

PROPERTY COMMITTEE MEETING MINUTES

May 2, 2023

Remote Meeting using WebEx/phone and in person at Services Center-County Board Room-480
Underwood Ave. Montello, WI.

1. The Marquette County Property Committee meeting was called to order at 4:30 p.m. by acting Chairperson Al Gibeaut.
Members present- Gayle Mack (virtual), Al Gibeaut, Judi Nigbor, and Bart O'Brien (virtual)
Others present- Administrator Ron Barger, Treasurer Jody Myers, MIS Director Dan Buchholz, B&G Superintendent Paul Van Treeck, and Mary Walters
2. Motion by Judi Nigbor and seconded by Gayle Mack to approve agenda as presented.
Motion carried.
3. Motion by Gayle Mack and seconded by Judi Nigbor to approve the minutes of the April 4, 2023 meeting as printed. Motion carried.
4. Reports of Official Meetings Held in the Prior Month-None
5. Upcoming Events/Issues/Citizens Comments- None
6. Review of Vouchers
7. B&G Superintendent Paul Van Treeck reported Sallyport construction has a shortfall of \$44,492.49. This does not include the paving in the back lot or the second half due for the cameras. Paul presented his capital equipment improvement plan, noting the Sheriff's Office and Courthouse HVAC is the main concern. Windows will also need to be updated in the future. Paul will bring back additional information for windows and other projects to June meeting. Clerk of Court Shari Rudolph reported Clerk of Courts is still in need of a central counter.
Paul reported he has updated Sallyport project photos uploaded to SharePoint. He shared a general overview of B&G updates that have been completed, noting projected cost, actual cost, and amount saved by keeping in-house. Space study discussion. Space study to be added to the June Property Committee meeting.
8. MIS Director Dan Buchholz reported we cannot upgrade 19 of our wireless access points due to being outdated. Dan will need the outdated access points to be updated in 2024. Original access points put in 2014. Consensus to put the access points upgrade ranked as a 4 for 2024 projects. Network hardware and virtual environment updates will be in future budget planning. Dan reported the cameras in County Board Room were raised for a better view. He also noted the AV project in the Health Department is almost complete.
9. Treasurer Jody Myers requested the Property Committee set dates and amounts for properties in Town of Packwaukee and Village of Westfield that were passed at County Board to take on Tax Deed- properties must sell higher than appraised value. Moved by Bart O'Brien and seconded by Judi Nigbor for starting bid at \$100 for both properties, if they do not exceed reserve amount they do not sell with closing date to be June 5th. Motion carried.
10. The agenda having been completed Committee Chairperson Gayle Mack declared the meeting adjourned at 4:57 p.m.

Kiley Lloyd, County Clerk