

**Marquette County
Health
Department**

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BOARD OF HEALTH**April 2nd, 2024**

Board chairperson, Judi Nigbor called the Board of Health meeting to order at 9:02am. The following members were present. Judi Nigbor, Kathy Jo Locke, Barb Jordan, Dr. William Franks, Al Gibeaut, Mike Raddatz, Kathleen McGwin, and Jan Mink. Also, present were Jayme Sopha, Health Officer/Director, Jessica Jungenberg, Environmental Specialists, Melissa Minnema, Administrative Assistant, Ron Barger, County Administrator, Dan Buchholz, Director MIS, and Melissa Hodges, Public Health Technician.

Members Absent:

Motion by Mike Raddatz, seconded by Kathy Jo Locke to approve the agenda as posted and handed out. Motion carried.

No additions or corrections to the minutes of the January 9th, 2024, Board of Health meeting. The minutes will be filed.

CITIZEN COMMENTS

None.

ENVIRONMENTAL HEALTH**COUNTY CONCERNS**

A written report for the month of January was presented by Jessica Jungenberg. The month of January included the following contacts: 0 contacts-rabies program, 1 quarantine orders and 0 released from quarantine. 0 well water, 11 radon testing kits, 0 lead contacts. 10 housing contacts regarding complaints of garbage piling up outside multiple different homes.

A written report for the month of February was presented by Jessica Jungenberg. The month of February included the following contacts: 4 contacts-rabies program, 2 quarantine orders and 0 released from quarantine. 3 well water, 0 radon testing kits, 5 housing contacts regarding complaints of garbage and debris accumulating outside of houses.

A written report for the month of March was presented by Jessica Jungenberg. The month of March included the following contacts: 23 contacts-rabies program, 3 quarantine orders and 3 released from quarantine. 0 well water tests but a citizen did reach out as private well is experiencing issues and looking for grants or information on next steps. 0 radon testing kits, 4 housing contacts regarding prior abatement orders of garbage.

AGENT STATUS PROGRAM UPDATE

The month of January included 11 Marquette County inspections, 4 re-inspection, and 2 pre inspection. There were 0 Waushara County inspections, 1 pre inspection, and 1 Green Lake County inspections. One training was attended.

The month of February included 10 Marquette County inspections, 1 re-inspection, and 2 pre inspection. There were 7 Waushara County inspections, 1 pre inspections, and 3 Green Lake County inspections. There were four trainings, meetings, and presentations completed.

The month of March included 10 Marquette County inspections, 0 re-inspection, and 2 pre inspection. There were 1 Waushara County inspections, 3 pre inspections, and 0 Green Lake County inspections. Two trainings were attended.

OLD BUSINESS

STRATEGIC PLANNING UPDATE

Jayne informed the board that we have had two meetings with Blue Door Consulting to help us with our strategic planning, and they were paid for by a grant that we acquired.

We have compiled three objectives which are:

1. Develop true collaboration with local stakeholders for shared goals and resources.
2. Strengthen knowledge and understanding of community needs and community health.
3. Reach target demographics for public health programs.

The next two meetings will be with potential stakeholders, and Jayme discussed she will be asking one or two board members to sit in on the meetings as well.

In the near future we will have a completed strategic plan to show the board.

NEW BUSINESS

HUMAN SERVICES RECEPTION DISCUSSION

Judi informed the board that she asked for this to be added to the agenda as an update on how it was going. Since the Health Dept already tracks their time, Jayme showed the board how many hours were spent assisting Human Services clients. As a department, we spend 50 hours a month providing Human Services Reception.

Melissa stated that these duties include date stamping, sorting and making copies of documents coming in, sorting and dating mail, assisting walk ins with what they need, and then calling or teams messaging the staff to let them know their appointment is here.

When Melissa is not here, Mel is the back up, but Jayme or a nurse also provide coverage.

DISCUSSION AND APPROVAL OF AUDIOLOGY/VISION SCREENING FEE

Jayne discussed that we don't have a fee for doing Audiology or Vision screenings as we do for other services. We do these screenings mostly for UMOS and in the schools but can't charge for walk-ins as they are not listed on our fee schedule. Even when we have fees, we are not going to turn people away if they cannot afford it because we are here to fill in the gaps in healthcare.

Motion by Barb Jordan, seconded by Mike Raddatz to approve a voluntary \$5 fee for Audiology/Vision Screenings. Motion carried.

PRESENTATION AND APPROVAL OF 2023 ANNUAL REPORT

Jayne presented the draft of the 2023 Annual Report that she has made up. The state has given guidelines for what they are looking for in an Annual Report. She explained that she has made icons to show all the Public Health Capabilities, as the state would like to see how we used them. Jayme went through the entire report and answered questions that the board members had.

Motion by Mike Raddatz, seconded by Al Gibeaut to approve the 2023 Annual Report with the edits and modifications discussed during BOH. Motion carried.

BUDGET

REVIEW DEPARTMENT BILLS – A voucher of expenses for the month of March 2024, was provided for the Board of Health members to review.

UPCOMING EVENTS / ISSUES (FOR DISCUSSION ONLY)

ADJOURN

Meeting adjourned by chairperson, Judi Nigbor at 11:02am

Next Board of Health Meeting:
Tuesday May 7th, 2024 @ 9:00am

Minutes submitted by Melissa Hodges