

MARQUETTE COUNTY PLANNING AND ZONING COMMITTEE

July 11, 2024

County Board Room – Services Center; In person and virtual

Members present: Judi Nigbor Chair - Virtual; John Bennett, Dave Benson-step in Chair, Dave Krentz, Kathy Jo Locke

Others present: Megan Stalker, Ron Barger, Nicole Ziebell, Jean Potter, Zach Hughes, Dawn Weishaar

Benson called the meeting to order and asked for approval of the agenda; motion by Bennett, second by Krentz; motion carried.

Benson asked for approval of minutes from June 6, 2024, meeting; motion by Krentz, second by Locke; motion carried.

Citizens' comments or concerns: None.

Benson opened item 4: A public hearing on the application by Weishaar Land LLC, W6125 Dover Court, Westfield, WI 53964, for a rezoning from a Prime Agriculture (AG-1) to an Agriculture Residential (AG-3(4)) and Farmland Preservation (FPO) District for the following lands: Lot 1, CSM 1189 being part of the NW1/4 and part of the SE1/4-NW1/4, Section 30, T17N R9E, Town of Newton containing 40 acres more or less with 5.95 acres rezoned to AG-3(4) and 34.05 acres to the FPO District.

Potter summarized the rezone. Dawn Weishaar was present. They are separating the buildings from the cropland and plan to sell the house lot. The Town of Newton approved the request. Motion by Bennett to approve the rezone and move onto County Board; second by Krentz; discussion; motion carried 5-0.

Benson opened item 5: Department Reports

- a. *Register of Deeds* – Ziebell asked the committee if they had any questions on the report. Let the committee know that she will be working from home July 29th - Aug 2nd with the daycare closed and the office will be covered by Kari or Tina depending on the day and time. Ziebell also let the committee know that she will not be able to attend the August meeting.
- b. *Land Information Director* – Stalker stated that they are still actively working on trying to fill the 50% position for GIS. She has the Conveyance Transfers completed 48 hours after the Register of Deeds records the deeds. Stalker also stated that she is working the Sherriff on a PSAP grant, the yearly state submission due in July, and working the bugs out of the web based Catalis program that went live June 3rd and briefed the committee of what the program is and does after Bennett's question. Barger let the committee know that even though they are actively trying to fill the position she is allowed to use the funds for that position to contract services if needed.
- c. *Zoning Administrator* – Potter stated that she has filled the zoning technician position with Hughes, he stated June 24th. Department revenue is on track with new homes permits up from 5 to 7 year-to-date. Accessory structures and deck permits are down from last year. Sanitary and UDC permits are doing good. Catalis software update caused problems for internal users, report generation and the pumpers doing their remote reporting. Catalis is also working with zoning, land information, ROD and treasurer departments to get bill errors corrected from March and a new

invoice issued along with a refund check to Register of Deeds for overpayment of 6 months last year. Potter also mentioned they are having some vehicle complications.

- d. *Zoning Technician* – Hughes introduced himself by telling the committee about his background in putting in septic systems for the last 12 years. He has 2 tests that need to be completed this year and 1 is scheduled for the soils test and the POWTs test is in the works. Training is going well, and he's states he is enjoying the job and learning a lot.

Benson opened item 6: Review ROD, LID and PZD Vouchers. No Comments.

Benson opened a discussion about the next Planning and Zoning Committee meeting. Potter indicated there were no rezoning applications requiring hearings for an August meeting. Potter will work with Committee Chair Nigbor to determine if an August meeting should be scheduled. The meeting would be on August 1st to discuss 2025 department budgets. Barger mentioned that he will need to work with Potter, Stalker and Ziebell on the 2025 budgets before presenting to the committee and said that we are shooting for the September 5th meeting to have those ready being that one department split and all three are new to the budget process.

Benson adjourned the meeting at 9:40am.

Respectfully submitted,

Nicole Ziebell