

MARQUETTE COUNTY HIGHWAY COMMITTEE

Highway Department Office Building

Virtual and In-Person Meeting

April 15th, 2024 – Meeting Minutes

Call to order: 8:30 a.m. by Mike Raddatz.

Members of the committee present: Present: Mike Raddatz, Dave Benson, John Bennett, Kathy Jo Locke and Lance Achterberg. Other county officials present Brian Trebiatowski. Ron Barger and Brenda Petersen.

Review/Approve the Agenda: Moved by John Bennett and seconded by Dave Benson to approve the agenda. Motion carried.

Review/Approve the minutes from the previous meeting: Moved by Dave Benson and seconded by Kathy Jo Locke to approve the minutes from the March 18th, 2025, meeting. Motion carried.

Citizens Input: None

Township Questions/Comments/Concerns: None

Approval of LRIP Project Material Bids: Brian received bids from 4 different asphalt vendors for the material needed to complete the LRIP projects. Kartechner was the lowest and most advantageous to the county when trucking is considered. 4MT is \$45.35 and 5MT is \$48.35. WK Construction was the sole bidder for the cold in place recycling and also was the same as Tri County for the milling, the complete price for their segment is \$346,780. Brian is requesting a motion to accept Kartechners and WK Construction for the 2025 CTH J project. Moved by John Bennett and seconded by Dave Benson to approve both vendors for the CTH J project. Motion carried.

Financial Reports:

State Financial Report Review:

RMA costs for March totaled \$111,465 with most of the costs towards winter maintenance. The remaining budget for 2025 is \$440,487. The county has used 51.90% of the 2025 budget for the state.

County Report Review:

Costs for March 2025 were \$179,136.30, with \$123,725.71 in County Maintenance of which most of the costs were brushing, signing and training. Winter maintenance costs were \$49,069. Special County Maintenance costs were \$0, Road Construction costs were \$6,341.64 and Overlay Maintenance costs were \$0. Budget remaining for 2025 is \$2,030,767.78.

Town Report Review:

Townships had a total of \$83,878.33 in work in March with \$31,866.18 being labor costs. Villages and City had \$720.20 in work with \$0 in labor costs. The current year labor comparison vs the 5-year average is up 30.24%. Compared to last year, labor is up 82.10%. When looking at seasonal work, construction is up 43.10% and the Winter Maintenance is down 12.10% compared to the previous 5-year average.

Interdepartmental Report Review:

Brian reported that we sold 3,379.18 gallons of fuel to other departments in March. The average costs for March are \$2.8995 for unleaded and \$2.9076 for diesel which includes the state tax of .309 per gallon. Total gallons sold so far in 2025 are 11,689.92 gallons. The average price for the year is \$2.8561 for unleaded and \$2.8997 for diesel.

Labor Percentage by Job Type Report:

Brian reported as of the end of March 2025- County work is 53.74%, State is 22.21%, Townships are 23.80% and Interdepartmental is .25%. Brian reminded the committee that only 27.31% of the department's labor comes out of the County budget. The remaining percentage is encompassed in the Highway Operational Fund.

Percentage of GTA met for 2024- In March 2025 the Town of Harris and the Town of Packwaukee have already met 20%.

State Project Review and Update:

State Project Review and Update- Brian reported that the state salt dome demo should be completed this week and foundation work to begin next week.

2025 DMA Bridge Work Approval- Brian is requesting a motion to approve an additional \$35,000 DMA for deck and crack sealing and \$53,000 for deck repairs and washing. Moved by Kathy Jo Locke and seconded by Dave Benson to approve the 2 additional DMA's for a total of \$88,000 in revenue. Motion carried.

County Project Review and Update:

Causeway MLS project update: Fishing platforms will be built on site rather than modular due to sheeting dimensions varying slightly in each location. Paving will take place in mid to late May and completion prior to the June 30th deadline for reimbursement.

Richards Pit Update: Brian stated recycled asphalt is currently being crushed at the pit, also working on the pad and retention basin for the portable wash plant. The control house will be installed in late summer after the large projects are completed.

Town Project Review and Update:

The Town of Harris has requested use of the grader with a county employee for tractor pulling events in 2025.

Local Bridge Project Update: Dover bridge in Crystal Lake was awarded to SPS services, Brian has not been made aware of a construction schedule. No movement on the Town of Montello RR bridge.

Inter-Departmental Operations: Opened waysides for parks and will complete Building and Grounds projects as the department can fit them in before larger projects begin. Gravel loop at food bank and drainage at Human Services parking lot entrance.

Equipment/ Property Purchase and Disposal Update:

Chassis purchase paperwork as been completed. Anticipated arrival at this time is 12-13months out for chassis, equipment and upfit is another 9-12 months.

Personnel and Staffing Update: New hire started yesterday and still have 2 vacancies. Brian will be contacting the applicant on the eligibility list and keep an active posting to continue to build the eligibility list.

WCHA Updates/: Upcoming Events/Issues/Correspondence:

Cancellation of May Committee Meeting- Based on the short length of past meetings and upcoming schedules Brian is requesting cancellation of the May meeting.

Voucher Inquiries: None

Adjourn: Mike Raddatz declared the meeting adjourned at 8:44 a.m.

Respectfully submitted-
Brenda Petersen, Highway Accountant
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