

MARQUETTE COUNTY HIGHWAY COMMITTEE

Highway Department Office Building

Virtual and In-Person Meeting

May 21st, 2024 – Meeting Minutes

Call to order: 9:00 a.m. by Highway Commissioner Brian Trebiatowski.

Members of the committee present: Present: Dave Benson, Mike Raddatz, John Bennett, Lance Achterberg and Kathy Jo Locke. Other county officials present Brian Trebiatowski. Ron Barger and Brenda Petersen.

Review/Approve the Agenda: Moved by John Bennett and seconded by Dave Benson to approve the agenda. Motion carried.

Election of Highway Committee Chairperson and Executive & Finance Committee Representative: Lance Achterberg nominated Mike Raddatz and John Bennett nominated Dave Benson. Voting was taken by paper ballots. Results were Raddatz- 3 votes, Benson- 2 votes. Mike Raddatz was declared Highway Committee Chairperson and Executive & Finance Committee Representative.

Review/Approve the minutes from previous meeting: Moved by John Bennett and seconded by Kathy Jo Locke to approve the minutes from the April 16th, 2024, Highway Committee Meeting. Motion carried.

Citizens Input: John Larkin from Buffalo Township addressed the committee regarding ATV routes.

Township Questions/Comments/Concerns: John Bennett thanked Brian for his help with the Town of Westfield applying for the TRID project grant that they were awarded.

ATV Route Ordinance Update- Brian went through the changes based on speed limits, administrator language and ATV Routes.

Financial Reports:

State Financial Report Review:

RMA costs for April totaled \$96,712.33 which makes the department 60.51% under budget for the year, with \$554,132 remaining. The bulk of the costs were for winter maintenance, patching, shoulder work and patrol supervision.

County Report Review:

Costs totaled \$208,441.33 in April, with \$84,203 going to County Maintenance of which most of the costs were brushing, patching and shoulder work. Winter Maintenance costs for April were \$34,083 which included snow/ice removal and cleaning equipment. Special Construction- Causeway Project costs were \$87,988. Road Construction costs were \$2,167 for an upcoming project on County Road E. Our current balance remaining is \$4,749,626.

Town Report Review:

Townships did a total of \$48,329.08 in work in April with \$17,910 being labor costs. Villages and City had \$2,836 in work with \$45 in labor costs. The current year labor comparison vs the 5-year average is down 29.47%.

Comparing the current year to last year, labor is down 34.02%. When looking at seasonal work, construction is down 40.75% and the Winter Maintenance is down 26.79% compared to the previous 5-year average.

Interdepartmental Report Review:

Brian reported we sold 4,862.15 gallons of fuel to other departments in April. The average costs for April are \$3.2395 for unleaded and \$3.2932 for diesel which includes the state tax of .309 per gallon. Total gallons sold this year is 19,145.42 gallons. The average price for the year is \$3.2674 for unleaded and \$3.4001 for diesel.

Labor Percentage by Job Type Report:

Brian reported as of the end of April 2024- County work is 67.17%, State is 19.23%, Townships are 12.94% and Interdepartmental is .67%. Brian reminded the committee that only 29.74% of the department's labor comes out of the County budget. The remaining percentage is encompassed in the Highway Operational Fund.

Moved by Lance Achterberg and seconded by John Bennett to approve the Financial Reports. Motion carried.

State Project Review and Update:

STH 73 Crack Seal DMA has been completed. Crews are currently working on the bridge work list. Gasser Construction is working on STH 23 from the west side of Montello to 8th Drive which goes through August.

County Project Review and Update:

Local Bridge Project Update:

No movement from the Railroad. There is an approval delay on the 14th bridge in the Town of Montello. The Dover Road bridge in the Town of Crystal Lake is progressing well and slated for replacement in 2025.

Causeway MLS project update:

Brian reported he has received the tentative project schedule. The closure will begin June 17th and will go into September. Nearly all lightweight fill is on site at the interstate salt domes.

Richards Pit Update:

Brian reported the concrete work for the foundations and pads has been completed and the scale has been installed. Plant dismantling in Sheboygan County begins in June, anticipated full completion and testing run at Richards Pit in September.

Town Project Review and Update: Town work is coming in as approvals are made at meetings. Brian reported that around \$800,000 of estimated work has been awarded to date.

Inter-Departmental Operations: Lower Locks gravel lift has been completed, it will need to be graded and rolled one more time after it dries out from the recent rains.

Equipment/ Property Purchase and Disposal Update: Brian reported that the department is seeing significant delays in receiving parts. One truck has been at the dealership since late last June waiting on \$200 worth of emission system parts. Brian also stated there is warranty work being completed on 2 of the 3 new quad axles. One of the 1 ton dump truck orders is completed and awaiting delivery from Green Bay. The foreman truck chassis is waiting on the service body to arrive at the dealership. Another chassis is scheduled for delivery directly to the Knapheide facility for the new shop truck. GM canceled the final 2024 chassis order for the second one-ton dump truck. They will allocate us a 2025 chassis once pricing is confirmed. All equipment is already at the builder in Green Bay. We will pay for the equipment now and they'll store it until the chassis arrives, once completed we will pay for the labor costs associated with building of the trucks. Brian also reported that the quad axle we had on allocation has also been cancelled based on the transmissions not being currently available. The dealer stated that we may be able to get on the list for mid-2025 quad chassis. Based on the quad axle delays we are working on specs for single axle setups. Quality used equipment is always an option based on the significant savings we can realize. We can specifically target the trucks without the emissions systems giving us issues. With that being said, Brian is requesting approval to pursue a 2009 Peterbilt truck from the Town of Hartford, with just over \$75,000 miles. Auction began Friday and closes June 3rd, currently at \$11,500. Requesting approval for purchase up to \$75,000 should highway staff inspect the truck and find it mechanically sound condition. Moved by John Bennett and seconded by Dave Benson to approve purchase of a 2009 Peterbilt off the Wisconsin Surplus Auction, up to \$75,000. Motion carried.

WCHA Updates: Summer Highway Conference at the Chula Vista June 3rd through June 5th. The agenda is very light, structured around the golf outing. Brian will attend committee meetings and some day 1 sessions.

Upcoming Events/Issues/Correspondence: Brian will attend a solar salt meeting in Sheboygan County tomorrow. One resignation effective May 23rd, putting the department at 3 vacancies. To be filled as needed for projects as qualified applicants are received.

Voucher Inquiries: None

Adjourn: Mike Raddatz declared the meeting adjourned at 9:36 a.m.

Respectfully submitted-
Brenda Petersen, Highway Accountant
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