

MARQUETTE COUNTY HIGHWAY COMMITTEE

Highway Department Office Building

Virtual and In-Person Meeting

December 17th, 2024 – Meeting Minutes

Call to order: 9:00 a.m. by Mike Raddatz.

Members of the committee present: Present: Mike Raddatz, Dave Benson, John Bennett, Kathy Jo Locke and Lance Achterberg. Other county officials present Brian Trebiatowski. Ron Barger and Brenda Petersen.

Review/Approve the Agenda: Moved by John Bennett and seconded by Dave Benson to approve the agenda. Motion carried.

Review/Approve the minutes from previous meeting: Moved by Dave Benson and seconded by Kathy Jo Locke to approve the minutes from the October 15th, 2024. Motion carried.

Township Questions/Comments/Concerns:

Driveway Permit Discussion: Discussion regarding the Highway Department Driveway permit policy. Brian will bring back to the next Highway Committee meeting with proposal.

Financial Reports:

State Financial Report Review:

RMA costs for November totaled \$25,278 which makes the department 42.54% under budget for the year, with \$319,960 remaining. The bulk of the costs were for miscellaneous maintenance and winter maintenance.

County Report Review:

Costs totaled \$155,729.81 in November, with \$40,093.55 going to County Maintenance of which most of the costs were paving, drainage, and driveway culverts. Winter Maintenance costs were \$7,968.19. Special Construction-Causeway Project costs were \$74,60.93. Bridge Construction costs were \$0. Road Construction costs were \$1,091.82. Overlay Projects costs were \$33,063.14. Our current balance remaining is \$843,425.34.

Town Report Review:

Townships did a total of \$81,088 in work in November with \$19,724 being labor costs. Villages and City had \$3,779 in work with \$0 in labor costs. The current year labor comparison vs the 5-year average is up 1.66%. Comparing the current year to last year, labor is up 7.14%. When looking at seasonal work, construction is up 8.16% and the Winter Maintenance is down 31.08% compared to the previous 5-year average.

Interdepartmental Report Review:

Brian reported we sold 3,936.36 gallons of fuel to other departments in November. The average costs for November are \$2.7625 for unleaded and \$2.8960 for diesel which includes the state tax of .309 per gallon. Total gallons sold this year are 55,77.41 gallons. The average price for the year is \$3.1246 for unleaded and \$3.1704 for diesel. Brian also reported that around 41.70% of the fuel purchased through the Highway Department is sold to other departments.

Labor Percentage by Job Type Report:

Brian reported as of the end of November 2024- County work is 63.48%, State is 13.70%, Townships are 20.31% and Interdepartmental is 2.5%. Brian reminded the committee that only 28.74% of the department's labor comes out of the County budget. The remaining percentage is encompassed in the Highway Operational Fund.

Percentage of GTA met for 2024- Town of Douglas, Town of Montello and Town of Oxford didn't meet the 20% GTA agreement by the end of November. Brian assured the committee that each Township is on track to meet the agreement by the end of 2024.

State Project Review and Update:

2025 RMA/TMA Approval- Brian is requesting a motion to approve the 2025 RMA in the amount of \$915,700 and the signing TMA in the amount of \$9,500. Moved by John Bennett and seconded by Dave Benson. Motion carried.

Salt Shed- Brian reported the soil bearings have been sent to the material supplier to incorporate into their design. Once the design is received, the department will put an RFP out for the construction of the building. The Highway Department will demo before May or June.

County Project Review and Update:

Local Bridge Project Update: No update from either Town of Montello or Crystal Lake.

Causeway MLS project update: Paving was completed in early November and the road is open traffic for the winter months. Final paving, shouldering, pavement marking and fishing platforms will complete the project in Spring of 2025.

Richards Pit Update: The final town projects and the causeway were paved out of the plant in October and early November. Brian reported that there were some generator issues, but they seemed to have been sorted out and corrected now. Control house and motor controls have been delayed to the availability of electrical components. Expected arrival and installation at this point is Jan/Feb 2025. Brian reported that he also received a quote for the crushing of the asphalt chunks on site from Tri-County Paving for \$4.35 per ton with \$8,000 for mobilization, the last price was \$4.25 per ton in the summer of 2023. Brian reported we have approximately 8,000 to 10,000 tons on site. Moved by John Bennett and seconded by Dave Benson to approve the crushing proposal from Tri-County Paving. Motion carried.

ATV Route Discussion: Brian reported that as discussed in March the Committee has to discuss the ATV operation on the entire County Highway system. To date Brian has received no concerns regarding ATV use on the CTH system. The Sheriff's department has received only minor concerns. Moved by Lance Achterberg and seconded by Kathy Jo Locke. Motion carried with Dave Benson voting nay.

Town Project Review and Update:

Brian presented the Town Agreements that have been returned. Moved by Lance Achterberg and seconded by Dave Benson to approve the Town Agreements from the Towns of Moundville and Newton. Motion carried.

Inter-Departmental Operations: The Highway Department assisted Buildings and Grounds with the winterizing of the buildings and will be working with them during the winter months regarding snow removal.

Equipment/ Property Purchase and Disposal Update: Currently running a surplus auction with a single axle truck and some miscellaneous items.

Personnel and Staffing Update: Justin Bartz has been promoted from foreman to fill the Superintendent vacancy. Andrew Fredrick and Chad Lloyd have been promoted from patrolman to fill the foreman vacancies. Brian Myers was hired to fill one patrolman vacancy, and 2 other new hires will start after the new year to put the department at full staff for the first time since March 2023.

WCHA Updates:

NC Region meeting- December 18th in Portage County, Brian will attend virtually if there is that option.

Winter Highway Conference- January 13th- 15th in Wisconsin Dells- Brian will attend applicable committee meetings.

Upcoming Events/Issues/Correspondence: None

Voucher Inquiries: None.

Adjourn: Dave Benson declared the meeting adjourned at 10:46 a.m.

Respectfully submitted-
Brenda Petersen, Highway Accountant
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