

MARQUETTE COUNTY HIGHWAY COMMITTEE

Highway Department Office Building

Virtual and In-Person Meeting

October 15th, 2024 – Meeting Minutes

Call to order: 9:00 a.m. by Dave Benson.

Members of the committee present: Present: Dave Benson, John Bennett, Kathy Jo Locke and Lance Achterberg. Absent: Mike Raddatz- . Other county officials present Brian Trebiatowski. Ron Barger and Brenda Petersen.

Review/Approve the Agenda: Moved by John Bennett and seconded by Kathy Jo Locke to approve the agenda. Motion carried.

Review/Approve the minutes from previous meeting: Moved by John Bennett and seconded by Lance Achterberg to approve the minutes from the September 17th, 2024, Highway Committee Meeting. Motion carried. Kathy Jo Locke abstained- absent from September meeting.

Citizens Input: None

Township Questions/Comments/Concerns: None.

Financial Reports:

State Financial Report Review:

RMA costs for September totaled \$6,565 which makes the department 48.38% under budget for the year, with \$443,032 remaining. The bulk of the costs were for miscellaneous maintenance and patrol supervision.

County Report Review:

Costs totaled \$134,339.65 in September, with \$76,818.78 going to County Maintenance of which most of the costs were mowing and drainage. Special Construction- Causeway Project costs were \$259.45. Bridge Construction costs were \$3,495.96. Road Construction costs were \$0.00. Overlay Projects costs were \$53,765.46. Our current balance remaining is \$1,687,358.

Town Report Review:

Townships did a total of \$294,606 in work in September with \$72,878 being labor costs. Villages and City had \$1,177 in work with \$0 in labor costs. The current year labor comparison vs the 5-year average is up .02%. Comparing the current year to last year, labor is up .07%. When looking at seasonal work, construction is up 4.32% and the Winter Maintenance is down 11.73% compared to the previous 5-year average.

Interdepartmental Report Review:

Brian reported we sold 4,947 gallons of fuel to other departments in September. The average costs for September are \$2.9733 for unleaded and \$2.9773 for diesel which includes the state tax of .309 per gallon. Total gallons sold this year are 47,285.46 gallons. The average price for the year is \$3.1608 for unleaded and \$3.2256 for diesel. Brian also reported that around 44% of the fuel purchased through the Highway Department is sold to other departments.

Labor Percentage by Job Type Report:

Brian reported as of the end of September 2024- County work is 62.40%, State is 14.21%, Townships are 20.98% and Interdepartmental is 2.41%. Brian reminded the committee that only 31.14% of the department's labor comes out of the County budget. The remaining percentage is encompassed in the Highway Operational Fund.

Percentage of GTA met for 2024- Brian reported there are 6 townships left to meet the requirement for the year.

State Project Review and Update:

Salt Shed-

Brian reported that geo technical borings should be completed next week. After completion and review by the shed supplier the County can solicit for construction services which has to be completed by the end of May.

Bridge DMA Completion-

Brian reported that the DMA work completed in the last 2 weeks came in 30% under budget.

County Project Review and Update:

Local Bridge Project Update:

Dover Road 90% review has been completed with anticipated construction next summer. No movement from the Railroad on the Town of Montello bridge. Brian also received the final completion certification after the 12-month review for CTH CX over Chapman that was replaced last year.

Causeway MLS project update:

The culvert replacement is going well, shoring installation is progressing quicker the farther south they go, the 5th culvert should be installed this Friday. WE Energies is working on gas connections at the culvert sites. Contractor completion is anticipated by the end of month, with a couple of days needed for county crews to grade, pave and shoulder. Hoping to have it open to public for the election in the first full week of November.

Richards Pit Update:

The Asphalt plant is experiencing generator issues. The department is working with the necessary parties to get it up and running.

Town Project Review and Update:

Brian presented the Town Agreements that have been returned. Moved by Lance Achterberg and seconded by John Bennett to approve the Town Agreements from the Towns of Harris, Oxford, and Shields. Motion carried. Brian is still waiting for agreements from the Towns of Moundville and Newton. There are 2 townships left to mow and a few small projects to complete.

Inter-Departmental Operations: Highway roof replacement project should start this week or next. Brian reported he is working with Building and Grounds related to a drainage issue at Human Services in their parking lot.

Equipment/ Property Purchase and Disposal Update:

The department will be listing a single axle plow truck on surplus prior to winter, the unit was replaced by the truck purchased earlier this year. The truck is a 2005 Sterling and will be saddled up for winter plowing. Brian anticipates receiving up to \$25,000 for it. Moved by Lance Achterberg and seconded by Kathy Jo Locke to sell the single axle on the surplus. Motion carried.

Personnel and Staffing Update:

Superintendent Josh Hayes resigned, his last day was October 10th, currently accepting applications until October 21st. The department also has 2 current laborer openings, application period is ongoing.

WCHA Updates:

CHEMS conference October 16th-18th in Green Bay, Brenda, Matt Holmes and Matt Groskreutz attending.

Upcoming Events/Issues/Correspondence: None

Voucher Inquiries: None.

Adjourn: Dave Benson declared the meeting adjourned at 9:16 a.m.

Respectfully submitted-
Brenda Petersen, Highway Accountant
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