dounar, B. Gifford, B. Jarman, C. Jarvis, P. King, A. Kluge, K. Kohl, D. Koury, C. Lesperance, K. Locke, S. Moore, J. Sausser, L. Scherwinski, G. Sorensen, D. Thome, M. Walters, B. Wedell, K. Will
Staff Present: N. Harrison, T. Lewis-Birkett, R. Rasmussen, P. Schmidt

B. Jarman called the meeting to order at 7:15 pm, roll call was taken, and a quorum was present.

L. Scherwinski moved to accept the minutes of the December 2025 board meeting; M. Walters seconded. K. Locke and S. Moore abstained.

Resignations
C. Jarvis made a motion to accept the resignation of J. Dorn effective February 1, 2026. D. Dounar seconded and the motion passed unanimously.

Seatings
C. Jarvis made a motion to accept the seating of Laura Scherwinski as Head Start Policy Council Representative through December 2026. K. Locke seconded and the motion passed unanimously.

B. Gifford made a motion to accept the seating of Ashley Kluge as Waushara County Community Representative for first term through 12/31/28, contingent on SBA approval, and appointed to Finance, Real Estate, and Audit Committee. B. Wedell seconded and the motion passed unanimously.

Notice Items
Action was taken via email on December 22, 2025: Committee unanimously approved the 2026-2028 Affirmative Action Plan.

Action was taken via email on December 22, 2025: Committee unanimously approved the updated 2026 Employee Handbook.

Action was taken via email on December 23, 2025: Committee unanimously approved the MIFSS to move forward with a contract for the Rural Prosperity Task Force from the Economic Security Project in the amount of $50,000.

Action was taken via email on January 22, 2026: Committee unanimously approved the Corrected May 28, 2025 Board minutes.

Consent Agenda
L. Scherwinski moved to approve the consent agenda. M. Walters seconded and the motion passed unanimously.
Advocacy and Engagement Committee
1. Approved the 2026 Fund Development Plan.

Executive and Personnel Committee

1. Accepted the Talent Engagement and Development (TED) Committee minutes of December 8, 2025 and January 12, 2026.
2. Approved the title change from Parent Educator to Family Support Specialist to better reflect current responsibilities.

Finance, Real Estate and Audit Committee

1. Accepted the Loan Portfolio Report for December 2025.
2. Accepted Rental Occupancy and Delinquency Reports.
3. Approved the November and December 2025 Credit Card Statement Summary.
4. Approved the November and December 2025 CAP Services Financial Report.

Governance Committee

Planning and Evaluation Committee

1. Accepted Client Satisfaction Survey Results for 2025.
2. Approved the January Proposal Status Report.

End of Consent Agenda

Committee Reports

Advocacy and Engagement Committee

B. Gifford reported on the 2025 Annual Report Campaign that resulted in lower-than-expected donations. Staff will evaluate to determine what could be done for 2026.

Executive and Personnel Committee – Nothing further.

Finance, Real Estate, and Audit Committee - Nothing further.

Governance

D. Dounar provided results from the board member self-assessment survey. This was a 29-question survey focusing on 5 specific areas. Members completed this with overwhelming, positive, results. The score was nearly perfect with only three areas scoring below 4.0. Those areas were:

1. Question#2, Scoring 3.56 - "The Board sufficiently reflects the diversity of our client population."
2. Question #5, Scoring 3.50 - "The Board receives appropriate pre-meeting materials for enough in advance to permit thorough review."
3. Question # 8 Scoring 3.94 - "Our Board and staff inform new members about the responsibilities and important information through a structured new-member orientation."

D. Dounar further reported the delivery of board materials issue has since been resolved by moving mailing of materials, which took exceptionally long, to direct, next day delivery by Spee Dee Delivery.

Planning and Evaluation Committee – Nothing further.

Head Start Policy Council Report

L. Scherwinski reported they did not hold a January meeting; however, the December meeting came with acknowledgment of a Classroom Assistant who is retiring after 25 years with CAP's Early Childhood Development Program. She also mentioned there are open slots available at Children's Discovery Center and the recent ERSEA training they completed. Recent attendance numbers have been a bit lower due to student illness.

CEO Narrative Report
N. Harrison thanked everyone for attending the meeting this month as all were in attendance. She asked members to check out the latest CAP.COMs in the packet to see the latest happenings. She also reported on the achievement of a score of 100% on our 2025 Organizational Standards for the Federal CSBG. This is a focus on how operations are run with 58 standards that each scored 100.

N. Harrison mentioned the LIHTC audit started here at Hoover and WIPFLI will soon arrive to conduct the agency audit.

She reported on her attendance this week to the HE+ Convention noting it has been interesting and a good opportunity to meet with state partners that are also in attendance. In addition, our Children's Discovery Center has open slots for children. We will be partnering with Skyward of Stevens Point for discounted childcare at the facility and hope to work with other businesses in the future.

CAP Services' 60th Anniversary is here, officially in May 2026! We are planning a fundraising community event to be held on May 21. We will keep everyone posted once confirmation of details is available. We will also be holding a Community Open House in both Waupaca and Wautoma. These will be held in conjunction with the board meetings. Locations are to be determined.

Old Business

New Business
D. Dounar moved to approve the Loan Committee members. S. Moore seconded and the motion passed unanimously.

Closed Session
M. Walters moved to go into a closed session. L. Scherwinski seconded the motion. Roll call was taken and virtual attendees certified they were attending the meeting in private.

The meeting adjourned at 8:04 pm.

I certify that this is an accurate representation of the January 28, 2026 Board of Directors Meeting:

Cindy Jarvis

Brett Jarman, Chair or Cindy Jarvis, Secretary

Next Board meeting:	2/25/2026	Location: **HYBRID** **In-person: CAP's office** **2900 Hoover Road** **Stevens Point, WI 54481** **Virtual: Zoom (link will be sent separately)**
	5:00-6:00	Committee meetings

6:00	Light meal (in-person)
6:30-7:00	Weatherization
7:00pm	Business meeting

MARQUETTE/WAUSHARA LOAN COMMITTEE MEETING MINUTES

February 4, 2025

Chair Ken Borzick called the meeting to order at 9:00 a.m. at the Marquette County Services Center. All members were present: Marquette County Board Supvs. David Benson and Ken Borzick, and Waushara County Board Supvs. David Bosshard and Bart Peterson. Others present were: Waushara County Corporation Counsel Ruth Zouski, Waushara County Administrator Megan Kapp, Marquette County Economic Development and Tourism Coordinator Keri Solis, Marquette County Administrator Ron Barger and Marquette County Treasurer Jody Myers.

APPROVAL OF AGENDA

Moved by Benson, seconded by Peterson to approve the agenda as presented. Motion carried by voice vote.

APPROVAL OF MINUTES

Moved by Bosshard, seconded by Peterson to approve the minutes of the August 8, 2024, meeting. Motion carried by voice vote.

NEW BUSINESS

Update on Status of Outstanding Loans and Review of Treasurer's Report
Myers provided an updated loan fund. The report is on file with these minutes in the Waushara County Clerk's Office. There are currently four loans remaining. The Anvil loan was put in abeyance for a six-year term, and the remaining three loans are making consistent payments.

Anvil Custom Repair Loan and Possible Write-Off
The loan was previously put in abeyance for a six-year term. The auditors for Marquette County would prefer the loan be written off rather than remain in abeyance.

Moved by Peterson, seconded by Bosshard to write-off $72,966.98 remaining on the Anvil Custom Repair loan. Motion carried by voice vote, with Supv. Benson voting nay. Zouski will file paperwork with the Register of Deeds Office to satisfy the mortgage in Winnebago County to get the loan off the books, and she will send a copy to Barger and Myers for the auditors.

NEXT MEETING

The next meeting will be scheduled in February 2026 in Waushara County. Kapp will reach out to Chair Borzick to schedule.

ADJOURNMENT

Chair Borzick declared the meeting adjourned at 9:09 a.m.

Megan Kapp

Megan Kapp, Waushara County Administrator

These minutes are not yet approved and are subject to amendment or change at subsequent meetings of the Marquette/Waushara Loan Committee. Any such changes will be detailed in the minutes of the meeting at which the amendments are proposed, as well as in the minutes to which the changes pertain, in a format that clearly shows what was altered from the original version.

MARQUETTE COUNTY HIGHWAY COMMITTEE
Highway Department Office Building
Virtual and In-Person Meeting
February 17th, 2026 – Meeting Minutes

Call to order: 9:00 a.m. by Dave Benson.
Members of the committee present: Present: Dave Benson, John Bennett, Kathy Jo Locke and Lance Achterberg. Other county officials present Brian Trebiatowski, Brenda Petersen and Ron Barger. Absent: Mike Raddatz. Signed in- Donald Bittelman and Mike Jenquin
Review/Approve the Agenda: Moved by Kathy Jo Locke and seconded by John Bennett to approve the agenda. Motion carried.
Review/Approve the minutes from the previous meeting: Moved by John Bennett and seconded by Lance Achterberg to approve the minutes from the January 20th, 2026, meeting. Motion carried.
Township Questions/Comments/Concerns: None
Citizens Input: Donald Bittelman- CTH E Westfield. Donald addressed the Committee regarding the cattle pass on CTH E. Discussion followed. Upon conclusion Donald was asked if he was willing to fund the replacement of the cattle pass. Donald declined the opportunity to fund the cattlepass.
Financial Reports:
State Financial Report Review: RMA costs for January totaled $144,571 with most of the costs towards winter maintenance and roadside vegetation. 14.59% of total budget spent.
County Report Review: Costs for January 2026 were $124,544 with $20,056 in County Maintenance of which most of the costs were patching and brushing. Winter maintenance costs were $96,468. Road Construction costs were $8,020. Budget remaining for 2026 is $2,920.456.
Town Report Review: Townships had a total of $174,476 in work in January with $80,143 being labor costs. Villages and City had $13,527 in work with $376 in labor costs. The current year labor comparison vs the 5-year average is up 16.62%. Compared to last year, labor is up 11.9%. When looking at seasonal work, construction is up 62.08% and the Winter Maintenance is down 47.52% compared to the previous 5-year average.
Interdepartmental Report Review: Brian reported that we sold 4,852 gallons of fuel to other departments in January. The average costs for January are $2.5367 for unleaded and $3.0016 for diesel, which includes the state tax of .309 per gallon. Total gallons sold in 2025 were 55,924 gallons.
Labor Percentage by Job Type Report: Brian reported January Labor Percentages- County work is 43.65%, State is 26.11%, Townships are 30.10% and Interdepartmental is .14%. Brian reminded the committee that only 14.93% of the department's labor comes out of the levied County budget. The remaining percentage is encompassed in the Highway Operational Fund.
Percentage of GTA met for 2026- The Town of Douglas has met the 20% requirement. A few other townships are very close.
State Project Review and Update: I-39 project was awarded to the contractor, no schedule has been released as of the time of the meeting.
Salt Dome Replacement Update- Brian reported the department is still working with DOT for reimbursement. Awaiting approval of amended invoice. The asphalt overage will be covered by the department.
County Project Review and Update:
Richards Pit Update: Brian stated the crew is taking advantage of the weather and performing seasonal maintenance.
CTH E – STP Rural Project: Project is scheduled for letting on March 10th. Bidding documents are available on the DOT project site. It will be a 45-day working project.

Local Bridge Projects: Town of Montello is working to set up a meeting with DOT, UP and OCR regarding the bridge on 14th. No update from Columbia County meetings regarding their RxR projects. No word on project award from the recent project solicitation, past awards were released in April.
ARIP Program Cycle: Award announcements in April.

Town Project Review and Update:

6-20 Structures: New program was released this month after a significant number of critical structures were found throughout the state last year. Program qualifications similar to a combination of LRIP and the Bridge program. Reimbursement program that will fund between 50-90% of replacement or rehab costs. Limited to structures rated 4 or below for the first round. Mecan- 1, Newton- 2, Crystal Lake- 2 and County- 4.

Inter-Departmental Operations:

No updates.

Equipment/ Property Purchase and Disposal Update:

New quad axle chassis have arrived at the dealer; will stay there until April/May and then come here for radio installation before going to the truck builder for completion. Chassis expense is 2026.

Personnel and Staffing Update:

Current vacancies: Currently at full staff.
CESA Apprenticeship: Currently completing the second round of evaluations with CESA apprentices.

WCHA Updates/: Upcoming Events/Issues/Correspondence:

Brian will be attending the regional meeting in Wausau tomorrow and will attend Level of Service Committee meeting virtually next week.

Voucher Inquiries: A few questions from the committee which were answered.

Adjourn: Dave Benson declared the meeting adjourned at 9:27 a.m.

Respectfully submitted-
Brenda Petersen, Highway Accountant
bt

MCHD

Public Health
Prevent. Promote. Protect.

Marquette County Health Department

428 Underwood Ave
Montello, WI 53949
Telephone: (608) 297-3135
FAX: (608) 297-8923

BOARD OF HEALTH
March 3rd, 2026

Acting board chairperson, Gary Sorenson, called the Board of Health meeting to order at 9am. The following members were present. Judi Nigbor, Dave Benson, Dr. William Franks, Gary Sorenson, Mike Raddatz, Kathleen McGwin, and Jan Mink. Also, present were Jayme Sopha, Health Officer/Director, Jessica Jungenberg, Environmental Specialists, Jenny Stelzner, Public Health Nurse, Ron Barger, County Administrator, Dan Buchholz, Director MIS, and Melissa Hodges, Public Health Technician.

Members Absent: Barb Jordan

Motion by Dave Benson, seconded by Mike Raddatz to approve the agenda as posted and handed out. Motion carried.

No additions or corrections to the minutes of December 2nd, 2025, Board of Health meeting. The minutes will be filed.

CITIZEN COMMENTS
None.

REHA UPDATE
ENVIRONMENTAL HEALTH CONCERNS
A written report for the month of January was presented by Jessica Jungenberg. The month of January included the following contacts: 5 contacts-rabies program, 1 quarantine order, 2 released from quarantine. 3 well water tests. 0 lead contacts, 35 short term and 1 long term radon testing kits, and 0 kennel contacts. 0 housing contacts.
A written report for the month of February was presented by Jessica Jungenberg. The month of February included the following contacts: 8 contacts-rabies program, 1 quarantine order, 1 released from quarantine. 0 water tests. 0 lead contacts, 0 radon testing kits, and 0 kennel contacts. 2 housing contacts regarding mold, and fleas.

FOOD SAFETY AND RECREATIONAL LICENSE PROGRAM UPDATE
The month of January included 24 Marquette County inspections, and 4 re-inspections. 6 Green Lake County inspections, and 1 pre-inspection. Eight trainings and/or meetings were attended.
The month of February included 15 Marquette County inspections, 4 re-inspections, and 1 pre inspection. 17 Green Lake County inspections, 2 re-inspections. Five trainings and/or meetings were attended.

WATER PROGRAM UPDATES
None.

NEW BUSINESS

OVERVIEW OF DATCP FEE/CODE CHANGES-JESSICA JUNGENBERG-REHA MANAGER

Jessica discussed that the State Dept of Agriculture and Consumer Protection has a two-step process in raising their fees and this has not been done for fifteen years. Lodging facilities will experience another fee increase in 2028. Then she explained the changes with the Tourist Rooming House, Motel and Hotel Licenses. Tourist Rooming Houses now have nine license types, Motel and Hotels have three new licenses, and one specialty lodging category. Rec Ed Camps used to be one license fee and now there are six different licenses they can have depending on the complexity of the facilities.

REVIEW AND APPROVAL OF REHA FEE SCHEDULE

Jayme reviewed the current (2025-2026) fees alongside the proposed 2026-2027 fees and explained the increased percentage that must be paid to the State for facility licensing. She also went over the few new fees being introduced—Plan Review/Consultation (Beyond Pre-Inspection), Water Lab Testing, and Certified Food Protection Manager. She clarified that any spot marked "N/A" indicates that no fee previously existed for that item.

Motion by Dave Benson, seconded by Mike Raddatz to approve the REHA Fee Schedule and send it to County Board for addition to the County Fee Schedule.

LIBRARIES WITH HEART- JENNY STELZNER, PHN

Jenny shared that she applied for—and received—a grant from the American Heart Association to bring Blood Pressure Monitoring to Marquette County. Ideas were presented of having blood pressure monitoring in libraries or senior centers, libraries made the most ideal location due to having six in the county and they are such good partners to work with. She distributed brochures created for the 'Libraries with Heart Program'. Community members can use the monitors at the libraries or check them out to take home for ongoing monitoring. Each location also includes a binder with information to help answer questions about blood pressure and next steps for managing it.

FAMILY ADVENTURE DAY- MEL HODGES, PHT

Mel explained that Family Adventure Day is a free, family-orientated event held at Montello High School, featuring interactive activities and educational opportunities for children and their families. Organizations and businesses support the event by hosting booths, sponsoring, or donating prizes. Attendance in past years has ranged from 300–400 people.

For this year's event, 22–25 booths have registered, along with 11 sponsors and several local businesses contributing prizes. The event will include free food, face painting, balloon animals, and new this year is a small train ride and free ice cream provided by the Marquette County Farm Bureau. Family Adventure Day will take place on Saturday, April 11th, 2026, from 10 AM to 1 PM.

BUDGET

BUDGET REPORT FROM ADMINISTRATION – Budget Report from Administration through the month of December 2025 was presented to the Board of Health members for review. No concerns.

REVIEW DEPARTMENT BILLS – A voucher of expenses for the month of February 2026, was provided for the Board of Health members to review.

UPCOMING EVENTS / ISSUES (FOR DISCUSSION ONLY)

ADJOURN

Meeting adjourned by acting chairperson, Gary Sorenson at 10:15am

Next Board of Health Meeting:
Tuesday April 7th, 2026 @ 9:00am

Minutes submitted by Melissa Hodges

Marquette County Department of Human Services Board Minutes

March 3, 2026 – In-Person and Virtual

Board Members Present: *Mary Walters (in person), Margaret (Peggy) Krause (virtual), Ken Borzick (in person), Barbara Sheldon (in person), Cathy Christensen (in person), Chuck Bornhoeft (in person), Scott Kempley (in person), Tim Jozwiak (in person), Damaris Thome (virtual)*

Board Members Absent: *Scott Kempley*

Others Present: *Mandy Stanley, Jennifer Vote, Brandon Enck, Jan Krueger, Annett Eckes, Jessie Cody, Dawn Woodard, Ron Barger*

1. Call to Order	Mary Walters called the meeting to order at 1:00 p.m.
2. Review and Approve Agenda	Motion/second by Ken Borzick/Barbara Sheldon to approve the agenda. Motion carried.
3. Review and Approve Minutes of February 2, 2026	Motion/second by Peggy Krause/Cathy Christensen to approve the February 2, 2026 minutes. Motion carried.
4. Citizen Inquiries and Concerns, Introductions	None.
5. Veteran's Services Officer Report	Brandon Enck reported they closed 9 cases and working on 95 others. Working on Youth in Government Day. Reported outreach programs and activities. Trying to reach every legion and VFW post by summer. Brandon gave a legislature update. VA streamlining approval process for benefits for spouses and dependents.
A. Review Vouchers	No questions.
6. Review of 2025 Community Support Program (CSP) Annual Report	Dawn Woodard shared a copy of the report and opened the floor for questions. No further questions.
7. Nutrition Presentation	Jan Krueger reported March is nutrition month. Amelia Cisewski presented a nutrition presentation with an interactive tool for senior nutrition trivia. Peggy Krause requested the annual meal cost data. Mandy and Jan reported that the meal cost allocation tool and information will take place during an upcoming presentation.
8. Human Services Reports	
A. Director's Report	Mandy Stanley reported new meal route driver has started. Partnership with EMS in place for when Nurse is done. Mandy gave an update regarding the challenges filling the Therapist and Nurse positions. CCS Case Manager is still open as well. 4 vacancies out of 10 total staff in the clinic. Jared Abbrederis sent a monetary donation. Busy gathering data for Ron's request. Child welfare federal face to face standards are 100%. Mandy reported the Montello dining site will be being moved from the dome. In March the dining site will be temporarily held at HHS on Mondays and Fridays.
B. Review Vouchers and Financial Reports	Identifying information redacted from certain vouchers to meet confidentiality requirements.
C. Financial Unit	Jen Vote reported working on closing out the 2025 books and the reconciliation period.
- Food Bank	Jen Vote reported 321 households and 704 people served. 13 new households. Received 2 new grants-working on finalizing

	certain grant agreements and parameters for use of funds. Discussion followed.
D. Clinical Services Unit	Dawn Woodard reported 19 individuals on the outpatient waitlist, 6 people on CCS waitlist, and 4 residential placements. Will not be doing Prime for Life with Westfield School due to vacancy. Will make 20% prevention in an alternative way. Reported upcoming outreach opportunities.
- CST/CCS Coordinating Committee- next meeting April 16, 2026 at 4:00 p.m.	Next meeting April 16, 2026 at 4:00 p.m.
E. Children and Family Services Unit	Jessie Cody reported 2 children in out of home placement. Jessie noted they must have a safety plan in place and services available to receive TSSF funds, which can be a challenge.
F. Economic Support/Child Support Unit	Annette Mooney gave data and statistical information for FoodShare and child support. 2,609 individuals in healthcare program. 13,183 calls at call center for February. 794 open cases for child support. Annett reporting we are meeting federal standards.
G. Aging and Disability Services Unit	Jan Krueger reported newsletter is out. Home Safety presentation to be held March 17th. Goodwill volunteer tax program is full for Marquette County. Estate recovery information in the newsletter. 1 out of home placement. Website hits and numbers of phone calls remain consistent.
-Transportation Coordinating Committee- next meeting March 12, 2026 at 9:00 a.m.	Next meeting March 12, 2026 at 9:00 a.m.
-ADRC Advisory Committee- next meeting May 8, 2026 at 9:00 a.m.	Next meeting May 8, 2026 at 9:00 a.m. Reviewed goals for 2025-2027 aging plan and reviewed the DHS manual at last meeting.
9. Upcoming events/issues (discussion only)	None.
10. Set next meeting date, time, topics	April 6, 2026 at 1:00 p.m.
11. Adjourn	2:09 p.m.

Minutes Submitted by
Kiley Lloyd
(drafted 3/02/26)

Executive and Finance
Meeting Minutes
March 9, 2026
Virtual and in-person at County Board Room-Services Center-480 Underwood Ave., Montello, WI 53949

Members present: Ken Borzick-Chairperson, Lance Achterberg, Dennis Fenner, Judi Nigbor (virtual), Mary Walters, and Dennis Fenner
Absent: Kathleen McGwin
Others present: Administrator Ron Barger, Corp Counsel Sean Griffin, Treasurer Jody Myers, Stacy Kohn, Sheriff Joe Konrath, Clerk of Court Shari Rudolph, HS Director Mandy Stanley (virtual), HR Manager Melanie Zuehls, EMS Assistant Director Jordan Powell (virtual), Health Director Jayme Sopha (virtual), Highway Commissioner Brian Trebiatowski (virtual), Chuck Bornhoeft, Peggy Krause

1. Chairperson Ken Borzick called the meeting to order at 12:30 p.m.
2. Moved by Judi Nigbor and seconded by Lance Achterberg to amend the agenda by not taking any action on agenda item #8 (elected official salaries) until after agenda item #14 (Administrator report and budget discussion). Motion carried 5:1 Noes-Mary Walters
3. Moved by Lance Achterberg and seconded by Mike Raddatz to approve the agenda as amended. Motion carried.
4. Moved by Dennis Fenner and seconded by Mary Walters to approve the minutes of the February 5, 2026, meeting. Mike Raddatz abstained due to being absent.
5. Citizen Concerns and Comments- None
6. Report of Committee Members/Officials- None
7. Upcoming Events/Issues-None
8. Vouchers were reviewed. No questions.
9. Shari Rudolph presented information requesting a 3% increase annually for the next 4 years. Shari also requested a $2,000 annual stipend to cover the Register in Probate when that person is on vacation/sick. Discussion followed.
10. Sheriff Konrath presented information requesting 10% for 2027, and 2% for 2028-2030. Discussion followed.
11. Corporation Counsel representative Sean Griffin presented the February 2026 report. He noted a litigation matter that has been closed out. Sean reported the cash payment topic would be discussed later on in the agenda.
12. County Treasurer Jody Myers reported sales tax for January was $123,308.45.
13. Tourism and Social Media Coordinator Brett Klawitter was not in attendance, however Administrator Barger reported that Brett's report showed the last 28 days for social media stayed steady at 100,000 views. Brett will be attending the Governor's Tourism conference in March.
14. Sean detailed the proposed ordinance and process of recording the variance accounting. Sean noted there is no guidance from the state at this time. Discussion followed. Stacy Kohn reported she will create a miscellaneous account for the revenue, which can be assigned to the Treasurer's Office or the Executive & Finance account. Discussion regarding changing the policy to only rounding up to the nearest five cent increment. Moved by Mary Walters and seconded by Dennis Fenner to approve the ordinance governing cash-only payment rounding and cash rounding variance accounting with rounding up to the nearest nickel. Motion carried.
15. MIS Director reported he is almost done cutting over the security software. Backup server contains an internal systems and cloud-based systems, which have now spread out over two servers to stabilize backups. Wireless controller close to being outdated on iOS, so Danny will be setting up a new controller. He reported the recent phone system interruption was due to something beyond Marquette Adams.

16. Administrator Barger reported that there are two different endpoints for next year's budget, depending on whether the committee wants the levy to change. He noted 2% COLA, step increase, and 10% health insurance would be over a million dollars. A $180,000 loan payment will fall off in 2026. Administrator's goal is to preserve the levy. Ron would like to follow a zero-based budget, adopting the same numbers from the 2026 budget, with less needed from the general fund. Ron would need to find the money within the budget for the difference of adding in COLA and steps. It was noted some positions have been redlined and some positions would be frozen for 2026. We are on a three-year borrowing cycle, with no borrowing in the works for 2027. Committee gave extensive input. Administrator Barger will work with Dept. Heads and budget team on how to absorb projected increases. Moved by Lance Achterberg and seconded by Mike Raddatz to work with a general recommendation for the 2027 budget to maintain the levy limit at the allowable state rate and to keep the general fund withdrawal at zero. Corporation Counsel Sean Griffin noted this would be a general guideline for the future committee to evaluate. A roll call vote was requested by Mary Walters. Motion carried 4:1 (Noes: Mary Walters) Dennis Fenner was not present for the voting and exited the meeting at 2:31 p.m.
17. The committee readdressed item number 8. Chairperson Borzick read Dennis Fenner's opinion regarding the constitutional salary setting. Discussion followed
18. Motion by Lance Achterberg and seconded my Mike Raddatz to freeze the Clerk of Court and Sheriff wages for 2027 and 2028-2030 to be the same COLA increase as adopted for county staff. Motion carried.
19. The agenda having been completed Chairperson Ken Borzick declared the meeting adjourned at 2:58 p.m.

Kiley Lloyd, County Clerk