

MARQUETTE COUNTY PLANNING AND ZONING COMMITTEE
January 9, 2025
County Board Room – Services Center; In person and virtual

Members present: Judi Nigbor Chair; John Bennett, Dave Benson, Dave Krentz, Kathy Jo Locke

Others present: Megan Stalker, Zach Hughes, Jean Potter, Ron Barger, Nicole Ziebell, Scott Kempley, John Larkin

Chair called the meeting to order at 9:03am and asked for approval of the agenda; motion by Bennett, second by Benson; motion carried.

Chair asked for approval of minutes from December 5, 2024, meeting; motion by Benson, second by Krentz; motion carried.

Citizens' comments or concerns: None.

Chair opened item 4: A public hearing on the Amendment of the Marquette County Comprehensive Plan to Adopt the Planned Land Use and Farmland Preservation Plan Map for the Town of Buffalo. Hughes summarized/explained the process and information of how we got here by the direction of Potter. Kempley added additional comments. Motion to approve the amendment of the Marquette County Comprehensive Plan to Adopt the Planned Land Use and Farmland Preservation Plan Map for the Town of Buffalo and move onto County Board by Benson; Second by Locke; discussion; motion carried 5-0.

Chair opened item 5: A public hearing on an Amendment to the Marquette County Code of Ordinances on the proposed revisions and additions to Chapter 70-Zoning. Hughes summarized/explained that Zoning District AG-3(5) and CP already existed in Town of Buffalo and were getting added to County Zoning giving other townships the opportunity to be able to use this district. Motion to approve the amendment to the Marquette County Code of Ordinances on the proposed revisions and additions to Chapter 70-Zoning and move onto County Board by Bennett; Second by Benson; discussion; motion carried 5-0.

Chair opened item 6: A public hearing on the proposed Adoption of Marquette County Code of Ordinances Chapter 70 by the Town of Buffalo. Hughes summarized/explained the process of what needs to happen to complete this process and if all goes well County Zoning for Town of Buffalo will start February. Motion to approve proposed Adoption of Marquette County Code of Ordinances Chapter 70 by the Town of Buffalo and move onto County Board by Bennett; Second by Locke; discussion; motion carried 5-0.

Chair opened item 7: Department Reports

- a. *Register of Deeds* – Ziebell reported about Citadel training next week for everyone in the office with Fidar to be prepared for the Judicial Privacy Act Law that is going into effect April 1, 2025. Also stated that process/clean-up projects that should have been done before start date with the new system are now being taken care of one by one at no cost to make it more efficient for the office to run and the submitters to get documents to the office easier.
- b. *Land Information Director* – Stalker upgraded GIS Enterprise database/server for 2025 update to the Flex ArcGIS Pro migration to comply with the Sherriff's NG911 system. CBAS (ward & supervisory districts) one out of two of the year submissions completed to the State. Handling tax bill questions and calls as we implemented in June 2024, so some clean-up needed to happen but thankfully those are tapering off. Starting to work on the Splits for 2025 for the Assessors so they can get ready for their Open Book Board of Review in the next couple months for each Township/Village. All transfers are from 2024 are completed.
- c. *Planning & Zoning Administrator* – Potter discussed the 2024 final revenue numbers. Potter continued the prior discussion for adding a county percentage fee to UDC permits as well as looking at sanitary fee adjustments with additional agent status plan review responsibilities approved by DSPS. The department's Commercial Electrical Service agent status has also

been renewed with DSPS. The department is reviewing the application for the proposed cell tower to be built in the Town of Shields on Hwy. 23 east of Montello.

- d. *Zoning Technician* – Hughes stated that winter hasn't slowed down septic installations with plumbers still putting in systems and getting about 1-2 inspections a week. Fire Number applications are still coming in. Camping letters were all sent out to the people with campers on private property notifying them about their annual renewal application and fee or that the camper needs to be removed since they are only allowed seasonal camping from April 15-December 1.

Chair opened item 8: Review ROD, LID and PZD Vouchers. No Comments.

Chair opened item 9: Any Other Business. None.

Chair adjourned the meeting at 9:36 a.m.

Respectfully submitted,

Nicole Ziebell