

MARQUETTE COUNTY HIGHWAY COMMITTEE

Highway Department Office Building
Webex Remote Access Meeting
December 19th, 2023 – Meeting Minutes

Call to order at 9:00 a.m. by Highway Committee Chair Dave Benson.

Members of the committee present. Present: Dave Benson, Ken Borzick, John Bennett, Al Gibeaut and David Krentz. Other county officials present Brian Trebiatowski and Brenda Petersen. John Campbell present from the Marquette County ATV/UTV Club.

Moved by John Bennett and seconded by Ken Borzick to approve the agenda. Motion carried.

Moved by Al Gibeaut and seconded by Dave Krentz to approve the minutes from the October 17th, 2023, Highway Committee Meeting. Motion carried.

Citizens Input- None

Township Questions/Comments/Concerns- Town of Westfield complimented the department with the mowing this fall, and Al Gibeaut thanked the department for the traffic control at the Moundville Church.

ATV/UTV Route Discussion and Possible Action- Brian reported that currently 64% of the county roads are open to ATV/UTV's. If the committee were to approve the proposed routes it would open an additional 18.4% bringing the total to 82.4%. There was much discussion regarding the options of approving the proposed routes or possibly opening all the county roads. Motion by Ken Borzick and seconded by Dave Krentz to table the discussion and to have the opportunity to review the County and Township ordinances related to ATV/UTV's and if they accommodate the expansion. The committee will review the ordinances at the January 2024 Highway Committee meeting. John Campbell will reach out to the Townships. The decision regarding expansion will be decided at the March 2024 Highway Committee meeting.

State Financial Report Review- RMA costs for November totaled \$41,005 which makes the department 8.27% under budget for the year, with \$121,325 remaining for December. The bulk of the costs were for storm response, brushing, minor bridge work and patrol supervision. TMA costs through November are \$22,543 with a remaining budget of \$3,257.

County Report Review- Costs totaled \$148,355 in November, with \$92,432 going to County Maintenance of which the majority was drainage and ditching work on CTH CH and Z, patching, brushing and shouldering. Winter Maintenance costs for November were \$26,298 which included snow/ice removal, snow fence and hauling salt. The November costs for Bridge Maintenance were \$29,625 to the CTH CX bridge. Road Construction costs were \$0 and the costs for County Overlay were \$0. Our current balance remaining is - \$269,218 after the CHIP B reimbursement. The overage will be covered by highway funds 70 and 29.

Town Report Review – Townships did a total of \$48,932 in work in November with \$15,095 being labor costs. Villages and City had \$3,883 in work with \$15 in labor costs. The current year labor comparison vs the 5-year average is down 4.46%. Comparing the current year to last year, labor is down 15.88%. When looking at seasonal work, construction is up 5.83% and the Winter Maintenance is down 13.09% compared to the previous 5-year average. The Town of Springfield has not met their 20% obligation. As detailed in the Town Agreements the calculation will be done at the end of the year to determine the plow unit reimbursement cost if they still have not met the minimum dollar amount.

Interdepartmental Report Review- Brian reported we sold 4,774 gallons of fuel to other departments in October. The average cost for the year is \$3.37 for unleaded and \$3.62 for diesel which includes the state tax of .309 per gallon. The department has sold 48,943 gallons through October.

Labor Percentage by Job Type Report- Brian reported as of the end of November - County work is 58.5%, State is 19.34%, Townships are 20.26% and Interdepartmental is 1.5%.

Unpaid Invoice Write- Off- Burgener Contract Carriers invoice has been paid in full.

State Project Review- Brine reported that there has been discussion with the State BHM and Region regarding our Salt Brine Maker MOU and the details regarding the use of solar salt. Brian also stated the state

has approved the use of a screen deck for rock salt and is working on some funding options. Brian has not signed the 2024 RMA with the state for \$915,700. Motion by Ken Borzick and seconded by Al Gibeaut to approve the 2024 RMA contingent on Brian getting the outcome he thinks is fair to the County and department. Motion carried.

County Project Review:

Local Bridge Project Update- County Road CX Bridge is complete. 14th Road bridge is still waiting for Railroad approval and Dover Road is in early design stages.

Causeway MLS project update- Scheduled for bid opening February 15th, 2024.

Richards Pit- Brian reported procurement of upgraded components has started, he has a survey meeting this afternoon at the pit. The tentative test run is anticipated August 15th, 2024.

Driveway Permit Discussion and Possible Action- Brian reported the 6-month trial is complete. The department installed 2 driveway culverts with no concerns voiced from homeowners. Brian is requesting approval to adopt the revised driveway permit fee schedule.

\$50.00- Alteration to existing driveway

\$100.00- New installation application fee

\$2,400.00- Standard 15"x24' culvert installation with provisions to extend. \$100 per foot up to 40 feet.

Moved by Dave Benson and seconded by Ken Borzick to approve the Driveway permit fee schedule.

Motion carried.

Town Project Review- The department has been working on brushing projects in Packwaukee and Westfield with stump grinding remaining.

Inter-Departmental Operations- The department completed some buckthorn removal for Parks at John Muir Park.

Equipment/ Property Purchase and Disposal- Brian is requesting approval of the purchase of one aluminum service body from Monroe for \$29,900 with a 28-week lead time. Also, from Olsen Trailer and Body for one mechanics service body and welder/air pack at \$65,000 with a 40-week lead time and 2 stainless dump bodies and backpacks at \$33,000 each with a 12-week lead time. All payable from the 2024 equipment budget. Brian stated if we see delays in the mechanics body it will be paid from the 2025 budget. No payments are due until receipt of completed trucks. Moved by Ken Borzick and seconded by Dave Benson to approve the purchases listed. Motion carried.

Brian is requesting approval to purchase a pre-emission 2007 International 4300 sign truck from Jefferson County for \$50,000. Shop staff have viewed the truck and reviewed the service records. Moved by Al Gibeaut and seconded by Dave Benson to approve the purchase from Jefferson County. Motion carried.

Positions and staffing update- Brian reported 2 current vacancies, will advertise again with new rates.

WCHA Updates- 2024 Road School is January 22nd through the 24th in the Wisconsin Dells. Brian will attend committee meetings on Monday and stay overnight to attend sessions on Tuesday. Registration is due for committee members by December 29th.

Upcoming Events/Issues/Correspondence- None

Review Vouchers- No questions

Dave Benson declared the meeting adjourned at 9:54 a.m.

Respectfully submitted-

Brenda Petersen, Highway Accountant

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