

MARQUETTE COUNTY HIGHWAY COMMITTEE

Highway Department Office Building
Webex Remote Access Meeting
September 14th, 2022 – Meeting Minutes

Call to order at 9:00 a.m. by Highway Committee Chair Dave Benson. Members of the committee present. Present: Dave Benson, Ken Borzick, John Bennett and David Krentz. Other county officials present Brian Trebiatowski, Ron Barger and Brenda Petersen. Member absent Al Rosenthal.

Moved by Ken Borzick and seconded by John Bennett to approve the agenda. Motion carried.

Moved by Dave Krentz and seconded by Ken Borzick to approve the minutes from the August 16th, 2022, meeting. Motion carried.

Citizens Input- None

Township Questions/Comments/Concerns- Ron stated when he does get a call regarding Highway, he forwards it to Brian and that Brian is very good with responding to the issue in a very timely manner. John Bennett thanked the Department for the help with the E-Waste project. Dave Benson reported an issue that he went out and looked at in the Town of Springfield on CTH CH. Brian stated Township work is progressing fairly well and should start winding down for the season.

2023 Proposed Budget- Brian reported there are some increases for 2023 just based on the scheduled projects. Proposals are as follows: \$100,000 increase in County Oiling & Maintenance to help offset increased costs. \$180,000 increase in County Bridge Construction for the CTH CX bridge over Chapman Creek Replacement. \$2,077,000 increase in County Road Construction for the Causeway Reconstruction Project. \$125,000 increase in Overlay Maintenance for CTH B North of CTH E Resurfacing project, that has a sunset date of 2023 and has been pushed back multiple times. \$15,000 increase to Administration line for adjustments made in the management staff. \$136,000 decrease in the Machinery Acquisition line which is a 20% decrease. Which brings the Total Non-Personal expense to \$5,602,000. Which is a \$2,361,000 increase but Brian stated we have significant reimbursements slated for 2023. State Grants Reimbursement has an increase of \$1,007,000 for the Causeway and CTH B projects. Brian stated he would be pulling \$400,000 out of Fund 29 to keep pace with other maintenance work other than the Causeway. Transfer from General Fund increase by \$852,000 which includes \$500,000 transfer from the ARPA funds and \$352,000 remainder of Causeway project per Oct 2021 Executive and Finance meeting. Which brings the revenues to \$3,869,000 which is an increase of \$2,259,000 over 2022. Which makes the Net Levy impact 6.25% or \$102,000.

Some discussion by Brian and the Committee. Moved by John Bennet and seconded by Dave Krentz to move the Highway Department 2023 budget to Executive Finance. Motion carried.

State Financial Report Review- RMA costs for August were \$32,488 which is 1.42% under budget for the month and 6.19% under for the year. The bulk of the costs were to concrete repair, miscellaneous maintenance and patrol supervision. Remaining budget is \$356,106 for 2022. TMA costs for August were \$2,496 using up 13.42% of the \$18,600 total budget for 2022.

County Report Review- August costs were \$147,342.37 with \$144,924 costs going to County Maintenance which includes the majority to paving/wedging, signing and the CTH J project. There were \$2,418.07 cost in the Bridge account for the CTH CX Bridge. Remaining budget for 2022 is \$849,650. After August numbers came in, we are over budget in our County Maintenance account but will be making a journal entry to move the costs of a portion of the CTH J work to the County Road Construction account.

Town Report Review – Townships did a total of \$269,343 in work for August with \$73,275 being labor costs. Villages and City had \$79,238 in work with \$17,141 in labor costs. Total work for the year for Townships and Villages/City is \$1,491,128. The current year labor comparison vs the 5-year average is up 28.23%. Comparing current year to last year labor is up 38.26%. When looking at seasonal work, the construction is up 73.05% compared to the previous 5-year average. The total GTA labor percentage has been met by 10 townships at the end of August.

Interdepartmental Report Review- Brian reported we sold 5,549.98 gallons of fuel to other departments in August. Average cost for the year is \$3.6428 for unleaded and \$3.6185 for diesel which includes the state tax of .309 per gallon. Total gallons for the year are 35,740.

Labor Percentage by Job Type Report- Brian reported year to date Labor Percentage for worked performed- County work is 52.50%, State is 19.30%, Townships are 25.50% and Interdepartmental is .90%.

State Project Review- MPM Approvals: RMA and TMA monthly invoices were approved in the MPM system by Brian and forwarded to the region for approval and payment.

County Project Review

CHIP-D/MLS- Brian talked with Metta and they estimate they can provide approximately 20,000 yards of the chip material. Once Vermeer has a grinder available the department will be running a test to determine the chip size. The samples will then be sent to the engineers for acceptance.

BIL- The anticipated Award Release Date has passed with no update from DOT.

CTH C @ Fern Permit issue- Adams Columbia obtained a permit to essentially bore a 6-inch conduit off to the side of the intersection, they contracted with M&J Electric to do the work. M&J Electric called the office and left a message for Brian saying they had to core through the road to locate the 2 phone lines under CTH C. Brian returned the call with a message stating that was not included in the original permit and that Brian did not want them doing the hydro-excavation on CTH C as it would wash out the sandy soil and collapse the base material under the roadway. The work was done anyway, Brian came upon it the next day, popped the cores out and took pictures to show the committee of the void under the road. Brian revisited the site again the next week and the void had gotten bigger and was 48" deep. He contacted the construction manager at Adams Columbia who was not aware the work had been done. Dominic the Patrol Superintendent informed Brian that the holes had been filled. Brian went to examine and found them to be filled with concrete slurry, so now there are 2 phone lines under that road encased in concrete that impedes any future utility work or work for the department within the right of way of that intersection. Brian is seeking a meeting at some point next week with all parties involved. Brian is proposing to cut open the road and backfill correctly to make sure there is not a void there before repaving, then submit the invoice to Adams Columbia and he proposes no future Adams Columbia permits will be approved until the invoice is paid in full. The committee agreed with Brian's approach.

Town Project Review- Finishing up seasonal projects, remaining work is Town of Mecan Eagle Rd and shouldering on paved roads.

Local Bridge Project Update- Final plan specification and estimate are being reviewed for the CTH CX bridge by Strand and Associates. Town of Montello 14th Bridge is nearing 30% with plans expected late October, early November, projected for 2024 construction.

Inter-Departmental Operations- Appliance drop off was over the weekend filled 2-30-yard dumpsters and 6 dump trucks were finned with the overflow. Working on the invoice for Pat Kilbey.

Equipment/ Property Purchase and Disposal- From August meeting the committee approved purchase of a Boom Mower Tractor on the Surplus Auction with a high bid of \$50,000. Brian was able to purchase a Ford New Holland for \$38,340. Brian also stated that it is taking the department longer and longer to receive parts, it seems to be a shipping issue. The department will be stocking some inventory of those parts like radiators, pto pumps, etc. Items that we usually would not stock but now because we have similar series of trucks, we will be stocking them.

Positions and staffing update- No vacancies/update

WCHA Updates- North Central conference will host a commissioner/committee training meeting in Stratford October 28th. Brian will distribute the agenda when it comes out.

Upcoming Events/Issues/Correspondence- Superintendent conference is going on in the Dells. Dominic attended yesterday and was back this morning. CHEMS conference is coming up October 5th through 7th in Lacrosse. Discussion regarding the salt shed replacement on STH 23.

Review Vouchers-

Dave Benson declared the meeting adjourned at 9:26 a.m.

Brenda Petersen, Highway Accountant
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