

MARQUETTE COUNTY PLANNING & ZONING COMMITTEE

Thursday, October 1, 2026, 1:00pm – Virtual and In-Person
PUBLIC SAFETY ROOM – MARQUETTE COUNTY COURTHOUSE

Members present: Gary Sorensen-Chair, John Bennett, John Larkin, Dennis Fenner

Members absent: None **Staff absent:** none.

Others present: Jean Potter, Megan Stalker, Nicole Ziebell, Zach Hughes, Ron Barger, Mary Walters, Corp Counsel Sean Griffin-virtual.

Chair Sorensen called the meeting to order at 1:00pm and asked for approval of the agenda. Motion by Bennett, 2nd by Fenner; motion carried 4-0.

Chair Sorenson asked for approval of minutes from previous meeting with the correction of motion carried votes for item 9. Motion by Fenner, 2nd by Bennett; motion carried 4-0.

Citizens' comments or concerns: None.

Chair opened item 5: A public hearing for Wayne Walters Irrev Trust, Edmund Walters Trustee, W8302 Fern Rd, Oxford, WI 53952, requesting a rezoning from Agriculture and Open Space (AO) to an Agricultural Residential (AG-3(4)) district for the following lands, all in Section 8, T15N R08E, Town of Oxford, Marquette County, WI. A request to rezone a minimum of 4 acres to AG-3(4) described as part of the NW-SW, and 36 acres to remain in AO, totaling 40.0 acres for tax parcel 020-00456-0000. Property Address: W8432 Fern Rd.

Potter summarized stating that rezone was properly noticed in local paper twice. Town of Oxford approved rezone request. Applicant spoke. Motion to approve the rezone petition and move onto County Board by Bennett; Second by Larkin; discussion; motion carried 4-0.

Chair opened item 6: Comprehensive Plan Update was summarized by Potter.

Chair opened item 7: Fees Schedule Changes

a. Board of Adjustment Fines and Penalties - Griffin summarized after-the fact application fee options and process. Motion to approve Option A to amend Chapter 61 ordinance and Chapter 99 and move onto County Board by Fenner; Second by Bennett; discussion; motion carried 4-0.

b. Building Inspection Fee Schedule – Potter stated GEC will not be increasing their fees for 2027.

c. Land Information Fee Schedule – Stalker summarized proposed fee changes in her department. Motion to approve Land Information Fee Schedule as presented and move onto County Board by Bennett; Second by Larkin; discussion; motion carried 4-0.

Chair opened item 8: Department Reports

a. Register of Deeds: Ziebell summarized the difference between September 2025 versus September 2026. Stated she is in the process of filling her part-time position hopefully having it filled by early October. Fall Conference is next week Oct 7-9.

b. Land Information Director: Stalker reported 2027 grant applications are ready to be worked on. Maps for comprehensive planning are being worked on with Alex creating templates. Still have 3 open books after a full revaluation for the municipalities. Splits for the last year will start soon for the next year's tax season.

c. Zoning Administrator: Potter reported scheduled rezones & variances petitions are high for the next few months. Worked with corporation counsel on complex enforcement issues. Meeting budgeted yearly income as proposed; net income as of 9/30/26 at \$104,114.00. Permitting not slowing down. Working on a panel discussion presentation on tourist rooming house licensing for upcoming WCCA conference with REHA inclusion in Onalaska, October 22-23.

d. Zoning Technician: Hughes reported 16 septic installs being a 30% decrease from August to September, 12 sanitary permits reviewed and issued, 42 zoning permits reviewed and issued showing a 62% increase from prior month, 106 walk-ins being an 18% increase in September, 483 phone calls being a 6% increase with 34 department hours on the phone. Pop-up soils training was held near Endeavor led by 2 State wastewater specialists with 10 regional participants; continuing education credits gained at afternoon training for certified soil testers.

Chair opened item 9: Review of Department Vouchers.

Chair opened item 10: Future Agenda Items for Action or Discussion.

a. Committee member vacancy – still working through this at the county board level.

b. Meeting Time/Date – November 5, 2026 @ 10am

Chair adjourned meeting at 2:03pm.

Respectfully Submitted by Nicole Ziebell.